

To: The Members of the Parish Council of Sundridge with Ide Hill

I hereby summon you to attend a Meeting of the Parish Council to be held in the VILLAGE HALL, **SUNDRIDGE** commencing at **7.45pm. on Monday 26 January 2026** to transact the undermentioned business.

Amanda Sora

Clerk 21 January 2026

AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests. Members to update their Register of Business Interest forms
3. **Report from County Councillor**
4. **Report from District Councillor**
5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.
6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.
7. To approve as a correct record the **Minutes** of the Parish Council meetings held on 8 December 2025.
8. **To take Matters arising** from the Minutes where these are not covered under the subject headings below
9. **Finance, Personnel & Governance items**
 - 9.1 To agree the items received, paid and payable
 - 9.2 To note the draft minutes of the Finance & Personnel Committee Meeting held on 19 January 2026.
 - 9.3 To agree the budget for 2026-27
 - 9.4 To agree the precept for 2026-27
 - 9.5 To agree, if appropriate, the Landscape Services Contract for 2026/27
 - 9.6 To agree, if appropriate, the purchase of "flood" prevention kit
 - 9.7 To agree, if appropriate, the purchase of a critical First Aid kit for both Sundridge and Ide Hill
 - 9.8 To discuss awarding a grant to the Sevenoaks Volunteer Transport Group

Sundridge with Ide Hill Parish Council

10. Ide Hill

- 10.1 To note the draft minutes of the Ide Hill Amenities Committee meeting on 12 January 2026.
- 10.2 To discuss and agree the following in relation to Stubbs Wood
 - 10.2.1 Presentation by Kate Harvey of Maydencroft – to confirm the final details
 - 10.2.2 Current position with regard to the Stubbs Wood Management Plan and the RPA Grant.
 - 10.2.3 Tree Survey
- 10.3 To consider and agree, if appropriate, a request to use Ide Hill Green on 23 to 25 May 2026.

11. Sundridge

- 11.1 To note the Sundridge Amenities update
- 11.2 To discuss and agree, if appropriate, next actions with regard to Bowser's Meadow
- 11.3 To consider and agree, if appropriate, a request to use Sundridge Recreation Ground on 12 July 2026.

12. General Items

To receive an update and make any decisions regarding allocation of funds and next actions, if appropriate.

- 12.1 Streetlighting**
- 12.2 Highways**
 - 12.2.1 Speeding
 - 12.2.2 Salt bags and Winter Plan
- 12.3 Correspondence**

13. Dates of next meetings

- 13.1 Dates of the next meetings of the Parish Council

Monday 16 February 2026

Full Council Meeting at 7.45pm – Sundridge Village Hall

AGENDA DOCUMENTS

1. To receive apologies and reasons for absence.

Cllr Collins is on maternity leave.

6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.

7. To approve as a correct record the **Minutes** of the Parish Council meetings held on 8 December 2025.

Minutes of Full Council Meeting held on Monday 8 December 2025 at Ide Hill Village Hall at 6pm

Present: Cllrs Allgood, Coles, Fribbens, Evans (Chair), Powell and Wilson

Apologies: Cllrs Manley, Collins, Banbrook and De Bono

Attendance: 1 member of the public, Cllr Sandra Robinson (in part), Amanda Barlow (Clerk)

Cllr Evans (Chair) welcomed everyone to the meeting

1. To receive apologies and reasons for absence.

Apologies were received and accepted from Cllrs De Bono and Manley.

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None.

3. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

Cllr Robinson advised that she has been Chairing the Scrutiny Committee. Parish Councils are going to be much more important and she will email information about it.

Cllr Robinson advised about the issue over the Audit of the District Council and it has not been signed off. Former Head of Housing benefit at Dartford was sentenced earlier this year.

Hever's Wood Lodge in Brasted – the new owner has carried out an extension against planning regulations.

4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.

Members resolved that item 6.2 should be discussed in confidence.

5. To approve as a correct record the **Minutes** of the Parish Council meetings held on 24 November 2025.

Members resolved to agree the minutes of the meeting on 24 November 2025.

6. Finance, Personnel & Governance items

6.1 To agree the items received, paid and payable

Members resolved to agree items received, paid and payable as at Appendix A.

6.2 Castle Water Bill for Ide Hill Public Convenience

Members resolved to write to Castle Water to make a complaint.

6.3 To confirm date and arrangements for the Members Strategic Planning Day

Members agreed the Clerk would look at suitable venues and dates.

7. Hill

7.1 To note the Ide Hill update

7.2 To confirm the arrangements for the presentation by Kate Harvey of Maydencroft

February 2nd at Ide Hill Village Hall.

7.3 To discuss and agree, if appropriate, the land access form for the Scout Hut

Members agreed that the Clerk should write to the resident advising that the Parish Council require legal advice and the costs must be borne by the resident.

8. Sundridge

8.1 To note the Sundridge Amenities update
Notes.

9. General Items

To receive an update and make any decisions regarding allocation of funds and next actions, if appropriate.

9.1 Streetlighting

No issues.

9.2 Highways

9.2.1 Speeding

The Clerk was awaiting a response from Kent Highways.

9.3 Correspondence

9.3 Any urgent items

None.

9.4 Christmas Newsletter

A newsletter will be produced at the end of the Council year.

