

PARISH COUNCIL OF SUNDRIDGE WITH IDE HILL

AMANDA BARLOW
Clerk to the Council

Telephone: 07495 962372
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To: The Members of the Sundridge Amenities Committee of Sundridge with Ide Hill Parish Council

Cllrs Allgood, Collins, De Bono (Chair), Evans, Powell and Wilson

I hereby invite you to attend a Meeting of the Parish Council to be held at **Sundridge & Brasted Social Club at 7.30 p.m. on Monday 20 January 2025** to transact the undermentioned business.



Clerk 13 January 2025

AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have related to Sundridge amenities. Please note this item will be limited in time at the discretion of the Chairman.
4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
5. To agree the minutes of the meeting held on 16 October 2024 and matters arising not covered by Agenda Items.
6. Parish Assets
To discuss and agree the 2025-26 Budget for the following Sundridge Assets
 - 6.1 Sundridge Village Hall
 - 6.2 Bowers Meadow
 - 6.3 Sundridge Recreation Ground
 - 6.4 Coronation Gardens
 - 6.5 Summer Event
7. To discuss and agree the following items of expenditure covered by a grant
 - 7.1 Outside decoration of the pavilion
 - 7.2 Curtains for the village hall
8. Update regarding the lease for the Sundridge & Brasted Social Club
9. Confidential Item - Sundridge Village Hall Hirers
10. Date of next meeting

AGENDA DOCUMENTS

1. **To receive apologies and reasons for absence.**
4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

Agenda Item

5. **To agree the minutes of the meeting held on 16 October 2024 and matters arising not covered by Agenda Items.**

*Minutes of Sundridge Amenities Committee Meeting held on Monday 16 October 2024
at the Pavilion, Sundridge & Brasted Social Club at 7.30pm*

Present: Councillors De Bono (Chair), Evans, Powell and Wilson

Apologies: Cllrs Allgood and Collins

Attendance: Amanda Barlow (Clerk)

1. *To receive apologies and reasons for absence.*

Apologies were received and accepted from Cllrs Allgood and Collins.

2. *To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.*

None.

3. **A Public Open Session.** *Members of the public will be welcome to address the Parish Council with any local concerns they have related to Sundridge amenities. Please note this item will be limited in time at the discretion of the Chairman.*

None.

6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

None.

7. *To agree the minutes of the meeting held on 8 July 2024 and matters arising not covered by agenda Items.*

Members resolved to agree the minutes of the meeting 8 July 2024.

8. Parish Assets

To discuss and if appropriate, agree next actions and review the current financial position

8.1 Sundridge Village Hall

Members noted the current situation in the hall and the financial position.

It was agreed that the following actions need to take place:

- *Final tidy up*
- *Move trampolines etc into shed*
- *Get rid of all the old stuff in kitchen etc*
- *Curtains*
- *Outside clear up*
- *New notice board*
- *Set date to clear up hall*

8.2 Bowsers Meadow

Members discussed possibly a public meeting but the interest from residents did not seem to be there and it may be a project that the Parish Council will need to drive forward.

8.3 Sundridge Recreation Ground

Members noted the following:

- *A new meeting needs to be arranged*
- *Deep Clean has taken place*
- *Outside of pavilion quote*
- *Litter bins – to look at a new bin in the car park.*

Members agreed that Radnor House can install ball netting behind the goals.

9. To discuss the grant for UK Shared Prosperity Fund (Levelling up) and the allocation of the funds/reserves

Members resolved that the Clerk should apply for the grant and it should be allocated to the Pavilion and curtains at the hall.

10. Highways

10.1 *To discuss the priorities for the Highways with regard to the Highways Improvement Plan (HIP) following the meeting with Kent Highways in August 2024.*

Cllr Wilson updated the meeting following the Highways meeting in August 2024. Members need to update the HIP with items they would like to achieve.

11. To discuss holding a Sundridge Information Event

12. To discuss and agree the Christmas arrangements for Sundridge

Members confirmed the arrangements for the following events and agreed they would be widely advertised on social media.

Members confirmed the budget for the Christmas Event in Sundridge was £500 and there is a budget of £350 to cover the Christmas trees at both Sundridge and Ide Hill.

12.1 *Christmas event - Saturday 30 November 2024*

12.2 *Christmas lights – Saturday 30 November 2024*

13. Date of next meeting

To be agreed.

6. Parish Assets

To discuss and agree the 2025-26 Budget for the following Sundridge Assets

6.1 Sundridge Village Hall

Sundridge Village Hall		Last Year 2024-2025				Current Year 2025-2026			
		Receipts		Payments		Receipts		Payments	
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total
155	Booking Software			500.00	348.00				524.96
132	Car Park			200.00					209.96
47	Cleaning			2,520.00	1,890.00				2,646.00
49	Electricity and Gas			5,000.00	4,069.62				5,249.96
111	Income Boogie Bounce	1,500.00	876.00			1,575.00			
114	Income Casual	1,500.00	1,570.00			1,575.00			
110	Income Dance School	4,200.00	3,299.19			4,410.00			
113	Income Pilates	1,500.00	960.00			1,575.00			
48	Maintenance			500.00	878.35				524.96
54	Music Licence			160.00	135.00				168.04
141	Renovations			1,340.00					1,406.96
151	Supplies				33.24				
50	Water			550.00	140.91				577.48
52	WiFi			550.00	269.70				577.48
SUB TOTAL		8,700.00	6,705.19	11,320.00	7,764.82	9,135.00			11,885.80

