

PARISH COUNCIL OF SUNDRIDGE WITH IDE HILL

AMANDA BARLOW
Clerk to the Council

Telephone: 07495 962372
email: clerk@sundridgewithidehill-pc.gov.uk

To: The Members of the Sundridge Amenities Committee of Sundridge with Ide Hill Parish Council

Cllrs Allgood, Collins, De Bono (Chair), Evans, Powell and Wilson

I hereby invite you to attend a Meeting of the Parish Council to be held at **Sundridge & Brasted Club, 132 Main Rd, Sundridge, Sevenoaks TN14 6ET at 6.30 p.m. on Tuesday 14 October 2025** to transact the undermentioned business.



Clerk 9 October 2025

AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have related to Sundridge amenities. Please note this item will be limited in time at the discretion of the Chairman.
4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
5. To agree the minutes of the meeting held on 24 July 2025 and matters arising not covered by Agenda Items.
6. To confirm the dates of repair for the Streetlights in Chapmans Road and Church Road
7. To discuss and agree, if appropriate, next actions with regard to the grass cutting at Bowers Meadow.
8. Parish Assets
 - 8.1 Sundridge Recreation Ground including pavilion
 - 8.2 Coronation Gardens
9. Items to note
 - 9.1 Sundridge Burial Ground (to note the sale, full discussion at Council meeting on 20 October)
 - 9.2 Remembrance Sunday
 - 9.3 Christmas Events
10. Date of next meeting

AGENDA DOCUMENTS

1. To receive apologies and reasons for absence.
None received.

5. To agree the minutes of the meeting held on 24 July 2025 and matters arising not covered by Agenda Items.

Minutes of Sundridge Amenities Committee Meeting held on Thursday 24 July 2025 at the Sundridge & Brasted Club at 7.30pm

Present: Councillors Allgood, Collins De Bono (Chair), Evans, Powell and Wilson

Apologies: None

Attendance: Amanda Barlow (Clerk) and 21 members of the public

1. To receive apologies and reasons for absence.
None

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None.

3. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have related to Sundridge amenities. Please note this item will be limited in time at the discretion of the Chairman.

- Bowers Meadow – residents asked about the Bowers Meadow plan to cut a “Y” and Cllr Collins advised about the why Landscape services had recommended a Y not a X.
- A resident commented about the culvert outside their house and Cllr Evans agreed to have a look at the area.
- There followed a long discussion with residents making representations both for cutting the grass and for those who wished it to remain a meadow.
- Residents asked about obtaining grants for Bowers Meadow play area and it was agreed to try and get a group together to secure grants to do the playground.
- **Members agreed that residents would attend a meeting with Landscape Services along with Cllrs Allgood and Collins to discuss other options for cutting paths through Bowers Meadow.**
- A resident asked about the streetlight on Church Road and the Clerk advised that the Parish Council are endeavoring to recoup the total cost of the repair to the streetlight and not the amount offered by SDC.

4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
None.

5. To agree the minutes of the meeting held on 23 April 2025 and matters arising not covered by Agenda Items.

Members resolved to agree the minutes of the meeting on 23 April 2025.

6. To discuss and agree, if appropriate, next actions with regard to the grass cutting at Bowers Meadow.

Members resolved to meet with Landscape Services along with a group of residents to discuss cutting different shaped paths and the strimming of the ditch area.

Members also agreed that the Parish Council should look into a wild flower area.

7. *Parish Assets*

7.1 *Sundridge Recreation Ground*

Members agreed that the Pavilion should be deep cleaned before the start of the football season.

Members agreed that All Angles should be instructed to remove the dead branches/tree.

7.2 *Coronation Gardens*

The Group informed the Parish Council that it was impossible to do the work at Coronation Gardens before Funstock and it will be done later.

8. *Update regarding the lease for the Sundridge & Brasted Social Club*

The Clerk advised that the Parish Council had settled the invoice to CWJ for the preparation of the lease in June.

9. *Date of next meeting*

To be agreed.

6. To confirm the dates of repair for the Streetlights in Chapmans Road and Church Road From: Ken

Bonner <ken.bonner@streetlights.co.uk>

Sent: 09 October 2025 09:01

To: 'Cllr Banbrook' <john.banbrook@sundridgewithidehill-pc.gov.uk>

Cc: Amanda Barlow <clerk@sundridgewithidehill-pc.gov.uk>

Subject: Column Replacements

Hi John,

Just a quick email to let you know that I got your message and Chapmans Road is being done on 2 December and Church Road is being done on 3 December.

