

To: The Members of the Parish Council of Sundridge with Ide Hill

I hereby summon you to attend a Meeting of the Parish Council to be held in the VILLAGE HALL, **SUNDRIDGE** commencing at **7.45 pm on Monday 28 April 2025** to transact the undermentioned business.

Anaida Barrow

Clerk 23 April 2025

AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. **Report from County Councillor**
4. **Report from District Councillor**
5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.
6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.
7. Resignation of David Miller and vacancy for Ide Hill Member
8. To approve as a correct record the **Minutes** of the Parish Council meetings held on 17 March 2025.
9. **To take Matters arising** from the Minutes where these are not covered under the subject headings below
10. **Finance, Personnel & Governance items**
 - 10.1 **To agree the items received, paid and payable**
 - 10.2 **Grant requests**
 - 10.2.1 Ide Hill Pre-school
 - 10.2.2 We are Beams
 - 10.3 **Audit Matters**

11. Ide Hill

To receive an update on the Ide Hill Assets and make any decisions regarding allocation of funds and next actions, if appropriate.

11.1 To receive a report on the Ide Hill Assets

11.2 To note the draft minutes of the Ide Hill Amenities Committee held on 7 April 2025

11.3 To note the Goathurst Common Playground finances

12. Sundridge

To receive an update on the Sundridge Assets and make any decisions regarding allocation of funds and next actions, if appropriate.

12.1 To receive a report on the Sundridge Assets

12.2 To note the draft minutes of the Sundridge Amenities Committee held on 23 April 2025

12.3 Sundridge & Brasted Social Club

12.4 Sundridge Recreation Ground

12.5 Sundridge Reserve Burial Ground

12. General Items

To receive an update and make any decisions regarding allocation of funds and next actions, if appropriate.

12.1 Streetlighting

12.1.1 Streetlights Maintenance Contract

12.1.2 Damage to Streetlight

12.1.3 To note list of streetlights and those requiring repair

12.2 Events and Celebrations

12.2.1 Annual Parish Meeting – Sundridge & Ide Hill

12 May 2025 – Sundridge Village Hall

12.2.2 Spring Walk and VE Day Tea – Saturday 3 May 2025

12.3 Correspondence

12.3.1 Kent Police

12.3.2 Street Naming & Numbering

12.3.3 Kent County Elections

12.3.4 SDC – Local Housing Needs

13. Dates of next meetings

Monday 19 May 2025 at 7.30pm - Annual General Meeting & Full Council Meeting - Sundridge Village Hall

Monday 16 June 2025 at 7.30pm - Full Council Meeting – Sundridge Village Hall

AGENDA PAPERS

1. To receive apologies and reasons for absence.

No apologies received to date.

7. Resignation of David Miller and vacancy for Ide Hill Member

David Miller has resigned as a Member of the Parish Council and there is now a vacancy for a Member to represent the Ide Hill ward. SDC will issue a Notice of Vacancy which is published on the website. If no-one comes forward then the Parish Council will be free to co-opt.

**NOTICE OF VACANCY
IN OFFICE OF COUNCILLOR**

**Sundridge with Ide Hill Parish Council - Ide
Hill Ward**

NOTICE IS HEREBY GIVEN

in accordance with Section 87(2) of the Local Government Act 1972, that due to the resignation of David Miller, a vacancy has arisen in the Office of Councillor for the Parish Council.

If by 16 May, 2025 (14 days excluding Dies Non, after the date of this notice) a request for an election to fill said vacancy is made in writing to the Proper Officer at the address below by TEN electors for the said Parish Ward, an election will be held to fill the said vacancy, otherwise the vacancy will be filled by co-option.

If an election is called, it will take place not later than 21 July, 2025.

Dated 25 April, 2025

Dr Pav Ramewal
Proper Officer
Sevenoaks District Council
Council Offices
Argyle Road
Sevenoaks
Kent
TN13 1HG

8. To approve as a correct record the **Minutes** of the Parish Council meetings held on 17 March 2025.

**Minutes of Full Council Meeting held on Monday 17 March 2025
at Sundridge Village Hall at 7.30pm**

Present: Cllrs Allgood, Banbrook, Collins, De Bono, Evans (Chair), Fribbens, Manley, Maybury, Powell and Wilson

Apologies: Cllrs Miller, Cllr Nigel Williams (District), Cllr Michelle Alger (District), Cllr Nick Chard (County)

Attendance: 8 members of the public, Cllr Sandra Robinson (District) and Amanda Barlow (Clerk)

Cllr Evans (Chair) welcomed everyone to the meeting

1. To receive apologies and reasons for absence.

Apologies were received and accepted from Cllrs Miller, Cllr Alger (District) and Cllr Nigel Williams (District).

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

Cllr Wilson declared a personal interest in Agenda item 9.2,

3. **Report from County Councillor**

Cllr Chard had sent emails about the Covers Farm and details are on the website.

Cllr Robinson has re-submitted her objections.

4. **Report from District Councillors**

Cllr Robinson reported:

- Saker Cottages – Cllr Robinson advised she has been corresponding with both council and resident on this
- Damaged Streetlight in Church Road – the Clerk advised that she had received an email from ZMI offering settlement. Members discussed the letter and asked the Clerk to confirm the costings and the quote given to the insurers.

5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

- Sundridge Recreation motor bikes – Cllr Evans advised that he is going to fence the privately owned area. The Parish Council will also consider installing a trail camera on the site.
- Bowers Meadow - grass cutting. Residents expressed their dissatisfaction that the grass was not cut at Bowers Meadow. Cllr Evans advised that Members agreed that it was a Meadow and should not be cut. The Clerk advised that this item will be discussed fully at the Sundridge Amenities Committee meeting and all residents were invited to attend.
- Residents complained about the rubbish being left out on New Road. Cllr Robinson advised the resident on how SDC deals with the rubbish.
- Residents commented about the issues of the large number of cyclists.
- Drug use in Bowers Meadow – the Clerk suggested that PC Wilson is invited to the Annual Parish Meeting or a Council meeting so residents could discuss their concerns with the police.

6. To approve as a correct record the **Minutes** of the Parish Council meetings held 24 February 2025.
Members resolved to agree the minutes of the meeting held on 24 February 2025.

7. **To take Matters arising** from the Minutes where these are not covered under the subject headings below

7.1 The Clerk advised that she has instructed for streetlight 52 to be repaired and asked for a quote for column 54.

8. Finance, Personnel & Governance items

9.1 To agree the items received, paid and payable

Members resolved to agree the items received, paid and payable as at Appendix A.

9.2 Grant request from Ide Hill Preschool

Members discussed the grant request and agreed that the preschool should complete the full grant application form.

The Clerk advised that she will ask the preschool to complete the full grant application form.

9.3 To agree to appoint the internal auditor

Members resolved to appoint Helen Symmons as the internal audit for 25-26.

9.4 To adopt the following policies:

9.4.1 Code of Conduct

9.4.2 Financial Regulations (updated March 2025)

9.4.3 Standing Orders

9.4.4 Risk Management Policy

Members resolved to adopt all the above policies.

9.5 To agree the Reserves Policy and ear marked reserves

Members resolved to agree the Reserves Policy and the ear marked reserves.

9.6 To agree the asset register

Members resolved to agree the asset register.

10. Ide Hill

To receive an update on the Ide Hill Assets and make any decisions regarding allocation of funds and next actions, if appropriate.

10.1 To receive a report on the Ide Hill Assets

Members discussed various items and agreed that they would discuss the items in full at the Ide Hill Amenities Committee meeting.

11. Sundridge

To receive an update on the Sundridge Assets and make any decisions regarding allocation of funds and next actions, if appropriate.

11.1 To receive a report on the Sundridge Assets

(to be discussed in full at the Sundridge Amenities Committee meeting)

Noted.

