

To: **The Members of the Parish Council of Sundridge with Ide Hill**

I hereby summon you to attend a Meeting of the Parish Council to be held in the VILLAGE HALL, **SUNDRIDGE** commencing at **7.45pm. on Monday 27 April 2026** to transact the undermentioned business.

*Ananda Barua*

Clerk 21 April 2026

## AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests. Members to update their Register of Business Interest forms
3. **Report from County Councillor**
4. **Report from District Councillor**
5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman. The Chairman will advise the meeting of Standing Order 3 d, e, f, g and h prior to the public forum.
6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.
7. To approve as a correct record the **Minutes** of the Parish Council meetings held on 30 March 2026 and 13 April 2026.
8. **To take Matters arising** from the Minutes where these are not covered under the subject headings below
9. **Finance, Personnel & Governance items**
  - 9.1 To agree the items received, paid and payable
  - 9.2 To agree, if appropriate, an allocation of funds for signage for the assets in Sundridge and Ide Hill
  - 9.3 To note the minutes of the Finance & Personnel Committee Meeting on 20 April 2026
  - 9.4 To agree, if appropriate, the final budget for 2025-26
  - 9.5 To agree the Reserves for 2026-27 and approve transfers to the budget for the following:
    - 9.5.1 Stubbs Wood
    - 9.5.2 Sundridge Village Hall Trust
  - 9.6 To agree, if appropriate, forming a new Committee to manage Stubbs Wood and to agree the membership and Terms of Reference of the Stubbs Wood Committee

## 10. Ide Hill

- 10.1 To note the minutes of the Ide Hill Amenities Committee Meeting on 21 April 2026
- 10.2 To discuss and agree, if appropriate, to carry out the high priority work identified by the tree survey.
- 10.3 To determine and agree next steps relating to community engagement and the management of the Stubbs Wood.

## 11. Sundridge

- 11.1 To note the current renovations taking place at the Village Hall and to approve further improvements, if appropriate.

## 12. General Items

### 12.1 Streetlighting

- 12.1 To discuss and agree, if appropriate, agree a programme of repairs/replacement

### 12.2 Events

To discuss and agree, if appropriate, next steps and allocation of funds, if required, in relation to the following planned events:

- 12.2.1 Annual Parish Meeting – 20 May 2026
- 12.2.2 Summer Walk - 27 June 2026
- 12.2.3 Community Event Ide Hill – 3 July 2026
- 12.2.4 Community Event Sundridge – date to be agreed

### 12.3 Community Engagement

- 12.3.1 To discuss and agree, if appropriate, publishing and mailing a Parish Newsletter and an allocation of resources if required
- 12.3.2 To discuss and agree, if appropriate, an email list platform and an allocation of resources if required

## 13. Dates of next meetings

- 13.1 To note the dates of the next meetings of the Parish Council

**AGENDA DOCUMENTS**

The Members and the Clerk of Sundridge with Ide Hill Parish Council warmly welcome you to this Full Council Meeting at Sundridge Village Hall.

This meeting will be conducted in accordance with the Parish Council's Standing Orders.

The public forum will be conducted under Standing Order 3, which provides that:

- Members of the public may speak for no more than five minutes; and
- Questions raised do not require a response at the meeting, nor do they initiate a debate.

Please note that any comments made and questions raised will be recorded in a public document.

Members will be considering several items in confidence. A written statement will be issued following the meeting by Thursday 30 April.

To ensure that everyone has a fair opportunity to contribute, we kindly ask that members of the public speak only once and keep their remarks concise. We also ask that all contributions are made respectfully and with appropriate language. The use of racist, discriminatory, or otherwise offensive language will not be tolerated.

We would like to invite all residents to our Annual Parish Meeting on Wednesday 20 May 2026 at 7pm in the Sundridge & Brasted Club.

Thank you for your cooperation, and for attending this evening.

If you require any further assistance please do contact the Parish Clerk:

Amanda Barlow, Clerk

[clerk@sundridgewithidehill-pc.gov.uk](mailto:clerk@sundridgewithidehill-pc.gov.uk)

### 1. To receive apologies and reasons for absence.

None received.

5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman. The Chairman will advise the meeting of Standing Order 3 d, e, f, g and h prior to the public forum.

**To note the Standing Orders 3 d, e, f g and h in relation to the participation of the public. –**

**Chairman to advise members of the public of the Standing Orders prior to the public forum.**

- d **Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.**
- e Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.
- f The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting.
- g Subject to standing order 3(f), a member of the public shall not speak for more than 5 minutes.
- h In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.

9.4 Staffing section of the 24-25 Final Budget

9.6 Discussions around membership of Stubbs Wood Committee

10.3 Stubbs Wood engagement

7. To approve as a correct record the **Minutes** of the Parish Council meetings held on 30 March 2026 and 13 April 2026.

### **Minutes of Full Council Meeting held on Monday 30 March 2026 at Sundridge Village Hall at 7.45pm**

**Present:** Cllrs Allgood, Banbrook, Coles, Collins, De Bono, Evans (Chair), Fribbens, Manley, Maybury, Powell and Wilson

**Apologies:** Cllr Nigel Williams (County), Cllrs Sandra Robinson and Michelle Alger (District)

**Attendance:** 4 members of the public (in part) and Amanda Barlow (Clerk)

*Cllr Evans (Chair) welcomed everyone to the meeting*

1. To receive apologies and reasons for absence.

**Apologies were received and accepted from Cllr Nigel Williams (County) and Cllrs Sandra Robinson and Michelle Alger (District)**

**All Members were present. Members welcomed Cllr Collins who was returning from maternity leave.**

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

*None.*

3. **Report from County Councillor**

*Cllr Nigel Williams had given his apologies.*

4. **Report from District Councillor**

*Cllr Alger was unable to attend the meeting and sent an update at Appendix A.*

*Cllr Robinson was unable to attend and had sent Members some information about a JTB in a neighbouring Parish.*

5. **A Public Open Session.** *Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.*

*The Chairman advised the meeting of Standing Order 3 d, e, f, g and h.*

- *Richard Don questioned Members as to whether they were in a position to make a decision on Stubbs Wood.*
- *Dominic Rossi requested approval of some equipment that the volunteers wished to purchase.*

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6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.

**Members resolved to discuss Agenda Item 10.1 (in part) in confidence.**

7. To approve as a correct record the **Minutes** of the Parish Council meetings held on 23 February 2026.

**Members resolved to agree the minutes of the meeting held on 23 February 2026.**

8. To take **Matters arising** from the Minutes where these are not covered under the subject headings below

None.

Members agreed to take the Agenda items in the following order:

### 10. Ide Hill

- 10.1 To discuss and agree, if appropriate, next actions and allocation of finance with regard to the following

#### 10.1.1 The future of Stubbs Wood

Cllr Manley gave a synopsis of the current situation and she explained that the Parish Council now have 3 options for Stubbs Wood. The options are as follows:

- Sell (and its implications, pros and cons)
- Keep it and engage a professional manager/consultant
- Keep it and manage it ourselves without external assistance

**Members had agreed at Agenda Item 6.0 to have their discussions on the above options in confidence.**

#### 10.1.2 Tree Survey and subsequent work required.

Members noted the receipt of the tree survey and the quote to carry out the work.

**It was agreed that Members will meet with volunteers and agree which trees could be dealt with by the volunteers.**

**The Members agreed that all the trees highlighted as High Priority will be dealt with in 3 months either by the volunteers or by appointing a contractor.**

#### 10.1.3 Stubbs Wood volunteer equipment

**Members resolved to agree the following expenses for Stubbs Wood:**

- |   |            |
|---|------------|
| - A tow hitch for the Kubota tractor    | £120 -£150 |
| - 2 silky blades                        | £40 each   |
| - Hire of a stump grinder for a weekend | £250       |

The Clerk advised that she is awaiting to hear from the insurance company about the Kubota tractor. The volunteers confirmed that the tractor only travels 100m on the road.

#### 10.1.4 Community meeting and objectives

Cllr Fribbens advised that the Ide Hill Members would like to discuss the 3 proposals put forward at the Strategic Day.

**Members resolved that the Community Event should be held on Wednesday 13 May 2026 in Ide Hill and that the above proposals would be included for discussion:**

- Traffic Safety and Kerbing/Planter proposals
- Stubbs Wood
- Multi Use Games Area

## Sundridge with Ide Hill Parish Council

10.2 To note the following:

10.2.1 Abandoned vehicle

*The Clerk advised that the abandoned vehicle on the recreation ground will be removed on 7 April 2026.*

### **UKPN Access to the Green**

***Members resolved that the Clerk should inform UKPN that the Parish Council would agree to sign the Land Access Form (without change) only if the Council's solicitor review the form at a cost of up to £2,000 and that the solicitor should also draft a letter to UKPN requesting that the Green should be put back.***

## **9. Finance, Personnel & Governance items**

9.1 To agree the items received, paid and payable

***Members resolved to add Cllr Helen Wilson as a signatory of the bank account and thus she will also become a member of the Sundridge with Ide Hill Parish Council Finance & Personnel Committee.***

***Members resolved to agree the items received and payable as at Appendix B. Members resolved to agree all payments for 31 March 2026 as at Appendix B except the invoice for Mayencroft. Members instructed the Clerk not to pay the invoice until further investigations had taken place.***

9.2 To discuss the schedule of meetings for Full Council and Committees

*Members did not want to change the schedule.*

9.3 To consider a request for a grant from the Sevenoaks Men's Shed

***Members resolved to award a grant of £200.***

9.4 To discuss feedback from the Strategic Day and agree on the proposals put forward

***Members agreed that the day was extremely successful and thanked Cllr Allgood for her excellent organisation of the day.***

