

To: The Members of the Parish Council of Sundridge with Ide Hill

I hereby summon you to attend a Meeting of the Parish Council to be held in the VILLAGE HALL, **SUNDRIDGE** commencing at **7.45.pm. on Monday 27 January 2025** to transact the undermentioned business.

Anaida Barrow

Clerk 22 January 2025

AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. **Report from County Councillor**
4. **Report from District Councillor**
5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.
6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.
7. To approve as a correct record the **Minutes** of the Parish Council meetings held on 18 November 2024.
8. **To take Matters arising** from the Minutes where these are not covered under the subject headings below
9. **Finance, Personnel & Governance items**
 - 9.1 To agree the Budget for 2025-26
 - 9.2 To set the precept for 2025-26
 - 9.3 Committee Membership
 - 9.4 To agree the items received, paid and payable
10. **Ide Hill**

To receive an update on the Ide Hill Assets and make any decisions regarding allocation of funds and next actions, if appropriate.

 - 10.1 To receive the minutes (draft) of the Ide Hill Amenities Committee Meeting on 23 January 2025
 - 10.2 Ide Hill Update

11. Sundridge

To receive an update on the Sundridge Assets and make any decisions regarding allocation of funds and next actions, if appropriate.

11.1 To receive the minutes (draft) of the Sundridge Amenities Committee Meeting on 20 January 2025

11.2 Sundridge Update

11.3 Sundridge & Brasted Social Club

11.4 Sundridge Reserve Burial Ground

12. General Items

To receive an update and make any decisions regarding allocation of funds and next actions, if appropriate.

12.1 Highways

12.2 Streetlighting

12.3 Correspondence

12.3.1 Devolution of KCC

12.3.2 Pensioner Just Missing Out Scheme

12.3.3 Local Nature Recovery Strategy Public Consultation

13. Dates of next meetings

Monday 24 February 2025 at 7.45pm – Sundridge Village Hall

Monday 17 March 2025 at 7.45pm – Sundridge Village Hall

AGENDA DOCUMENT PAPERS

1. To receive apologies and reasons for absence.

None.

2. **Report from County Councillor**

From: Nick.Chard@kent.gov.uk <Nick.Chard@kent.gov.uk>

Sent: 22 January 2025 21:05

To: ahowells@westerhamtowncouncil.gov.uk; john.evans@sundridgewithidehill-pc.gov.uk; jennyleecowan@gmail.com; clerk@sundridgewithidehill-pc.gov.uk; clerk@brastedpc.org.uk; david.edgar@brastedpc.org.uk

Subject: Covers Farm

Dear All,

Sharon Thompson, KCC Head of Planning Applications has advised me that the Council's decision to refuse planning permission at Covers Farm has been appealed.

There are no publicly available documents yet but the information that there is to be an appeal will be in the public domain today.

Once the appeal is validated and the Planning Inspectorate notifies us of this then I will write further advising of the appeal and how the community can take part if they wish.

There is no further information at this time, other than it is expected to be a public inquiry.

Kind regards

Nick

Sundridge with Ide Hill Parish Council

7. To approve as a correct record the **Minutes** of the Parish Council meetings held on 18 November 2024.

Minutes of Full Council Meeting held on Monday 18 November 2024 at Sundridge Village Hall at 7.45pm

Present: Councillors De Bono, Evans (Chair), Fribbens, Manley and Powell

Apologies: Cllrs Allgood, Banbrook, Collins Miller and Wilson. Cllr Nick Chard (County), Cllr Michelle Alger (District) and Cllr Nigel Williams (District),

Attendance: 0 members of the public, Cllr Sandra Robinson (District) and Amanda Barlow (Clerk)

Cllr Evans (Chair) welcomed everyone to the meeting

10. To receive apologies and reasons for absence.

Apologies were received and accepted from Cllrs Allgood, Banbrook, Collins, Miller and Wilson, Cllr Nick Chard (County), Cllr Michelle Alger (District) and Cllr Nigel Williams (District).

11. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None.

12. **Report from County Councillor**

Cllr Chard was not at the meeting.

13. **Report from District Councillor**

Cllr Evans advised that Cllr Williams has advised that the bin at Coblands will now be emptied.

Cllr Robinson advised that SDC has issued a full planning enforcement notice on Garden House. All the details are on SDC's website.

Cllr Robinson advised that there is a Scrutiny meeting next week and there is the Kent County Council Cabinet Member for Highways attending.

Members discussed the issues over the road signage and getting permission to use them when the road is closed/block.

14. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

None.

15. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.

None.

16. To discuss and agree, if appropriate, co-opting a Member to represent the Ide Hill ward

Members resolved to co-opt Russell Maybury as a Member to represent the Ide Hill ward.