11.2 Sundridge & Brasted Social Club

The Clerk advised that the leases have now been signed by all three parties and are currently with the solicitors being finalised.

11.3 Sundridge Recreation Ground

Cricket Club

Members discussed at length the proposals put forward by The Cricket Club and unanimously resolved not to proceed. Members agreed that they would support the return of cricket to the recreation ground and would look at other options.

11.4 Sundridge Reserve Burial Ground

Cllr Maybury advised that he has contacted Clive Emerson about the burial ground who asked some questions about the ground which need to be addressed.

Sundridge with Ide Hill Parish Council

12. General Items

To receive an update and make any decisions regarding allocation of funds and next actions, if appropriate.

12.1 Events and Celebrations

12.1.1 Annual Parish Meeting – Sundridge & Ide Hill

12 May 2025 – Sundridge Village Hall

It was agreed to ask Dr Chris Gardner to speak again. Cllr Evans agreed to contact him.

April/May – Ide Hill Village Hall

It was agreed to discuss the other celebrations at the appropriate Committee meetings.

12.1.2 VE Day Celebrations Sundridge/Community Picnic

12.1.3 VE Day Celebrations Ide Hill/Ide Hill Fair

12.2 Correspondence

12.2.1 Kent Police

Noted.

13. Dates of next meetings

Monday 7 April 2025 at 6.30pm - Ide Hill Amenities Committee – Ide Hill Village Hall

Monday 14 April 2025 at 7.30pm - Sundridge Amenities Committee – Sundridge Village Hall – now cancelled and moved to 23 April 2025

Wednesday 23 April 2025 at 6.30pm – Sundridge Amenities Committee –
Sundridge & Brasted Social Club

Monday 28 April 2025 at 7.30pm - Full Council Meeting - Sundridge Village Hall

Appendix A

Items received 22 February to 14 March 2025

Sundridge with Ide Hill Parish Council

14 March 2025 (2024-2025)

Items paid 22 February to 14 March 2025

RECEIPTS LIST

Code	Date	Description	Supplier			Total
Income Nayax	14/03/2025	Toilet Door Income	Nayax Europe UAB	X	88.13	88.13
			Total		88.13	88.13

Items to be paid at 17 March 2025

Sundridge with Ide Hill Parish Council

14 March 2025 (2024-2025)

PAYMENTS LIST

Code	Date	Description	Supplier			Total
Supplies for meetings	28/02/2025	Coffee and Biscuits	Mrs A C Barlow	X	13.70	13.70
Training	28/02/2025	Chainsaw training	Esus Forestry Training	X	500.00	500.00
WiFi	28/02/2025	WiFi Village Hall	Onecom Limited	S	73.89	14.78 88.67
Playground maintenance	28/02/2025	Repair to playground fence	Good Evans Limited	X	670.00	670.00

Sundridge with Ide Hill Parish Council

9. To take Matters arising from the Minutes where these are not covered under the subject headings below

10. Finance, Personnel & Governance items

10.1 To agree the items received, paid and payable –

Items Paid 17 March to 31 March 2025

Sundridge with Ide Hill Parish Council

28 April 2025 (2024-2025)

PAYMENTS LIST

Code	Date	Description	Supplier				Total
Travel Expenses	17/03/2025	Mileage	Mrs A C Barlow	X	171.95		171.95
Supplies for meetings	17/03/2025	Paper cups for meetings	Mrs A C Barlow	S	22.48	4.50	26.98
Supplies for meetings	17/03/2025	Supplies for meetings	Mrs A C Barlow	X	55.45		55.45
Photocopier and photocopying	17/03/2025	Photocopier rental	Commercial Services	S	59.60	11.92	71.52
Email address hosting charge	17/03/2025	Email hosting	Vision ICT	S	20.00	4.00	24.00
Parish mobile telephone	17/03/2025	Mobile	Mrs A C Barlow	S	19.79	3.96	23.75
Parish WiFi (Clerk)	17/03/2025	WiFi	Mrs A C Barlow	X	10.00		10.00
Parish Zoom account	17/03/2025	Zoom	Mrs A C Barlow	S	11.99	2.40	14.39
Grass cutting	17/03/2025	Grass cutting July August Sept	Commercial Services	S	3,616.41	723.28	4,339.69
Cleaning	17/03/2025	Cleaning	Val & Sander Reytenbach	X	180.00		180.00
Conveniences cleaning	17/03/2025	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
Other grants	17/03/2025	Grant to Sevenoaks Volunteer Transport Group	Sevenoaks Volunteer Transport Group	X	100.00		100.00
Electricity and Gas	18/03/2025	Electricity	British Gas	L	318.22	15.91	334.13
WiFi	31/03/2025	WiFi Village Hall	Onecom Limited	S	73.89	14.78	88.67

Items Paid 1 April to 28 April 2025

Sundridge with Ide Hill Parish Council

28 April 2025 (2025-2026)

PAYMENTS LIST

Code	Date	Description	Supplier				Total
Hire of Ide Hill Village Hall	15/04/2025	Ide Hill Hall Hire	Ide Hill Village Hall Trust	X	32.00		32.00
Photocopier and photocopying	15/04/2025	Photocopier charges	KCC	S	37.53	7.51	45.04
Parish mobile telephone	15/04/2025	Mobile	Mrs A C Barlow	S	19.79	3.96	23.75
Parish WiFi (Clerk)	15/04/2025	WiFi	Mrs A C Barlow	X	10.00		10.00
Parish Zoom account	15/04/2025	Zoom	Mrs A C Barlow	S	11.99	2.40	14.39
Repairs	15/04/2025	Repair to Column 52	Streetlights	S	365.00	73.00	438.00
Volunteer Expenses	15/04/2025	Fuel and Oil for Stubbs Wood	Dominic Rossi	S	19.67	3.94	23.61
Dog Bins	15/04/2025	Dog Bins Oct to Dec 24	Sevenoaks District Council	S	520.00	104.00	624.00
Dog Bins	15/04/2025	Dog Bins Jan to March 2025	Sevenoaks District Council	S	520.00	104.00	624.00
Cleaning	15/04/2025	Cleaning	Val & Sander Reytenbach	X	180.00		180.00
Conveniences cleaning	15/04/2025	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
Conveniences supplies	15/04/2025	Key lock for Ide Hill Toilets store cupboard	Mrs A C Barlow	S	20.55	4.11	24.66
Sundridge Pavilion Renovations	15/04/2025	Exterior repair to Pavilion - SDC Grant	S Hadfield Paining and Decorating	X	1,137.00		1,137.00
Playground Equipment	15/04/2025	Installation of Goathurst Common Playground	Sutcliffe Play	S	30,832.57	6,166.51	36,999.08
Playground Equipment	15/04/2025	Treetops Saw	Sutcliffe Play	S	2,916.17	583.23	3,499.40
Playground Equipment	15/04/2025	Supply of plans and services	Tara Dalton Garden Design	S	1,967.50	393.50	2,361.00

Sundridge with Ide Hill Parish Council

Items Received 17 March to 31 March 2025

Sundridge with Ide Hill Parish Council

28 April 2025 (2024-2025)

RECEIPTS LIST

Code	Date	Description	Supplier			
Income Radnor House	28/03/2025	Radnor Lease	Radnor House	X	5,000.00	5,000.00

Items Received 1 April to 28 April 2025

Sundridge with Ide Hill Parish Council

28 April 2025 (2025-2026)

RECEIPTS LIST

Code	Date	Description	Supplier			Total
Playground Grant	11/04/2025	Grant for Goathurst Common Playground	Sevenoaks District Council	X	12,500.00	12,500.00
Income Dance School	22/04/2025	Dance hall hire	Judith Essex School of Dance	X	956.37	956.37
Income Casual	22/04/2025	Hall Hire	Wasim Choudry	X	105.00	105.00
				Total	13,561.37	13,561.37