9.5 To agree, if appropriate, the following policies:

***Members resolved to agree the following policies.***

- Standing Orders
- Financial Regulations

***Members agreed that Point 4 in the Financial Regulations should be discussed and raised, if appropriate, at the Finance & Personnel Committee.***

- Risk Management (including Statement of Internal Control)
- Code of Conduct

## 11. Sundridge

11.1 To receive an update on the following assets in Sundridge

### 11.1.1 Sundridge Village Hall

*Cllr Wilson gave an update at the meeting about the items for the hall.*

*Cllr Wilson advised that the neighbouring property has cut the hedge and put the cuttings in the car park. **It was agreed that the Clerk should write to the neighbour to ask them to remove their waste.***

### 11.1.2 Bowsers Meadow

*It was noted that the new contractor will take over the cutting of the grass from 1 April 2026.*

### 11.1.3 Coronation Gardens

**Members agreed that the White Horse Pub could use Coronation Gardens to serve drinks in plastic cups.** *Members noted that they were fully supportive of the new owners and wished them well in their new venture.*

11.2 To discuss a request for the hire of Sundridge Recreation Ground from Tatsfield Rovers

*Members regretted that they were unable to help as there was no pitch availability.*

11.3 To discuss and agree, if appropriate, holding the Community Engagement event at the Annual Parish meeting and agree, if appropriate, any additional costs and proposals for the meeting.

*Members agreed to hold a community event at a later date to discuss the following proposals:*

**Members resolved that the proposals for Sundridge were:**

- **Renovation of the Village Hall**
- **Planters and baskets for Sundridge Village and for Ide Hill Village**
- **Appointment of a company to carry out a traffic/parking survey**
- **Renovation of the pavilion and recreation ground**

## 12. General Items

*To receive an update and make any decisions regarding allocation of funds and next actions, if appropriate.*

### 12.1 Streetlighting

12.1 To note the increase in the 2026/27 Streetlights Maintenance Contract

*Members noted the increase.*

**Members resolved to agree the repairs to column 36 in Church Road at £375.**

### 12.2 Highways

12.2.1 Meeting with Kent Highways

*Members had a good meeting with Kent Highways and the items discussed will be put on the Highways Improvement Plan (HIP).*

### 12.3 Correspondence

12.3.1 Local Government Reorganisation Update

*Noted.*

**13. Dates of next meetings**

13.1 To agree the dates of the next meetings of the Parish Council

Members resolved that the dates for the following meetings should be as at Appendix C.

**Appendix C has been removed in the papers for the meeting on 27 April as the dates have now changed.**

**The date for the next meeting is on Wednesday 27 April 2026.**

**Item discussed in confidence:**

**10. Ide Hill**

10.1 To discuss and agree, if appropriate, next actions and allocation of finance with regard to the following

10.1.1 The future of Stubbs Wood

- Sell (and its implications, pros and cons)
- Keep it and engage a professional manager/consultant
- Keep it and manage it ourselves without external assistance

**Members resolved in the majority that they would look into various options of disposing of Stubbs Wood. Members unanimously agreed that they were very keen to stress that any decision would not be made without consultation with residents.**

## Appendix A

From: Cllr Alger, Michelle <cldr.alger@sevenoaks.gov.uk>  
Sent: 30 March 2026 11:57  
To: Parish.Council, Sundridge <clerk@sundridgewithidehill-pc.gov.uk>  
Subject: Re: Full Council Meeting - 30 March 2026

Hi Amanda

Apologies, I need to work this evening, but alas, I have made a report for you on waste! See attached. A couple of additional points.  
I am chasing the portfolio holder (Cllr Roy) for updates on the green bags, and what will be done with them from a financial and environmental perspective.  
Also for a solution for residents for their existing wheelie bins, again with regards to finance and environment.

Have a very happy and restful Easter.

Michelle

### **Cllr Michelle Alger**

#### **Waste Transition Project – Key Updates from Cleaner and Greener Committee**

- Council is on track to begin weekly food waste collections from 27 April 2026
- Progress so far:
  - Vehicles delivered
  - Recruitment of operators ongoing
  - Container (caddy) manufacture started
  - Digital systems in development, including:
    - In-cab reporting tools for collection crews
    - Collection round design systems
    - Resident reporting tools (missed collections, assisted collections)
- **Alternate-week (fortnightly) collections transition:**
  - On schedule for **October 2026 implementation**
  - Community engagement materials in preparation
  - Current focus is on food waste messaging

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#### **Communal & Hard-to-Reach Collections**

- Communal food waste collections planned in some areas (where needed)
- Not launching in April due to:
  - High resource requirements
  - Ongoing work to ensure storage is suitable and visually acceptable
- Council monitoring national approaches for:
  - Flats above shops
  - Conservation areas
  - Other hard-to-reach properties

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#### **Communications & Public Engagement**

- Campaign based on earlier committee feedback (Dec 2025)
- Key initiatives:
  - School competition to name food waste trucks – Cllr Bulford-Lillie initiative
  - Public roadshows demonstrating caddy use – would you like a demo?
  - Positive engagement from schools – Cllr Alger initiative
- Communication materials:
  - Visual identity guide completed
  - **InShape magazine (Spring edition):**
    - Distributed 23–27 March
    - Includes:

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- *Food waste process explanation*
  - *Service changes*
  - *Missed collection reporting*
  - *Assisted collection info*
  - *Social media campaign:*
    - *Over **121,000 engagements***
  - *Leaflets (delivered with caddies):*
    - *How to use caddies*
    - *Collection start dates*
    - *What can/can't be disposed of*
    - *Assisted collection info*
  - *New online tool:*
    - *"Where's My Caddy" tracker*
  - *Caddies include embossed guidance on correct usage*
  - *Similar guidance may be added to wheelie bins*
- 

### **Communication Strategy Notes**

- *Some messaging tailored for flats and hard-to-serve properties*
  - *May require further **bespoke communications** for specific communities*
  - *Waste reduction messaging planned for future phases*
  - *Collaboration with KCC Behaviour Change team to improve participation*
- 

### **Operational Challenges & Responses**

#### **Private Wheelie Bins**

- *Council will **not collect or dispose of private bins** due to:*
  - *Resource limitations*
  - *Storage and processing constraints*
- *Private bins cannot be used in new system due to inconsistent sizes/materials*

#### **Reusable Recycling Sacks**

- *Not part of the new system*
  - *Options being explored:*
    - *Reuse opportunities*
    - *Recycling (if properly segregated)*
- 

### **Resident Considerations**

- *No limit on wheelie bin distribution*
  - *For residents without space:*
    - ***Black sacks likely alternative***
  - ***Side waste policy:***
    - *Bags placed beside bins will **not be collected***
    - *Enforced via in-cab reporting by crews*
    - *Policy has been consistently communicated*
  - *Behaviour adjustment expected:*
    - *Typically takes **3–4 collection cycles** for residents to adapt*
- 

### **Monitoring & Data**

- *Collection performance monitored:*
  - *Weekly and monthly*
- *Data used to:*
  - *Identify issues*
  - *Target communications*
- *Waste data:*
  - *Reported quarterly via WasteDataFlow*
  - *Reviewed with KCC (disposal authority)*
- *Expectation:*
  - *Increase in food waste collection rates after full rollout*

# Sundridge with Ide Hill Parish Council

## Appendix B

### RECEIPTS LIST 14 February to 30 March 2026

Code	Date	Description	Supplier		Total	
Income Nayax	13/02/2026	Toilet Door Inco	Nayax Europe UAB	X	221.86	221.86
Income Boogie Bounce	06/03/2026	Village Hall Hire	Boogie Bounce	X	828.00	828.00
Income Nayax	13/03/2026	Toilet Door Inco	Nayax Europe UAB	X	163.11	163.11
			<b>Total</b>		<b>1,212.97</b>	<b>1,212.97</b>

### PAYMENTS LIST 24 FEBRUARY TO 30 MARCH 2026

Code	Date	Description	Supplier		Total		
Travel Expenses	24/02/2026	Mileage	Mrs A C Barlow	X	51.30	51.30	
Supplies for meetings	24/02/2026	Coffee and Biscuits	Mrs A C Barlow	X	12.30	12.30	
Stationery	24/02/2026	Paper	Mrs A C Barlow	S	19.12	3.83	22.95
Energy Costs	24/02/2026	Streetlighting Electricity Jan to March 25	NPower	S	1,864.27	372.85	2,237.12
Energy Costs	24/02/2026	Electricity - Rec	NPower	L	180.21	9.01	189.22
General Costs	24/02/2026	Groundworks at Stubbs Wood	Four Elms Groundworks	X	675.00		675.00
Conveniences energy costs	24/02/2026	Electricity - toilets	EDF Energy	L	108.27	5.41	113.68
Damage from Hirers	24/02/2026	Replacement window following party at hall	Sevenoaks Glazing	S	130.00	26.00	156.00
Parish Zoom account	11/03/2026	Zoom	Mrs A C Barlow	S	11.99	2.40	14.39
Parish WiFi (Clerk)	11/03/2026	WiFi	Mrs A C Barlow	X	10.00		10.00
Parish mobile telephone	11/03/2026	Mobile	Mrs A C Barlow	S	19.79	3.96	23.75
Email address hosting charge	11/03/2026	Email hosting	Vision ICT	S	20.00	4.00	24.00
Photocopier and photocopying	11/03/2026	Photocopier	KCC	S	59.60	11.92	71.52
General Costs	11/03/2026	Hire of machinery for Stubbs Wood	Vantage Hire	S	317.50	63.50	381.00
Electricity and Gas	11/03/2026	Gas Bill Hall	British Gas	L	599.38	29.97	629.35
Electricity and Gas	11/03/2026	Electricity Hall	British Gas	L	112.83	5.64	118.47
Volunteer Expenses	11/03/2026	Fuel and Oil for Stubbs Wood	Dominic Rossi	X	16.87		16.87
Conveniences supplies	11/03/2026	Toilet supplies	Goldservice	S	95.92	19.19	115.11
Training	12/03/2026	Catering	Lilia s kitchen LTD	S	159.50	31.90	191.40
Volunteer Expenses	12/03/2026	Volunteer expenses	Dominic Rossi	X	32.48		32.48
Tree Survey	13/03/2026	Tree Survey	All Angles Tree Care	S	1,200.00	240.00	1,440.00
Cleaning	20/03/2026	Cleaning	Val & Sander Reytenbach	X	180.00		180.00
Conveniences cleaning	20/03/2026	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
Travel Expenses	31/03/2026	Mileage	Mrs A C Barlow	X	48.60		48.60

