

AMANDA BARLOW
Clerk to the Council

Telephone: 07495 962372
email: clerk@sundridgewithidehill-pc.gov.uk

To: The Members of the Ide Hill Amenities Committee of Sundridge with Ide Hill Parish Council

Cllrs Allgood, Evans, Fribbens (Chair), Manley and Maybury

I hereby invite you to attend a Meeting of the Parish Council to be held in the hall at **Ide Hill Village Hall at 6.30 p.m. on Monday 30 June 2025** to transact the undermentioned business.



Clerk 26 June 2025

AGENDA

1. To receive apologies and reasons for absence.
2. To welcome the new Member representing the Ide Hill Ward, Cllr Tammy Coles.
3. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
4. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have related to Ide Hill amenities. Please note this item will be limited in time at the discretion of the Chairman.
5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
6. To agree the minutes of the meeting held on 7 April 2025 and matters arising not covered under Agenda Items.
7. Stubbs Wood
 - 7.1 Management Plan
 - 7.2 Stubbs Wood Volunteers
 - 7.3 Stubbs Wood Account at 30 June 2025
8. Ide Hill Public Conveniences
 - 8.1 Opening times
 - 8.2 Report from Plumber
 - 8.2 Castle Water
9. Ide Hill Recreation and Green
 - 9.1 Ide Hill Recreation Ground
 - 9.2 Electricity supply to Ide Hill Scout Hut
10. Goathurst Common
 - 10.1 Goathurst Common Playground Project Account at 30 June 2025
11. Items to Note/Consider
 - 11.1 Ide Hill Village Hall Constitution
 - 11.2 Deer proof Fencing constructed by the Montreal Estate
 - 11.3 Streetlighting
 - 11.4 Defibrillator and First Aid Training
12. Date of next meeting

AGENDA

1. To receive apologies and reasons for absence.

Apologies received from Cllr John Evans.

2. To welcome the new Member representing the Ide Hill Ward, Cllr Tammy Coles.

Cllr Coles was co-opted at the Full Council Meeting on 23 June 2025.

6. To agree the minutes of the meeting held on 7 April 2025 and matters arising not covered under Agenda Items.

***Ide Hill Amenities Committee
Minutes of a meeting held at Ide Hill Village Hall
on Monday 7 April 2025 at 6.30pm***

Present: Cllrs Evans, Fribbens (Chair), Manley and Maybury
In attendance: 8 members of the public, Mrs A Barlow (Clerk)
Apologies: Cllrs Allgood and De Bono

1. To receive apologies and reasons for absence.

No apologies were received. The Sundridge Members were not required to attend as the meeting was quorate.

Cllr Fribbens advised that David Miller has resigned as a Member of Sundridge with Ide Hill Parish Council (Ide Hill Member).

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None.

3. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have related to Ide Hill amenities. Please note this item will be limited in time at the discretion of the Chairman.

- A resident asked about the possible of sale of land at Stubbs Wood. Cllr Fribbens advised that the Members will discuss this at the meeting and the decision will be made by the Full Council.
- Stubbs Wood - residents commented that Stubbs Wood still looks like the "Somme". Cllr Fribbens advised that there is work still to be carried out by the contractor.
- Richard Don asked about the brash and if this is going to be removed as well as the woods.
- **Members resolved that Clerk should ask Aztech to carry out the work as soon as possible.**
- Residents advised that someone is camping on the Stubbs Wood site.
- A resident commented that some of the access points are open so it could make it easier for people to fly tip. **Members agreed to check that that barriers are also fixed and locked.**
- Footpath to the steps at Hanging Bank. Signs from KCC to note where the footpaths are located and the volunteers offered to go out and put out some of the signs.

4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

None.

PARISH COUNCIL OF SUNDRIDGE WITH IDE HILL

5. To agree the minutes of the meeting held on 23 January 2025 and matters arising not covered under Agenda Items.

Members resolved to agree the minutes of the meeting held on 23 January 2025.

6. Stubbs Wood

6.1 Aztech Contract

Members agreed that the Clerk will return to Aztech and confirm the work should now be completed. The Clerk confirmed that she has asked the Aztech for a price for respraying.

6.2 Management Plan

Cllr Manley advised that Tim Saunders did not want to continue. Cllr Fribbens and Manley are meeting with 2 possible people who can possibly do the work to prepare the management plan.

6.3 Invasive species grant

The Clerk advised that she had looked into the grant and maybe the new advisor could look into applying for the grant.

6.4 Stubbs Wood Volunteers

Members resolved that the Clerk should sign the Authority to allow the volunteers to work under the insurance policy and it was duly signed at the meeting.