10.2 Grant requests

10.2.1 Ide Hill Pre-school – accounts attached under separate cover

1. Introduction

Sundridge with Ide Hill Parish (SWIH) Council is committed to supporting and strengthening the networks and community groups that help to make a positive difference to Sundridge and Ide Hill as a vital place to live and work for everyone. Under current legislation Sundridge with Ide Hill Parish Council is able to set aside funding from each year's budget for disbursement as grants to support voluntary organisations promoting community initiatives within the parish of Sundridge and Ide Hill. Such provision is to be determined prior to the financial year during which grants may be paid

2. Policy

- a. SWIH Parish Council will consider applications for financial assistance throughout the year from organisations serving Sundridge and Ide Hill, who can demonstrate a clear need for financial support to embark upon a specific project which will benefit the parish by:
 - i. Improving the range of services and activities
 - ii. Improving the environment and promoting the parish in a positive way
 - iii. Enhancing the quality of life
- b. SWIH Parish Council will not provide grants to finance shortfalls in the provision of community services that are the responsibility of other Authorities.
- c. Grants will not routinely exceed 50% of the cost of the project.
- d. The Parish Council will consider grant requests for under £500 without a completed application form. This is at the discretion of Members and the Parish Council may request an application form is completed.
- e. Organisations must provide a report of how the money has been spent. Where a grant exceeds £1,999, the SWIH Parish Council is required by statute to obtain evidence from the Grantee that the grant has been spent in accordance with the description of the project given at the time of application.
- f. Any unspent money must be returned to Sundridge with Ide Hill Parish Council.
- g. Grants cannot be made retrospectively.
- h. Only one application for a grant will be considered from any organisation in any one financial year (April to March).
- i. The provision of a grant in one year, does not set a precedent for another year; nor does it preclude further grants in subsequent years.
- j. The Parish Council will normally expect to distribute grants to a variety of organisations. This may mean that a smaller amount is awarded than that applied for.
- k. As a condition of receiving a grant, organisations will be required to acknowledge the SWIH Parish Council's support in publicity material.

3. Who can apply?

An organisation which:

- provides services directly benefitting the area and residents of Sundridge and Ide Hill
- is independently established for charitable, benevolent or philanthropic purposes
- has a constitution or written document setting out its aims and objectives
- has a bank or building society account in its own name
- can provide audited, or for smaller organisations, signed accounts for the last two financial years
- if starting up, has a feasible project or business plan

4. Who can't apply?

- Private individuals
- Commercial organisations

Sundridge with Ide Hill Parish Council

- Regional or national organisations, unless it is for a specific project in the Sundridge and Ide Hill area
- Political parties
- Religious organisations: unless for a purpose which does not discriminate on grounds of belief

5. Award of grants

- a. Applicants will be informed of the decision on their grant application within two weeks of the meeting considering the application.
- b. Grant awards will be paid by BACS direct to the bank account of the organisation or by cheque. Payments will not be made to individuals.
- c. The grant award cannot be increased after the decision to award has been made.
- d. You must spend the grant within one year – we recognise that project timescales can slip for good reasons; we would expect to be informed of any problems.

6. Contact details

Please submit all enquiries and completed application forms, with supporting documentation, to the SWIH Parish Clerk.

You can contact the Clerk by telephone or email

Sundridge with Ide Hill Parish Council

Tel: 07495 962372

Email: clerk@sundridgewithidehill-pc.gov.uk

Sundridge with Ide Hill Parish Council
SUNDRIDGE WITH IDE HILL PARISH COUNCIL

GRANT APPLICATION FORM

The Council will not consider any application unless all questions have been answered and the required information supplied at the time of application.

YOUR GROUP/ORGANISATION	
Name of group/organisation	Ide Hill Pre-School
Name of applicant and position held in Group/organisation	Camilla Foy Chair
Address for correspondence	19 Meadow Lane, Marlpit hill, Edenbridge, TN8 6HT
Telephone number	07811354409
Email address	camillafoy@gmail.com
Is your organisation a registered charity?	Yes
If yes, charity number	1031381
Year of formation	1970
Constitution – please attach	Attached
Group/organisation objectives	<p>The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:</p> <p>(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;</p> <p>(b) encouraging the study of the needs of such children and their families and promoting public</p>

Sundridge with Ide Hill Parish Council

	<p>interest in and recognition of such needs in the local areas;</p> <p>(c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.</p> <p>Our Mission - In the moment planning</p> <p>Our mission at Ide Hill Pre-school is to ensure that every child is happy and engaged in their play; becoming an enthusiastic, creative and critical thinker and learner through the opportunity and implementation of child-initiated play.</p> <p>The setting focusses on a specific reflective/inclusive 'workshop' enabling environment, consistently enables the children to experience and develop "sparks of interest and awe and wonder" through exploration, self-choice and curiosity.</p> <p>The Children take ownership of their own autonomy and our primary objective is that each individual child has the potential to achieve a Level 5 on the Ferre Laevers descriptors scale of Involvement and Wellbeing.</p>
Current membership	n/a
Number of members in Sundridge/ Ide Hill	n/a
DETAILS OF GRANT APPLIED FOR	
Total cost of project and how this will be achieved (include detail of funds from other sources)	<p>The total cost of this project to provide an Indoor Active Agility Climbing Frame to Ide Hill Preschool in its inclusivity with respect to the grant applied for will be £1,559.94.</p> <p>The funding in its entirety will be made by the provision of Sundridge and Ide Hill Parish Council funds.</p>

Sundridge with Ide Hill Parish Council

Amount of grant requested from Sundridge with Ide Hill Parish Council	Amount requested in conjunction with both Sundridge and Ide Hill Council will be £1,559.94.
Describe the project/purpose for which the grant is being sought and how many Sundridge/Ide Hill residents will benefit (continue on a separate sheet if required)	<p>The provision of a robust much needed Indoor Wooden Climbing Frame is to replace a broken heavy weight apparatus no longer able to be in use for safety reasons.</p> <p>It will be to develop/progress the skills of the children of the villages of Sundridge/ Ide Hill; who regularly attend pre-school – the indoor climbing frame will ensure daily PE activities to enhance the children's gross motor physical skills; activating muscles, joints, balance simultaneously; creating better body balance - alongside cognitive and social-emotional skills.</p>
PREVIOUS APPLICATIONS	
Details of previous grants given to your group/organisation by Sundridge with Ide Hill Parish Council in the last five years	n/a
ACCOUNTS	
Please attach a copy of your most recent accounts. New organisations should attach a budget forecast.	
Please provide BACS details	40-52-40 00030851 Ide Hill Pre-School
<p>I hereby certify that to the best of my knowledge and belief the above information is correct.</p> <p>In order to comply with General Data Protection Regulation (GDPR), effective from 25th May 2018, WTC requires your consent to hold the personal information you give on this form. Only relevant information is requested in order to facilitate your grant. Your data will never be shared with a third party. By completing this form, you are consenting to us holding and using your data in this way. You may request its amendment or deletion at any time.</p>	
Signed <i>Camilla Foy</i>	Position Chair
Name (please print) Camilla Foy	Date 25.04.2025

10.2.2 We are Beams – no grant request.

10.3 Audit Matters – to follow on Monday**11. Ide Hill**

To receive an update on the Ide Hill Assets and make any decisions regarding allocation of funds and next actions, if appropriate.

11.1 To receive a report on the Ide Hill Assets – TO FOLLOW

Ide Hill Assets – The Ide Hill Amenities Committee is responsible for reviewing and the assets in Ide Hill. Each asset should be checked and a report submitted for approval by Members for each Ide Hill Amenities Committee meeting (quarterly). Urgent items are reviewed at the Full Council meeting if that is sooner.