### PAYMENTS LIST FOR 31 MARCH 2026

Code	Date	Description	Supplier		Total		
Chairman's Expenses	30/03/2026	Gift for Cllr Allgood	Mrs A C Barlow	S	25.83	5.17	31.00
Supplies for meetings	30/03/2026	Coffee and Biscuits	Mrs A C Barlow	X	24.85		24.85
Travel Expenses	30/03/2026	Mileage	Mrs A C Barlow	X	70.65		70.65
Energy Costs	30/03/2026	Electricity - Rec	EDF Energy	L	157.45	7.87	165.32
Electricity and Gas	30/03/2026	Gas - Hall	British Gas	L	172.38	8.62	181.00
Electricity and Gas	30/03/2026	Electricity Hall	British Gas	L	121.39	6.07	127.46
Maintenance	30/03/2026	New Light for hall cupboard	Cllr Helen Wilson	S	14.99	3.00	17.99
Professional Services	30/03/2026	Stubbs Wood consultancy	Maydencroft	S	680.00	136.00	816.00
Dog Bins	30/03/2026	Emptying dog bins	Sevenoaks District Coui	S	546.00	109.20	655.20
Conveniences energy costs	30/03/2026	Electricity - toilets	EDF Energy	L	81.30	4.06	85.36
Renovations	30/03/2026	Renovations Hall	Banbrook Handyman ar	X	232.00		232.00
Travel Expenses	31/03/2026	Mileage	Mrs A C Barlow	X	48.60		48.60
			<b>Total</b>		<b>2,175.44</b>	<b>279.99</b>	<b>2,455.43</b>

## Sundridge with Ide Hill Parish Council

8. **To take Matters arising** from the Minutes where these are not covered under the subject headings below

### 9. Finance, Personnel & Governance items

#### 9.1 To agree the items received, paid and payable

#### PAYMENTS LIST TO BE MADE @ 28 APRIL 2026

Code	Description	Supplier				Total
Photocopier and photocopying	Photocopier	KCC	S	46.01	9.20	55.21
Travel Expenses	Mileage	Mrs A C Barlow	X	70.65		70.65
Supplies for meetings	Coffee and Biscuits	Mrs A C Barlow	X	16.07		16.07
Maintenance Contract	Streetlighting Contract 26-27 Payment 1 of 2	Streetlights	S	1,091.25	218.25	1,309.50
Scribe Accounting Software	Scribe Licence	Scribe	S	611.92	122.38	734.30
Maintenance	Maintenance Items for Village Hall	Clr Helen Wilson	S	172.75	34.55	207.30
Maintenance	Fire extinguishers for Village Hall	Clr Helen Wilson	S	180.95	36.19	217.14
Maintenance	General items for Village Hall	Clr Helen Wilson	X	146.48		146.48
Energy Costs	Electricity - Rec	EDF Energy	L	168.82	8.44	177.26
Renovations	Plastering for Village Hall	Final Finish Plastering	S	681.00	136.20	817.20
Renovations	New Chairs and Tables for Village Hall	Huddle Furniture	S	2,696.00	539.20	3,235.20
Spring/Summer Event - Ide Hill	Artwork for Events Annual Parish Meeting and Summer Walk	Neil Powell	X	50.00		50.00
Annual Parish Meeting - Sundridge	Artwork for Events Annual Parish Meeting and Summer Walk	Neil Powell	X	50.00		50.00
<b>Total</b>				<b>5,981.90</b>	<b>1,104.41</b>	<b>7,086.31</b>

27 April 2026 (2026-2027)

#### RECEIPTS LIST - 1 TO 27 APRIL 2026

Code	Date	Description	Supplier			Total
Income Casual	10/04/2026	Hall Hire	Hall Hire Casual	X	20.00	20.00
Income Nayax	15/04/2026	Toilet Door Income	Nayax Europe UAB	X	342.84	342.84
Income Dance School	20/04/2026	Dance hall hire	Judith Essex School of I	X	1,005.69	1,005.69
<b>Total</b>					<b>1,368.53</b>	<b>1,368.53</b>

#### PAYMENTS LIST - 1 to 27 APRIL 2026

Code	Date	Description	Supplier			Total
Subscriptions	01/04/2026	KALC Subscription 26-27	KALC	S	883.55	1,060.26
Parish mobile telephone	13/04/2026	Mobile	Mrs A C Barlow	S	19.79	23.75
Parish WiFi (Clerk)	13/04/2026	WiFi	Mrs A C Barlow	X	10.00	10.00
Parish Zoom account	13/04/2026	Zoom	Mrs A C Barlow	S	11.99	14.39
Supplies for meetings	13/04/2026	Cups for meeting	Mrs A C Barlow	S	8.32	9.99
Supplies for meetings	13/04/2026	Name cards for ECM	Mrs A C Barlow	S	9.00	10.80
Supplies for meetings	13/04/2026	Coffee, tea etc for ECM	Mrs A C Barlow	X	34.35	34.35
Hire of Ide Hill Village Hall	13/04/2026	Ide Hill Hall Hire	Ide Hill Village Hall Trust	X	72.00	72.00
Energy Costs	13/04/2026	Streetlighting Electricity Jan to Mar 26	NPower	S	2,393.48	2,872.18
Pavilion Maintenance	13/04/2026	Pavilion Basin Taps	Gas Safe Solutions	S	405.00	486.00
Conveniences energy costs	13/04/2026	Electricity Toilets	EDF Energy	L	68.83	72.27
Cleaning	20/04/2026	Cleaning	Val & Sander Reytenbach	X	180.00	180.00
Conveniences cleaning	20/04/2026	Cleaning	Val & Sander Reytenbach	X	500.00	500.00

#### 9.2 To agree, if appropriate, an allocation of funds for signage for the assets in Sundridge and Ide Hill

Signage company have asked Clerk to send a list of signs required to obtain a quote.

## Sundridge with Ide Hill Parish Council

### 9.3 To note the minutes of the Finance & Personnel Committee Meeting on 20 April 2026

#### Sundridge with Ide Hill Parish Council Minutes of the Finance & Personnel Committee Meeting Held at Ide Hill Village Hall on 20 April 2026, 7.00 pm

**Present:** Councillors Allgood, Evans, Fribbens, Maybury (Chair), Powell and Wilson

**Apologies:** Cllr Banbrook

**In attendance:** Amanda Barlow – Clerk and 3 members of the public (in part)

1. To receive apologies and reasons for absence.

#### **Apologies were received and accepted from Cllr Banbrook**

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

#### **None**

3. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

#### **Members resolved that discussions on the Staff Costs on the budget should be discussed in confidence.**

4. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.
  - Residents asked about the funds received from the sale of the reserve burial ground and if any of these would be reserved for any future legal costs.
  - A resident advised that he thought the council should produce a balance sheet
5. To approve as a correct record the **Minutes** (enclosed) of the Finance Committee meeting held on 19 January 2026

#### **Members resolved to agree the minutes of 19 January 2026**

6. **Items for decision, discussion and/or allocation of resources if necessary.**

6.1 To review the final budget for 2025-26

#### **Members resolved to agree the final budget for 2025-26 for recommendation to the Full Council as at Appendix A.**

7. **Reserves**

7.1 To agree the earmarked reserves to be approved by the Full Council

Members discussed at length the earmarked reserves and agreed that it was very difficult to allocate funds prior to the community engagement meetings taking place and decisions as to what projects should be further investigated. **It was agreed that provisions should be made for general reserves and for a programme of replacing the streetlights. It was agreed to get more information on the costs of the streetlights and to put a proposal to full council that some of the reserves were held pending decision on projects.**