10. Dates of next meetings

10.1 Dates of the next meetings of the Parish Council

Monday 12 January 2026

Ide Hill Amenities Committee at 7.00pm – Ide Hill Village Hall

Sundridge with Ide Hill Parish Council

Monday 19 January 2026

Sundridge Amenities Committee at 7.000pm - Sundridge & Brasted Club

Tuesday 20 January 2026

Finance & Personnel Committee at 7.00pm – Ide Hill Village Hall

Monday 26 January 2026

Full Council Meeting at 7.45pm – Sundridge Village Hall

Appendix A

PAYMENTS MADE 22 NOVEMBER TO 8 DECEMBER 2025

Code	Date	Description	Supplier				Total
WiFi	28/11/2025	WiFi Village Hall	OneCom Limited	S	101.24	20.25	121.49
Bank Charges	30/11/2025	Bank Charges	Unity Trust Bank	X	11.40		11.40
Travel Expenses	08/12/2025	Mileage	Mrs A C Barlow	X	53.55		53.55
Supplies for meetings	08/12/2025	Coffee and Biscuits	Mrs A C Barlow	X	35.00		35.00
Software Adobe	08/12/2025	Adobe software	Mrs A C Barlow	S	10.95	2.19	13.14
Photocopier and photocopying	08/12/2025	Photocopier	KCC	S	59.60	11.92	71.52
Parish Zoom account	08/12/2025	Zoom	Mrs A C Barlow	S	11.99	2.40	14.39
Parish WiFi (Clerk)	08/12/2025	WiFi	Mrs A C Barlow	X	10.00		10.00
Parish mobile telephone	08/12/2025	Mobile	Mrs A C Barlow	S	19.79	3.96	23.75
Conveniences energy costs	08/12/2025	Electricity Toilets	EDF Energy	L	74.90	3.74	78.64
Energy Costs	08/12/2025	Electricity Sundridge Rec	EDF Energy	L	128.59	6.43	135.02
Water	08/12/2025	Water Rec	Castle Water	X	33.48		33.48
Christmas Trees	08/12/2025	Christmas expenses	Kevin Smith	X	23.00		23.00
Playground Equipment	08/12/2025	Goalposts for Goathurst Common	W Design and Build Ltd	S	750.00	150.00	900.00
Christmas festivities Ide Hill	08/12/2025	Christmas expenses	Cllr M Fribbens	X	118.23		118.23
Christmas festivities Ide Hill	08/12/2025	Christmas expenses	Cllr M Fribbens	S	15.17	3.04	18.21
Conveniences supplies	08/12/2025	Toilet supplies	Goldservice	S	283.40	56.68	340.08
Volunteer Expenses	08/12/2025	Fuel and Oil for Stubbs Wood	Dominic Rossi	X	2.33		2.33
Electricity and Gas	08/12/2025	Gas Village Hall	British Gas	L	202.22	10.11	212.33
Electricity and Gas	08/12/2025	Electricity Hall	British Gas	L	67.20	3.36	70.56

8. **To take Matters arising** from the Minutes where these are not covered under the subject headings below

6.3 Members Strategic Planning Day

7.3 Land access form for the Scout Hut

Sundridge with Ide Hill Parish Council

7 Finance, Personnel & Governance items

9.1 To agree the items received, paid and payable

RECEIPTS 8 DECEMBER 2025 TO 23 JANUARY 2026

Code	Date	Description	Supplier			Total
Income Dance School	07/01/2026	Dance hall hire	Judith Essex School of Dance	X	905.49	905.49
Income Casual	13/01/2026	Hall Hire	Hall Hire Casual	X	140.00	140.00
Income Nayax	15/01/2026	Toilet Door Income	Nayax Europe UAB	X	1,787.21	1,787.21
Income Casual	20/01/2026	Village Hall Hire	Hall Hire Casual	X	45.00	45.00
Income Casual	26/01/2026	Hall Hire	Hall Hire Casual	X	45.00	45.00
				Total	2,922.70	2,922.70

PAYMENTS LIST 8 DECEMBER 2025 TO 22 JANUARY 2026

Code	Date	Description	Supplier			Total
Travel Expenses	08/12/2025	Mileage	Mrs A C Barlow	X	53.55	53.55
Supplies for meetings	08/12/2025	Coffee and Biscuits	Mrs A C Barlow	X	35.00	35.00
Photocopier and photocopying	08/12/2025	Photocopier	KCC	S	59.60	11.92
Software Adobe	08/12/2025	Adobe software	Mrs A C Barlow	S	10.95	2.19
Parish mobile telephone	08/12/2025	Mobile	Mrs A C Barlow	S	19.79	3.96
Parish WiFi (Clerk)	08/12/2025	WiFi	Mrs A C Barlow	X	10.00	10.00
Parish Zoom account	08/12/2025	Zoom	Mrs A C Barlow	S	11.99	2.40
Electricity and Gas	08/12/2025	Gas Village Hall	British Gas	L	202.22	10.11
Electricity and Gas	08/12/2025	Electricity Hall	British Gas	L	67.20	3.36
Energy Costs	08/12/2025	Electricity Sundridge Rec	EDF Energy	L	128.59	6.43
Water	08/12/2025	Water Rec	Castle Water	X	33.48	33.48
Volunteer Expenses	08/12/2025	Fuel and Oil for Stubbs Wood	Dominic Rossi	X	2.33	2.33
Conveniences supplies	08/12/2025	Toilet supplies	Goldservice	S	283.40	56.68
Conveniences energy costs	08/12/2025	Electricity Toilets	EDF Energy	L	74.90	3.74
Christmas festivities Ide Hill	08/12/2025	Christmas expenses	Clr M Fribbens	X	118.23	118.23
Christmas festivities Ide Hill	08/12/2025	Christmas expenses	Clr M Fribbens	S	15.17	3.04
Playground Equipment	08/12/2025	Goalposts for Goathurst Common	W Design and Build Ltd	S	750.00	150.00
Cleaning	17/12/2025	Cleaning	Val & Sander Reytenbach	X	180.00	180.00
Conveniences cleaning	17/12/2025	Cleaning	Val & Sander Reytenbach	X	500.00	500.00
WiFi	31/12/2025	WiFi Village Hall	Onecom Limited	S	89.29	17.86
Supplies for meetings	15/01/2026	Coffee and Biscuits	Mrs A C Barlow	X	14.50	14.50
Supplies for meetings	15/01/2026	Coffee cups	Mrs A C Barlow	S	14.16	2.83
Subscriptions	15/01/2026	SLCC Subscription for Clerk (50%)	Society of Local Council Clerks	X	316.00	316.00
Hire of Ide Hill Village Hall	15/01/2026	Ide Hill Hall Hire	Ide Hill Village Hall Trust	X	36.00	36.00
Photocopier and photocopying	15/01/2026	Photocopier charges	Commercial Services	S	65.79	13.16
Photocopier and photocopying	15/01/2026	Printer supplies	Sharp Business Systems UK PLC	S	15.00	3.00
Parish mobile telephone	15/01/2026	Mobile	Mrs A C Barlow	S	19.79	3.96
Parish WiFi (Clerk)	15/01/2026	WiFi	Mrs A C Barlow	X	10.00	10.00
Parish Zoom account	15/01/2026	Zoom	Mrs A C Barlow	S	11.99	2.40
Payroll	15/01/2026	Payroll	DM Payroll Services Ltd	S	105.00	21.00
Energy Costs	15/01/2026	Electricity Streetlights	NPower	S	2,663.90	532.78
Repairs	15/01/2026	Streetlight repairs	Streetlights	S	1,515.00	303.00
Repairs	15/01/2026	Streetlight repairs	Streetlights	S	105.00	21.00
Repairs	15/01/2026	Streetlight repairs	HMRC	S	1,515.00	303.00
Hedges	15/01/2026	Hedge Cutting Ide Hill	Paul Scott Farm Contractor	S	100.00	20.00
Dog Bins	15/01/2026	Emptying dog bins	Sevenoaks District Council	S	546.00	109.20
Electricity and Gas	15/01/2026	Gas - Hall	British Gas	L	180.43	9.02
Electricity and Gas	15/01/2026	Electricity Hall	British Gas	L	98.19	4.91
Energy Costs	15/01/2026	Electricity - Rec	EDF Energy	L	332.29	16.61
Water	15/01/2026	Water Rec	Castle Water	S	27.90	5.58
Volunteer Expenses	15/01/2026	Fuel and Oil for Stubbs Wood	Dominic Rossi	S	18.32	3.67
Conveniences energy costs	15/01/2026	Electricity - toilets	EDF Energy	L	180.80	9.04
Ground maintenance	15/01/2026	Ditch Clearance	Countryside Services Ltd	S	375.00	75.00
Christmas Trees	15/01/2026	Christmas Trees	Jim Smart	X	410.00	410.00
Cleaning	20/01/2026	Cleaning	Val & Sander Reytenbach	X	180.00	180.00
Conveniences cleaning	20/01/2026	Cleaning	Val & Sander Reytenbach	X	500.00	500.00