Asset	Date checked	Next Date to be checked	Member/ Working Party	Comment
Ide Hill Recreation Ground	02/04/2025	01/07/2025	Reviewed quarterly before Ide Hill Amenities Committee	Wayleave Agreement currently being negotiated with UKPN
Ide Hill Playground	02/04/2025	01/07/2025	Play Inspection Company And reviewed quarterly before Ide Hill Amenities Committee Meeting.	Annual inspection – no issues highlighted Playground now fenced
Ide Hill Green	02/04/2025	01/07/2025	Reviewed quarterly before Ide Hill Amenities Committee Meeting	
Ide Hill Well	02/04/2025	01/07/2025	Reviewed quarterly before Ide Hill Amenities Committee Meeting	
Ide Hill Phone Box	02/04/2025	01/07/2025	Reviewed quarterly before Ide Hill Amenities Committee Meeting	
Goathurst Common	02/04/2025	01/07/2025	Reviewed quarterly before Ide Hill Amenities Committee Meeting	
Goathurst Common playground	02/04/2025	01/07/2025	Play Inspection Company Reviewed quarterly before Ide Hill Amenities Committee Meeting	Playground now completed.
Goathurst Well	02/04/2025	01/07/2025	Reviewed quarterly before Ide Hill Amenities Committee Meeting	
Highways Bus Shelters Notice Board	02/04/2025	01/07/2025	Reviewed quarterly before Ide Hill Amenities Committee Meeting	
Streetlighting	02/04/2025	01/07/2025	Reviewed quarterly before Ide Hill Amenities Committee Meeting by Cllr Manley	No.61 not working and reported to Streetlights
Dog Bins	02/04/2025	01/07/2025	Reviewed quarterly before Ide Hill Amenities Committee Meeting	Members to plan to replace dog bins with normal bins
Defibrillator	02/04/2025	01/07/2025	Annual Inspection carried out by Defibrillator Company Reviewed quarterly before Ide Hill Amenities Committee Meeting	

Sundridge with Ide Hill Parish Council

Stubbs Wood	Weekly	Weekly	Stubbs Wood Advisory Group (SWAG) and Stubbs Wood Volunteers Reviewed quarterly before Ide Hill Amenities Committee Meeting	SWAG/the Volunteers check the woods weekly and any issues are reported to the Clerk. Urgent Health & Safety matters are dealt with immediately. Other matters are dealt with at the Ide Hill Amenities Committee meetings.
Ide Hill Public Conveniences	Daily	Daily	Contracted to cleaners	The toilets are checked daily and any issues are reported to the Clerk. Urgent Health & Safety matters are dealt with immediately. The Clerk always informs Members of any actions.

11.2 To note the draft minutes of the Ide Hill Amenities Committee held on 7 April 2025

Ide Hill Amenities Committee Minutes of a meeting held at Ide Hill Village Hall on Monday 7 April 2025 at 6.30pm

Present: Cllrs Evans, Fribbens (Chair), Manley and Maybury
In attendance: 8 members of the public, Mrs A Barlow (Clerk)
Apologies: Cllrs Allgood and De Bono

1. To receive apologies and reasons for absence.

No apologies were received. The Sundridge Members were not required to attend as the meeting was quorate.

Cllr Fribbens advised that David Miller has resigned as a Member of Sundridge with Ide Hill Parish Council (Ide Hill Member).

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None.

3. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have related to Ide Hill amenities. Please note this item will be limited in time at the discretion of the Chairman.
- A resident asked about the possible of sale of land at Stubbs Wood. Cllr Fribbens advised that the Members will discuss this at the meeting and the decision will be made by the Full Council.
 - Stubbs Wood - residents commented that Stubbs Wood still looks like the "Somme". Cllr Fribbens advised that there is work still to be carried out by the contractor.
 - Richard Don asked about the brash and if this is going to be removed as well as the woods.
 - **Members resolved that Clerk should ask Aztech to carry out the work as soon as possible.**
 - Residents advised that someone is camping on the Stubbs Wood site.
 - A resident commented that some of the access points are open so it could make it easier for people to fly tip. **Members agreed to check that that barriers are also fixed and locked.**
 - Footpath to the steps at Hanging Bank. Signs from KCC to note where the footpaths are located and the volunteers offered to go out and put out some of the signs.
4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
None.
5. To agree the minutes of the meeting held on 23 January 2025 and matters arising not covered under Agenda Items.
Members resolved to agree the minutes of the meeting held on 23 January 2025.
6. Stubbs Wood
- 6.1 Aztech Contract
Members agreed that the Clerk will return to Aztech and confirm the work should now be completed. The Clerk confirmed that she has asked the Aztech for a price for respraying.
- 6.2 Management Plan
Cllr Manley advised that Tim Saunders did not want to continue. Cllr Fribbens and Manley are meeting with 2 possible people who can possibly do the work to prepare the management plan.
- 6.3 Invasive species grant
The Clerk advised that she had looked into the grant and maybe the new advisor could look into applying for the grant.
- 6.4 Stubbs Wood Volunteers
Members resolved that the Clerk should sign the Authority to allow the volunteers to work under the insurance policy and it was duly signed at the meeting.
- 6.5 Tree Survey
Cllr Manley advised that she and Cllr Evans had carried out a tree survey and details are at Appendix A. Cllr Manley has asked for quotes for those trees that are too big to be dealt with by a contractor.
The Parish Council has been advised that a tree survey is not required annually and Members resolved that the tree survey should be done at least once every three years unless a situation arises that necessitates
- 6.6 Stubbs Wood Account at 31 March 2025
Members noted that accounts as at 31 March 2025 (Appendix B).
- 6.7 Potential sale of land in Stubbs Wood
Cllr Fribbens advised that Members cannot make a decision at this meeting.
- Members noted that letter from the SWAG.
- Members agreed that due to complex of the covenants on the land and the decision should be made by the Full Council.**

However, the applicant for purchasing the land advised that they would withdraw their request and would formally confirm in writing to the Clerk.

Website

If there is a new website for Stubbs Wood it should be linked to the Parish Council website.

7. Ide Hill Public Conveniences

7.1 Opening times

Members agreed to review the usage of the public conveniences and then look at applying for a grant from the Ide Hill Community Shop.

8. Ide Hill Recreation and Green

8.1 Ide Hill Recreation Ground

The fence around the playground has been replaced. There are some missing plaques and Cllr Evans offered to repair them.

The Clerk advised that she is awaiting costings for the Wayleave Agreement.

It was agreed to get some signs advising residents that they could not “fly tip” garden waste on the recreation ground.

9. Goathurst Common

9.1 Goathurst Common Playground Project

Members discussed their concerns over the delayed grant payment from Sevenoaks District Council. It was agreed that the first invoice from Tara Dalton should be settled.

10. Streetlighting in Ide Hill

The Clerk advised that Cllr Sharron Manley is now involved in the streetlighting for Ide Hill. The Clerk has reported column 61 is broken.

11. Highways

The Clerk is still awaiting response for a meeting date from Kent Highways.

12. Membership of Sundridge with Ide Hill Parish Council, Ide Hill ward

The Clerk advised that she has informed Sevenoaks District Council that David Miller has resigned and they will issue a Notice of Vacancy.

13. Spring Event for Ide Hill

Members discussed various options and agreed on a Spring Walk through Stubbs Wood followed by a VE Day themed tea in Ide Hill Village Hall.

Saturday 3 May 2025 – 2pm Walk, Tea from 3pm to 5pm.

14. Date of next meeting

To be agreed.