# Sundridge with Ide Hill Parish Council

## Earmarked Reserves at Appendix B.

### 8. Date of next meeting – to be agreed

#### Appendix A

### Sundridge with Ide Hill Parish Council

20 April 2026 (2025-2026)

#### Summary of Receipts and Payments

All Cost Centres and Codes

#### Administration Costs

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
127 Bank Charges				150.00	122.50	27.50	27.50 (18%)
131 Defibrillators				1,575.00	1,638.12	-63.12	-63.12 (-4%)
20 Email address hosting charge				315.00	93.33	221.67	221.67 (70%)
10 Hire of Ide Hill Village Hall				100.00	198.00	-98.00	-98.00 (-98%)
7 Insurance Policy				2,700.00	2,849.06	-149.06	-149.06 (-5%)
24 Miscellaneous Contingency				100.00	50.00	50.00	50.00 (50%)
21 Parish mobile telephone				300.00	237.48	62.52	62.52 (20%)
22 Parish WiFi (Clerk)				120.00	120.00		(0%)
23 Parish Zoom account					143.88	-143.88	-143.88 (N/A)
16 Photocopier and photocopying	350.00	211.77	-138.23	500.00	478.68	21.32	-116.91 (-13%)
14 Postage				50.00		50.00	50.00 (100%)
15 Printing				50.00		50.00	50.00 (100%)
139 Scribe Accounting Software				630.00	561.60	68.40	68.40 (10%)
18 Software Adobe				200.00	142.35	57.65	57.65 (28%)
17 Stationery				100.00	19.12	80.88	80.88 (80%)
9 Subscriptions		979.99	979.99	1,260.00	2,009.32	-749.32	230.67 (18%)
8 Supplies for meetings				250.00	233.41	16.59	16.59 (6%)
13 Training				500.00	519.08	-19.08	-19.08 (-3%)
4 Travel Expenses				500.00	523.98	-23.98	-23.98 (-4%)
19 Website Maintenance				315.00	583.65	-268.65	-268.65 (-85%)
<b>SUB TOTAL</b>	<b>350.00</b>	<b>1,191.76</b>	<b>841.76</b>	<b>9,715.00</b>	<b>10,523.56</b>	<b>-808.56</b>	<b>33.20 (0%)</b>

#### Clerk & RFO Expenses

#### General - Events and Celebrat

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
79 Annual Parish Meeting - Ide Hill				350.00		350.00	350.00 (100%)
148 Annual Parish Meeting - Sundrid				350.00	465.00	-115.00	-115.00 (-32%)
76 Christmas festivities Ide Hill				350.00	133.40	216.60	216.60 (61%)
77 Christmas festivities Sundridge				500.00	1,022.11	-522.11	-522.11 (-104%)
135 Christmas Trees				400.00	433.00	-33.00	-33.00 (-8%)
80 Great British Spring Clean				100.00		100.00	100.00 (100%)
82 Operation Menai Bridge				75.00		75.00	75.00 (100%)
78 Remembrance Sunday				75.00	75.00		(0%)
137 Spring/Summer Event - Ide Hill				850.00	767.76	82.24	82.24 (9%)
138 Summer Event - Sundridge							(N/A)

# Sundridge with Ide Hill Parish Council

## Sundridge with Ide Hill Parish Council

20 April 2026 (2025-2026)

### Summary of Receipts and Payments

All Cost Centres and Codes

SUB TOTAL					3,050.00	2,896.27	153.73	153.73 (5%)
<b>General - Income</b>								
		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
160	Bank Interest		1,772.18	1,772.18				1,772.18 (N/A)
134	Bank Transfer							(N/A)
90	Grants							(N/A)
103	HMRC	9,000.00	25,433.56	16,433.56				16,433.56 (182%)
89	Precept	85,000.00	85,000.00					(0%)
159	Property Sale		157,680.80	157,680.80				157,680.80 (N/A)
133	SDC CIL							(N/A)
91	Sevenoaks District Council CIL							(N/A)
<b>SUB TOTAL</b>		<b>94,000.00</b>	<b>269,886.54</b>	<b>175,886.54</b>				<b>175,886.54 (187%)</b>
<b>General - Members Expenses</b>								
		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
162	Chairman's Expenses					25.83	-25.83	-25.83 (N/A)
6	Election Expenses							(N/A)
5	Members Expenses				100.00	49.72	50.28	50.28 (50%)
<b>SUB TOTAL</b>					<b>100.00</b>	<b>75.55</b>	<b>24.45</b>	<b>24.45 (24%)</b>
<b>General - Professional Service</b>								
		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
158	Auctioneer					350.00	-350.00	-350.00 (N/A)
29	External Auditor				500.00	420.00	80.00	80.00 (16%)
28	Internal Auditor				500.00	333.30	166.70	166.70 (33%)
25	Legal Costs				500.00		500.00	500.00 (100%)
156	Legal Services					59.60	-59.60	-59.60 (N/A)
27	Payroll				275.00	231.00	44.00	44.00 (16%)
46	ROSPA Inspection (Playgrounds)				350.00	280.50	69.50	69.50 (19%)
<b>SUB TOTAL</b>					<b>2,125.00</b>	<b>1,674.40</b>	<b>450.60</b>	<b>450.60 (21%)</b>
<b>General - Streetlighting</b>								
		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
31	Energy Costs				7,000.00	7,503.19	-503.19	-503.19 (-7%)
30	Maintenance Contract				2,600.00	2,518.28	81.72	81.72 (3%)
32	Repairs				6,260.00	11,163.50	-4,903.50	-4,903.50 (-78%)
<b>SUB TOTAL</b>					<b>15,860.00</b>	<b>21,184.97</b>	<b>-5,324.97</b>	<b>-5,324.97 (-33%)</b>

Sundridge with Ide Hill Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

**Grants**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
85	Grass cutting Church				2,000.00	2,000.00		(0%)
84	Ide Hill Village Hall Trust				1,500.00		1,500.00	1,500.00 (100%)
86	Other grants				1,500.00	400.00	1,100.00	1,100.00 (73%)
<b>SUB TOTAL</b>					<b>5,000.00</b>	<b>2,400.00</b>	<b>2,600.00</b>	<b>2,600.00 (52%)</b>

**Grounds Maintenance**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
43	Dog Bins				1,500.00	3,224.00	-1,724.00	-1,724.00 (-114%)
40	Grass cutting				13,775.00	13,492.23	282.77	282.77 (2%)
42	Hedges				500.00	100.00	400.00	400.00 (80%)
45	Miscellaneous Contingency				500.00	100.00	400.00	400.00 (80%)
143	Pest Control				500.00		500.00	500.00 (100%)
41	Tree work				500.00	300.00	200.00	200.00 (40%)
<b>SUB TOTAL</b>					<b>17,275.00</b>	<b>17,216.23</b>	<b>58.77</b>	<b>58.77 (0%)</b>

**Highways**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
36	Bus Shelters				250.00		250.00	250.00 (100%)
39	Miscellaneous Contingency							(N/A)
38	Notice boards				200.00		200.00	200.00 (100%)
37	Village signs				250.00		250.00	250.00 (100%)
<b>SUB TOTAL</b>					<b>700.00</b>		<b>700.00</b>	<b>700.00 (100%)</b>

**Ide Hill - Goathurst Common**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
109	Maintenance				250.00		250.00	250.00 (100%)
152	Playground Equipment		1,513.68	1,513.68		37,695.41	-37,695.41	-36,181.73 (N/A)
154	Playground Fundraising		400.00	400.00				400.00 (N/A)
150	Playground Grant		12,500.00	12,500.00				12,500.00 (N/A)
<b>SUB TOTAL</b>			<b>14,413.68</b>	<b>14,413.68</b>	<b>250.00</b>	<b>37,695.41</b>	<b>-37,445.41</b>	<b>-23,031.73 (-9212%)</b>

**Ide Hill - Stubbs Wood**

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
33	General Costs				3,400.00	992.50	2,407.50	2,407.50 (70%)
120	Income Cycling Clubs	200.00	200.00					(0%)
128	Income General							(N/A)

# Sundridge with Ide Hill Parish Council

## Sundridge with Ide Hill Parish Council

20 April 2026 (2025-2026)

### Summary of Receipts and Payments

All Cost Centres and Codes

119 Income RPA	4,700.00		-4,700.00				-4,700.00 (-100%)
34 Professional Services				1,000.00	1,100.00	-100.00	-100.00 (-10%)
144 Training				1,000.00		1,000.00	1,000.00 (100%)
35 Tree Survey				500.00	1,200.00	-700.00	-700.00 (-140%)
145 Volunteer Expenses				800.00	256.15	543.85	543.85 (67%)
<b>SUB TOTAL</b>	<b>4,900.00</b>	<b>200.00</b>	<b>-4,700.00</b>	<b>6,700.00</b>	<b>3,548.65</b>	<b>3,151.35</b>	<b>-1,548.65 (-13%)</b>

#### Ide Hill Car Park and Public Cc

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
64 Conveniences cleaning				6,000.00	6,000.00		(0%)
66 Conveniences door pay system					910.00	-910.00	-910.00 (N/A)
68 Conveniences energy costs				680.00	1,094.99	-414.99	-414.99 (-61%)
65 Conveniences Maintenance				1,000.00	120.00	880.00	880.00 (88%)
67 Conveniences supplies				550.00	659.86	-109.86	-109.86 (-19%)
69 Conveniences water				1,000.00	4,828.33	-3,828.33	-3,828.33 (-382%)
63 Ide Hill car park (at public conveyance)				500.00		500.00	500.00 (100%)
122 Income Grant							(N/A)
123 Income Nayax	2,500.00	2,773.85	273.85				273.85 (10%)
71 Miscellaneous Contingency				150.00	4.00	146.00	146.00 (97%)
70 Sevenoaks District Council Rate				370.00		370.00	370.00 (100%)
<b>SUB TOTAL</b>	<b>2,500.00</b>	<b>2,773.85</b>	<b>273.85</b>	<b>10,250.00</b>	<b>13,617.18</b>	<b>-3,367.18</b>	<b>-3,093.33 (-24%)</b>

#### Ide Hill Recreation Ground

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
87 Ground maintenance				250.00		250.00	250.00 (100%)
146 Hedge Cutting				250.00		250.00	250.00 (100%)
153 Ide Hill Green				250.00		250.00	250.00 (100%)
88 Playground maintenance				250.00		250.00	250.00 (100%)
<b>SUB TOTAL</b>				<b>1,000.00</b>		<b>1,000.00</b>	<b>1,000.00 (100%)</b>

