AMANDA BARLOW **Telephone:07495 962372**
Clerk to the Council **email: clerk@sundridgewithidehill-pc.gov.uk**

To: The Members of the Ide Hill Amenities Committee of Sundridge with Ide Hill Parish Council

Cllrs Coles, Fribbens (Chair), Manley and Maybury

I hereby invite you to attend a Meeting of the Parish Council to be held in the hall at **Ide Hill Village Hall** at **19 October 6.30 p.m. on 2026** to transact the undermentioned business.

Amanda Barlow

Clerk **AGENDA**

1. To receive apologies and reasons for absence.

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

3. **A Public Open Session**. Members of the public will be welcome to address the Parish Council with any local concerns they have related to Ide Hill amenities. Please note this item will be limited in time at the discretion of the Chairman.

4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

5. To agree the minutes of the meeting held on 30 June 2026 and matters arising not covered under Agenda Items.

6. Community Engagement Events and Newsletter
   - 6.1 To discuss and agree any the feedback from the Community Engagement Event on 3 July 2026
   - 6.2 To discuss any feedback from the Autumn Walk on 4 October 2026
   - 6.3 Spring Walk on Saturday 24 April 2027 at 10am followed by coffee and cake
   - 6.4 Carols on the Green – Friday 4 December 2026 at 6pm.
   - 6.5 To agree the content for the Ide Hill pages of the newsletter

7. Ide Hill Assets:
   To discuss and agree any outstanding matters
   - 7.1 Ide Hill Car Park
   - 7.2 Ide Hill Public Conveniences
   - 7.3 Ide Hill Green
   - 7.4 Goathurst Common

8. Highways
   - 8.1 To agree the items to include on the Highways Improvement Plan (HIP) for Ide Hill
   - 8.2 Update on Traffic Regulation Order (TRO) for the 20mph speed limit through the village
   - 8.3 To discuss the issues around the traffic and parking in connection with the primary school

9. To note the following items:
   - 9.1 Streetlighting
   - 9.2 Signage
   - 9.3 Remembrance Sunday
   - 9.4 Defibrillator

10. Dates of Next Meeting

Stubbs Wood Committee – Monday 11 January 2027 at 6.30pm (Budget setting only and urgent items only)
Ide Hill Amenities Committee – Monday 11 January 2027 at 7.30pm (Budget setting and urgent items only)
Full Council Meetings: Monday 26 October 2026 at 7.30pm in Sundridge Village Hall
Monday 30 November 2026 at 7.30pm in Sundridge Village Hall

AGENDA DOCUMENTS

1. To receive apologies and reasons for absence.

   None.

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

3. **A Public Open Session**. Members of the public will be welcome to address the Parish Council with any local concerns they have related to Ide Hill amenities. Please note this item will be limited in time at the discretion of the Chairman.

4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

   It would seem appropriate to discuss Agenda Item 6.5 in confidence.

5. To agree the minutes of the meeting held on 30 June 2026 and matters arising not covered under Agenda Items.

Ide Hill Amenities Committee
Minutes of a meeting held at Ide Hill Village Hall
on Tuesday 30 June 2026 at 7.00 pm

Present: *Cllrs Coles, Fribbens (Chair), Maybury and Manley*

In attendance: *1 member of the public, Mrs A Barlow (Clerk)*

Apologies: *Cllr Evans*

1. *To receive apologies and reasons for absence.*

   Apologies were received and accepted from Cllr Evans.

2. *To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.*

   None.

3. ***A Public Open Session**. Members of the public will be welcome to address the Parish Council with any local concerns they have related to Ide Hill amenities. Please note this item will be limited in time at the discretion of the Chairman.*

   - *A resident asked that the Parish Council request Kent Highways put signage in Emmetts Lane, to advise that the road was unsuitable for Heavy Goods Vehicles, Brasted Parish Council has also been involved with trying to get Kent Highways to put signage on the lane.*
   -

4. *To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960*

   Members resolved to discuss Agenda Item 5.1 and Agenda Item 9.

5. *To agree the minutes of the meeting held on 21 April 2026 and matters arising not covered under Agenda Items.*

   Members resolved to agree the minutes of the meeting held on 21 April 2026.

   5.1 Litter bin by school
   Cllr Alger has advised the Clerk that the bin has been ordered and that Sevenoaks District Council will pay for the bin.

