

# PARISH COUNCIL OF SUNDRIDGE WITH IDE HILL

**AMANDA BARLOW**  
Clerk to the Council

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**To: The Members of the Sundridge Amenities Committee of Sundridge with Ide Hill Parish Council**

*Cllrs Allgood, Collins, De Bono (Chair), Evans, Powell and Wilson*

I hereby invite you to attend a Meeting of the Parish Council to be held at **Sundridge & Brasted Club, 132 Main Rd, Sundridge, Sevenoaks TN14 6ET at 6.30 p.m. on Thursday 24<sup>th</sup> July 2025** to transact the undermentioned business.



Clerk 21 July 2025

## AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have related to Sundridge amenities. Please note this item will be limited in time at the discretion of the Chairman.
4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
5. To agree the minutes of the meeting held on 23 April 2025 and matters arising not covered by Agenda Items.
6. To discuss and agree, if appropriate, next actions with regard to the grass cutting at Bowsers Meadow.
7. Parish Assets
  - 7.1 Sundridge Recreation Ground
  - 7.2 Coronation Gardens
8. Update regarding the lease for the Sundridge & Brasted Social Club
9. Date of next meeting

# AGENDA DOCUMENT

1. To receive apologies and reasons for absence.

None received.

4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

None

5. To agree the minutes of the meeting held on 23 April 2025 and matters arising not covered by Agenda Items.

## ***Minutes of Sundridge Amenities Committee Meeting held on Wednesday 23 April 2025 at the Sundridge & Brasted Social Club at 7.30pm***

**Present:** Councillors Allgood, Collins De Bono (Chair), Evans, Powell and Wilson

**Apologies:** None

**Attendance:** Amanda Barlow (Clerk) and 12 members of the public

1. To receive apologies and reasons for absence.

None

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None.

3. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have related to Sundridge amenities. Please note this item will be limited in time at the discretion of the Chairman.

*There was a lengthy discussion around the pros and cons of cutting the grass at Bowsers Meadow and residents made representations on both sides.*

- *A resident advised that he had conducted a survey around the village about who would like the grass cut and a copy of the survey was given to Cllr De Bono,*
- *Some residents commented that there were a lot of green spaces available for dog walking.*
- *Members and the Clerk advised residents about the usage of the recreation ground.*
- *There were discussions about the pros and cons of walking the dogs in the long grass.*
- *Residents voiced concerns about fire risk in Bowsers due to hay.*
- *A resident asked if the floor of the hall could be fixed and that it be swept more regularly.*

**Members agreed to take the Agenda items in the following order:**

### **6.0 Parish Assets**

#### **6.1 Bowsers Meadow**

**Members resolved to agree a plan for Bowsers Meadow with both paths through or around the Meadow and some areas of wild flowers.**

**Members agreed to discuss with Landscape Services cutting a single track around the outside and cutting an area around the play area and the trees.**

**Members agreed to set up a group to try and develop a wildflower area.**

4. *To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960*

***Members resolved to discuss a section of Agenda Item 6.2 in confidence***

5. *To agree the minutes of the meeting held on 20 January 2025 and matters arising not covered by Agenda Items.*

***Members resolved to agree the minutes of the meeting held on 20 January 2025.***

6. *Parish Assets*

*6.2 Sundridge Village Hall*

***Members resolved to have the village hall deep cleaned.***

***Members resolved to purchase cleaning equipment for the hall so that hirers could carry out basic cleaning.***

*The Clerk advised that curtains were being ordered and these were covered by a SDC grant.*

*6.3 Sundridge Recreation Ground*

*The outside of the Pavilion is currently being renovated. Members agreed to discuss the options regarding cricket at the Full Council meeting.*

*6.4 Coronation Gardens*

*It would be very expensive to do deal with the flooding issues properly. There is view that the French drain has collapsed. Volunteers would be would be willing to try and dig out the old French drain.*

***Members agreed that the working group should commence work on the flooding***

- 7 *Meetings and Events*

*7.1 Annual Parish Meeting – Monday 12 May 2025*

*The Clerk advised that Dr Gardner has resigned.*

*7.2 Support for Spring Walk and VE Day Tea in Ide Hill Village Hall*

*The Clerk asked that the Sundridge Members support the event.*

- 8 *Update regarding the lease for the Sundridge & Brasted Social Club*

*Cllr De Bono advised that CWJ is awaiting documentation from the Clerk at Brasted Parish Council so they can complete the leases.*

- 9 *Date of next meeting*

*To be agreed.*

6. To discuss and agree, if appropriate, next actions with regard to the grass cutting at Bowsers Meadow.

### **Bowsers Meadow**

Members would like to thank residents in Sundridge who have made comments on social media and contacted the Clerk about Bowsers Meadow.