Sundridge with Ide Hill Parish Council

ITEMS TO BE PAID AT 26 JANUARY 2026

Code	Date	Description	Supplier			Total	
Travel Expenses	26/01/2026	Mileage	Mrs A C Barlow	X	55.80	55.80	
Supplies for meetings	26/01/2026	Coffee and Biscuits	Mrs A C Barlow	X	8.89	8.89	
Supplies for meetings	26/01/2026	Coffee and Biscuits	Mrs A C Barlow	X	17.35	17.35	
Grass cutting	26/01/2026	Grounds Maintenance 2024 (October, November, December)	Commercial Services	S	1,271.22	254.24	1,525.46
Cleaning	26/01/2026	Deep clean of Pavilion and Village Hall	C H Specialist Services	X	600.00	600.00	
Cleaning	26/01/2026	Deep clean of Pavilion and Village Hall	C H Specialist Services	X	600.00	600.00	
Energy Costs	26/01/2026	Calor Gas	Calor Gas	L	11.98	0.60	12.58
Renovations	26/01/2026	Reconfiguration of Kitchen	Banbrook Handyman ar	X	520.00	520.00	
Booking Software	26/01/2026	Scribe Accounting Software	Scribe	S	348.00	69.60	417.60
Christmas festivities Sundridge	26/01/2026	Christmas expenses	Mrs Gill Hughes	S	112.46	22.49	134.95
Christmas festivities Sundridge	26/01/2026	Christmas expenses	Mrs Gill Hughes	S	356.97	71.40	428.37
Christmas festivities Sundridge	26/01/2026	Christmas expenses	Clr J Banbrook	X	226.94	41.41	268.35
Christmas Trees	26/01/2026	Christmas expenses	Kevin Smith	X	23.00		23.00
				Total	4,152.61	459.74	4,612.35

9.2 To note the draft minutes of the Finance & Personnel Committee Meeting held on 19 January 2026.

Sundridge with Ide Hill Parish Council *Minutes of the Finance & Personnel Committee Meeting* *Held at Ide Hill Village Hall on 19 January 2026, 7.00 pm*

Present: Councillors Allgood, Banbrook, Evans, Fribbens and Maybury (Chair)

Apologies: Cllr Powell

In attendance: Amanda Barlow – Clerk and 0 members of the public

1. *To receive apologies and reasons for absence.*

Apologies were received and accepted from Cllr Powell.

2. *To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.*

None

3. *To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960*

Members resolved that discussions on the Clerk's pay on the budget should be discussed in confidence.

4. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

None.

5. **To approve as a correct record the Minutes (enclosed) of the Finance Committee meeting held on 17 November 2023**

Members resolved to agree the minutes of 17 November 2025.

Members agreed to look into opening an additional bank account to protect gains a cyber attack.

Sundridge with Ide Hill Parish Council

6. Items for decision, discussion and/or allocation of resources if necessary.

Budget for 2026-27

6.1 To set the budget for 2026-27 to be approved by the Full Council

Members resolved to recommend to the Full Council the Budget for 2026/27 with payments of £125,090, as at Appendix A.

Members resolved to recommend to the Full Council the Village Hall Budget for 2026/27 with payments of £8,390 as at Appendix B

7. Precept

7.1 To set the precept for 2026-27 to be approved by the Full Council

Members resolved to recommend to the Full Council that the precept be set as £95,000.

As detailed at Appendix C.