6. *Ide Hill Public Conveniences*
   6.1 To discuss and agree any outstanding matters

   Members noted a few outstanding items and it was agreed to instruct John Banbrook to carry out the following:

   i. *Baby change x 2 in both toilets*
   ii. *Toilet roll holders onto the walls*
   iii. *Lock on men's toilet door*

7. To note the year end audited accounts for the Ide Hill Assets:

7.1 Ide Hill Public Conveniences and Car Park

7.2 Ide Hill Recreation Ground

7.3 Goathurst Common

Members noted the accounts. It was agreed that Cllr Fribbens and the Clerk would confirm the Goathurst Common earmarked reserves and advise the Full Council meeting.

8. To note the following items

10.1 Goathurst Common benches

Cllr Fribbens advised that the final bench is coming on Thursday July 2,

10.2 Parking and Speeding concerns raised by Ide Hill Primary School

Members agreed that parking and speeding will be included in the presentation on Friday and that some of the items would then be put forward to the Highways Improvement Plan.
Members agreed that the school could make signs with the children and display these at the entrance to the village. The signs must not be affixed to existing highway signs.

10.3 Streetlighting

No Issues

10.4 Autumn Woodland Walk

It was agreed to hold the walk in the Autumn.

10.5 Signage for all assets

It was agreed that the Clerk would send a draft of the signage for Ide Hill prior to printing. Members agreed that the signage should include the what3words location as well.

10.6 Defibrillator

Members confirmed. that the defibrillator was working.

Members agreed to discuss the following items in confidence:

5. To agree the minutes of the meeting held on 21 April 2026 and matters arising not covered under Agenda Items.

5.2 Use of Ide Hill Recreation Ground

Members noted the ongoing situation.

9. To agree the arrangements and content for the Ide Hill Community Event on 3 July 2026

Members confirmed the content for the presentations and the arrangements for the Community Engagement event on 3 July 2025.

10. Date of next meeting
To be confirmed.

Appendix A

Ide Hill Public Conveniences and Car Park

Listing of Payments for Ide Hill Car Park and Public Conveniences

(Between 01-04-2025 and 28-06-2026)

Cost Ide Hill Car Park and

Code 64

Date	Description	Supplier	Vat Type	Net	Vat	Total
15/04/2025	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
20/05/2025	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
20/06/2025	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
16/07/2025	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
20/08/2025	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
19/09/2025	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
20/10/2025	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
20/11/2025	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
17/12/2025	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
20/01/2026	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
19/02/2026	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
20/03/2026	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
		Subtotal Conveniences cleaning		£6,000.00		£6,000.00

Code 66

Date	Description	Supplier	Vat Type	Net	Vat	Total
19/06/2025	Repair of toilet door pay systems	Healthmatic Ltd	S	910.00	182.00	1,092.00
		Subtotal Conveniences door pay systen		£910.00	£182.00	£1,092.00

Code 68

Date	Description	Supplier	Vat Type	Net	Vat	Total
06/06/2025	Electricity	EDF Energy	L	66.45	3.32	69.77
19/06/2025	Electricity	EDF Energy	L	142.23	7.11	149.34
05/08/2025	Electricity	EDF Energy	L	201.78	10.09	211.87
11/08/2025	Electricity	EDF Energy	L	84.35	4.22	88.57
17/09/2025	Electricity	EDF Energy	L	65.12	3.26	68.38
22/10/2025	Electricity	EDF Energy	L	78.48	3.92	82.40
05/08/2025	Electricity	EDF Energy	L	11.31	0.57	11.88
08/12/2025	Electricity Toilets	EDF Energy	L	74.90	3.74	78.64
15/01/2026	Electricity - toilets	EDF Energy	L	180.80	9.04	189.84
04/03/2026	Electricity - toilets	EDF Energy	L	108.27	5.41	113.68
30/03/2026	Electricity - toilets	EDF Energy	L	81.30	4.06	85.36
		Subtotal Conveniences energy costs		£1,094.99	£54.74	£1,149.73

Code 65

Date	Description	Supplier	Vat Type	Net	Vat	Total
16/07/2025	Drain unblocking	Jonny's Drains	S	120.00	24.00	144.00
		Subtotal Conveniences Maintenance		£120.00	£24.00	£144.00

Code 67

Date	Description	Supplier	Vat Type	Net	Vat	Total
15/04/2025	Key lock for Ide Hill Toilets store cupboard	Mrs A C Barlow	S	20.55	4.11	24.66
12/05/2025	Toilet supplies	Goldservice	S	83.12	16.63	99.75
06/06/2025	Toilet supplies	Goldservice	S	68.74	13.75	82.49
11/08/2025	Toilet supplies	Goldservice	S	108.13	21.63	129.76
08/12/2025	Toilet supplies	Goldservice	S	283.40	56.68	340.08
11/03/2026	Toilet supplies	Goldservice	S	95.92	19.19	115.11
		Subtotal Conveniences supplies		£659.86	£131.99	£791.85