6.5 Tree Survey

Cllr Manley advised that she and Cllr Evans had carried out a tree survey and details are at Appendix A. Cllr Manley has asked for quotes for those trees that are too big to be dealt with by a contractor. **The Parish Council has been advised that a tree survey is not required annually and Members resolved that the tree survey should be done at least once every three years unless a situation arises that necessitates**

6.6 Stubbs Wood Account at 31 March 2025

Members noted that accounts as at 31 March 2025 (Appendix B).

6.7 Potential sale of land in Stubbs Wood

Cllr Fribbens advised that Members cannot make a decision at this meeting.

Members noted that letter from the SWAG.

Members agreed that due to complex of the covenants on the land and the decision should be made by the Full Council.

However, the applicant for purchasing the land advised that they would withdraw their request and would formally confirm in writing to the Clerk.

Website

If there is a new website for Stubbs Wood it should be linked to the Parish Council website.

7. Ide Hill Public Conveniences

7.1 Opening times

Members agreed to review the usage of the public conveniences and then look at applying for a grant from the Ide Hill Community Shop.

8. Ide Hill Recreation and Green

8.1 Ide Hill Recreation Ground

The fence around the playground has been replaced. There are some missing plaques and Cllr Evans offered to repair them.

The Clerk advised that she is awaiting costings for the Wayleave Agreement.

It was agreed to get some signs advising residents that they could not “fly tip” garden waste on the recreation ground.

9. Goathurst Common

9.1 Goathurst Common Playground Project

Members discussed their concerns over the delayed grant payment from Sevenoaks District Council. It was agreed that the first invoice from Tara Dalton should be settled.

10. Streetlighting in Ide Hill

The Clerk advised that Cllr Sharron Manley is now involved in the streetlighting for Ide Hill. The Clerk has reported column 61 is broken.

11. Highways

The Clerk is still awaiting response for a meeting date from Kent Highways.

12. Membership of Sundridge with Ide Hill Parish Council, Ide Hill ward

The Clerk advised that she has informed Sevenoaks District Council that David Miller has resigned and they will issue a Notice of Vacancy.

13. Spring Event for Ide Hill

Members discussed various options and agreed on a Spring Walk through Stubbs Wood followed by a VE Day themed tea in Ide Hill Village Hall.

Saturday 3 May 2025 – 2pm Walk, Tea from 3pm to 5pm.

14. Date of next meeting

To be agreed.

7. Stubbs Wood

7.1 Management Plan

To agree a date, time and location for the presentation by Kate Harvey of Maydencroft

7.2 Stubbs Wood Volunteers

To discuss and agree, if appropriate, any issues raised by the volunteers

Stubbs Wood Budget @ 31 March 2025

PARISH COUNCIL OF SUNDRIDGE WITH IDE HILL

7.3 Stubbs Wood Account at 30 June 2025

	Receipts	Ring Fenced	Payments	Payments against ring fenced income
Carried f/wd from 2023/24		1,178.00		
2024/245				
RPA Grant	4,724		5,399	5,399
Other Income	200			
	<u>4,924</u>	<u>1,178.00</u>	<u>5,399</u>	<u>5,399</u>
Ring fenced income		4,724.00		
c/f ring fenced income		1,178.00		
less ring fenced payments		<u>-5,399.00</u>		
Ring fenced income c/f to 25/26		503.00		

Stubbs Wood Budget @ 30 June 2025

	Receipts	Ring Fenced	Payments	Payments against ring fenced income
Carried f/wd from 2024/25		503.00	1,153.44	
		<u>503.00</u>	<u>1,153</u>	

Sundridge with Ide Hill Parish Council

30 June 2025 (2025-2026)

PAYMENTS LIST

Code	Date	Description	Supplier				Total
Volunteer Expenses	15/04/2025	Fuel and Oil for Stubbs Wood	Dominic Rossi	S	19.67	3.94	23.61
Professional Services	19/06/2025	Tree work	DRM Trees Ltd	S	1,100.00	220.00	1,320.00
Volunteer Expenses	19/06/2025	Fuel and Oil for Stubbs Wood	Dominic Rossi	X	33.77		33.77
			Total		1,153.44	223.94	1,377.38

PARISH COUNCIL OF SUNDRIDGE WITH IDE HILL

8. Ide Hill Public Conveniences

8.1 Opening times

Sales Analysis				
Searched Date Range: 01/01/2025 00:00:00 - 27/05/2025 23:59:59				
Report Type	Credit Card	Prepaid Credit	Total Sales	Total Transactions
12am	0.6	0	0.6	1
1am	0.6	0	0.6	1
2am	0	0	0	0
3am	0	0	0	0
4am	0	0	0	0
5am	0	0	0	0
6am	1.6	0	1.6	2
7am	6.4	0	6.4	10
8am	22.6	0	22.6	35
9am	71	0	71	97
10am	112.6	1	113.6	156
11am	145.6	0	145.6	190
12pm	105.8	1	106.8	146
1pm	87	0	87	119
2pm	74.4	0	74.4	98
3pm	48.8	0	48.8	66
4pm	33.8	0	33.8	49
5pm	21	0	21	25
6pm	10.8	0	10.8	14
7pm	6	0	6	6
8pm	1.2	0	1.2	2
9pm	0.6	0	0.6	1
10pm	1	0	1	1
11pm	2.6	0	2.6	3
Total	754	2	756	1022