8. Date of next meeting

Appendix A – 2026-27 Budget

Administration Costs	2025-26				2026-27	
	Receipts	Payments		Receipts	Payments	
Code Title	Budget	Actual	Budget	Actual	Budget	Budget
127 Bank Charges			150.00	72.15		150.00
131 Defibrillators			1,575.00	1,638.12		1,500.00
20 Email address hosting charge			315.00	73.33		330.00
10 Hire of Ide Hill Village Hall			100.00	198.00		100.00
7 Insurance Policy			2,700.00	2,849.06		2,800.00
24 Miscellaneous Contingency			100.00	50.00		105.00
21 Parish mobile telephone			300.00	197.90		315.00
22 Parish WiFi (Clerk)			120.00	100.00		120.00
23 Parish Zoom account				119.90		
16 Photocopier and ph	350.00	211.77	500.00	359.48	275.00	550.00
14 Postage			50.00			50.00
15 Printing			50.00			50.00
139 Scribe Accounting Software			630.00	561.60		600.00
18 Software Adobe			200.00	142.35		200.00
17 Stationery			100.00			100.00
9 Subscriptions	979.99		1,260.00	2,009.32	250.00	1,350.00
8 Supplies for meetings			250.00	160.22		250.00
13 Training			500.00	190.00		500.00
4 Travel Expenses			500.00	346.23		500.00
19 Website Maintenance			315.00	583.65		330.00
SUB TOTAL	350.00	1,191.76	9,715.00	9,651.31	525.00	9,900.00

Sundridge with Ide Hill Parish Council

General - Events and	2025-26					2026-27	
	Receipts		Payments		Receipts		Payments
Code Title	Budget	Actual	Budget	Actual	Budget	Budget	
79 Annual Parish Meeting - Ide Hill		350.00				350.00	
148 Annual Parish Meeting - Sundridge		350.00	465.00			350.00	
76 Christmas festivities Ide Hill		350.00	133.40			350.00	
77 Christmas festivities Sundridge		500.00	182.99			550.00	
135 Christmas Trees		400.00	433.00			450.00	
80 Great British Spring Clean		100.00				100.00	
82 Operation Menai Bridge		75.00				75.00	
78 Remembrance Sunday		75.00	75.00			75.00	
137 Spring/Summer Event - Ide Hill		850.00	767.76			500.00	
138 Summer Event - Sundridge						300.00	
SUB TOTAL		3,050.00	2,057.15			3,100.00	

General - Income	Last Year 2025-2026					Current Year 2026-2027	
	Receipts		Payments		Receipts		Payments
Code Title	Budget	Actual	Budget	Actual	Budget	Budget	
160 Bank Interest		110.81				1,000.00	
134 Bank Transfer							
90 Grants							
103 HMRC	9,000.00	25,433.56				10,750.00	
89 Precept	85,000.00	85,000.00				95,000.00	
159 Property Sale		157,680.80					
133 SDC CIL							
91 Sevenoaks District Council CIL							
SUB TOTAL	94,000.00	268,225.17				106,750.00	

Sundridge with Ide Hill Parish Council

General - Members	Last Year 2025-2026					Current Year 2026-2027	
	Receipts		Payments		Receipts	Payments	
Code Title	Budget	Actual	Budget	Actual	Budget	Budget	
6 Election Expenses							
5 Members Expenses			100.00	49.72			200.00
SUB TOTAL			100.00	49.72			200.00

General - Professional	2025-26					2026-27	
	Receipts		Payments		Receipts	Payments	
Code Title	Budget	Actual	Budget	Actual	Budget	Budget	
158 Auctioneer				350.00			
29 External Auditor			500.00				500.00
28 Internal Auditor			500.00	333.30			500.00
25 Legal Costs			500.00				500.00
156 Legal Services				59.60			
27 Payroll			275.00	231.00			300.00
46 ROSPA Inspection (Playgrounds)			350.00				350.00
SUB TOTAL			2,125.00	973.90			2,150.00

General - Streetlighting	2025-26					2026-27	
	Receipts		Payments		Receipts	Payments	
Code Title	Budget	Actual	Budget	Actual	Budget	Budget	
31 Energy Costs			7,000.00	8,780.37			9,000.00
30 Maintenance Contract			2,600.00	2,518.28			2,750.00
32 Repairs and Maintenance			6,260.00	11,163.50			6,650.00
SUB TOTAL			15,860.00	22,462.15			18,400.00

Sundridge with Ide Hill Parish Council

2025-26

2026-27

Grants		Receipts		Payments		Receipts		Payments	
Code	Title	Budget	Actual	Budget	Actual		Budget		Budget
85	Grass cutting Church			2,000.00	2,000.00				2,000.00
84	Ide Hill Village Hall Trust			1,500.00					1,500.00
86	Other grants			1,500.00	250.00				1,575.00
86	Sundridge Village Hall Grant								690.00
SUB TOTAL				5,000.00	2,250.00				5,765.00

Grounds Maintenance		Last Year 2025-2026				Current Year 2026-2027			
Code	Title	Receipts	Payments	Receipts	Payments				
43	Dog Bins			1,500.00	2,678.00				1,575.00
40	Grass cutting			13,775.00	10,342.37				15,000.00
42	Hedges			500.00	100.00				500.00
45	Miscellaneous Contingency			500.00	100.00				500.00
143	Pest Control			500.00					500.00
41	Tree work			500.00	300.00				500.00
SUB TOTAL				17,275.00	13,520.37				18,575.00

Highways		2025-26				2026-27			
Code	Title	Receipts	Payments	Receipts	Payments				
36	Bus Shelters			250.00					250.00
39	Miscellaneous Contingency								
38	Notice boards			200.00					200.00
37	Village signs			250.00					1,500.00
SUB TOTAL				700.00					1,950.00

Sundridge with Ide Hill Parish Council

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Code Title	2025-26		2026-27	
	Receipts	Payments	Receipts	Payments
Budget	Actual	Budget	Actual	Budget
109 Maintenance		250.00		250.00
152 Playground Equipment	1,513.68		37,695.41	
154 Playground Fundraising	400.00			
150 Playground Grant	12,500.00			
SUB TOTAL	14,413.68	250.00	37,695.41	250.00