17. To approve as a correct record the **Minutes** of the Parish Council meetings held on 16 September 2024.

Members resolved to agree the minutes of the meeting held on 16 September 2024.

18. **To take Matters arising** from the Minutes where these are not covered under the subject headings below

None.

19. **Finance, Personnel & Governance items**

10.1 **Budget monitoring at 31 October 2024**

Members resolved to agree the budget as at 31 October 2024.

10.2 **To agree items received, paid and payable**

Members resolved to agree the items received, paid and payable as at Appendix A.

10.3 **Payroll contract**

Members resolved to agree the contract for payroll 25-26.

10.4 **Committee Membership and Terms of Reference**

Members resolved to agree the Membership of the Committees as at Appendix B.

10.5 **Committee Structure**

Members resolved to agree the structure as at Appendix C.

10.6 **To agree dates of meetings in 2025**

Members resolved to agree the dates of the meetings in 2025 as at Appendix D.

10.7 **Internal Audit report**

Members noted the internal audit report.

11. **Ide Hill**

To receive an update on the Ide Hill Assets and make any decisions regarding allocation of funds and next actions, if appropriate.

11.1 **Stubbs Wood**

10.1.1 **Aztech work**

Aztech updated the Clerk on 23 October and a copy is included at Appendix E.

Members agreed that the Clerk should respond to KCC.

10.1.2 **Woodland Management Plan**

The Management Plan is with Silva Woodland Management to be turned into a plan to go to the Forestry Commission and Rural Payments Agency. The cost is estimated to be around £800. A five-year update is also required for the grant. Members agreed that the deer on Stubbs Wood should be monitored but the management would be left to the surrounding land holders.

It was agreed that Cllr Evans will go with the volunteers to deal with the trees highlighted in the tree survey.

10.1.3 **Stubbs Woods contract**

The Stubbs Wood contract will be extended to the end of the financial year.

11.2 **Goathurst Common Playground**

The playground has been ordered and there is a site meeting on 19 December 2024. The launch was on Saturday 16 November 2024 which was well attended.

Members agreed that Cllr Evans would have a look at the broken goal posts.

Ide Hill Recreation Ground – fence.

Members agreed that Ide Hill Primary School can use the netball court at the Ide Hill Recreation Ground.

12. **Sundridge**

Sundridge with Ide Hill Parish Council

To receive an update on the Sundridge Assets and make any decisions regarding allocation of funds and next actions, if appropriate.

12.1 Sundridge Recreation Ground

The Clerk updated the Council on the outside painting of the pavilion. Members also agreed that the Clerk should contact The Cricket Club and the Kent Schools Cricket Academy.

12.2 Sundridge Village Hall

Members noted the outstanding items that need to be completed.

- new curtains – Quotes are being sought and a grant applied for to cover the cost.*
- clearing out of all the old stuff*
- move trampolines in to the shed*

12.3 Sundridge & Brasted Social Club

Cllr De Bono has discussed the lease with the solicitor and the Councils have submitted the changes.

12.4 Sundridge Reserve Burial Ground

Members resolved that the Clerk should contact Clive Emerson for a valuation and to ask Birchfield Management Committee.

12. General Items

To receive an update and make any decisions regarding allocation of funds and next actions, if appropriate.

12.1 Highways

Members noted that Cllr Chard had advised that the average speed cameras will return.

12.2 Housing Needs Survey

Noted.

12.3 Christmas Events

Members confirmed the arrangements for the Christmas events which will be advertised on social media.

Sundridge – Fundridge Christmas Event – Saturday 30 November 3pm to 6pm

Ide Hill – Carols on the Green – Friday 6 December 2024 @ 6pm

12.4 Clerk's Conference Notes

Noted.

12.5 Correspondence

Noted.

13. Dates of next meetings

<i>Monday</i>	<i>24 February</i>	<i>2025</i>
<i>Monday</i>	<i>17 March</i>	<i>2025</i>

8. **To take Matters arising** from the Minutes where these are not covered under the subject headings below

Sundridge with Ide Hill Parish Council

9. Finance, Personnel & Governance items

9.1 To agree the Budget for 2025-26

Sundridge with Ide Hill Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/01/2026 and 31/03/2026)