PARISH COUNCIL OF SUNDRIDGE WITH IDE HILL

8.2 Report from Plumber – not yet received

8.2 Castle Water – confidential item

9. Ide Hill Recreation and Green

9.1 Ide Hill Recreation Ground
- grass cutting
-

9.2 Electricity supply to Ide Hill Scout Hut

From: russell.maybury@sundridgewithidehill-pc.gov.uk <russell.maybury@sundridgewithidehill-pc.gov.uk>
Sent: 29 June 2025 20:32
To: Sean Murphy <Sean.Murphy@blackhallpowis.com>
Cc: clerk@sundridgewithidehill-pc.gov.uk
Subject: RE: Ide Hill - Scout Hut

Hello Sean

Unfortunately the PC was unable to give me discretion to spend any money on the wayleave agreement until i have secured some more quotes for the legal work .

I guss will contact a couple more lawyers and see what happens

Kind regards

-----Original Message-----

From: "Sean Murphy" <Sean.Murphy@blackhallpowis.com>

Sent: Wednesday, June 25, 2025 8:05am

To: "russell.maybury@sundridgewithidehill-pc.gov.uk" <russell.maybury@sundridgewithidehill-pc.gov.uk>

Cc: "clerk@sundridgewithidehill-pc.gov.uk" <clerk@sundridgewithidehill-pc.gov.uk>

Subject: RE: Ide Hill - Scout Hut

Good afternoon Russell,

I hope this finds you well.

I am keen to find out the outcome/decision following your meeting on the 23rd?

Kind Regards

Sean Murphy

Associate Director – Networks (England & Wales)

Blackhall & Powis Ltd.

Chartered Surveyors

LAND | MARINE | COMMUNITIES

Property Services for Energy, Utilities and Infrastructure Providers

10. Goathurst Common

10.1 Goathurst Common Playground Project Account at 30 June 2025

	In	Out
From Fund raising	£ 18,275.00	
Lottery grant	£ 19,999.00	
WKRG	£ 24,999.00	
Round Table Grant	£ 8,734.75	
Donations	£ 1,690.00	
PC grants	£ 5,250.00	
Sutcliffe Play 1		£ 64,974.53
Sutcliffe Play 2		£ 1,850.40
Landscaping Part 1		£ 1,967.50
Totals	£ 78,947.75	£ 68,792.43

Still to come are:

	Esimates
Picnic benches	£ 1,600.00
Gaolposts	£ 1,600.00
Landscaping Parrrt 2	£ 4,510.00
Signage	£ 500.00
Total	£ 8,210.00

The Parish Council has received a return payment of £ from Sutcliffe Play so the total held in reserves is:

	78947.76
Less	<u>68792.43</u>
	10155.32
Plus	<u>1513.68</u>
	<u>11669.00</u>

11. Items to Note/Consider

11.1 Ide Hill Village Hall Constitution

Documents attached separately.

Dear Friend of Ide Hill Village Hall,

As a representative of one of our local village organisations, I am writing to request any comments you may have on the attached draft constitution for the Ide Hill Village Hall (VH).

You may be aware that the existing governing document (Original - VHT Trust Deed, attached) dates back to 1964 and is somewhat indecipherable. Consequently, the Trustees have been working to update it. They would greatly appreciate any comments you may have before it is formally submitted to the Charity Commission (CC) for adoption.

The attached 'New Constitution—Final' is entirely based on a template provided by the CC for local organisations such as the Village Hall. Consequently, we have been limited in our ability to change or add clauses. However, please review it and reply with any questions or suggestions.

Please respond to this email with any comments by Friday, 20 June at 5pm. If I do not hear from you by then, I will assume your organisation is content with the proposed changes.