#### Sundridge - Bowers Meadow

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
73 Ground maintenance				4,250.00	375.00	3,875.00	3,875.00 (91%)
72 Playground maintenance				250.00		250.00	250.00 (100%)
<b>SUB TOTAL</b>				<b>4,500.00</b>	<b>375.00</b>	<b>4,125.00</b>	<b>4,125.00 (91%)</b>

#### Sundridge - Coronation Garde

Code Title	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
74 Coronation memorial							(N/A)
75 Ground maintenance				2,000.00		2,000.00	2,000.00 (100%)

# Sundridge with Ide Hill Parish Council

## Sundridge with Ide Hill Parish Council

20 April 2026 (2025-2026)

### Summary of Receipts and Payments

All Cost Centres and Codes

<b>SUB TOTAL</b>		<b>2,000.00</b>	<b>2,000.00</b>	<b>2,000.00 (100%)</b>
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#### Sundridge & Brasted Social Cl

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
147	Legal Costs					1,261.00	-1,261.00	-1,261.00 (N/A)
125	Maintenance				250.00		250.00	250.00 (100%)
<b>SUB TOTAL</b>					<b>250.00</b>	<b>1,261.00</b>	<b>-1,011.00</b>	<b>-1,011.00 (-404%)</b>

#### Sundridge Recreation Ground

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
59	Adult exercise equipment				50.00		50.00	50.00 (100%)
56	Cleaning				350.00	600.00	-250.00	-250.00 (-71%)
60	Energy Costs				1,500.00	4,413.19	-2,913.19	-2,913.19 (-194%)
58	Ground Maintenance				400.00	2,750.00	-2,350.00	-2,350.00 (-587%)
115	Income Casual							(N/A)
117	Income Ide Hill Football Club	3,000.00	3,300.00	300.00				300.00 (10%)
116	Income Radnor House	10,000.00	7,750.00	-2,250.00				-2,250.00 (-22%)
124	Income Sundridge AllStars	600.00	110.00	-490.00				-490.00 (-81%)
62	Miscellaneous Contingency				500.00	20.00	480.00	480.00 (96%)
57	Pavilion Maintenance				3,000.00	1,125.00	1,875.00	1,875.00 (62%)
130	Professional Services							(N/A)
142	Sundridge Pavilion Renovations				1,510.00	3,007.00	-1,497.00	-1,497.00 (-99%)
61	Water				250.00	62.81	187.19	187.19 (74%)
<b>SUB TOTAL</b>		<b>13,600.00</b>	<b>11,160.00</b>	<b>-2,440.00</b>	<b>7,560.00</b>	<b>11,978.00</b>	<b>-4,418.00</b>	<b>-6,858.00 (-32%)</b>

#### Sundridge Village Hall

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
155	Booking Software				500.00	348.00	152.00	152.00 (30%)
132	Car Park				500.00		500.00	500.00 (100%)
47	Cleaning				2,500.00	2,760.00	-260.00	-260.00 (-10%)
161	Damage from Hirers					130.00	-130.00	-130.00 (N/A)
49	Electricity and Gas		390.00	390.00	3,000.00	4,636.69	-1,636.69	-1,246.69 (-41%)
111	Income Boogie Bounce	1,575.00	1,332.00	-243.00				-243.00 (-15%)
114	Income Casual	1,500.00	1,570.00	70.00				70.00 (4%)
110	Income Dance School	4,000.00	2,821.30	-1,178.70				-1,178.70 (-29%)
113	Income Pilates	1,000.00	540.00	-460.00				-460.00 (-46%)
48	Maintenance		400.00	400.00	500.00	814.99	-314.99	85.01 (17%)
54	Music Licence				175.00	153.78	21.22	21.22 (12%)
141	Renovations				2,750.00	752.00	1,998.00	1,998.00 (72%)
151	Supplies				250.00		250.00	250.00 (100%)
50	Water				100.00		100.00	100.00 (100%)
52	WiFi				550.00	1,023.68	-473.68	-473.68 (-86%)

# Sundridge with Ide Hill Parish Council

## Sundridge with Ide Hill Parish Council Summary of Receipts and Payments All Cost Centres and Codes

20 April 2026 (2025-2026)

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<b>SUB TOTAL</b>	<b>8,075.00</b>	<b>7,053.30</b>	<b>-1,021.70</b>	<b>10,825.00</b>	<b>10,619.14</b>	<b>205.86</b>	<b>-815.84 (-4%)</b>
 <b>Summary</b>							
<b>NET TOTAL</b>	<b>123,425.00</b>	<b>306,679.13</b>	<b>183,254.13</b>	<b>127,425.00</b>	<b>174,019.02</b>	<b>-46,594.02</b>	<b>136,660.11</b>
<b>V.A.T.</b>					<b>20,309.78</b>		
<b>GROSS TOTAL</b>		<b>306,679.13</b>			<b>194,328.80</b>		

## Sundridge with Ide Hill Parish Council

### 9.4 To agree, if appropriate, the final budget for 2025-26

To agree the final budget for 2025-26 as recommended by the Finance & Personnel Committee (see Agenda item 9.3). Full Budget including staffing attached for Members only.

### 9.5 To agree the Reserves for 2026-27 and approve transfers to the budget for the following:

9.5.1 Stubbs Wood - £6,000

9.5.2 Sundridge Village Hall Trust – £6,500 (as agreed at 28/02/2026)

Members of the Finance & Personnel Committee are recommending that the unallocated reserves remain until the Community Engagement meetings have taken place and it has been determined what projects are being taken forward. There will also be additional reserves when the final year end invoices are settled.

The figures below as just a guide.

<b>EARMARKED RESERVES AS AT 27 APRIL 2026</b>			
<b>Earmarked Reserves Account</b>			<b>150,000</b>
<b>General Reserves</b>		40,000	
<b>Ring Fenced Reserves</b>			
Goathurst Common Playground		9,000	
<b>Earmarked Reserves</b>			
Bowers Meadow		4,000	
Sundridge Village Hall		6,500	
Stubbs Wood		6,000	
Streetlighting		15,000	
		80,500	<u>-80,500</u>
<b>Unallocated Reserves</b>			<b>69,500</b>
<b>VAT TO CLAIM</b>		<b>£10,229</b>	
July 25 to March 26			

## Sundridge with Ide Hill Parish Council

9.6 To agree, if appropriate, forming a new Committee to manage Stubbs Wood and to agree the membership and Terms of Reference of the Stubbs Wood Committee

**Members to discuss and agree, if appropriate forming a new Committee to manage Stubbs Wood:**To review the TOR and to discuss Membership (in confidence)

### 10. Ide Hill

10.1 To note the minutes of the Ide Hill Amenities Committee Meeting on 21 April 2026

#### **Ide Hill Amenities Committee Minutes of a meeting held at Ide Hill Village Hall on Monday 21 April 2026 at 7.00 pm**

**Present:** Cllrs Allgood, Coles, Evans, Fribbens (Chair), Maybury and Manley  
**In attendance:** 61 members of the public (the majority in part), Mrs A Barlow (Clerk)  
**Apologies:** None

1. To receive apologies and reasons for absence.

*There were no apologies.*

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

*None.*

3. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have related to Ide Hill amenities. Please note this item will be limited in time at the discretion of the Chairman.

#### **Cllr Fribbens (Chair) made the following statement:**

*The first is on the Parish Council Standing Orders which advise on how I, as Chair of this committee, with the assistance of the Clerk, conduct the meeting, including the public open session.*

*This meeting will be conducted in accordance with the Parish Council's Standing Orders. Public participation is limited to items listed on the published agenda.*

*The public forum will be conducted under Standing Order 3, which provides that:*

- Members of the public may speak for no more than five minutes; and*
- Questions raised do not require a response at the meeting, nor do they initiate a debate.*

*Please note that any comments made and questions raised will be recorded in a public document.*

*To ensure that everyone has a fair opportunity to contribute, we kindly ask that members of the public speak only once and keep their remarks concise. We also ask that all contributions are made respectfully and with appropriate language. The use of racist, discriminatory, or otherwise offensive language will not be tolerated.*

*Secondly, I would like to make a statement on behalf of the Parish Council some of which has been published but needs repeating here before we go any further.*

*Stubbs Wood is a beautiful local asset which, despite the excellent efforts of our Volunteers, the Parish Council struggles financially to maintain as it deserves. We have been considering ways to ensure the woods are maintained correctly within the confines of the limited budget that the Parish Council has. This is proving more and more tricky, especially in light of the recent tree safety survey and therefore the Parish Council has been considering what alternatives there might be. We are seeking legal advice on what we can and cannot do and all options are being considered but, as yet, without public consultation with the residents of Ide Hill AND Sundridge, no decisions are ready to be made.*

*Members and the Clerk are aware of some misinformation circulating on local social media and WhatsApp groups, and wish to clarify the following:*

## Sundridge with Ide Hill Parish Council

*\* This Committee will not be discussing options for the disposal of Stubbs Wood. At a recent Full Council meeting, it was agreed that the next step is to arrange appropriate community engagement. This event will provide residents with the opportunity to consider the options, ask questions, and express their views prior to any formal decision being made. The approach to this will be considered by Full Council on 27 April 2026.*

*\* This Committee will not be making any comment regarding the land at the junction of Penn Lane and Church Road, outside of Ide Hill, as this matter sits with Full Council.*

*The Parish Council is unable to comment on the actions that future councils may take regarding Parish assets. The current Council will be dissolved, and a newly elected Council will assume office following the elections in May 2027.*