Kind regards,

Ken Bonner

Streetlights

7. To discuss and agree, if appropriate, next actions with regard to the grass cutting at Bowers Meadow.



www.landscapeservices.co.uk
LS.office@csLtd.org.uk
01622 236 655

Date: 23/09/2025 Quotation: #QUO00177 Manager: Nicky Frampton

Valid for 30 days from date above.

Your quote from Landscape Services!

Thank you for allowing us the opportunity to quote our services for your site. Please find below a detailed quote confirming the requirements, costs and recommended frequencies for the work discussed. We will require a response either in writing or via the customer portal (where provided).

Landscape Services is both CHAS and BALI accredited, and compliant in ISO 9001 and 14001. All staff undertake DBS checks and are fully conversant with working in and around organisations working with vulnerable and/or young persons.

If you have any questions or would like to discuss further, please don't hesitate to contact us. This quotation is dependent on availability of plant and materials and subject to our standard Terms and Conditions. You can find a copy of our T&Cs here: www.landscapeservices.co.uk/terms-and-conditions.

Please note, in relation to any tree works:
It is essential that any trees covered by a Tree Protection Order (TPO) or which reside within a Conservation Area undergo the required checks; this will need to be established before work commences, or prior planning permission given. There will be an automatic charge of £150 for Landscape Services to do the necessary checks; failure to do so could result in a fine of up to £20,000 for all parties involved.

Customer Details	Site Details
Sundridge with Ide Hill Parish Council Sundridge Village Hall 203-209 Main Road Sundridge Kent TN14 6EJ	Sundridge with Ide Hill Parish Council 11 Clover Way Paddock Wood Kent TN12 6BQ

Description
To carry out grass cutting extra pathways within Bowser meadow approx length 300m at 2 -2.5m in width on 8x occasions, grass cut to a height of 25mm-50mm above ground level. Cuttings to be mulched and left in situ.

Your quote	Total (Ex VAT)
LS-NG1 Mowing - 10 occasions footpaths	£845.32
Sub Total:	£845.32
VAT Amount:	£169.06
Total Including VAT:	£1,014.38

Date: 15/09/2025

Quotation: #QUO00110

Manager: Nicky Frampton

Valid for 30 days from date above.

Your quote from Landscape Services!

Thank you for allowing us the opportunity to quote our services for your site. Please find below a detailed quote confirming the requirements, costs and recommended frequencies for the work discussed. We will require a response either in writing or via the customer portal (where provided).

Landscape Services is both CHAS and BALI accredited, and compliant in ISO 9001 and 14001. All staff undertake DBS checks and are fully conversant with working in and around organisations working with vulnerable and/or young persons.

If you have any questions or would like to discuss further, please don't hesitate to contact us. This quotation is dependent on availability of plant and materials and subject to our standard Terms and Conditions. You can find a copy of our T&Cs here: www.landscapeservices.co.uk/terms-and-conditions.

Please note, in relation to any tree works:

It is essential that any trees covered by a Tree Protection Order (TPO) or which reside within a Conservation Area undergo the required checks; this will need to be established before work commences, or prior planning permission given. There will be an automatic charge of £150 for Landscape Services to do the necessary checks; failure to do so could result in a fine of up to £20,000 for all parties involved.

Customer Details	Site Details
Sundridge with Ide Hill Parish Council Sundridge Village Hall 203-209 Main Road Sundridge Kent TN14 6EJ	Sundridge with Ide Hill Parish Council 11 Clover Way Paddock Wood Kent TN12 6BQ

Description
To carry out grass cutting to Bowser meadows on 10x occasions, leaving 8-10m boundary for wildflowers/wildlife, mow up to tree canopies leaving vegetation to grow wild underneath, grass to be mowed between 25mm - 50mm in height, 1x occasion mow of wild flower grass area, all grass cutting to be left in situ.

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LANDSCAPE SERVICES
#QUO00110

Your quote	Total (Ex VAT)
LS-SF1 Premium	£966.08
LS-RG1 Mowing	£205.38
Sub Total:	£1,171.46
VAT Amount:	£234.30
Total Including VAT:	£1,405.76

8. Parish Assets

- 8.1 Sundridge Recreation Ground including pavilion
- 8.2 Coronation Gardens

9. Items to note

9.1 Sundridge Burial Ground (to note the sale, full discussion at Council meeting on 20 October)
Ms A Barlow
Sundridge Parish Council
Sundridge Village Hall 203-209
Main Road Sundridge
SEVENOAKS TN14 6EJ

Our Ref : CAM/TAL/260/L075
Date : 18 September 2025

Dear Amanda

AUCTION – 18 SEPTEMBER 2025 – ONLINE AUCTION
LOT 075 – LAND ON THE WESTERN SIDE OF CHURCH ROAD, SUNDRIDGE, SEVENOAKS, KENT, TN14 6AU

I am very pleased to formally confirm for your records that I have been successful in selling your above Lot for the sum of £167,000.