In 2003 Members of Sundridge with Ide Hill Parish Council agreed to purchase Bowsers Meadow, and in September 2004, the Parish Council paid £5,214 for Bowsers Meadow. It was purchased to provide an additional open space for the enjoyment of residents. We are extremely lucky in our Parish to have so many open spaces which can be used by our residents. In Sundridge, in addition to Bowsers Meadow, there is Sundridge Recreation Ground and Coronation Gardens and in Ide Hill there is Ide Hill Recreation Ground, Goathurst Common and Stubbs Wood comprising 100 acres of woodland.

Following representations about Bowsers Meadow made by residents at Full Council meetings, at the last Sundridge Amenities Committee meeting held in April 2025 there was an opportunity for residents to discuss Bowsers Meadow and whether it should be cut (like a recreation ground) or maintained as a Meadow. There were views for both options and Members resolved to achieve a compromise with some wildflower meadow areas and some paths. Wildflower meadows are increasingly recognised for their ecological value, offering habitats for a variety of species and supporting pollinators. The Parish Council is committed to establishing a wildflower area to meet with national biodiversity goals and those of the Parish Council.

The Parish Council subsequently met with Landscape Services, the contractors who cut the grass to discuss options for Bowsers Meadow that met with the Council's agreement to provide wildflower areas and some paths through the Meadow. Cllr Zoe Collins attended the meeting on behalf of the Parish Council and reported that Landscape Services suggested that they cut a "y" shape through the centre and this would be done by tractor rather than a mower. There would only be small increase to the cost of the annual contract and the area would be cut 6 times a year.

At the next Sundridge Amenities Committee meeting on Thursday 24 July 2025 at 6.30pm at the Sundridge and Brasted Club, 132 Main Road, Sundridge, Members will be discussing the proposals made by Landscape Services and how to achieve the wild flower areas. Residents are warmly invited to attend Parish Council meetings. There is a public forum during the meeting and residents are invited to make representations at this time.

Quote to carry out the grass cutting as discussed with Cllr Collins.



01622 236 655  
ls.office@cs ltd.org.uk  
www.landscape services.co.uk

Quote Ref: # OS25/4937F

1 Abbey Wood Road, Kings Hill,  
West Malling, Kent, ME19 4YT

This quotation is dependent on availability of plant and materials and subject to Landscape Services' standard T&Cs. Should you wish to go ahead with this quotation we require written acceptance; this can be emailed to ls.office@cs ltd.org.uk or by letter to the above address.

Date:	22nd July 2025	Site Address:	Billing to:
Manager:	Nicky Frampton	Bowers Meadow	Sundridge with Ide Hill Parish
Quote valid till:	22nd August 2025	Woodside Road	Sundridge Village Hall
		Sundridge, Kent	203-209 Main Road
		TN14 6DE	Sundridge, TN14 6EJ

Qty	Description	Price
1	To carry out grass cutting extra pathways within Bowser meadow approx. length 200m at 2 -2.5m in width, grass cut to a height of 40mm above ground level.  Cuttings to be mulched and left in situ.	£704.16
Net Total		£704.16
VAT		20.00%

Current costs for cutting Bowsers Meadow.

Sundridge - Bowsers Meadow - Flail mow on 8 occasions	£1052.05
Sundridge - Bowsers Meadow - Hedge cutting on 1 occasion	£105.22
Sundridge - Bowsers Meadow - Hand mow play area on 12 occasions	£526.01

## 7. Parish Assets

### 7.1 Sundridge Recreation Ground

- State of pavilion at the end of the season – deep clean?
- Final clear out of items
- Rubbish bins
- Flooding on the recreation ground – Dominic (the plumber) advised that the stop cock had split and he has replaced it. He has also fixed the toilet.

### 7.2 Coronation Gardens

- Flooding issues

## 8. Update regarding the lease for the Sundridge & Brasted Social Club

- The Parish Council completed the process sometime ago and made payment in June 2025 for the outstanding invoice. Final lease not yet received.

## 9. Date of next meeting

## **Sundridge Village Hall Committee Agenda Documents**

1. To elect a Chair of the Sundridge Village Hall Committee  
The Committee will need to appoint a Chair of the meeting.

6. Recommendations from the Internal Auditor regarding the finances of the Village Hall

At the Village Hall is a trust of which the Parish Council is the sole trustee the Parish Council must treat the hall separately and this includes:

- Separate Committee meetings
- Separate bank account
- Separate scribe accounting systems
- 

7. Items to discuss regarding the hall:

### 7.1 Storage area

John Banbrook will be undertaking the work to put in the new storage area. The PC will need to empty the PC cupboard.

### 7.2 Curtains

Need to be ordered

### 7.3 Deep clean over the summer holidays

The cleaning items were ordered and are now in the village hall for hirers to use.  
PC to agree to a deep clean over the summer holidays.

### 7.4 Scribe booking system

Clerk to advised about the new scribe booking system.

8. Date of next meeting will be the same as the Sundridge Amenities Committee