Sundridge with Ide Hill Parish Council

Appendix A

Table 1

Number	Tree	Problem	Tag	E or W	Action	Who	Urgency	Costed
1	Sweet Chestnut	Splayed Hung over Ride		W in woods on footpath	Fell Hung Branch	John Evans	need to check still	
2	Silver Birch		91	W in woods on footpath	Fell	John Evans	need to check still	
3	Goat Willow	Lifted root plate	92	W in woods on footpath	Fell	John Evans	need to check still	
4	Goat Willow	Dead	93	W in woods on footpath	Fell	John Evans	need to check still	
5	Sweet Chestnut	Over Hanging Footpath	Orange Paint	W	Fell	Surgeon	Urgent	
7	Sweet Chestnut Mature	Ivy Infestation/ damaged lower branch	83	W	Cut Ivy at base leaving 40cm gap	Volunteers For Ivy/ surgeon	Surgeon Urgent	*
21	Sweet Chestnut	3 over hanging road branches 2 split, urgent!!!		W	Remove split and damaged Branches	Surgeon	Urgent	*
8	Ash	Die Back	82	E	Fell	Surgeon	Urgent	*
23	Beech Tree	Over Hanging Road		E	Remove Branch	Surgeon	Non	*
40	Oak	Low large branch hanging over road		E	Remove Branch	Surgeon	Non	*
50	All Over hanging and Dead	Dead Over Hang		YORKS HILL	Fell	John Evans & Volunteers	Non	
60	Hanging Bank	Needs survey and a walk up check with John E					Urgent	

Sundridge with Ide Hill Parish Council

Stubbs Wood

	Receipts	Ring Fenced	Payments	Payments against ring fenced income
2019/20				
Other Income	200		11,438	11,420
2020/21				
RPA Grant	3,720	3,720	910	910
Other Income				
2021/22				
RPA Grant	3,720	3,720	4,864	4,864
Other Income	1,575			
2022/23				
RPA Grant	3,720	3,720	2,436	1,439
Other Income	1,326			
2023/2024				
RPA Grant	3,720	3,720	10,252	10,069
Other Income	600			
	18,581.40	14,880.00	29,900	28,702
EA Grant		15,000.00		
Total Ring Fenced Income		<u>29,880.00</u>		
Ring fenced income		29,880.00		
less payments		<u>-28,702.00</u>		
Ring fenced income c/f to 2024/25		1,178.00		

Stubbs Wood Budget @ 31 March 2025

	Receipts	Ring Fenced	Payments	Payments against ring fenced
Carried f/wd from 2023/24		1,178.00		
2024/245				
RPA Grant	4,724		5,399	5,399
Other Income	200			
	<u>4,924</u>	<u>1,178.00</u>	<u>5,399</u>	<u>5,399</u>
Ring fenced income		4,724.00		
c/f ring fenced income		1,178.00		
less ring fenced payments		<u>-5,399.00</u>		
Ring fenced income c/f to 25/26		503.00		

Sundridge with Ide Hill Parish Council

11.3 To note the Goathurst Common Playground finances

Sundridge with Ide Hill Parish Council

28 April 2025 (2024-2025)

Listing of Payments & Receipts in each Code for All Cost Centres

(Between 01-04-2024 and 28-04-2025)

Cost Ide Hill - Goathurst Common

Code Number	Date	##	Maintenance Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
17/01/2025			Unity Trust Bank		Payment - Removal of goal posts at Goathurst Common	Banbrook Handyman and Garden £X		-132.00		-132.00
24/01/2025			Unity Trust Bank		Payment - Maintenance	Banbrook Handyman and Garden £X		-132.00		-132.00
					Subtotal for Code:	Maintenance		£-264.00		£-264.00
Code Number	Date	##	Playground Equipment Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
15/11/2024			Unity Trust Bank		Payment - Play equipment for Goathurst Common 50%	Sutcliffe Play	S	-32,487.59	-6,497.52	-38,985.11
24/01/2025			Unity Trust Bank		Payment - Additional play equipment for Goathurst Common	Sutcliffe Play	S	-1,122.00	-224.40	-1,346.40
24/01/2025			Unity Trust Bank		Payment - Additional Installation costs	Sutcliffe Play	S	-728.40	-145.68	-874.08
					Subtotal for Code:	Playground Equipment		£-34,337.99	£-6,867.60	£-41,205.59
Code Number	Date	##	Playground Fundraising Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
25/10/2024			Unity Trust Bank		Receipt - Goathurst Common Fundraising	Goathurst Common Playground GrX		18,275.00		18,275.00
18/02/2025			Unity Trust Bank		Receipt - Goathurst Common Fundraising	Goathurst Common Playground GrX		1,690.00		1,690.00
					Subtotal for Code:	Playground Fundraising		£19,965.00		£19,965.00
Code Number	Date	##	Playground Grant Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
23/08/2024			Unity Trust Bank		Receipt - Grant for Goathurst Common Playground	National Lottery Community Fund X		19,999.00		19,999.00
23/01/2025			Unity Trust Bank		Receipt - Grant from Round Table	Sevenoaks Round Table X		8,734.75		8,734.75
24/01/2025			Unity Trust Bank		Receipt - Grant for Goathurst Common Playground	Sevenoaks District Council X		12,500.00		12,500.00
					Subtotal for Code:	Playground Grant		£41,233.75		£41,233.75
					Subtotal for Cost Centre:	Ide Hill - Goathurst Common		26,596.76	-6,867.60	19,729.16

Sundridge with Ide Hill Parish Council

28 April 2025 (2025-2026)

Listing of Payments & Receipts in each Code for All Cost Centres

(Between 01-04-2025 and 28-04-2025)

Cost Ide Hill - Goathurst Common

Code	Date	152	Playground Equipment	Invoice No	Minut e	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
15/04/2025			Unity Trust Bank					Payment - Supply of plans and services	Tara Dalton Garden Design	S	-1,967.50	-393.50	-2,361.00
15/04/2025			Unity Trust Bank					Payment - Installation of Goathurst Common Playground	Sutcliffe Play	S	-30,832.57	-6,166.51	-36,999.08
15/04/2025			Unity Trust Bank					Payment - Treetops Saw	Sutcliffe Play	S	-2,916.17	-583.23	-3,499.40
								Subtotal for Code:	Playground Equipment		£-35,716.24	£-7,143.24	£-42,859.48
Code	Date	150	Playground Grant	Invoice No	Minut e	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
11/04/2025			Unity Trust Bank					Receipt - Grant for Goathurst Common Playground	Sevenoaks District Council	X	12,500.00		12,500.00
								Subtotal for Code:	Playground Grant		£12,500.00		£12,500.00
								Subtotal for Cost Centre:	Ide Hill - Goathurst Common		-23,216.24	-7,143.24	-30,359.48

12. Sundridge

To receive an update on the Sundridge Assets and make any decisions regarding allocation of funds and next actions, if appropriate.

12.1 To receive a report on the Sundridge Assets

Sundridge Assets – The Sundridge Amenities Committee is responsible for reviewing and the assets in Ide Hill. Each asset should be checked and a report submitted for approval by Members for each Sundridge Amenities Committee meeting. Urgent items are reviewed at the Full Council meeting if that is sooner.