We will shortly be sending to your Solicitor the Auction Contract signed by the Buyer or us as Auctioneers and can confirm that we have supplied the purchaser with details of our client account, so that the deposit can be transferred.

Once we have received this, we will be forwarding the balance of the deposit to your Solicitor, having deducted our fees in due course, so that immediately upon completion they can account to you for the balance of the purchase price. Where an Auction board has been placed at the property it will be collected after completion.

I am now inviting entries for my next series of auctions, which will take place on Thursday, 30 October (Online Auction). The closing date for entries will be 06 October 2025.

If you would like any advice on buying or selling by Auction, or any further assistance at this stage, then please do not hesitate to contact me.

Yours sincerely

Christopher Milne MNAVA DipDEA Auction
Appraiser
Mobile: 07960 242252

9.1 Remembrance Sunday

Cllr Evans to present wreath on behalf of PC at St Mary's Sundridge on Remembrance Sunday.

- 9.2 Christmas Events
- £350 in budget for Sundridge
- £350 for trees (for both Sundridge and Ide Hill)

10. Date of next meeting

SUNDRIDGE VILLAGE HALL AGENDA

1. To receive apologies and reasons for absence.

None.

5. To agree the minutes of the meeting held on 24 July 2025 and matters arising not covered by Agenda Items.

*Minutes of Sundridge Village Hall Committee Meeting held on Thursday 24 July 2025
at the Sundridge & Brasted Club at 7.30pm*

Present: Councillors Allgood, Collins De Bono (Chair), Evans and Powell

Apologies: Cllr Helen Wilson

Attendance: Amanda Barlow (Clerk) and members of the public

1. To elect a Chair of the Sundridge Village Hall Committee
Members resolved that the Chairman of the Sundridge Amenities Committee should Chair the Village Hall Committee.

2. To receive apologies and reasons for absence.
None.

3. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
None.

4. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have related to Sundridge amenities. Please note this item will be limited in time at the discretion of the Chairman.
None.

5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
None.

6. Recommendations from the Internal Auditor regarding the finances of the Village Hall

Members noted that the Internal Auditor had advised that the Village Hall must be run separately from the Parish Council including the accounts and separate meetings.

7. Items to discuss regarding the hall:

7.1 Storage area

The Clerk advised that the storage is being configured by Banbrook's over the summer holiday.

7.2 Curtains

These need to be ordered.

7.3 Deep clean over the summer holidays

Clerk to book deep clean during the holidays when the dance school are not using the hall.

7.4 Scribe booking system

The Clerk advised that there is a separate booking system and accounts for the hall.

8. Date of next meeting will be the same as the Sundridge Amenities Committee

6. Items to discuss regarding the hall:
 - 6.1 Storage area
 - 6.2 Curtains
Need to be ordered
 - 6.3 Deep clean
 - 6.4 Scribe booking system