*Finally, my own thoughts as chair.*

*It has been very disappointing that some of the information put out by the Parish Council has been misinterpreted which appears to have caused great concern through social media.*

*In light of this I will be recommending to the Full PC that we now only distribute information through the Parish Council official channels - website, PC Facebook page, PC Noticeboards etc.*

*There was an extended public forum due to the high number of residents in attendance. The main areas of concern raised related to the Parish Council's processes, the sale of land at the junction of Penn Lane/Church Road, and matters concerning Stubbs Wood.*

*Cllr Fribbens confirmed that no decisions regarding Stubbs Wood would be made at this meeting. He advised that, following the Full Council Meeting on Monday 27 April, the Parish Council would issue a statement addressing the concerns raised, including:*

- *Transparency and openness*
- *The process for agendas and minutes*
- *Publicity of meetings and events*
- *Community engagement*
- *How the Parish Council operates*
- *The Fixed Asset Register and community assets listed within it*
- *Stubbs Wood*
  - o *The timetable for discussions relating to Stubbs Wood*
  - o *The perception that the Parish Council is unwilling to take advice from SWAG, why they were not involved in the Forestry Commission and Natural England Visit and why their ideas for the future of SWAG had not been initiated*
  - o *Consideration of a minimalist approach to Stubbs Wood*

### **Additional Matters Raised**

- *A resident reported that Emmetts Lane is experiencing high levels of heavy goods vehicle traffic. It was noted that there are several pinch points where two vehicles cannot pass, and some fencing has been damaged. The resident asked whether the Parish Council, which has jurisdiction over the initial section of the road, could request that Kent Highways install appropriate signage.*
- *A resident expressed concern regarding a recent sports training session held on the recreation field behind The Cock public house. The resident reported that when they approached those present, they were met with a discourteous response. The Clerk confirmed that she had already contacted the organisation involved to discuss and formalise their use of the field.*
- *In response to questions, Members confirmed that there was no further update regarding the proposed telephone mast.*
- *Residents asked whether they could engage with the police regarding anti-social behaviour outside the shop and reports of vehicles speeding past the public toilets.*
- *Ide Hill Village Green- has the Parish Council considered getting quotes from the hours around the Village Green to help repair the damage.*

4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

None.

5. To agree the minutes of the meeting held on 12 January 2026 and matters arising not covered under Agenda Items.

**Members resolved to agree the minutes of the meeting held on 12 January 2026.**

- **Litter Bin by the School** – the Clerk advised that the PCC has agreed that the bin can be placed on their land and she is waiting for approval from SDC that they will collect from the bin.
- **Abandoned Car on Ide Hill Recreation Ground** – the car was moved without charge to the Parish Council.

6. Stubbs Wood

### 6.1 Countryside Stewardship Higher Tier (CSHT)/Rural Payments Agency (RPA)/Grants

Cllr Maybury gave an update on the change of rules from DEFRA. The Parish Council received an invitation to apply for a grant and confirmed that they would like to apply. It was advised that the Parish Council should seek advice from the Forestry Commission and Natural England.

The Parish Council has looked at a very wide range of grants available.

### 6.2 Report following visit by the Forestry Commission

The Ide Hill Councillors met with representatives of the Forestry Commission and Natural England to get their advice and input on the way forward for our Woodland Management Plan and associated approvals and potential grants on Tuesday 24<sup>th</sup> March. A thorough review of the current situation and limitations was undertaken and good suggestions on our options were received.

### 6.3 Tree Survey

Members agreed that they needed to refer back to All Angles to discuss the identified trees that were High Priority. They can then decide which ones can safely be done by the volunteers and which ones from the list have to be done by All Angles. The volunteers could deal with about £1,000 of the £7,000 work.

### 6.4 Stubbs Wood Account at 31 March 2026

Members noted the accounts at 31 March 2026 at Appendix A.

**Members agreed to recommend to the Full Council £6,000 transfer from Reserves.**

7. Ide Hill Public Conveniences

7.1 To discuss and agree some additional items required for the facilities

**Members resolved to order the horizontal changing tables.**

8. Ide Hill Recreation and Green

### 8.1 Ide Hill Green Kerbing

**It was agreed that the item would be discussed at the Ide Hill Community Event.**

### 8.2 Electricity supply to Ide Hill Scout Hut

The Clerk advised that she had written to UKPN as agreed at the Full Council meeting and had no further response.

## Sundridge with Ide Hill Parish Council

### 9. Highways

9.1 To discuss the Ide Hill Items for the 2026-27 Highways Improvement Plan (HIP)

***It was agreed to put on the request for signage for Emmetts Lane to prohibit HGV vehicles using the lane.***

*The 20mph zone and other traffic matters will be discussed at the Ide Hill Community Event.*

### 10. To note the following items

#### 10.1 Streetlighting

*There are no issues with the 5 streetlights in Ide Hill.*

#### 10.2 Summer Event

*The summer walk will take place on 27 June 2026, starting at Ide Hill Green at 2pm with tea on the recreation ground at 3pm. The Clerk will ask Ide Hill Football Club for permission to use the pavilion and the Parish Council marquee will be put up on Friday for use in case of bad weather.*

#### 10.3 Community Event

*Community Event will take place on Friday 3 July 2026 at Ide Hill Village Hall. Tea & Coffee to be served. Further arrangements to be confirmed.*

#### 10.4 Signage for all assets

*A local company will be instructed to make signs to identify all the Parish assets and it was agreed to draw up a list of those in Ide Hill and the wording required.*

### 11. Date of next meeting

*To be agreed.*

# Sundridge with Ide Hill Parish Council

## Appendix A

### Sundridge with Ide Hill Parish Council Stubbs Wood

	Receipts	Ring Fenced	Payments	Payments against ring fenced income
<b>2019/20</b>				
Other Income	200		11,438	11,420
<b>2020/21</b>				
RPA Grant	3,720	3,720	910	910
Other Income				
<b>2021/22</b>				
RPA Grant	3,720	3,720	4,864	4,864
Other Income	1,575			
<b>2022/23</b>				
RPA Grant	3,720	3,720	2,436	1,439
Other Income	1,326			
<b>2023/2024</b>				
RPA Grant	3,720	3,720	10,252	10,069
Other Income	600			
	<b>18,581.40</b>	<b>14,880.00</b>	<b>29,900</b>	28,702
EA Grant		15,000.00		
Total Ring Fenced Income		<u>29,880.00</u>		
Ring fenced income		29,880.00		
less payments		<u>-28,702.00</u>		
<b>Ring fenced income c/f to 2024/25</b>		<b>1,178.00</b>		

### Stubbs Wood Budget @ 31 March 2025

	Receipts	Ring Fenced	Payments	Payments against ring fenced income
Carried f/wd from 2023/24		1,178.00		
<b>2024/245</b>				
RPA Grant	4,724		5,399	5,399
Other Income	200			
	<u>4,924</u>	<u>1,178.00</u>	<u>5,399</u>	<u>5,399</u>
Ring fenced income		4,724.00		
c/f ring fenced income		1,178.00		
less ring fenced payments		<u>-5,399.00</u>		
<b>Ring fenced income c/f to 25/26</b>		<b>503.00</b>		

### Stubbs Wood Budget @ 31 March 2026

	Receipts	Ring Fenced	Payments	Payments against ring fenced income
Carried f/wd from 2024/25		503.00		
Payments to 31 March 2026	200		3,549	
Receipts to 31 March 2026	200	503.00	3,549	
In budget from Parish Council	3,000.00			
Transfer from Reserves (October 2025)	3,000.00			
Plus receipts	<u>703</u>			
	6,703.00			
Less payments	<u>-3549</u>			
	<b>£3,154.00</b>			

## Sundridge with Ide Hill Parish Council

### 10.2 To discuss and agree, if appropriate, to carry out the high priority work identified by the tree survey.

Members agreed that Councillors should arrange to walk around the woods with All Angles to identify exactly which trees were high priority. It has been estimated that there will be approximately £6,000 left to pay when the trees that the volunteers can deal with have been removed. It was agreed that the work should be instructed as soon as possible as there was a 3 month deadline recommended.

### 10.3 To determine and agree next steps relating to community engagement and the management of the Stubbs Wood.

Members to discuss this item in confidence and agree to issue a statement by 30 April 2026 as agreed at the Ide Hill Amenities Committee.

## Stubbs Wood Committee – Terms of Reference

### 1. Establishment

The Council hereby establishes a committee to be known as the *Stubbs Wood Committee* (“the Committee”) in accordance with Standing Order 4.

### 2. Membership

- a. All Councillors representing the Ide Hill ward shall be appointed to the Committee.
- b. One Councillor representing the Sundridge ward shall be appointed to the Committee.
- c. The Committee may co-opt up to four persons who are not members of the Council and who, in the opinion of the Committee, possess relevant knowledge or expertise.
- d. Co-opted Members shall have voting rights unless the Council determines otherwise and shall be subject to the same provisions as set out in Standing Orders.

### 3. Chairman

- a. In accordance with Standing Order 4(d)(vii), the Committee shall appoint its Chairman at its first meeting following the Annual Meeting of the Council.
- b. The Chairman shall be a Councillor.
- c. In the absence of the Chairman, a Chairman for the meeting shall be appointed by those Members present.

### 4. Purpose and Functions

The Committee is authorised to:

- a. Oversee the management, maintenance and preservation of Stubbs Wood;
- b. Consider and develop proposals relating to its use, conservation, and enhancement;
- c. Promote the long-term stewardship of Stubbs Wood for the benefit of the community;
- d. Make recommendations to the Council on matters outside its delegated authority.