		Last Year 2024-2025				Current Year 2025-2026	
		Receipts		Payments		Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Budget
127	Bank Charges		20.00	100.00			150.00
131	Defibrillators			1,500.00	1,638.12		1,575.00
20	Email address hosting charge			300.00	318.00		315.00
10	Hire of Ide Hill Village Hall			100.00	116.00		100.00
129	Income from Shoreham Parish Council (Clerk)	350.00				350.00	
7	Insurance Policy			2,500.00	2,730.98		2,700.00
24	Miscellaneous Contingency			100.00			100.00
21	Parish mobile telephone			280.00	197.90		300.00
22	Parish WiFi (Clerk)			120.00	100.00		120.00
23	Parish Zoom account			180.00	119.90		
16	Photocopier and photocopying			500.00	423.52		500.00
14	Postage			50.00			50.00
15	Printing			50.00			50.00
139	Scribe Accounting Software			600.00	561.60		630.00
18	Software Adobe			150.00	21.90		200.00
17	Stationery			100.00			100.00
9	Subscriptions			1,200.00	788.95		1,260.00
8	Supplies for meetings			250.00	172.97		250.00
13	Training			500.00	70.00		500.00
4	Travel Expenses			500.00	326.18		500.00
19	Website Maintenance			300.00	241.88		315.00
	SUB TOTAL	350.00	20.00	9,380.00	7,827.90	350.00	9,715.00

Sundridge with Ide Hill Parish Council

		Last Year 2024-2025				Current Year 2025-2026	
		Receipts		Payments		Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Budget
79	Annual Parish Meeting - Ide Hill			350.00	422.09		350.00
148	Annual Parish Meeting - Sundridge			350.00	147.05		350.00
76	Christmas festivities Ide Hill			350.00	164.91		350.00
77	Christmas festivities Sundridge			500.00	173.63		500.00
135	Christmas Trees			350.00	395.00		400.00
80	Great British Spring Clean			100.00			100.00
82	Operation Menai Bridge			100.00			75.00
78	Remembrance Sunday			100.00	75.00		75.00
137	Summer Event - Ide Hill						350.00
138	Summer Event - Sundridge						500.00
SUB TOTAL				2,200.00	1,377.68		3,050.00

		Last Year 2024-2025				Current Year 2025-2026	
		Receipts		Payments		Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Budget
134	Bank Transfer						
90	Grants						
103	HMRC	9,000.00	5,287.05			9,000.00	
89	Precept	75,000.00	75,000.00			85,000.00	
133	SDC CIL		9,573.25				
91	Sevenoaks District Council CIL						
SUB TOTAL		84,000.00	89,860.30			94,000.00	

		Last Year 2024-2025				Current Year 2025-2026	
		Receipts		Payments		Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Budget
6	Election Expenses						
5	Members Expenses			100.00	45.34		100.00
SUB TOTAL				100.00	45.34		100.00

		Last Year 2024-2025				Current Year 2025-2026	
		Receipts		Payments		Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Budget
29	External Auditor			500.00	420.00		500.00
28	Internal Auditor			500.00	510.00		500.00
25	Legal Costs			500.00			500.00
27	Payroll			250.00	180.00		275.00
46	ROSPA Inspection (Playgrounds)			350.00			350.00
SUB TOTAL				2,100.00	1,110.00		2,125.00

Sundridge with Ide Hill Parish Council

Last Year 2024-2025

Current Year 2025-2026

General - Streetlighting

Code	Title	Receipts		Payments		Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Budget
31	Energy Costs			6,000.00	7,462.49		7,000.00
30	Maintenance Contract			2,500.00	2,421.44		2,600.00
149	Maitenance				3,516.00		3,000.00
32	Repairs			1,200.00	2,466.50		3,260.00
	SUB TOTAL			9,700.00	15,866.43		15,860.00

Last Year 2024-2025

Current Year 2025-2026

Grants

Code	Title	Receipts		Payments		Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Budget
85	Grass cutting Church			2,000.00	2,000.00		2,000.00
84	Ide Hill Village Hall Trust			1,500.00	1,000.00		1,500.00
86	Other grants		4,000.00	1,500.00	150.00		1,500.00
	SUB TOTAL		4,000.00	5,000.00	3,150.00		5,000.00

Last Year 2024-2025

Current Year 2025-2026

Grounds Maintenance

Code	Title	Receipts		Payments		Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Budget
43	Dog Bins			2,500.00	2,553.20		1,500.00
40	Grass cutting			9,000.00	3,561.61		13,775.00
42	Hedges			500.00	100.00		500.00
45	Miscellaneous Contingency			500.00			500.00
143	Pest Control			500.00			500.00
41	Tree work			500.00			500.00
	SUB TOTAL			13,500.00	6,214.81		17,275.00

Last Year 2024-2025

Current Year 2025-2026

Highways

Code	Title	Receipts		Payments		Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Budget
36	Bus Shelters			500.00			250.00
39	Miscellaneous Contingency						
38	Notice boards			1,000.00			200.00
37	Village signs			500.00			250.00
	SUB TOTAL			2,000.00			700.00