7. To note the accounts of the Village Hall at 30 September 2025

25/26 VILLAGE HALL PAYMENTS AND RECEIPTS

Cost Centre Sundridge Village Hall

Code	47 Cleaning				Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute									
1	15/04/2025				Unity Trust Bank		Payment - Cleaning	Val & Sander Reytenbach	X	-180.00		-180.00
41	20/05/2025				Unity Trust Bank		Payment - Cleaning	Val & Sander Reytenbach	X	-180.00		-180.00
53	20/06/2025				Unity Trust Bank		Payment - Cleaning	Val & Sander Reytenbach	X	-180.00		-180.00
76	16/07/2025				Unity Trust Bank		Payment - Cleaning	Val & Sander Reytenbach	X	-180.00		-180.00
107	20/08/2025				Unity Trust Bank		Payment - Cleaning	Val & Sander Reytenbach	X	-180.00		-180.00
131	19/09/2025				Unity Trust Bank		Payment - Cleaning	Val & Sander Reytenbach	X	-180.00		-180.00
							Subtotal for Code:	Cleaning		£-1,080.00		£-1,080.00
Code	49 Electricity and Gas				Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute									
30	12/05/2025				Unity Trust Bank		Payment - Gas	British Gas	L	-1,934.99	-96.75	-2,031.74
31	06/06/2025				Unity Trust Bank		Payment - Electricity	British Gas	L	-95.42	-4.77	-100.19
85	31/07/2025				Unity Trust Bank		Payment - Electricity	British Gas	L	-201.78	-10.09	-211.87
86	31/07/2025				Unity Trust Bank		Payment - Gas	British Gas	L	-170.60	-8.53	-179.13
117	11/08/2025				Unity Trust Bank		Payment - Gas	British Gas	L	-236.82	-11.84	-248.66
124	17/09/2025				Unity Trust Bank		Payment - Gas	British Gas	L	-69.01	-3.45	-72.46
147	09/10/2025				Unity Trust Bank		Payment - Electricity	British Gas	L	-13.59	-0.68	-14.27
148	09/10/2025				Unity Trust Bank		Payment - Gas	British Gas	L	-155.62	-7.78	-163.40
							Subtotal for Code:	Electricity and Gas		£-2,877.83	£-143.89	£-3,021.72
Code	111 Income Boogie Bounce				Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute									
14	30/07/2025				Unity Trust Bank		Receipt - Boogie Bounce Hall Hire	Boogie Bounce	X	504.00		504.00
							Subtotal for Code:	Income Boogie Bounce		£504.00		£504.00
Code	114 Income Casual				Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute									
3	22/04/2025				Unity Trust Bank		Receipt - Hall Hire	Wasim Choudry	X	105.00		105.00
6	16/05/2025				Unity Trust Bank		Receipt - Hall Hire	Sevenoaks District Council	S	266.67	53.33	320.00
16	04/08/2025				Unity Trust Bank		Receipt - Village Hall Hire	J H Trading	X	240.00		240.00
17	11/08/2025				Unity Trust Bank		Receipt - Village Hall Hire	Wasim Choudry	X	105.00		105.00
19	19/09/2025				Unity Trust Bank		Receipt - Village Hall Hire	GL Jones	X	60.00		60.00
20	10/10/2025				Unity Trust Bank		Receipt - Village Hall Hire	Riley Shorey	X	120.00		120.00
							Subtotal for Code:	Income Casual		£896.67	£53.33	£950.00
Code	110 Income Dance School				Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute									
2	22/04/2025				Unity Trust Bank		Receipt - Dance hall hire	Judith Essex School of Dance	X	956.37		956.37
18	19/08/2025				Unity Trust Bank		Receipt - Village Hall Hire	Judith Essex School of Dance	X	959.44		959.44
							Subtotal for Code:	Income Dance School		£1,915.81		£1,915.81
Code	113 Income Pilates				Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute									
7	19/05/2025				Unity Trust Bank		Receipt - Hall Hire	Teresa Baker	X	180.00		180.00
15	01/08/2025				Unity Trust Bank		Receipt - Pilates Hall Hire	Teresa Baker	X	168.00		168.00
							Subtotal for Code:	Income Pilates		£348.00		£348.00
Code	48 Maintenance				Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute									
56	31/07/2025				Unity Trust Bank		Payment - Clearing of outside of Village Hall Banbrook Handyman and Garden Service	X		-200.00		-200.00
143	09/10/2025				Unity Trust Bank		Payment - Village Hall Car park maintenance Banbrook Handyman and Garden Service	X		-200.00		-200.00
							Subtotal for Code:	Maintenance		£-400.00		£-400.00
Code	52 WiFi				Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute									
73	30/04/2025				Unity Trust Bank		Payment - WiFi Village Hall	Onecom Limited	S	-77.34	-15.47	-92.81
74	30/05/2025				Unity Trust Bank		Payment - WiFi Village Hall	Onecom Limited	S	-77.34	-15.47	-92.81
95	30/06/2025				Unity Trust Bank		Payment - WiFi Village Hall	Onecom Limited	S	-77.34	-15.47	-92.81
157	31/07/2025				Unity Trust Bank		Payment - WiFi Village Hall	Onecom Limited	S	-77.34	-15.47	-92.81
158	30/09/2025				Unity Trust Bank		Payment - WiFi Village Hall	Onecom Limited	S	-89.29	-17.86	-107.15
							Subtotal for Code:	WiFi		£-398.65	£-79.74	£-478.39
							Subtotal for Cost Centre:	Sundridge Village Hall		-1,092.00	-170.30	-1,262.30
TOTALS										£-1,092.00	£-170.30	£-1,262.30

8. Date of next meeting will be the same as the Sundridge Amenities Committee