Code Title	2025-26		2026-27	
	Receipts	Payments	Receipts	Payments
Budget	Actual	Budget	Actual	Budget
33 General Costs		3,400.00		3,500.00
120 Income Cycling Clu	200.00	200.00		200.00
128 Income General				
119 Income RPA	4,700.00			
34 Professional Services		1,000.00	1,100.00	1,000.00
144 Training		1,000.00		500.00
35 Tree Survey		500.00		750.00
145 Volunteer Expenses		800.00	177.22	750.00
SUB TOTAL	4,900.00	200.00	6,700.00	200.00
				6,500.00

Sundridge with Ide Hill Parish Council

Ide Hill Car Park and Public		2025-26			2026-27		
		Receipts		Payments		Receipts	
Code	Title	Budget	Actual	Budget	Actual	Budget	Budget
64	Conveniences cleaning			6,000.00	5,000.00		6,000.00
66	Conveniences door pay system				910.00		
68	Conveniences energy costs			680.00	905.42		900.00
65	Conveniences Maintenance			1,000.00	120.00		1,000.00
67	Conveniences supplies			550.00	563.94		550.00
69	Conveniences water			1,000.00	4,828.33		1,000.00
63	Ide Hill car park (at public conveniences)			500.00			500.00
122	Income Grant						
123	Income Nayax	2,500.00	555.63			2,700.00	
71	Miscellaneous Contingency			150.00	4.00		150.00
70	Sevenoaks District Council Rates			370.00			
SUB TOTAL		2,500.00	555.63	10,250.00	12,331.69	2,700.00	10,100.00

Ide Hill Recreation		2025-26			2026-27		
		Receipts		Payments		Receipts	
Code	Title	Budget	Actual	Budget	Actual	Budget	Budget
87	Ground maintenance			250.00			250.00
146	Hedge Cutting			250.00			250.00
153	Ide Hill Green			250.00			250.00
88	Playground maintenance			250.00			250.00
SUB TOTAL		1,000.00				1,000.00	

Sundridge with Ide Hill Parish Council

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Sundridge - Bowers	Last Year 2025-2026					Current Year 2026-2027	
	Receipts		Payments		Receipts	Payments	
Code Title	Budget	Actual	Budget	Actual	Budget	Budget	
73 Ground maintenance			4,250.00	375.00			4,000.00
72 Playground maintenance			250.00				250.00
SUB TOTAL			4,500.00	375.00			4,250.00

Sundridge - Coronation	2025-26					2026-27	
	Receipts		Payments		Receipts	Payments	
Code Title	Budget	Actual	Budget	Actual	Budget	Budget	
74 Coronation memorial							
75 Ground maintenance			2,000.00				2,000.00
SUB TOTAL			2,000.00				2,000.00

Sundridge & Brasted Social	2025-26					2026-27	
	Receipts		Payments		Receipts	Payments	
Code Title	Budget	Actual	Budget	Actual	Budget	Budget	
147 Legal Costs				1,261.00			
125 Maintenance			250.00				250.00
SUB TOTAL			250.00	1,261.00			250.00

Sundridge with Ide Hill Parish Council

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Sundridge Recreation	2025-26				2026-27	
	Receipts	Payments		Receipts	Payments	
Code Title	Budget	Actual	Budget	Actual	Budget	Budget
59 Adult exercise equipment			50.00			50.00
56 Cleaning			350.00			300.00
60 Energy Costs			1,500.00	4,063.55		1,500.00
58 Ground Maintenance			400.00	300.00		500.00
115 Income Casual						
117 Income Ide Hill Foot	3,000.00	3,300.00			3,300.00	
116 Income Radnor Hotel	10,000.00	7,750.00			11,000.00	
124 Income Sundridge /	600.00	110.00			615.00	
62 Miscellaneous Contingency			500.00	20.00		500.00
57 Pavilion Maintenance			3,000.00	1,125.00		3,000.00
130 Professional Services						
142 Sundridge Pavilion Renovations			1,510.00	3,007.00		1,500.00
61 Water			250.00	62.81		250.00
SUB TOTAL	13,600.00	11,160.00	7,560.00	8,578.36	14,915.00	7,600.00

Summary

TOTAL	123,425.00	301,096.05	127,425.00	150,261.89	125,090.00	125,090.00
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Sundridge with Ide Hill Parish Council

Appendix B

Sundridge with Ide Hill Parish Council

Detailed Budget Summary

SUNDRIDGE VILLAGE HALL

2025-26

2026-27

Code Title	Receipts		Payments		Receipts		Payments	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
155 Booking Software			500.00				450.00	
132 Car Park			500.00				350.00	
47 Cleaning			2,500.00	1,800.00			2,160.00	
49 Electricity and Gas		390.00	3,000.00	3,630.71			3,000.00	
111 Income Boogie Bounce	1,575.00	504.00					1,500.00	
114 Income Casual	1,500.00	1,600.00					2,000.00	
110 Income Dance School	4,000.00	1,915.81					4,200.00	
113 Income Pilates	1,000.00	540.00						
48 Maintenance		400.00	500.00	600.00			500.00	
54 Music Licence			175.00	153.78			180.00	
141 Renovations			2,750.00				1,000.00	
151 Supplies			250.00				200.00	
50 Water			100.00					
52 WiFi			550.00	743.86			550.00	
Grant from Parish Council							690.00	550.00
SUB TOTAL	8,075.00	5,349.81	10,825.00	6,928.35			8,390.00	8,390.00

Appendix C

Precept Calculations for 2026-27

5. The “tax base” of a Town or Parish area is calculated by converting all banding and discount figures to “band D equivalents”, together with an allowance for non-collection. The final figure represents the amount of tax that would be raised by the levy of £1 in band D. For instance, if a Town or Parish has a tax base of, say, 2,000 and issued a precept for £16,000, then the Town or Parish’s part of the tax for a two or more adult household in band D would be £8. In band A it would be £5.33 and in band H £16.
6. The Town or Parish element of the total council tax bill for a property is shown separately on the bill. The percentage change from the previous year also appears there. Where the precept exceeds £140,000, the details supplied in accordance with paragraph 4 are shown on our website.
7. The District’s tax base calculations are to be approved by Cabinet on 13th January 2026. The tax base for 2026/2027 for your area, based on the valuation list and occupancy information on 1st December 2025 has been estimated to be 943.61. If you wish to see a detailed breakdown of the calculation, do please let me know. Based on ongoing recovery in collection rates the allowance for non-collection will remain the same for the coming financial year. For 2025/2026 it was set at 0.6% and for 2026/27 it will remain at this level.