Sundridge with Ide Hill Parish Council

Last Year 2024-2025

Current Year 2025-2026

Ide Hill - Goathurst Common

Code	Title	Receipts		Payments		Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Budget
109	Maintenance			500.00	264.00		250.00
152	Playground Equipment			65,000.00	34,337.99		
154	Playground Fundraising	20,000.00	18,275.00				
150	Playground Grant	39,213.00	41,233.75				
	SUB TOTAL	59,213.00	59,508.75	65,500.00	34,601.99		250.00

Last Year 2024-2025

Current Year 2025-2026

Ide Hill - Stubbs Wood

Code	Title	Receipts		Payments		Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Budget
33	General Costs			2,000.00			3,400.00
120	Income Cycling Clubs	200.00	200.00			200.00	
128	Income General						
119	Income RPA	3,700.00	4,724.44			4,700.00	
34	Professional Services			2,000.00	4,200.00		1,000.00
144	Training			500.00			1,000.00
35	Tree Survey			500.00			500.00
145	Volunteer Expenses			500.00	246.75		800.00
	SUB TOTAL	3,900.00	4,924.44	5,500.00	4,446.75	4,900.00	6,700.00

Last Year 2024-2025

Current Year 2025-2026

Ide Hill Car Park and Public Conveniences

Code	Title	Receipts		Payments		Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Budget
64	Conveniences cleaning			6,000.00	5,030.00		6,000.00
66	Conveniences door pay system						
68	Conveniences energy costs			650.00	906.80		680.00
65	Conveniences Maintenance			250.00	379.28		1,000.00
67	Conveniences supplies			500.00	272.13		550.00
69	Conveniences water			1,000.00			1,000.00
63	Ide Hill car park (at public conveniences)			200.00			500.00
122	Income Grant						
123	Income Nayax	3,000.00	1,754.77			2,500.00	
71	Miscellaneous Contingency			100.00			150.00
70	Sevenoaks District Council Rates			350.00			370.00
	SUB TOTAL	3,000.00	1,754.77	9,050.00	6,588.21	2,500.00	10,250.00

Last Year 2024-2025

Current Year 2025-2026

Ide Hill Recreation Ground & Green

Code	Title	Receipts		Payments		Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Budget
87	Ground maintenance			250.00			250.00
146	Hedge Cutting			250.00			250.00
153	Ide Hill Green				1,575.00		250.00
88	Playground maintenance			250.00			250.00
	SUB TOTAL			750.00	1,575.00		1,000.00

Sundridge with Ide Hill Parish Council

		Last Year 2024-2025				Current Year 2025-2026	
		Receipts		Payments		Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Budget
73	Ground maintenance			500.00			250.00
72	Playground maintenance			1,000.00	145.00		250.00
	SUB TOTAL			1,500.00	145.00		500.00

		Last Year 2024-2025				Current Year 2025-2026	
		Receipts		Payments		Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Budget
74	Coronation memorial						
75	Ground maintenance			1,000.00	950.00		2,000.00
	SUB TOTAL			1,000.00	950.00		2,000.00

		Last Year 2024-2025				Current Year 2025-2026	
		Receipts		Payments		Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Budget
147	Legal Costs			2,200.00			
125	Maintenance			500.00			250.00
	SUB TOTAL			2,700.00			250.00

Sundridge with Ide Hill Parish Council

Last Year 2024-2025

Current Year 2025-2026

Sundridge Recreation Ground

Code	Title	Receipts		Payments		Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Budget
59	Adult exercise equipment			50.00			50.00
56	Cleaning			250.00	672.00		350.00
60	Energy Costs			1,400.00	483.03		1,500.00
58	Ground Maintenance			500.00			400.00
115	Income Casual						
117	Income Ide Hill Football Club	3,000.00	3,000.00			3,000.00	
116	Income Radnor House	10,000.00	5,000.00			10,000.00	
124	Income Sundridge AllStars	600.00	480.00			600.00	
62	Miscellaneous Contingency			500.00	400.00		500.00
57	Pavilion Maintenance			1,500.00	90.00		3,000.00
130	Professional Services						
142	Sundridge Pavilion Renovations			5,800.00	5,285.50		1,510.00
61	Water			250.00	65.15		250.00
	SUB TOTAL	13,600.00	8,480.00	10,250.00	6,995.68	13,600.00	7,560.00