### 5. Meetings

- a. The Committee shall meet at least quarterly and otherwise as required.
- b. Meetings shall be convened in accordance with Standing Orders 3 and 6.
- c. The quorum shall be three Councillor Members in accordance with Standing Order 4(d)(viii).
- d. The Committee shall report to the Council at least quarterly.

### 6. Voting

- a. Voting shall be in accordance with Standing Order 3(q)–(r).
- b. Each Member shall have one vote.

- c. In the case of an equality of votes, the Chairman shall have a casting vote.
- d. No resolution shall be made unless the meeting is quorate.
- e. Any resolution to approve expenditure exceeding £1,000 shall require a majority of Members voting

### **7. Financial Responsibilities**

The Committee shall:

- a. Monitor income and expenditure relating to Stubbs Wood;
- b. Exercise delegated authority within the limits set out in Section 11;
- c. Make recommendations to the Council on expenditure outside its delegated authority;
- d. Submit an annual budget requirement to the Finance Committee.

### **8. Guiding Principles**

In discharging its functions, the Committee shall have regard to:

- a. The conservation and enhancement of the natural environment;
- b. Public access and community benefit;
- c. Financial prudence and sustainability;
- d. Transparency and accountability in decision-making.

### **9. Code of Conduct**

All Members of the Committee, including co-opted Members, shall comply with the Council's Code of Conduct and the provisions of Standing Order 12.

### **10. Application of Standing Orders**

The Council's Standing Orders shall apply to the Committee except where expressly varied by these Terms of Reference.

---

### **11. Delegated Powers**

- a. The Committee is authorised to incur expenditure within the approved Stubbs Wood budget and in accordance with the Council's Financial Regulations.
- b. The Committee delegates authority to the Clerk to approve expenditure up to £500 per item, subject to prior consultation with two Councillor Members.
- c. The Committee shall be responsible for the oversight and management of the Stubbs Wood budget, as approved annually by the Council.
  - The approved budget shall be recorded within these Terms of Reference for each financial year.
  - For the financial year 2026/2027, the approved budget is £12,500.
- d. The Committee may apply for and administer external funding and grants relating to Stubbs Wood.
- e. The Committee may approve expenditure from the Stubbs Wood budget in accordance with these Terms of Reference and the Council's Financial Regulations.

## 11. Sundridge

- 11.1 To note the current renovations taking place at the Village Hall and to approve further improvements, if appropriate.

### Village Hall Refurbishment Update – Cllr Helen Wilson

Following a recent strategic planning session, Members agreed to begin refurbishment works on The Hall in order to explore and realise the building's full potential as a community asset. Early assessment indicates that a comprehensive refurbishment offers a strong opportunity to enhance the existing facility in a cost-effective and sustainable way, while retaining a well-used and familiar space for the parish. This approach will continue to be developed and presented for wider public consideration, with the aim of ensuring the final direction reflects the best long-term outcome for the community.

>

> Works to be funded from Reserves (essential items):

- > - Flooring: Repairs to loose and missing parquet, followed by sanding and resealing
- > - Kitchen: Installation of a basic, fully functional kitchen (including fridge/freezer and dishwasher)
- > - General decorating: Internal redecoration to improve overall condition and usability
- > - Acoustics: Installation of acoustic ceiling hangers to improve sound quality
- > - IT projector: Provision of a basic projector to support meetings and community use
- > - CCTV: Replacement of non-functioning front and rear cameras for security
- > - Fire survey: Professional assessment to identify and address any fire safety requirements

>

> These items are considered essential to make the hall operational and suitable for regular community use.

>

> Works proposed via CIL funding (larger capital items):

- > - Fire doors (kitchen): Upgrade to meet current safety standards
- > - Toilets: Reconfiguration and modernisation
- > - Side extension: Additional space for hall use and community storage
- > - Disability access: Improvements to ensure accessibility compliance
- > - Car park: Resurfacing and marking, including consideration of allocated resident spaces
- > - Roof: Replacement, with potential inclusion of solar provision
- > - Windows: Replacement double glazing
- > - Electrics and plumbing: Full replacement to modern standards

>

> These works represent longer-term improvements and will be progressed through Community Infrastructure Levy (CIL) funding where appropriate.

>

> Financial Position:

Initial reserve funding has been approved, with the further essential works currently estimated at a ballpark of £20,000–£30,000. This figure remains indicative and subject to refinement as quotations are finalised and surveys completed. Any additional requirements identified (for example through the fire survey) will be addressed as necessary. Throughout, the priority will be to minimise costs while ensuring best value for money and a safe, usable facility.

At the meeting on 23 February 2026 the following resolution was made:

**Members resolved to agree that £6,500 should be transferred from reserves to the Village Hall account to cover the cost of the following items.**

- Curtains – £3,000
- Tables and chairs – £3,000
- Work to remove/replace notice board outside - £200
- Skip to remove rubbish £300

> Summary:

> The project is moving forward with a clear and structured approach: essential works to enable immediate use of the hall, alongside longer-term improvements funded separately. Further updates will be provided as costs are confirmed and works progress.

>

>

12. General Items

12.1 Streetlighting

12.1 To discuss and agree, if appropriate, agree a programme of repairs/replacement

Streetlights (streetlighting maintenance contractor) has advised that the lights in red are obsolete and the Parish Council should consider starting with replacing these lights). (Excel spreadsheet also attached for ease of reference)