2024/25

Tax base is 945.99

Precept £85,000

£85,000/945.99 = £89.85

2026/27

Tax base is 943.61

Precept £95,000

£95,000/943.61 = £100.68

Payments : £125,090

Less

Income: £30,090

£95,000

9.3 To agree the budget for 2026-27

9.4 To agree the precept for 2026-27

As per the recommendations from the Finance & Personnel Committee

9.5 To agree, if appropriate, the Landscape Services Contract for 2026/27

Contract #: LS.PC.Q026.060(A)F

Your grounds maintenance contract renewal 2026/27

This quotation is valid for 30 days. It is subject to VAT and the availability of plant and materials.

Customer name: Sundridge with Ide Hill Parish Council

Manager: Nicky Frampton

Date: 8th January 2026

Site contact: Ms A Barlow

Customer address:

Sundridge and Ide Hill Parish Council
11 Clover Way
Paddock Wood
Kent TN12 6BQ

One year agreement option

Sundridge - Coronation Gardens - Hand mow on 12 occasions	£522.74	
Sundridge - Coronation Gardens - Hand mow river bank adjacent to footpath from 128 Main Road to the bridge in Chevening Road on 12 occasions	£696.97	
Sundridge - Bowsers Meadow - Flail mow on 8 occasions	£1293.97	
Sundridge - Bowsers Meadow - Hedge cutting on 1 occasion	£139.41	
Sundridge - Bowsers Meadow - Hand mow play area on 12 occasions	£696.97	
Sundridge - Bowsers Meadow – Mow whole area on 8 occasions	£1129.76	
Sundridge - Recreation ground - Gang mow playing surface and surrounding close mown areas on 8 occasions	£1045.50	
Sundridge - Recreation ground - Strim the southern boundary on 8 occasions	£829.30	

Sundridge - Recreation ground - Flail mow north and west boundary on 8 occasions	£729.30	
Sundridge - Recreation ground - Strim Approach Road on 8 occasions	£464.65	
Ide Hill - Goathurst Common Recreation Ground - Gang mow on 12 occasions	£348.48	
Ide Hill - Goathurst Common Recreation Ground - Hand mow play area on 6 occasions	£696.97	
Ide Hill - The Green - Gang mow on 12 occasions	£348.48	
Ide Hill - The Green - Traffic Roundabout - Hand mow on 12 occasions	£696.97	
Ide Hill - The Green - Hand mow the banks surrounding the green on 12 occasions	£2090.97	
Ide Hill - Wheatsheaf Hill - Flail mow on 6 occasions	£696.97	
Ide Hill - Mount Pleasant - Hand mow on 7 occasions	£1219.73	
Ide Hill - Camberwell Lane playing field - Gang mow on 15 occasions	£653.12	
Ide Hill - Camberwell Lane play area - Hand mow on 7 occasions	£358.00	

9.6 To agree, if appropriate, the purchase of “flood” prevention kit

John Evans

**Hyundai 4 inch water
pump £329 online
delivered . Set of
manhole lifting tools
Screwfix £70 .
Digging spoons
Screwfix £54.**

JE

11:19

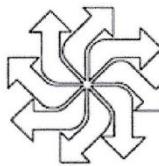
9.7 To agree, if appropriate, the purchase of a critical First Aid kit for both Sundridge and Ide Hill

Sundridge with Ide Hill Parish Council

9.8 To discuss awarding a grant to the Sevenoaks Volunteer Transport Group

Sevenoaks Volunteer

Sevenoaks Hospital
Hospital Road
Sevenoaks
Kent TN13 3PH



Transport Group

Telephone 01732 458931
E-mail soaksvtg@yahoo.com

Registered Charity 276663

The Clerk, Sundridge with Ide Hill Parish Council

January 2026

Dear Ms Barlow

I hope you and your Parish Council are settling well into the New Year

At Sevenoaks Volunteer Transport Group (SVTG), our volunteer drivers provide transport for your elderly and infirm residents who are not so fortunate and need medical assistance.

As you know, our drivers collect their passengers, who are mostly over 75 years of age, from their homes and take them to their appointments at hospitals, surgeries and clinics. Our drivers then wait for up to two hours before returning them. The transport is arranged by our paid part time co-ordinator. The drivers use their own cars and receive a modest mileage allowance for their fuel and related costs. Passengers may be recommended by their medical professional or may approach SVTG directly.

There is a passenger contribution to the cost of their transport, which is offered at rates below other alternatives.

Although we have raised our prices from time to time, passenger payments do not recover all our costs and I am writing to you to ask if you would support us financially.

Would you please ask the Parish Council to consider making a grant to SVTG?

If you prefer, this can be paid direct into our account at:

NatWest Sevenoaks, account 71586431, sort code 60-19-02

Yours sincerely

for **SEVENOAKS VOLUNTEER TRANSPORT GROUP**

Philip Day
SVTG Treasurer

www.sevenoaksvolunteertransport.com

8 Ide Hill

8.3 To note the draft minutes of the Ide Hill Amenities Committee meeting on 12 January 2026. – to follow

Ide Hill Amenities Committee Minutes of a meeting held at Ide Hill Village Hall on Monday 12 January 2026 at 7.00 pm

Present: Cllrs Coles, Evans (Chair), Maybury and Manley
In attendance: 2 members of the public, Mrs A Barlow (Clerk)
Apologies: Cllr Fribbens

It was agreed that Cllr Evans would Chair the meeting.