Last Year 2024-2025

Current Year 2025-2026

Sundridge Village Hall

Code	Title	Receipts		Payments		Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Budget
155	Booking Software			500.00	348.00		500.00
132	Car Park			200.00			500.00
47	Cleaning			2,520.00	1,890.00		2,500.00
49	Electricity and Gas			5,000.00	4,069.62		3,000.00
111	Income Boogie Bounce	1,500.00	876.00			1,575.00	
114	Income Casual	1,500.00	1,570.00			1,500.00	
110	Income Dance School	4,200.00	3,299.19			4,000.00	
113	Income Pilates	1,500.00	960.00			1,000.00	
48	Maintenance			500.00	878.35		500.00
54	Music Licence			160.00	135.00		175.00
141	Renovations			1,340.00			2,750.00
151	Supplies				33.24		250.00
50	Water			550.00	171.82		100.00
52	WiFi			550.00	545.31		550.00
	SUB TOTAL	8,700.00	6,705.19	11,320.00	8,071.34	8,075.00	10,825.00

Summary

TOTAL	172,763.00	175,253.45	178,550.00	123,137.59	123,425.00	123,425.00
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Precept Calculations

5. The “tax base” of a Town or Parish area is calculated by converting all banding and discount figures to “band D equivalents”, together with an allowance for non-collection. The final figure represents the amount of tax that would be raised by the levy of £1 in band D. For instance, if a Town or Parish has a tax base of, say, 2,000 and issued a precept for £16,000, then the Town or Parish’s part of the tax for a two or more adult household in band D would be £8. In band A it would be £5.33 and in band H £16.
6. The Town or Parish element of the total council tax bill for a property is shown separately on the bill. The percentage change from the previous year also appears there. Where the precept exceeds £140,000, the details supplied in accordance with paragraph 4 are shown on our website.
7. The District’s tax base calculations are to be approved by Cabinet on 16th January 2025. The tax base for 2025/2026 for your area, based on the valuation list and occupancy information on 1st December 2024 has been estimated to be 945.99. If you wish to see a detailed breakdown of the calculation, do please let me know. Based on ongoing recovery in collection rates the allowance for non-collection will remain the same for the coming financial year. For 2024/2025 it was set at 0.6% and for 2025/26 it will remain at this level.

2024/25

Tax base is 939.23

Precept £75,000

$£75,000/939.23 = £79.85$

2024/25

Tax base is 945.99

Precept £85,000

$£85,000/945.99 = £89.85$

9.3 Committee Membership

Chair: Cllr John Evans Vice Chair: Cllr Martyn Fribbens

Committee Membership

Amenities Sundridge	Cllr Vikki Allgood Cllr Zoe Collins Cllr Melvin De Bono (Chair) Cllr Martyn Fribbens Cllr Ann Powell Cllr Helen Wilson	Sundridge and Brasted Social Club Working Party	Cllr John Banbrook Cllr Melvin De Bono Cllr Ann Powell
Amenities Ide Hill	Cllr Vikki Allgood Cllr Melvin De Bono Cllr Martyn Fribbens (Chair) Cllr Sharron Manley Cllr John Evans (if required)	Sundridge Recreation Ground Working Party	Cllr Helen Wilson Cllr Russell Maybury Representatives of Ide Hill Football Club Radnor House Sundridge Allstars
Finance	Cllr Vikki Allgood Cllr John Banbrook Cllr John Evans Cllr Martyn Fribbens Cllr Russell Maybury (Chair) Cllr Ann Powell	Stubbs Wood Advisory Group	Cllr Martyn Fribbens Cllr Sharron Manley Residents
Personnel	Cllr Vikki Allgood Cllr John Evans Cllr Martyn Fribbens Cllr Russell Maybury (Chair)	Communications Working Party	Cllr Vikki Allgood Cllr Martyn Fribbens Clerk
Planning	Cllr Vikki Allgood Cllr John Evans Cllr Ann Powell (Chair) Any Member of the Parish Council.	Goathurst Common Working Party	Cllr Martyn Fribbens (Chair) Residents
		Streetlighting	Cllr John Banbrook Cllr Sharron Manley

Sundridge with Ide Hill Parish Council

9.4 To agree the items received, paid and payable

Items received 18 November to 24 January 2025

Sundridge with Ide Hill Parish Council

24 January 2025 (2024-2025)

RECEIPTS LIST

Code	Date	Description				Total
Income Pilates	20/11/2024	Village Hall Hire	Teresa Baker	X	312.00	312.00
Income RPA	02/12/2024	RPA Grant	Rural Payments Agency	X	4,724.44	4,724.44
Other grants	06/12/2024	SDC Grant	Sevenoaks District Council	X	4,000.00	4,000.00
Income Casual	12/12/2024	Village Hall Hire	Kumar Jayaganesh	X	140.00	140.00
Income Nayax	13/12/2024	Toilet Door Income	Nayax Europe UAB	X	134.00	134.00
Income Dance School	23/12/2024	Dance hall hire	Judith Essex School of Dance	X	1,088.50	1,088.50
Income Boogie Bounce	02/01/2025	Boogie Bounce Hall Hire	Boogie Bounce	X	876.00	876.00
Income Nayax	15/01/2025	Toilet Door Income	Nayax Europe UAB	X	113.75	113.75
Playground Grant	23/01/2025	Grant from Round Table	Sevenoaks Round Table	X	8,734.75	8,734.75
Playground Grant	24/01/2025	Grant for Goathurst Common Playground	Sevenoaks District Council	X	12,500.00	12,500.00
				Total	32,623.44	32,623.44