Asset	Date checked	Next Date to be checked	Member/ Working Party	Comment
Bowser's Meadow	08/01/2025	08/07/2025	Play Inspection Company Reviewed by Sundridge Amenities Committee quarterly	Members currently reviewing the grass cutting at Bowsers
Coronation Gardens	08/01/2025	08/07/2025	Reviewed by Sundridge Amenities Committee quarterly	Members currently looking at addressing the flooding.
Sundridge Village Hall	Weekly	Weekly	Contracted to the cleaners Reviewed by Sundridge Amenities Committee quarterly	The hall is checked weekly and any issues are reported to the Clerk. Urgent Health & Safety matters are dealt with immediately. The Clerk always informs Members of any actions. Current issues – floor needs repairing, deep clean booked and new curtains.
Sundridge Burial Ground	08/01/2025	08/07/2025	Reviewed by Sundridge Amenities Committee quarterly	Members are agreeing terms to sell the ground.
Sundridge Recreation Ground and Pavilion	Weekly	Weekly	Hirers/Sundridge Recreation Ground Working Party reviewed by Sundridge Amenities Committee quarterly	The hirers report any issues to the Clerk on a weekly basis. The working party inspect the grounds and pavilion quarterly. External renovation of the pavilion currently taking place.
Highways Bus Shelters Notice Board	08/01/2025	08/07/2025	Reviewed by Sundridge Amenities Committee quarterly	
Streetlighting	08/01/2025	08/07/2025	Reviewed by Sundridge Amenities Committee quarterly Broken lights reported by Members or residents	Outstanding issue with the light damaged by SDC.
Dog Bins	08/01/2025	08/07/2025	Reviewed by Sundridge Amenities Committee quarterly	Members to plan a replacement of dog bins.
Defibrillator	08/01/2025	08/07/2025	Reviewed by Sundridge Amenities Committee quarterly	

12.2 To note the draft minutes of the Sundridge Amenities Committee held on 23 April 2025

PARISH COUNCIL OF SUNDRIDGE WITH IDE HILL

Minutes of Sundridge Amenities Committee Meeting held on Wednesday 23 April 2025 at the Sundridge & Brasted Social Club at 7.30pm

Present: Councillors Allgood, Collins De Bono (Chair), Evans and Wilson

Apologies: None

Attendance: Amanda Barlow (Clerk) and 8 members of the public

1. To receive apologies and reasons for absence.

None

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None.

3. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have related to Sundridge amenities. Please note this item will be limited in time at the discretion of the Chairman.

- A resident advised that he had conducted a survey around the village about who would like the grass cut and a copy was given to Cllr De Bono
- Residents that there were a lot of green spaces available for dog walking
- Members and the Clerk advised residents about the usage of the recreation ground
- There were discussions about the pros and cons of walking the dogs in the long grass
- Residents voiced concerns about fire risk in Bowsers due to hay.
- A resident asked if the floor of the hall could be fixed and that it be swept more regularly.

Members agreed to take the Agenda items in the following order:

6.0 Parish Assets

6.1 Bowsers Meadow

Members agreed to discuss with Landscape Services cutting a single track around the outside and cutting an area around the play area and the trees.

Members agreed to set up a group to try and develop a wildflower area.

4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

Members resolved to discuss a section of Agenda Item 6.2 in confidence

5. To agree the minutes of the meeting held on 20 January 2025 and matters arising not covered by Agenda Items.

Members resolved to agree the minutes of the meeting held on 20 January 2025.

6. Parish Assets

6.2 Sundridge Village Hall

Members resolved to have the village hall deep cleaned.

Members resolved to purchase cleaning equipment for the hall so that hirers could carry out basic cleaning.

The Clerk advised that curtains were being ordered and these were covered by a SDC grant.

6.3 Sundridge Recreation Ground

The outside of the Pavilion is currently being renovated. Members agreed to discuss the options regarding cricket at the Full Council meeting.

6.4 Coronation Gardens

It would be very expensive to do deal with the flooding issues properly. There is view that the French drain has collapsed. Volunteers would be would be willing to try and dig out the old French drain.

Members agreed that the working group should commence work on the flooding

7 Meetings and Events

7.1 Annual Parish Meeting – Monday 12 May 2025

The Clerk advised that Dr Gardner has resigned.

7.2 Support for Spring Walk and VE Day Tea in Ide Hill Village Hall

The Clerk asked that the Sundridge Members support the event.

8 Update regarding the lease for the Sundridge & Brasted Social Club

Cllr De Bono advised that CWJ is awaiting documentation from the Clerk at Brasted Parish Council so they can complete the leases.

9 Date of next meeting

To be agreed.

12.3 Sundridge & Brasted Social Club

CWJ is awaiting documentation from the Clerk at Brasted Parish Council so they can complete the leases.

12.4 Sundridge Recreation Ground

Cllr Maybury proposes that we go back to Radnor and offer to share the costs of the heavy roller and fertiliser/topping but not the labour up to an amount of £1500 .

This will be partially offset by the saving of not having to mow the inner play area although the football club may have something to say about that

The plan would be to improve the pitch to the point that low grade adult cricket would be possible and then offer it out to tender in early 2026 with a view to forming a partnership with an established club to further develop the ground and possibly the pavilion for league standard cricket to be possible .

12.5 Sundridge Reserve Burial Ground

Cllr Evans and Maybury to meet with Clive Emerson to discuss a valuation.

12. General Items

To receive an update and make any decisions regarding allocation of funds and next actions, if appropriate.

12.1 Streetlighting

12.1.1 Streetlights Maintenance Contract

Dear All,

I am writing to inform you of a 4% price increase for your 2025/26 street lighting maintenance contract.

The rise in material costs, wages, fuel and investment in vehicles has led to an increase in our operating costs, making it necessary to adjust our pricing.

We want to thank you for your continued business and understanding, as we navigate these challenging economic times.

We are committed to providing you with the best possible service and appreciate your ongoing support.

Kind regards,

Ken Bonner
Streetlights
0800 999 7676

12.1.2 Damage to Streetlight

ZMI (SDC's) insurance company have offered the PC £4,300 to replace the damaged streetlight

The actual cost of replacing of the streetlight is:

UKPN - £5,789

Streetlights Costs - £1,515 To

supply and install a 5m Galvanised column c/w SL8 LED lantern

Initial costs - £274.25

Attended site following RTA to meet UKPN and disconnect supply to column.

Removed broken concrete column from site and disposed

The Parish Council will write to SDC advising that they need to cover the whole claim as they have admitted liability and they will need to negotiate the payment with ZMI.