1. *To receive apologies and reasons for absence.*

Apologies were received and accepted from Cllr Fribbens. The Sundridge Members were not required to attend as the meeting was quorate.

2. *To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.*

None.

3. **A Public Open Session.** *Members of the public will be welcome to address the Parish Council with any local concerns they have related to Ide Hill amenities. Please note this item will be limited in time at the discretion of the Chairman.*

*Richard Don had previously emailed the Parish Council with a list of questions which were addressed.
- the arrangements for the meeting with Kate Harvey on 2nd February*

The Clerk confirmed the meeting will be at 7pm at Ide Hill Village Hall and it was confirmed that the questions, as previously drafted, had been sent to her.

- Countryside Stewardship Higher Tier

Cllr Maybury advised that the Parish Council had now heard from the RPA and full details are included at Agenda item 6.

- The improvement to Lady Amherst Drive and at the Hanging Bank end

The Clerk advised that Graham Twinam has been appointed to carry out the work.

Tree safety survey – at Agenda item 6.

Kubota tractor

The Clerk advised that she will contact the insurance company to see if it the Parish Council can insure it under the policy.

4. *To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960*

Members resolved to discuss Agenda Items 7.2 And 8.2 in confidence.

5. *To agree the minutes of the meeting held on 13 October 2025 and matters arising not covered under Agenda Items.*

Sundridge with Ide Hill Parish Council

Members resolved to agree the minutes of the meeting held on 13 October 2025.

11.2 Deer proof Fencing – there has been formal complaint about the gate which is on the Montreal Estate.

6. Stubbs Wood

6.1 Countryside Stewardship Higher Tier (CSHT)/Rural Payments Agency (RPA)

Cllr Maybury advised that the Parish Council has been invited to advise the RPA if they are interested in applying for a Countryside Stewardship Higher Tier grant. Full details are included at Appendix A.

Not included in these papers as there is now updated information.

6.2 To confirm the arrangements and questions for the presentation by Kate Harvey of Maydencroft

It was confirmed that the meeting with Kate Harvey will take place at Ide Hill Village Hall at 7pm on Monday 6 February 2026.

6.3 Aztech – spraying at Stubbs Wood

Aztech have confirmed that they will undertake the spraying in the Spring.

6.4 Tree Survey

The Clerk advised she has not heard from Jim Quaife. She has requested a quote from Down to Earth.

6.5 Stubbs Wood Account at 31 December 2025

Noted as at Appendix B.

7. Ide Hill Public Conveniences

7.1 Update

There have been no issues, the Clerk advised that it was difficult to deal with Nayax but she would check with them that the identity checks had now been approved.

7.2 Castle Water (in confidence)

Cllr Fribbens is dealing with this matter.

8. Ide Hill Recreation and Green

8.1 Ide Hill Recreation Ground

Members agreed that the dog bin should be replaced with a multipurpose bin.

8.2 Electricity supply to Ide Hill Scout Hut (in confidence)

The Clerk advised that the action agreed from the Full Council meeting had taken place.

9. Litter Bins

9.1 To discuss an additional litter bin for Ide Hill

Cllr Maybury explained the issues with the “dog poo bags” all over the lane.

Members agreed the Clerk should ask the PCC if they have any objections to a bin being placed on their property by School Lane.

Sundridge with Ide Hill Parish Council

10. Items to Note/Consider

10.1 Winter Plan

It was agreed to include information on the salt bins on social media accounts.

10.2 Streetlighting

None.

10.3 Summer Events

It was agreed to have a Summer Woodland walk at the end of June/beginning of July. The walk will be followed by drinks and ice cream with the venue to be confirmed - either Stubbs Wood car park or Recreation Ground.

10.4 Signage for all assets

The Clerk confirmed that the Ide Hill assets all need signage and it was agreed to put "Parish Council" signage at the Recreation Ground, Green, Stubbs Wood and Goathurst Common.

10.5 To deal with any other Ide Hill Assets If required.

None.

11. Date of next meeting

Sundridge with Ide Hill Parish Council

Appendix B – Stubbs Wood Accounts

Sundridge with Ide Hill Parish Council

Stubbs Wood				
	Receipts	Ring Fenced	Payments	Payments against ring fenced income
2019/20				
Other Income	200		11,438	11,420
2020/21				
RPA Grant	3,720	3,720	910	910
Other Income				
2021/22				
RPA Grant	3,720	3,720	4,864	4,864
Other Income	1,575			
2022/23				
RPA Grant	3,720	3,720	2,436	1,439
Other Income	1,326			
2023/2024				
RPA Grant	3,720	3,720	10,252	10,069
Other Income	600			
	18,581.40	14,880.00	29,900	28,702
EA Grant		15,000.00		
Total Ring Fenced Income		29,880.00		
Ring fenced income		29,880.00		
less payments		-28,702.00		
Ring fenced income c/f to 2024/25		1,178.00		

Stubbs Wood Budget @ 31 March 2025

	Receipts	Ring Fenced	Payments	Payments against ring fenced income
Carried f/wd from 2023/24		1,178.00		
2024/245				
RPA Grant	4,724		5,399	5,399
Other Income	200			
	4,924	1,178.00	5,399	5,399
Ring fenced income		4,724.00		
c/f ring fenced income		1,178.00		
less ring fenced payments		-5,399.00		
Ring fenced income c/f to 25/26		503.00		

Stubbs Wood Budget @ 31 December 2025

	Receipts	Ring Fenced	Payments	Payments against ring fenced income
Carried f/wd from 2024/25		503.00		
Payments to 31 December 2025	200		1,259	
Receipts to 31 December 2025				
	200	503.00	1,259	
In budget from Parish Council		3,000.00		
Transfer from Reserves (October 2025)		3,000.00		
Plus c/f		703		
	6,703.00			
Less payments		-1259		
	£5,444.00			

Sundridge with Ide Hill Parish Council

8.4 To discuss and agree the following in relation to Stubbs Wood

8.4.1 Presentation by Kate Harvey of Maydencroft – to confirm the final details

Monday 2 February 2026 at 7pm – Ide Hill Village Hall.