Items paid 18 November to 24 January 2025

24 January 2025 (2024-2025)

PAYMENTS LIST

Code	Date	Description	Supplier				Total
Cleaning	20/11/2024	Cleaning	Val & Sander Reytenbach	X	180.00		180.00
Conveniences cleaning	20/11/2024	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
Volunteer Expenses	21/11/2024	Fuel and Oil for Stubbs Wood	Dominic Rossi	S	11.26	2.25	13.51
Electricity and Gas	11/12/2024	Electricity	British Gas	L	121.29	6.06	127.35
Photocopier and photocopying	13/12/2024	Photocopier rental	KCC	S	59.60	11.92	71.52
Travel Expenses	13/12/2024	Mileage	Mrs A C Barlow	X	80.01		80.01
Supplies for meetings	13/12/2024	Coffee and Biscuits	Mrs A C Barlow	X	9.50		9.50
Repairs	13/12/2024	Streetlight repairs	Streetworks	S	146.25	29.25	175.50
External Auditor	13/12/2024	External Audit fees 23-24	Mazzars	S	420.00	84.00	504.00
Parish Zoom account	13/12/2024	Zoom	Mrs A C Barlow	S	11.99	2.40	14.39
Parish WiFi (Clerk)	13/12/2024	WiFi	Mrs A C Barlow	X	10.00		10.00
Parish mobile telephone	13/12/2024	Mobile	Mrs A C Barlow	S	19.79	3.96	23.75
Conveniences supplies	13/12/2024	Sanitary products for toilets	Mrs A C Barlow	X	18.25		18.25
Water	13/12/2024	Water	Castle Water	X	32.46		32.46
Conveniences energy costs	13/12/2024	Electricity	EDF Energy	L	154.20	7.71	161.91
Conveniences Maintenance	13/12/2024	Feminine Hygiene bins annual charge	Goldservice	S	259.28	51.86	311.14
Christmas festivities Ide Hill	13/12/2024	Carols On the Green expenses	Cllr M Fribbens	X	164.91		164.91
Electricity and Gas	13/12/2024	Gas	British Gas	L	283.81	14.19	298.00
Cleaning	18/12/2024	Cleaning	Val & Sander Reytenbach	X	180.00		180.00
Conveniences cleaning	18/12/2024	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
WiFi	31/12/2024	WiFi Village Hall	Onecom Limited	S	73.89	14.78	88.67
Payroll	16/01/2025	Payroll	DM Payroll Services Ltd	X	90.00		90.00
Hire of Ide Hill Village Hall	17/01/2025	Ide Hill Hall Hire	Ide Hill Village Hall Trust	X	40.00		40.00
Photocopier and photocopying	17/01/2025	Photocopier charges	KCC	S	29.64	5.93	35.57
Parish Zoom account	17/01/2025	Zoom	Mrs A C Barlow	S	11.99	2.40	14.39
Parish WiFi (Clerk)	17/01/2025	WiFi	Mrs A C Barlow	X	10.00		10.00
Parish mobile telephone	17/01/2025	Mobile	Mrs A C Barlow	S	19.79	3.96	23.75
Energy Costs	17/01/2025	Streetlighting Electricity Oct to Dec 24	NPower	S	2,068.03	413.61	2,481.64
Conveniences energy costs	17/01/2025	Electricity Toilets	EDF Energy	L	247.06	12.35	259.41
Volunteer Expenses	17/01/2025	Fuel and Oil for Stubbs Wood	Dominic Rossi	S	42.15	8.43	50.58
Maintenance	17/01/2025	Removal of goal posts at Goathurst Common	Banbrook Handyman and Garden Services	X	132.00		132.00
Maintenance	17/01/2025	Maintenance	Banbrook Handyman and Garden Services	X	270.00		270.00
Christmas festivities Sundridge	17/01/2025	Christmas expenses	Cllr V Allgood	X	173.63		173.63
Cleaning	20/01/2025	Cleaning	Val & Sander Reytenbach	X	180.00		180.00
Conveniences cleaning	20/01/2025	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
Supplies for meetings	24/01/2025	Coffee and Biscuits	Mrs A C Barlow	X	27.25		27.25
Playground Equipment	24/01/2025	Additional play equipment for Goathurst Common	Sutcliffe Play	S	1,122.00	224.40	1,346.40
Playground Equipment	24/01/2025	Additional Installation costs	Sutcliffe Play	S	728.40	145.68	874.08
Water	24/01/2025	Water	Castle Water	L	125.36	6.27	131.63
Energy Costs	24/01/2025	Calor Gas	Calor Gas	L	11.98	0.60	12.58
Christmas Trees	24/01/2025	Christmas Trees	Jim Smart	X	395.00		395.00
Maintenance	24/01/2025	Maintenance	Banbrook Handyman and Garden Services	X	132.00		132.00