Sundridge with Ide Hill Parish Council

12.1.3 To note list of streetlights and those requiring repair

	16/01/2023	Sundridge Parish Council										
Col.	Road	Location	Colour	Material	Height	Period	Type	Lamp	Wattage	Cell	Feed	Lantern
1	Main Road	Opposite junction with New Road	Green	Steel	5m	821	Side entry	L.E.D	52	SS6	Live	SL4
2	Main Road	Outside No.219 jct. Orchard Place	Green	Steel	5m	821	Pole bracket	L.E.D	52	SS6	Live	SL4
3	Main Road	Outside Sundridge Village Hall	n/a	Galvanised	5m	821	Side entry	L.E.D	52	P5	Live	SL4
4	Sundridge Rec Access Rd	Half way Along	n/a	Galvanised	5m	722	Pole bracket	Son T	70	SS9	Live	SRL
5	Sundridge Rec Access Rd	Adjacent to Recreation Ground	Green	Steel	5m	821	Pole bracket	Son T	70	SS6	Live	
6	Main Road	Outside No.134	Green	Steel	5m	821	Side entry	L.E.D	52	P5	Live	SL4
7	Main Road	Outside No.143	n/a	Galvanised	5m	821	Side entry	L.E.D	52	P5	Live	SL4
8	Main Road	Outside No.123	Green	Steel	5m	821	Pole bracket	L.E.D	52	P5	Live	SL4
9	Main Road	In Bus Shelter 50yds west of jct.	Unpainted	Steel	3m	722	Ceiling mounted	2pin LED 2D	6.5	SS19	Live	Bulkhead
10	Main Road	Opposite White Horse Car Park	Green	Steel	5m	821	Side entry	L.E.D	52	P5	Live	SL4
11	Chevening Road	Now a County column										
12	Chevening Road	Outside Littlecoombe Bank	Green	Steel	5m	821	Post top	Son T	70	P12	Live	Phosco P111
13	Chevening Road	Outside Little Paddock	Green	Concrete	5m	821	Top entry	Mbf/u	80	P42	Live	GEC
14	Chevening Road	Opposite Diggate House	Green	Steel	5m	722	Side entry	Son T	70	SS9	Live	SRL
15	Chevening Road	Outside Sunshine Cottage	n/a	Galvanised	5m	722	Side entry	Son T	70	SS9	Live	SRL
16	Main Road	1st from Traffic Lights	n/a	Galvanised	6m	821	Post top	L.E.D	18	SS6	Live	SRL
17	Main Road	2nd from Traffic Lights	n/a	Galvanised	5m	821	Side entry	Son T	70	SS6	Live	SRL
18	Main Road	Opposite Sundridge House	n/a	Galvanised	5m	821	Side entry	Son T	70	SS6	Live	SRL
19	Main Road	Opposite Bishops Cottage	Green	Steel	5m	821	Side entry	Son T	70	SS6	Live	SRL
20	Main Road	Outside Nos.19/21 opp island	n/a	Galvanised	5m	821	Side entry	Son T	70	SS6	Live	SRL
21	Main Road	Outside No.66	Green	Steel	5m	821	Pole bracket	Son T	70	SS6	Live	SRL
22	Main Road	Outside No.54	Green	Steel	5m	821	Side entry	Son T	70	SS6	Live	SRL
23	Main Road	Outside No.38	n/a	Galvanised	5m	821	Side entry	Son T	70	SS6	Live	SRL
24	Main Road	Outside No.16	n/a	Galvanised	5m	821	Side entry	Son T	70	SS6	Live	SRL
25	Church Road	Opposite Chapmans Road	Green	Concrete	5m	722	Sleeved s/e	Son T	70	SS9	Live	SRL
26	Church Road	Outside No. 56 Islay Villas	n/a	Galvanised	5m	722	Side entry	Cdo TT	70	SS9	Live	SRL
27	Church Road	On footpath adjacent to No.74	Green	Steel	5m	821	Post top	Cpo -T	45	P42	Live	Philips SGS451
28	Church Road	Now a County column										
29	Church Road	Now a County column										
30	Church Road	Now a County column										
31	St Mary's Church Road	Outside Church	Green	Steel	5m	722	Side entry	Son T	70	SS9	Live	Opalo
32	Church Road	Opposite No.104	Green	Steel	5m	722	Side entry	Son T	50	SS9	Live	SRL
33	Church Road	Outside Sundridge Place Farm	Green	Steel	5m	722	Side entry	Son T	50	SS9	Live	SRL
34	Church Road	50 yds South of Greystones Park opp S/Stn	Green	Steel	5m	722	Side entry	Son T	50	SS9	Live	SRL
35	Church Road	Outside Woodcote	Green	Steel	5m	722	Side entry	Son T	50	SS9	Live	SRL
36	Church Road	Outside Fairways	Green	Steel	5m	722	Pole bracket	Son T	70	SS9	Live	SRL
37	Greystone Park	Opposite No.25	Green	Concrete	5m	722	Sleeved s/e	Son T	50	SS9	Live	Thorn Jet
38	Greystone Park	Outside No.21	Green	Steel	5m	722	Side entry	Son T	50	SS9	Live	SRL
39	Greystone Park	Outside The Willows	Green	Steel	5m	722	Side entry	Son T	50	SS9	Live	SRL
40	New Road	Outside Oak Dene	n/a	Galvanised	5m	722	Side entry	Mbf/u	80 e/s	SS59	Live	AC Ford
41	New Road	Outside Greenways	Green	Steel	5m	722	Pole bracket	Son T	70	SS6	Live	SRL
42	New Road	Opposite Woodside Road	Green	Steel	5m	821	Side entry	L.E.D	34	P5	Live	SL4
43	New Road	Opposite Manor Road	Green	Steel	5m	821	Side entry	L.E.D	34	P5	Live	SL4
44	Manor Road	Outside No.13	Green	Steel	5m	722	Side entry	Son T	70	SS9	Live	SRL
45	Manor Road	Outside No.23	Green	Steel	5m	821	Top entry	Mbf/u	80	SS55	Live	AC FORD
46	Woodside Road	Outside No.15	Green	Steel	5m	722	Side entry	Son T	50	SS9	Live	SRL
47	Woodside Road	Outside No.24	Green	Steel	5m	821	Top entry	Mbf/u	80	SS55	Live	GEC
48	Woodside Road	Outside No.38	n/a	Galvanised	5m	722	Side entry	Son T	70	SS9	Live	SRL
49	Allotment Footpath	Woodside Road End	Green	Steel	5m	722	Side entry	Son T	70	SS9	Live	SRL
50	Allotment Footpath	Centre of Path, fork to Chapmans Rd	Green	Steel	5m	722	Side entry	Son T	70	SS9	Live	Streetfighter
51	Allotment Footpath	Nearest main Road	Green	Steel	5m	722	Side entry	L.E.D	28	SS19	Live	SL1
52	Chapmans Road	Outside No.21	n/a	Galvanised	5m	722	Side entry	Son T	70	SS9	Live	SRL
53	Chapmans Road	Outside No.7	Green	Concrete	5m	722	Top entry	Mbf/u	80	SS59	Live	GEC
54	Chapmans Road	Outside No.27	Green	Concrete	5m	722	Top entry	Mbf/u	80	SS59	Live	GEC
55	Chapmans Road	Outside No.45	Green	Steel	5m	722	Side entry	Son T	50	SS9	Live	SRL
56	Chapmans Road	Outside No.58	Green	Steel	5m	722	Side entry	Son T	70	SS9	Live	SRL
57	Chapmans Road	Outside No.69	Green	Steel	5m	722	Top entry	Mbf/u	80	SS59	Live	GEC
58	Chapmans Road	On Roundabout	n/a	Galvanised	5m	722	Side entry	L.E.D	18	SS9	Live	SRL
59	Chapmans Close	Outside No.2	Green	Steel	6m	722	Post top	Son T	50	SS9	Live	SRL
60	Chapmans Close	Outside No.5	Green	Steel	6m	722	Post top	Mbf/u E/S	80	SS59	Live	Urbis sml Albany
61	Ide Hill Village	Outside Anchor Cottage	Green	Cast Iron	6m	722	Top entry	L.E.D (B/C)	9.5	SS59	Live	GEC
62	Ide Hill Village	Outside Church	Green	Steel	5m	722	Post top	Son T	70	SS19	Live	Windsor
63	Camberwell Lane	Outside Bankside	Green	Steel	5m	722	Pole bracket	Son T	70	SS9	Live	Philips SGS252
64	Camberwell Lane	Outside No.22	Green	Steel	5m	722	Side entry	Son T	70	SS9	Live	SRL
65	Ide Hill Village	Opposite Village Hall	Green	Steel	6m	722	Side entry	Son T	50	SS9	Live	SRL
66	Gracious Lane	Junction with Nightinglae Lane (car park)	Green	Steel	5m	722	Pole bracket	Son T	50	SS9	Live	SRL
67	Main Road	Outside Jessamine Cottage	n/a	Galvanised	5m	821	Side entry	Son T	70	SS6	Live	SRL
68	Combe Bank Drive	Junction with Ovenden Road	Green	Steel	5m	821	Top entry	Mbf/u	80	P42	Live	AC Ford

12.2 Events and Celebrations

12.2.1 Annual Parish Meeting – Sundridge & Ide Hill

12 May 2025 – Sundridge Village Hall

12.2.2 Spring Walk and VE Day Tea – Saturday 3 May 2025



**Spring Walk &
VE Day Afternoon Tea**

Saturday 3 May 2025 at 2.30pm

**Guided walk through Stubbs Wood followed by a
VE Day Afternoon Tea in Ide Hill Village Hall.**

- Dogs on leads welcome. • Children must be accompanied by an adult.
- Meet at the Village Hall car park at 2.30pm
- VE Day Afternoon Tea at 3.30pm in Ide Hill Village Hall.
- Design and Make a VE Day Medal Competition for Children.
- All residents from Sundridge and Ide Hill are welcome to join us.