8.4.2 Current position with regard to the Stubbs Wood Management Plan and the RPA Grant.

Update from Cllr Fribbens

8.4.3 Tree Survey

Awaiting quote.

10.3 To consider and agree, if appropriate, a request to use Ide Hill Green on 23 to 25 May 2026.

11. Sundridge

- 11.1 To note the Sundridge Amenities update

The Sundridge Amenities Committee need to meet shortly and the Members can agree a date.

Members of the Committee will need to consider some renovations to the Sundridge Pavilion and curtains for the village hall and some adaptions to the cupboard space.

Suggest consider a transfer from Reserves to cover the renovations at the Pavilion.

- 11.2 To discuss and agree, if appropriate, next actions with regard to Bowser's Meadow

- 11.3 To consider and agree, if appropriate, a request to use Sundridge Recreation Ground on 12 July 2026.

From: Hannah Dutton <hannahdraper-x@live.co.uk>
Sent: 17 January 2026 12:13
To: clerk@sundridgewithidehill-pc.gov.uk
Subject: Summer fair - Sunday July 12th 2026

Hi Amanda,

Hope you are keeping well. We are planning our summer fair again for this year I asked on the parish council WhatsApp group if everyone was ok if we go ahead with another one this year on Sunday July 12th.

Vicki asked me to send you this - Fine by me Hannah and happy to help as well on the day. Can you to send an email to Amanda the clerk though so she can put it on the parish agenda for the next meeting and get the PC to approve it.

Thanks so so much,
Hannah Dutton

12. General Items

To receive an update and make any decisions regarding allocation of funds and next actions, if appropriate.

12.1 Streetlighting

No issues reported.

12.2 Highways

12.2.1 Speeding

From: Nigel.Rowe@kent.gov.uk <Nigel.Rowe@kent.gov.uk>

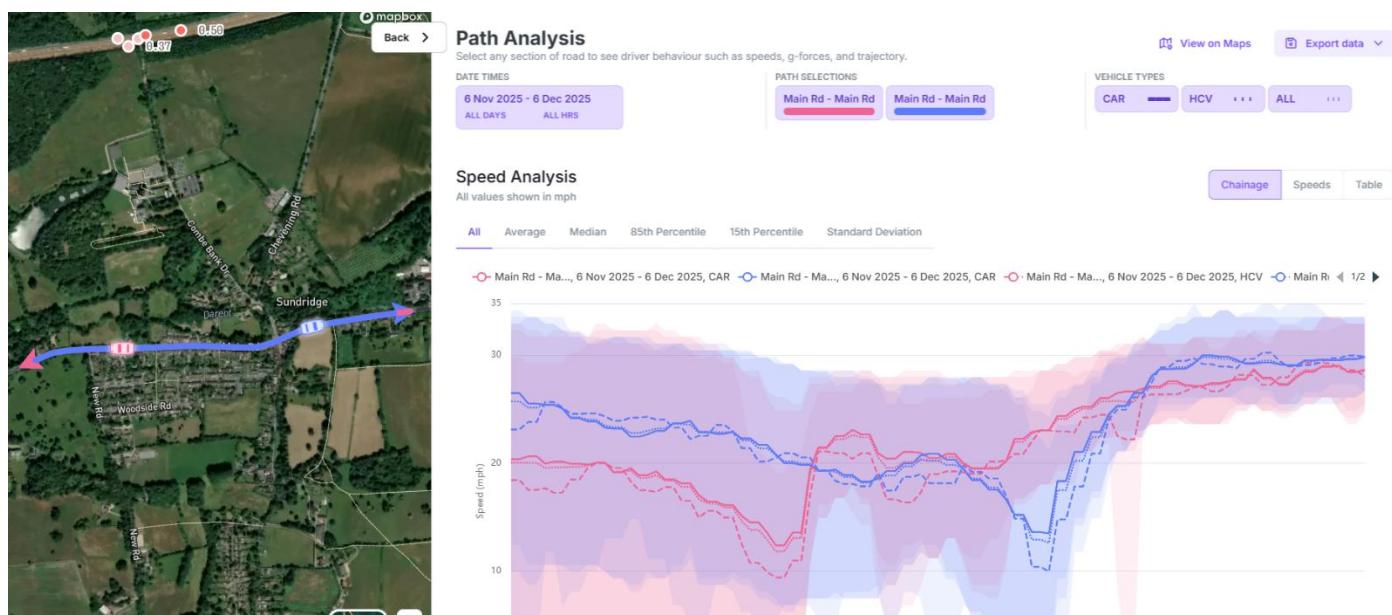
Sent: 08 December 2025 17:02

To: clerk@sundridgewithidehill-pc.gov.uk

Subject: RE: Accepted: Sundridge and Ide Hill review ATC results

Hi Amanda,

Thanks for your message. So, the ATC data is owned by KCC and we avoid sharing this as the results can often be misinterpreted with people reading the data wrong and drawing their own conclusions as to what the speeds are. Hopefully, I have given you an accurate representation of what the true speeds are. Can I ask what is wrong with the information I have provided as this is the overall average which is what we will always go by. We also have the COMPASS system which I have copied a screenshot below. This is data retrieved from all vehicles fitted with data recording and tracking devices. That includes all modern vehicles 2015 onwards that are fitted with sat nav systems and this data is from the past month, and I have included data from all vehicle types including HGV's.



Many thanks and best wishes

Nigel Rowe | Community Engagement Officer (West) | Road Safety & Active Travel Group | Highways, Transportation & Waste | Kent County Council |