Kind regards,

David Paton
Chair
Ide Hill Village Hall

11.2 Deer proof Fencing constructed by the Montreal Estate

From: Frances Northcott

Sent: 22 June 2025 21:01

To: clerk@sundridgewithidehill-pc.gov.uk

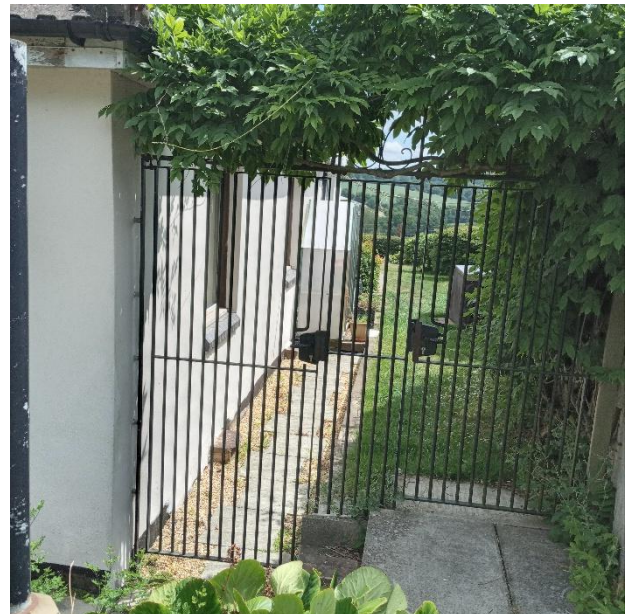
Subject: Attendance at above Parish Council meeting on June 23rd 2025

My name is Frances Northcott and I live at . It has been recommended by Cllr.Sandra Robinson that I should attend the above meeting to notify and discuss the new deerproof fencing erected by Montreal Estates along the upper stretch of Church Road from Penn Lane and in particular to the rear of my property where it is particularly and unnecessarily intrusive.It is impossible for deer to access my property as 7 foot high gates with spikes totally prevent access to my rear garden.I have lived here for 50 years with no deer ever entering. I hope you do not mind but I am attaching a few photographs as evidence.

N.B. Please could I be assigned to someone on the Parish Council to talk to about this as I believe the Chair might have a conflict of interest. Many Thanks Frances Northcott



Photo from my roof showing poles very proud over my hedge but hidden from view in gardens to left as land slopes sharply away in field behind them. All our rear hedges are the same height and would act as the same deterrent to deer if they could access the rear of our properties, which they cannot and have not in the 50 years I have lived here.



This completely prevents deer etc. from accessing the rear of my property and to Montreal Estates field.



11.3 Streetlighting

Update on any broken lights

61	Ide Hill Village	Outside Anchor Cottage	Green	Cast Iron	6m	722	Top entry	L.E.D (B/C)	9.5	SS59	Live	GEC
62	Ide Hill Village	Outside Church	Green	Steel	5m	722	Post top	Son T	70	SS19	Live	Windsor
63	Camberwell Lane	Outside Bankside	Green	Steel	5m	722	Pole bracket	Son T	70	SS9	Live	Philips SGS252
64	Camberwell Lane	Outside No.22	Green	Steel	5m	722	Side entry	Son T	70	SS9	Live	SRL
65	Ide Hill Village	Opposite Village Hall	Green	Steel	6m	722	Side entry	Son T	50	SS9	Live	SRL
66	Gracious Lane	Junction with Nightingale Lane (car park)	Green	Steel	5m	722	Pole bracket	Son T	50	SS9	Live	SRL
67	Main Road	Outside Jessamine Cottage	n/a	Galvanised	5m	821	Side entry	Son T	70	SS6	Live	SRL
68	Combe Bank Drive	Junction with Ovenden Road	Green	Steel	5m	821	Top entry	Mbf/u	80	P42	Live	AC Ford

11.4 Defibrillator and First Aid Training

From: russell.maybury@sundridgewithidehill-pc.gov.uk <russell.maybury@sundridgewithidehill-pc.gov.uk>

Sent: 09 June 2025 19:20

To: clerk@sundridgewithidehill-pc.gov.uk

Cc: 'Vikki Allgood' <vikki.allgood@sundridgewithidehill-pc.gov.uk>; 'Cllr Melvin De Bono' <melvin.debono@sundridgewithidehill-pc.gov.uk>; martyn.fribbens@sundridgewithidehill-pc.gov.uk; sharron.manley@sundridgewithidehill-pc.gov.uk

Subject: CPR and defibrillator training

Hello

Given we have at least 4 defibrillators in the Parish and possibly more I am not aware of I thought i would mention that I have just done a course through the National Trust for forestry first aid .The trainer is a very good guy called Roy Hopkins who is an ex paramedic and a very experienced trainer with all the necessary equipment .He delivers a 4 hour CPR and defibrillator course for £60 a head for up to 12 people . Anyone who has tried it will tell you using a defibrillator is not as easy as you think and having some practical experience is invaluable .

I am not sure what people think but my suggestion would be to offer the course either free at a subsidised rate to a pre -agreed group most likely to use it such as 2 volunteers from Stubbs Wood . 2 people from the Community Shop,2 from the Ide Hill CC and a further 6 from the Sundridge parish as appropriate . if fellow councillors are supportive we can put it as an agenda item for the next full PC

Kind regards

12. Date of next meeting