Code 69

Date	Description	Supplier	Vat Type	Net	Vat	Total
25/06/2025	Castle Water Historic Bill	Castle Water	S	4,828.33	965.67	5,794.00
		Subtotal Conveniences water		£4,828.33	£965.67	£5,794.00

Code 71

Date	Description	Supplier	Vat Type	Net	Vat	Total
05/08/2025	Refund of incorrect charge at public conver	Member of the public	X	4.00		4.00
		Subtotal Miscellaneous Contingency		£4.00		£4.00
		Subtotal for Ide Hill Car Park and Public Cc		13,617.18	1,358.40	14,975.58

TOTALS £13,617.18 £1,358.40 £14,975.58

Listing of Receipts for Ide Hill Car Park and Public Conveniences

(Between 01-04-2025 and 28-06-2026)

Cost Ide Hill Car Park and Public

Code ## Income Nayax

Date	Bank	Description	Customer	Vat Type	Net	Vat	Total
13/06/2025	Unity Trust Bank	Toilet Door Income	Nayax Europe UAB	X	555.63		555.63
15/01/2026	Unity Trust Bank	Toilet Door Income	Nayax Europe UAB	X	1,787.21		1,787.21
13/02/2026	Unity Trust Bank	Toilet Door Income	Nayax Europe UAB	X	209.15		209.15
13/03/2026	Unity Trust Bank	Toilet Door Income	Nayax Europe UAB	X	221.86		221.86
		Subtotal for Code:	Income Nayax		£2,773.85		£2,773.85
		Subtotal for Cost Centre:	Ide Hill Car Park and Public Cc		2,773.85		2,773.85
			TOTALS		**£2,773.85**		**£2,773.85**

7.3 Goathurst Common

Listing of Payments for Goathurst Common

(Between 01-04-2025 and 28-06-2026)

Cost Ide Hi

Code ##

Date	Description	Supplier	Vat Type	Net	Vat	Total
15/04/2025	Supply of plans and services	Tara Dalton Garden Design	S	1,967.50	393.50	2,361.00
15/04/2025	Installation of Goathurst Common Playground	Sutcliffe Play	S	30,832.57	6,166.51	36,999.08
15/04/2025	Treetops Saw	Sutcliffe Play	S	2,916.17	583.23	3,499.40
16/07/2025	Goal posts	Soccer Store	S	1,229.17	245.83	1,475.00
08/12/2025	Goalposts for Goathurst Common	W Design and Build Ltd	S	750.00	150.00	900.00
	Subtotal for Code:	Playground Equipment		£37,695.41	£7,539.07	£45,234.48
	Subtotal for Cost Centre:	Ide Hill - Goathurst Common		37,695.41	7,539.07	45,234.48
		TOTALS		**£37,695.41**	**£7,539.07**	**£45,234.48**

Listing of Receipts for Goathurst Common

(Between 01-04-2025 and 28-06-2026)

Cost Ide Hi

Code ##

Date	Description	Customer	Vat Type	Net	Vat	Total
05/06/2025	Refund of overpayment	Sutcliffe Play	X	1,513.68		1,513.68
	Subtotal for Code:	Playground Equipment		£1,513.68		£1,513.68

Code ##

Date	Description	Customer	Vat Type	Net	Vat	Total
23/06/2025	Donation from Cllr Maybury for bench	Cllr Russell Maybury	X	400.00		400.00
	Subtotal for Code:	Playground Fundraising		£400.00		£400.00

Code ##

Date	Description	Customer	Vat Type	Net	Vat	Total
11/04/2025	Grant for Goathurst Common Playground	Sevenoaks District Council	X	12,500.00		12,500.00
	Subtotal for Code:	Playground Grant		£12,500.00		£12,500.00
	Subtotal for Cost Centre:	Ide Hill - Goathurst Common		14,413.68		14,413.68
		TOTALS		**£14,413.68**		**£14,413.68**

6. Community Engagement Events and Newsletter

6.1 To discuss and agree any the feedback from the Community Engagement Event on 3 July 2026

The event was well attended but there was some very negative feedback from certain residents which was extremely disappointing given that Members and Officers had given up a Friday night. It had to be held on a Friday night as that was the only day the hall was available.

6.2 To discuss any feedback from the Autumn Walk on 4 October 2026

Whilst the walk was very successful and those attended really enjoyed it and the following tea, it was very poorly attended.

6.3 Spring Walk on Saturday 24 April 2027 at 10am followed by coffee and cake

It was agreed at the SW Committee meeting to do a bluebell walk on a Saturday morning followed by coffee and cake in the village hall.