10. Ide Hill

To receive an update on the Ide Hill Assets and make any decisions regarding allocation of funds and next actions, if appropriate.

10.1 To receive the minutes (draft) of the Ide Hill Amenities Committee Meeting on 23 January 2025

10.2 Ide Hill Update

Papers to follow on Monday

11. Sundridge

To receive an update on the Sundridge Assets and make any decisions regarding allocation of funds and next actions, if appropriate.

11.1 To receive the minutes (draft) of the Sundridge Amenities Committee Meeting on 20 January 2025

11.2 Sundridge Update

Papers to follow on Monday

11.3 Sundridge & Brasted Social Club

To agree that all parties will meet at the Social Club before the end of February to sign the lease. It was decided that “wet” signatures would be more appropriate.

To agree who will sign the lease on behalf of Sundridge with Ide Hill Parish Council.

Final lease attached.

11.4 Sundridge Reserve Burial Ground

Cllr Evans and Maybury to meet with Clive Emerson for a valuation.

12. General Items

To receive an update and make any decisions regarding allocation of funds and next actions, if appropriate.

12.1 Highways

Sevenoaks Highway District Manager - Mike Payton	
Highway Stewards and Parishes responsible for:	
Sean Edwards: Halstead & Badgers Mount Shoreham Otford Kemsing Seal Dunton Green & Riverhead Sevenoaks Eastern Sevenoaks Kippington Sevenoaks Northern Sevenoaks Town and St Johns	Claire Luckings: Crockenhill and Well Hill Hextable Swanley Christchurch & Swanley Village Swanley St Marys Swanley Whiteoak Farningham, Horton Kirby and South Darenth Fawkham & West Kingsdown Hartley Ash Eynsford
John Hutchinson: Cowden & Hever Sundridge, Chevening and Brasted Westerham Sevenoaks Weald Edenbridge North & East Edenbridge South and West Penshurst, Fordcombe and Chiddingstone Leigh & Chiddingstone Causeway Knockholt	

12.2 Streetlighting

To discuss outstanding streetlighting issues.

12.3 Correspondence

12.3.1 Devolution of KCC – white paper attached

From: Mandy Rodgers <Mandy.Rodgers@sevenoaks.gov.uk> **On Behalf Of** Pav Ramewal
Sent: 10 January 2025 10:52
To: Pav Ramewal <Pav.Ramewal@sevenoaks.gov.uk>
Subject: Devolution & local government reorganisation

Dear Clerks,

A happy New Year to you all. I do hope you managed to enjoy some time with family and friends over the last couple of weeks.

As I'm sure you are all aware, there has been significant discussion about the prospect of Kent & Medway moving forward with devolution and local government reorganisation since the Government published their White Paper in December.

Yesterday, Kent County Council held meetings of both their Council and Cabinet to decide whether to bid to join the Government's Devolution Priority Programme and, at the same time, commit to both local government reorganisation in Kent & Medway and to request the cancellation of the County Council election in May this year.

As anticipated, the County Council have decided to move ahead and will make their request to Government by today's deadline.

There have been many discussions across Kent since the White Paper was published, with Leaders of each of the Councils in Kent and Medway coming together to air their views and move towards a response to the Government's devolution proposals.

Whilst there remain different opinions across the County, it became increasingly apparent that Kent were minded to make a request to Government to participate in their Devolution Priority Programme.

Should Government accept the County Council's request to join the Devolution Priority Programme, it would commit Kent and Medway to elections for a Mayoral Strategic Authority in May 2026 and the implementation of local government reorganisation – most likely from April 2028 at the earliest.

If the Government accepts the request, it is also likely that the County Council elections, due to be held in May this year, would be postponed. It is likely that Government will make those decisions before the end of this month, but it may be slightly later.

Whilst any decision made by the County Council will have a significant impact on the rest of Kent & Medway, the Government has been clear that the upper-tier authority has the responsibility and authority to make this request without the express support of the (lower-tier) District & Borough Councils in Kent.