6.2 Bowers Meadow

Sundridge with Ide Hill Parish Council

Detailed Budget Summary

Cost Centre 12 (Between 01/01/2026 and 31/03/2026)

Sundridge - Bowers		Last Year 2024-2025				Current Year 2025-2026			
		Receipts		Payments		Receipts		Payments	
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total
73	Ground maintenance			500.00					524.96
72	Playground maintenance			1,000.00	145.00				1,050.04
SUB TOTAL				1,500.00	145.00				1,575.00

Summary

TOTAL			1,500.00	145.00					1,575.00
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6.3 Sundridge Recreation Ground

Sundridge with Ide Hill Parish Council

Detailed Budget Summary

Cost Centre 10 (Between 01/01/2026 and 31/03/2026)

Sundridge Recreation		Last Year 2024-2025				Current Year 2025-2026			
		Receipts		Payments		Receipts			Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total
59	Adult exercise equipment			50.00					52.52
56	Cleaning			250.00	672.00				262.48
60	Energy Costs			1,400.00	471.05				1,469.96
58	Ground Maintenance			500.00					524.96
115	Income Casual								
117	Income Ide Hill Foot	3,000.00	3,000.00			3,150.00			
116	Income Radnor Ho	10,000.00	5,000.00			10,500.04			
124	Income Sundridge /	600.00	480.00			630.00			
62	Miscellaneous Contingency			500.00	400.00				524.96
57	Pavilion Maintenance			1,500.00	90.00				1,575.00
130	Professional Services								
142	Sundridge Pavilion Renovations			5,800.00	5,285.50				6,090.04
61	Water			250.00	65.15				262.48
SUB TOTAL		13,600.00	8,480.00	10,250.00	6,983.70	14,280.04			10,762.40

6.4 Coronation Gardens

Detailed Budget Summary

Cost Centre 13 (Between 01/01/2026 and 31/03/2026)

Sundridge - Coronation		Last Year 2024-2025				Current Year 2025-2026			
		Receipts		Payments		Receipts			Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total
74	Coronation memorial								
75	Ground maintenance			1,000.00	950.00				1,050.04
SUB TOTAL				1,000.00	950.00				1,050.04

Summary

TOTAL			1,000.00	950.00					1,050.04
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Detailed Budget Summary

Cost Centre 14 (Between 01/01/2026 and 31/03/2026)

General - Events and		Last Year 2024-2025				Current Year 2025-2026			
		Receipts		Payments		Receipts		Payments	
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total
Code	Title								
79	Annual Parish Meeting - Ide Hill			350.00	422.09				367.52
148	Annual Parish Meeting - Sundridge			350.00	147.05				367.52
76	Christmas festivities Ide Hill			350.00	164.91				367.52
77	Christmas festivities Sundridge			500.00	173.63				524.96
135	Christmas Trees			350.00					367.52
80	Great British Spring Clean			100.00					105.04
82	Operation Menai Bridge			100.00					105.04
78	Remembrance Sunday			100.00	75.00				105.04
137	Summer Event - Ide Hill								
138	Summer Event - Sundridge								
SUB TOTAL				2,200.00	982.68				2,310.16

7. To discuss and agree the following items of expenditure covered by a grant**7.1 Outside decoration of the pavilion****S HADFIELD DECORATING SERVICES**

Manor Road, Sundridge, mobile 07538101184] shadfield50@gmail.com

10th November 2024

Sundridge and Brasted Parish Council.

Quote for external painting works at sundridge recreation ground.

The following estimate is to carry out painting to the external of the pavillion building changing rooms. The price includes all Labour, paint and sundries.

Re paint all previously painted surfaces like for like colours white.

Does not include timber repairs. £2370

many Thanks

Steve Hadfield

HILLARYS

Advisor	Marc 118573
Advisor Telephone	07790 090990
Customer	Melvin De Bono (11386847)
Quote Number	H1468
Quote Date	01/11/2024

Hall

Front

1. Curtains Talbot Denim Double Pinch Pleat Header,Blackout	x1	£1,037.19
2. Uncorded Aluminium Track 3.0m	x1	£59.85
3. Uncorded Alum 57mm TopFix Single Support	x8	£0.00

Side

4. Curtains Talbot Denim Double Pinch Pleat Header,Blackout	x1	£635.25
5. Uncorded Aluminium Track 3.0m	x1	£59.85
6. Uncorded Alum 57mm TopFix Single Support	x8	£0.00

Back

7. Curtains Talbot Denim Double Pinch Pleat Header,Blackout	x1	£1,037.19
8. Uncorded Aluminium Track 3.0m	x1	£59.85
9. Uncorded Alum 57mm TopFix Single Support	x8	£0.00

Total **£2889.18**

The above is a quotation only. Your quote is valid for 3 months from your appointment date, prices cannot be guaranteed following this period. Any promotional vouchers must be presented at the appointment to apply. To place your order please contact your Hillarys advisor or our Quotes team on 0800 587 6451 to pay the relevant deposit value required for your order to be placed. Our terms and

8. Update regarding the lease for the Sundridge & Brasted Social Club

The lease has been amended to reflect the wishes of Brasted PC with regard to the signatures.
The Clerk and the Brasted Clerk will co-ordinate a date in late February/early March when all parties can get together to sign the lease.

9. Confidential Item - Sundridge Village Hall Hirers

10. Date of next meeting

To be agreed