Full details on the website and social media (and on reverse of flyers)
www.sundridgewithidehill-pc.gov.uk

Please let the Clerk know if you are attending the tea by email or text
clerk@sundridgewithidehill-pc.gov.uk
Parish Mobile: 07495 962372



12.3 Correspondence

12.3.1 Kent Police

Dunton Green, Riverhead, Halstead, Knockholt,
Badgers Mount, Westerham, Crockham Hill, Brasted,
Chevening and Sundridge



Kent Police

Get the latest crime statistics by visiting: www.kent.police.uk/yourarea

MARCH 2025

In this newsletter, we've rounded up the highlights from March 2025.

Your local officers are:
PC Harry WATSON

PC Peter WILSON

Crime Awareness

Burglaries

Police are currently investigating residential burglaries within the district. While investigations are ongoing, it is crucial to adhere to basic crime prevention principles. Ensure doors and windows are locked, and valuables are removed from view. Installing CCTV, alarms, and lights where possible can serve as effective deterrents. Additionally, it is advisable to keep your home insurance up to date, have high-value items appropriately valued, and photograph yourself wearing jewellery to aid in proving ownership.



Please report any suspicious activity. Some thieves are opportunistic, taking advantage of open doors or windows, while others may scout locations during early hours or late at night before committing illegal activity. Further information is available at: [Keep burglars out of your property | Kent Police](#)

Fraud



We have been investigating a rise in financial fraud cases, where victims are contacted via telephone and asked to hand over money as part of a supposed investigation. These scams predominantly target vulnerable individuals or those with limited computer literacy. The fraudsters often present a convincing story, sometimes even providing details of legitimate professionals.

Please be aware that police and legitimate fraud investigators will never ask you to transfer or hand over money to a stranger. Here are some important points to remember:

- If you are contacted by someone claiming to be from the police, a bank, or a fraud department requesting money or asking you to purchase digital currency or gift cards, please exercise caution. In the event of a telephone call, it is advisable to terminate the call and then dial the legitimate number yourself.



My Community Voice

Protecting the neighbourhoods of Kent and Medway

Find out what's happening in your area

Receive alerts from your local officers

Tell us what matters most to you

Sign up today and make your voice count

MCV is a two-way engagement tool brought to you by Kent Police

mycommunityvoicekent.co.uk

Dunton Green, Riverhead, Halstead, Knockholt,
Badgers Mount, Westerham, Crockham Hill, Brasted,
Chevening and Sundridge



Kent Police

Get the latest crime statistics by visiting: www.kent.police.uk/yourarea

MARCH 2025

- If you doubt the authenticity of a police officer in person, you can call 999 to confirm their identity. For telephone or email contacts, you can verify by calling 101. Further information on verifying an officer's identity can be found online here: ([How to check an officer's identity | Kent Police](#))

If you have family or friends who you may think are likely to be victims of fraud, please pass on this advice. Please continue to report Fraud, either online at ([Action Fraud](#)) or via telephone 0300 123 2040. This is the dedicated national fraud and cybercrime reporting centre, staffed by specialist investigators who triage reports and collate information with police data.

Car Theft

There has been a large increase in Keyless vehicle thefts or 'relay' theft. This is a method used by criminals to steal vehicles without needing physical keys. Thieves use electronic devices to receive signals from car keys inside homes and transmit them to another device near the vehicle. This tricks the car into thinking the key is present, allowing thieves to unlock and start the vehicle. If you have CCTV, check to see if this has happened. If it has, please inform Kent Police as this helps paint a larger picture of the situation.



To prevent vehicle relay thefts, we advise residents to consider the following measures:

- Use a Faraday pouch or signal blocking box to store vehicle keys, preventing them from being scanned by relay devices.
- Where possible, using additional security measures such as steering wheel locks or installing gates on driveways, or using retractable bollards, this also provides a strong visual deterrent.
- Park vehicles in well-lit areas or garages, where possible, and avoid leaving them unattended with keys nearby.
- Consider installing CCTV that has coverage of where your vehicle is parked.
- Installing 'ghost immobilisers', can make vehicles harder to steal, however damage may have already occurred to gain access to the vehicle.
- Intelligent electronic trackers can assist in the recovery if a vehicle is stolen, smaller tagging devices such as those designed to work with specific phone brands can be a less expensive alternative in the interim.

Anyone with information relating to any these offences is advised to contact police through the most appropriate channel: [Online Crime Reporting](#), [Contact us \(not crime reporting\)](#), calling 101 or speaking to your local beat officer, or raising to your parish councillor.

My Community Voice
Protecting the neighbourhoods of Kent and Medway

Find out what's happening in your area

Receive alerts from your local officers

Tell us what matters most to you

Sign up today and make your voice count

MCV is a two-way engagement tool brought to you by Kent Police

mycommunityvoicekent.co.uk



Sundridge Parish Council

Tel No:
Ask for: Street Naming & Numbering
Email: street.naming@sevenoaks.gov.uk
My Ref: 25/00027/STSDEV
Date: 20th March 2025

Dear Sir/Madam

STREET NAMING & NUMBERING - SECTION 64 TOWN IMPROVEMENTS ACT 1847

Site: 31 Woodside Road Sundridge Kent TN14 6DN

A new detached property is being built partly in the garden of 31 Woodside Road and also incorporating some land that held garages on Chapmans Road. The new property will be accessed from Chapmans Road.

If you have any queries then please contact us.

Yours faithfully

Fraser McGregor

Street Naming & Numbering Officer

12.3.3 Kent County Elections

From: Kelly Webb <Kelly.Webb@sevenoaks.gov.uk>

Sent: 24 April 2025 11:55

Dear All,

I have checked with elections and there are no posters being sent out. There are posters on the website if anyone would like to download them and put up. I am in the office tomorrow so can also print some off for you and post out if you tell me which ones you need and what size

<https://www.kent.gov.uk/about-the-council/how-the-council-works/kent-county-council-elections/election-notice/sevenoaks#tab-3>

Kelly
Kelly Webb
Head of Communities & Partnerships
Community Safety Unit

Sundridge with Ide Hill Parish Council

12.3.4 SDC – Local Housing Needs

From: Jenny Weston <Jenny.Weston@sevenoaks.gov.uk>

Sent: 22 April 2025 10:42

To: Parish.Council, Chiddingstone <louise.clerk@chiddingstone.org>; Parish.Council, Sundridge <clerk@sundridgewithidehill-pc.gov.uk>; Liz Crockford <Liz.Crockford@sevenoaks.gov.uk>

Subject: Millbrook - Chiddingstone

Good Morning

Please see below details of the nominations for the local needs housing in Chiddingstone. Other than the applicant in bold, all others have a connection to Chiddingstone.

1 x two bed house – couple and baby with family in Chiddingstone parish since July 2013. Applicant had been living with them in parish between July 2013 and Oct 2021.

1 x two bed house – single female and child – family have lived in parish since 2000. Applicant has been living with them for past year.

1 x two bed house – single female and child – living with family in parish for past ten years.

1x two bed GFF = couple and two children – living with family in parish for 24 years

1 x two bed FFF – single female and two sons with connection of family living in Sundridge parish for past 19 years

1 x one bed GFF – single male - downsizing from social housing in the parish (20 years +)

1 x one bed FFF – single female – privately renting in the parish for 18 years +

1 x 3 bed house – single female and two children (expecting 3rd child imminently) – living with family in the parish for 32 years.

Thank you
Jenny

13. Dates of next meetings

Monday 12 May 2025 at 7.00pm - Annual Parish Meeting

**Monday 19 May 2025 at 7.30pm - Annual General Meeting & Full Council Meeting -
Sundridge Village Hall**

Monday 16 June 2025 at 7.30pm - Full Council Meeting – Sundridge Village Hall