04/12/2025												
Sundridge Parish Council												
Col.	Road	Location	Colour	Material	Height	Period	Type	Lamp	Wattage	Cell	Feed	Lantern
1	Main Road	Opposite Junction with New Road	Green	Steel	5m	821	Side entry	L.E.D	52	SS6	Live	SL4
2	Main Road	Outside No.219 jct. Orchard Place	Green	Steel	5m	821	Pole bracket	L.E.D	52	SS6	Live	SL4
3	Main Road	Outside Sundridge Village Hall	n/a	Galvanised	5m	821	Side entry	L.E.D	52	P5	Live	SL4
4	Sundridge Rec Access Rd	Half way Along	n/a	Galvanised	5m	722	Pole bracket	Son T	70	SS9	Live	SRL
5	Sundridge Rec Access Rd	Adjacent to Recreation Ground	Green	Steel	5m	821	Pole bracket	Son T	70	SS6	Live	SRL
6	Main Road	Outside No.134	Green	Steel	5m	821	Side entry	L.E.D	52	P5	Live	SL4
7	Main Road	Outside No.143	n/a	Galvanised	5m	821	Side entry	L.E.D	52	P5	Live	SL4
8	Main Road	Outside No.123	Green	Steel	5m	821	Pole bracket	L.E.D	52	P5	Live	SL4
9	Main Road	In Bus Shelter 50yds west of jct.	Unpainted	Steel	3m	722	Ceiling mounted	2pin LED 2D	6.5	SS19	Live	Bulthead
10	Main Road	Opposite White Horse Car Park	Green	Steel	5m	821	Side entry	L.E.D	52	P5	Live	SL4
11	Chevening Road	Now a County column										
12	Chevening Road	Outside Littlecombe Bank	Green	Steel	5m	821	Post top	Son T	70	P12	Live	Phosco P111
13	Chevening Road	Outside Little Paddock	Green	Concrete	5m	821	Top entry	Mbf/u	80	P42	Live	GEC
14	Chevening Road	Opposite Dibgate House	Green	Steel	5m	722	Side entry	Son T	70	SS9	Live	SRL
15	Chevening Road	Outside Sunshine Cottage	n/a	Galvanised	5m	722	Side entry	Son T	70	SS9	Live	SRL
16	Main Road	1st from Traffic Lights	n/a	Galvanised	6m	821	Post top	L.E.D	18	SS6	Live	SRL
17	Main Road	2nd from Traffic Lights	n/a	Galvanised	5m	821	Side entry	Son T	70	SS6	Live	SRL
18	Main Road	Opposite Sundridge House	n/a	Galvanised	5m	821	Side entry	Son T	70	SS6	Live	SRL
19	Main Road	Opposite Bishops Cottage	n/a	Galvanised	5m	821	Side entry	L.E.D	18	SS6	Live	SL8
20	Main Road	Outside Nos.19/21 opp island	n/a	Galvanised	5m	821	Side entry	Son T	70	SS6	Live	SRL
21	Main Road	Outside No.66	Green	Steel	5m	821	Pole bracket	Son T	70	SS6	Live	SRL
22	Main Road	Outside No.54	Green	Steel	5m	821	Side entry	Son T	70	SS6	Live	SRL
23	Main Road	Outside No.38	n/a	Galvanised	5m	821	Side entry	Son T	70	SS6	Live	SRL
24	Main Road	Outside No.16	n/a	Galvanised	5m	821	Side entry	Son T	70	SS6	Live	SRL
25	Church Road	Opposite Chapmans Road	n/a	Galvanised	5m	722	Post top	L.E.D	18	SS9	Live	SL8
26	Church Road	Outside No. 56 Islay Villas	n/a	Galvanised	5m	722	Side entry	Cdo TT	70	SS9	Live	SRL
27	Church Road	On footpath adjacent to No.74	Green	Steel	5m	821	Post top	Cpo -T	45	P42	Live	Philips SGS451
28	Church Road	Now a County column										
29	Church Road	Now a County column										
30	Church Road	Now a County column										
31	St Mary's Church Road	Outside Church	Green	Steel	5m	722	Side entry	Son T	70	SS9	Live	Opalo
32	Church Road	Opposite No.104	Green	Steel	5m	722	Side entry	Son T	50	SS9	Live	SRL
33	Church Road	Outside Sundridge Place Farm	Green	Steel	5m	722	Side entry	Son T	50	SS9	Live	SRL
34	Church Road	50 yds South of Greystones Park opp S/Stn	Green	Steel	5m	722	Side entry	Son T	50	SS9	Live	SRL
35	Church Road	Outside Woodcote	Green	Steel	5m	722	Side entry	Son T	50	SS9	Live	SRL
36	Church Road	Outside Fairways	Green	Steel	5m	722	Pole bracket	Son T	70	SS9	Live	SRL
37	Greystone Park	Opposite No.25	Green	Concrete	5m	722	Sleeved s/e	Son T	50	SS9	Live	Thorn Jet
38	Greystone Park	Outside No.21	Green	Steel	5m	722	Side entry	Son T	50	SS9	Live	SRL
39	Greystone Park	Outside The Willows	Green	Steel	5m	722	Side entry	Son T	50	SS9	Live	SRL
40	New Road	Outside Oak Dene	n/a	Galvanised	5m	722	Side entry	Mbf/u	80 e/s	SS59	Live	AC Ford
41	New Road	Outside Greenways	Green	Steel	5m	722	Pole bracket	Son T	70	SS6	Live	SRL
42	New Road	Opposite Woodside Road	Green	Steel	5m	821	Side entry	L.E.D	34	P5	Live	SL4
43	New Road	Opposite Manor Road	Green	Steel	5m	821	Side entry	L.E.D	34	P5	Live	SL4
44	Manor Road	Outside No.13	Green	Steel	5m	722	Side entry	Son T	70	SS9	Live	SRL
45	Manor Road	Outside No.23	Green	Steel	5m	821	Top entry	Mbf/u	80	SS55	Live	AC FORD
46	Woodside Road	Outside No.15	Green	Steel	5m	722	Side entry	Son T	50	SS9	Live	SRL
47	Woodside Road	Outside No.24	Green	Steel	5m	821	Top entry	Mbf/u	80	SS55	Live	GEC
48	Woodside Road	Outside No.38	n/a	Galvanised	5m	722	Side entry	Son T	70	SS9	Live	SRL
49	Allotment Footpath	Woodside Road End	Green	Steel	5m	722	Side entry	Son T	70	SS9	Live	SRL
50	Allotment Footpath	Centre of Path, fork to Chapmans Rd	Green	Steel	5m	722	Side entry	Son T	70	SS9	Live	Streetfighter
51	Allotment Footpath	Nearest main Road	Green	Steel	5m	722	Side entry	L.E.D	28	SS19	Live	SL1
52	Chapmans Road	Outside No.21	n/a	Galvanised	5m	722	Side entry	L.E.D	18	SS9	Live	SL8
53	Chapmans Road	Outside No.7	Green	Concrete	5m	722	Top entry	Mbf/u	80	SS59	Live	GEC
54	Chapmans Road	Outside No.27	n/a	Galvanised	5m	722	Side entry	L.E.D	18	SS9	Live	SL8
55	Chapmans Road	Outside No.45	Green	Steel	5m	722	Side entry	Son T	50	SS9	Live	SRL
56	Chapmans Road	Outside No.58	Green	Steel	5m	722	Side entry	Son T	70	SS9	Live	SRL
57	Chapmans Road	Outside No.69	Green	Steel	5m	722	Top entry	Mbf/u	80	SS59	Live	GEC
58	Chapmans Road	On Roundabout	n/a	Galvanised	5m	722	Side entry	L.E.D	18	SS9	Live	SRL
59	Chapmans Close	Outside No.2	Green	Steel	6m	722	Post top	Son T	50	SS9	Live	SRL
60	Chapmans Close	Outside No.5	Green	Steel	6m	722	Post top	Mbf/u E/S	80	SS59	Live	Urbis sml Albany
61	Ide Hill Village	Outside Anchor Cottage	Green	Cast Iron	6m	722	Top entry	L.E.D (B/C)	9.5	SS59	Live	GEC
62	Ide Hill Village	Outside Church	Green	Steel	5m	722	Post top	Son T	70	SS19	Live	Windsor
63	Camberwell Lane	Outside Bankside	Green	Steel	5m	722	Pole bracket	Son T	70	SS9	Live	Philips SGS252
64	Camberwell Lane	Outside No.22	Green	Steel	5m	722	Side entry	Son T	70	SS9	Live	SRL
65	Ide Hill Village	Opposite Village Hall	Green	Steel	6m	722	Side entry	Son T	50	SS9	Live	SRL
66	Gracious Lane	Junction with Nightingale Lane (car park)	Green	Steel	5m	722	Pole bracket	Son T	50	SS9	Live	SRL
67	Main Road	Outside Jessamine Cottage	n/a	Galvanised	5m	821	Side entry	Son T	70	SS6	Live	SRL
68	Combe Bank Drive	Junction with Ovenden Road	Green	Steel	5m	821	Top entry	Mbf/u	80	P42	Live	AC Ford

**12.2 Events**

To discuss and agree, if appropriate, next steps and allocation of funds, if required, in relation to the following planned events:

**12.2.1 Annual Parish Meeting – 20 May 2026 - £350 + £300** (it was agreed not to have a separate summer event in Sundridge but to combine it with the annual parish meeting to have drinks on the patio at the Social Club afterwards)

Sundridge recreation ground to be opened for additional parking. Lighting required down the driveway



Sundridge with Ide Hill Parish Council

# Annual Parish Meeting

Wednesday 20<sup>th</sup> May 2026

7pm at the Sundridge & Brasted Club

The Parish Council warmly invites all residents to the

Annual Parish Meeting on Wednesday 20<sup>th</sup> May 2026 at 7.00 pm on the patio at the Sundridge & Brasted Club (*inside if required*).

Light refreshments will be served and there will be an opportunity to meet and chat to the Parish, District and County Councillors.

Parking is available at the recreation ground (follow signs).

For more information contact the Clerk at [clerk@sundridgewithidehill.gov.uk](mailto:clerk@sundridgewithidehill.gov.uk)

## Sundridge with Ide Hill Parish Council

### 12.2.2 Summer Walk - 27 June 2026 -£500 budget

2pm start at Ide Hill Green , 3pm tea at Ide Hill Recreation Ground

Ide Hill Football Club has given permission for the PC to use the pavilion. PC Marquee to be erected on Friday 26 June – 8 volunteers required (at least). Tables and Chairs from SVH.

## Sundridge with Ide Hill Parish Council



# Summer Walk

Saturday 27<sup>th</sup> June 2026

**Guided walk through Stubbs Wood followed by tea and cakes  
on the Ide Hill Recreation Ground**

*Dogs on leads welcome. • Children must be accompanied by an adult.*

Meet on Ide Hill Village Green  
at 2.00pm



All residents from Sundridge and  
Ide Hill are welcome to join us.

Tea and Cake on Ide Hill Recreation  
Ground at 3.00pm

clerk@sundridgewithidehill-pc.gov.uk  
Parish Mobile: 07495 962372

## Sundridge with Ide Hill Parish Council

12.2.3 Community Event Ide Hill – 3 July 2026 at 6pm - £300

Ide Hill Village Hall. Poster will be ready this week to be published and distributed.

12.2.4 Community Event Sundridge – date & resources to be agreed

### **12.3 Community Engagement - details at meeting**

12.3.1 To discuss and agree, if appropriate, publishing and mailing a Parish Newsletter and an allocation of resources if required

12.3.2 To discuss and agree, if appropriate, an email list platform and an allocation of resources if required

### **13. Dates of next meetings**

13.1 To note the dates of the next meetings of the Parish Council

<b>Wednesday</b>	<b>13 May</b>	<b>2026</b>	<b>Sundridge Amenities Committee at 6.30pm</b> <b>Sundridge Village Hall</b>
<b>Monday</b>	<b>18 May</b>	<b>2026</b>	<b>Annual Council Meeting at 7.30pm</b> <b>(Election of Chairman, Vice Chairman and membership of Committees)</b> <b>Sundridge Village Hall</b>
<b>Wednesday</b>	<b>20 May</b>	<b>2026</b>	<b>Annual Parish Meeting at 7pm</b> <b>Social Club</b> <b>Followed by refreshments</b>
<b>Monday</b>	<b>22 June</b>	<b>2026</b>	<b>Full Council Meeting at 7.30pm</b> <b>Sundridge Village Hall</b>
<b>Saturday</b>	<b>27 June</b>	<b>2026</b>	<b>Parish Council Summer Walk in Ide Hill</b>
<b>Friday</b>	<b>3 July</b>	<b>2026</b>	<b>Community Engagement Event</b> <b>Ide Hill Village Hall</b>
<b>Monday</b>	<b>27 July</b>	<b>2026</b>	<b>Full Council Meeting at 7.30pm</b> <b>Sundridge Village Hall</b>
<b>Monday</b>	<b>28 September</b>	<b>2026</b>	<b>Full Council Meeting at 7.30pm</b> <b>Sundridge Village Hall</b>
<b>Monday</b>	<b>26 October</b>	<b>2026</b>	<b>Full Council Meeting at 7.30pm</b> <b>Sundridge Village Hall</b>
<b>Monday</b>	<b>30 November</b>	<b>2026</b>	<b>Full Council Meeting at 7.30pm</b> <b>Sundridge Village Hall</b>
<b>Monday</b>	<b>7 December</b>	<b>2026</b>	<b>Full Council Meeting at 7.00pm</b> <b>(urgent items only)</b> <b>Ide Hill Village Hall</b>