6.4 Carols on the Green – Friday 4 December 2026 at 6pm.

Members agreed the date at Full Council for the usual Carols on the Green with refreshments.

6.5 To agree the content for the Ide Hill pages of the newsletter

7. Ide Hill Assets:

To discuss and agree any outstanding matters

7.1 Ide Hill Car Park

Does the car park need resurfacing – should the Clerk get some quotes to do it and Members will have to request funds from reserves to cover the costs.

7.2 Ide Hill Public Conveniences

All outstanding items have now been done. It remains just to put signage on the toilets. The usage has been high over the summer months with a good income:

June 2026	£333
July 2026	£298
August 2026	£403
September 2026	£346

7.3 Ide Hill Green

Members to discuss getting quotes for some kind of barrier for the edge of the Green.

7.4 Goathurst Common

The bench has now been installed.

8. Highways

8.1 To agree the items to include on the Highways Improvement Plan (HIP) for Ide Hill

8.2 Update on Traffic Regulation Order (TRO) for the 20mph speed limit through the village

8.3 To discuss the issues around the traffic and parking in connection with the primary school

9. To note the following items:

9.1 Streetlighting

Ide Hill has the following lights

61	Ide Hill Village	Outside Anchor Cottage	Green	Cast Iron	6m	722	Top entry	L.E.D (B/C)	9.5	SS59	Live	GEC
62	Ide Hill Village	Outside Church	Green	Steel	5m	722	Post top	Son T	70	SS19	Live	Windsor
63	Camberwell Lane	Outside Bankside	Green	Steel	5m	722	Pole bracket	Son T	70	SS9	Live	Philips SGS252
64	Camberwell Lane	Outside No.22	Green	Steel	5m	722	Side entry	Son T	70	SS9	Live	SRL
65	Ide Hill Village	Opposite Village Hall	Green	Steel	6m	722	Side entry	Son T	50	SS9	Live	SRL
66	Gracious Lane	Junction with Nightinglae Lane (car park)	Green	Steel	5m	722	Pole bracket	Son T	50	SS9	Live	SRL

9.2 Signage

Members agreed to the following signs – also to include what3words to make giving the location easier (to say emergency vehicles etc).

Su

Sundridge with Ide Hill Parish Council

Ide Hill Recreation Ground

Please Pick Up After Your Dog and

Help Keep Our Recreation Ground Litter Free

Email: clerk@sundridgewithidehill-pc.gov.uk

WhatsApp: 07495 962372

www,sundridgewithidehill-pc.gov.uk

Sundridge with Ide Hill Parish Council

Ide Hill Recreation Ground

Playground

NO DOGS

Email: clerk@sundridgewithidehill-pc.gov.uk

WhatsApp: 07495 962372

www,sundridgewithidehill-pc.gov.uk

Sundridge with Ide Hill Parish Council

Ide Hill Village Green

Please Pick Up After Your Dog and

Help Keep Our Green Litter Free

Email: clerk@sundridgewithidehill-pc.gov.uk

WhatsApp: 07495 962372

www,sundridgewithidehill-pc.gov.uk

Sundridge with Ide Hill Parish Council

Goathurst Common and Playground

Please Pick Up After Your Dog and

Help Keep Our Common Litter Free

Email: clerk@sundridgewithidehill-pc.gov.uk

Sundridge with Ide Hill Parish Council

Stubbs Wood

Please Pick Up After Your Dog and

Help Keep Stubbs Wood Litter Free

Email: clerk@sundridgewithidehill-pc.gov.uk

WhatsApp: 07495 962372

www,sundridgewithidehill-pc.gov.uk

Sundridge with Ide Hill Parish Council

Ide Hill Public Conveniences and Car Park

These facilities are open 24 hours

Charges apply for public conveniences

Email: clerk@sundridgewithidehill-pc.gov.uk

WhatsApp: 07495 962372

www,sundridgewithidehill-pc.gov.uk

9.3 Remembrance Sunday

Cllr Fribbens to lay the wreath on 8 November 2026

9.4 Defibrillator

Members to confirm defibrillator lights are all on.

10. Dates of Next Meeting

Stubbs Wood Committee – Monday 11 January 2027 at 6.30pm (Budget setting only and urgent items only)
Ide Hill Amenities Committee – Monday 11 January 2027 at 7.30pm (Budget setting and urgent items only)

Full Council Meetings:	Monday 26 October 2026 at 7.30pm in Sundridge Village Hall
	Monday 30 November 2026 at 7.30pm in Sundridge Village Hall