The Government has also been clear that creating the Mayoral Strategic Authority is the priority and only indicative proposals for reorganisation are required to clear the first hurdle. From there, the Government has been prepared to address reorganisation from 2026 onwards in order to attract more County Councils to their plans. It is our understanding that at least 12 of the remaining 21 County Councils in two-tier areas are intending to submit bids to the Government to join the Priority Programme.

Government will review all of those bids and decide which Councils it will work with to move forward on devolution and then local government reorganisation.

It remains the case that the Government has set out an incredibly ambitious timetable to deliver on their devolution and local government reorganisation agenda.

Should proposals for Kent progress over the next month, indicative proposals for reorganisation would be required by the end of March. At the current time, we would expect very limited information to be set out, potentially only the areas that could make up new unitary authorities.

Sundridge with Ide Hill Parish Council

By Autumn this year, initial consultations on accepting a devolution deal in Kent and necessary legislative changes are expected to be implemented.

Focus would then turn to the creation of the Mayoral Strategic Authority (MSA), the new body to be led by a Mayor for Kent & Medway. The new MSA would have responsibility across all of Kent & Medway for the strategic planning of transport & infrastructure, skills & employment, housing & strategic planning, economic development & regeneration, environment & climate change, health, wellbeing & public safety.

Should this all be delivered on time, the first election for a Kent & Medway Mayor would be held in 2026.

From 2026 onwards, the focus would turn to Local Government Reorganisation and replacing the County Council, Medway and all of the District and Borough Councils with a number of unitary councils. These would not go live until April 2028 at the earliest.

There is still very limited information available about the detail behind the steps that will follow, and what impact these may have for Town & Parish Councils, but we will endeavour to keep you updated as matters continue to progress.

It is possible, that should matters progress, that the current Boundary Review being undertaken in the District will be halted, but at the current time we have been told to proceed with the current consultation and more information will be provided to us later this month.

To view the paper published by the County Council, and to find the link to view the recording of the Council meeting, please visit <https://democracy.kent.gov.uk/ieListDocuments.aspx?CId=113&MId=9639&Ver=4>

If you have any questions in the meanwhile, please do let me know.

Kind regards

Pav

Dr Pav Ramewal
Chief Executive
Sevenoaks District Council | Argyle Road | Sevenoaks | Kent | TN13 1HG
T: 01732 227298
pav.ramewal@sevenoaks.gov.uk
www.sevenoaks.gov.uk

Pensioner Just Missing Out Scheme



Eligible households can apply for vouchers worth £200 which can be used to help pay for food, energy or both.

You will be eligible for assistance if you:

- or a partner living with you is aged 66 or over
- are a Kent resident, permanently living within one of the 12 local authorities covered by Kent County Council (this excludes Medway, Bexley, or Bromley)
- have an annual household income (before tax) between £11,343.80 (£17,313.40 for a joint household income) and £40,000
- do not have more than £1000 in savings
- are not in receipt of Pension Credit



To apply, please use the QR code or visit www.kent.gov.uk/justmissingout

If you're not able to apply online, please contact your local Citizens Advice branch for support.

This scheme is funded by the UK Governments Household Support Fund and will close on 28 February 2025 or when all funds are spent.



12.3.3 Local Nature Recovery Strategy Public Consultation

From: Rachel.Boot@kent.gov.uk <Rachel.Boot@kent.gov.uk>

Sent: 15 January 2025 12:07

Subject: Local Nature Recovery Strategy Public Consultation

Dear Parish Councils,

We are excited to announce that our public consultation for the Kent and Medway Local Nature Recovery Strategy begins tomorrow, the 16th Jan.

The Strategy highlights the ambitions of helping habitats such as chalk grasslands, ancient woodland and coastal grazing marsh and mudflats. It also identifies priority species that need assistance, like the Shril Carder Bee, Barn Owl, Duke of Burgundy butterfly and Green-winged Orchid. The draft strategy sets out the priorities for the recovery of nature in the county, and the recommended actions to deliver this. It also proposes areas where the creation or improvement of habitats could take place, highlighting where the greatest benefits will be for nature. The Strategy's principles start with improving and safeguarding what we already have and aim towards connectivity between these areas, giving nature more resilience.

We would like to encourage as many Kent residents to take part in the public consultation as possible, and are therefore appealing to Parish Councils to help us spread the word by displaying posters, or featuring a news item in newsletters. **If you have a public display board that would take a poster, please do let us know and we can get a poster sent out to you. And if you also produce a newsletter, again, let us know and we can provide a news item and images for you.** Any support you can offer would be greatly appreciated.

Thanks in advance, and we look forward to hearing from you.

Thanks

Rachel

13. Dates of next meetings

Monday 24 February 2025 at 7.45pm – Sundridge Village Hall

Monday 17 March 2025 at 7.45pm – Sundridge Village Hall