

Agenda Item 5.1

Dear Amanda,

Please find attached our accounts for the year to 5th April 2023, which should have been included with the e mail below.

Kind regards,

Paul.

On Sunday, 28 April 2024 at 17:36:03 BST, paul beasley <paulbeasley.vht@yahoo.com> wrote:

Dear Amanda,

I refer to our previous exchanges of e mails in connection with the annual grant from the Parish Council towards the maintenance and upkeep of the Ide Hill Village Hall.

In November last year I was advised that in future a grant would only be awarded after we had submitted a formal application from the trustees, which must relate to a specific project.

Please now find attached a completed Grant Application Form and supporting documents.

Please acknowledge safe receipt. Would you also please let me know when the application will be considered. Subject to the funds being available, we are planning to carry out the works during the school summer holidays.

Many thanks,

Kind regards,

Paul Beasley
Treasurer,
IHVH.

Sundridge with Ide Hill Parish Council
Grant Awarding Policy

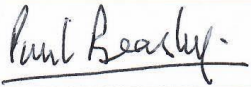
SUNDRIDGE WITH IDE HILL PARISH COUNCIL

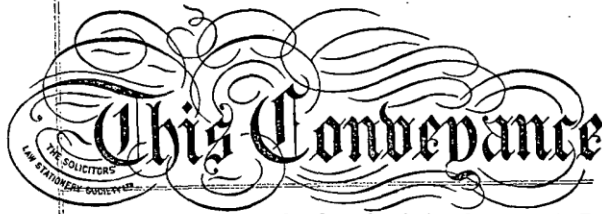
GRANT APPLICATION FORM

The Council will not consider any application unless all questions have been answered and the required information supplied at the time of application.

YOUR GROUP/ORGANISATION	
Name of group/organisation	Trustees of Ide Hill Village Hall
Name of applicant and position held in Group/organisation	Paul Beasley Treasurer
Address for correspondence	Well Cottage, Sundridge Road, Ide Hill, TN14 6JS
Telephone number	07746 465489
Email address	Paulbeasley.vht@yahoo.com
Is your organisation a registered charity?	Yes
If yes, charity number	302771
Year of formation	1964
Constitution – please attach	Conveyance d/d 14/12/1964
Group/organisation objectives	See attached Conveyance
Current membership	n/a
Number of members in Sundridge/ Ide Hill	n/a
DETAILS OF GRANT APPLIED FOR	
Total cost of project and how this will be achieved (include detail of funds from other sources)	£5,826 inc vat. The money will be raised from grant applications with any shortfall coming from existing funds. A grant application has also been made to the Ide Hill CIC.

Sundridge with Ide Hill Parish Council
Grant Awarding Policy

Amount of grant requested from Sundridge with Ide Hill Parish Council	£2,900.
Describe the project/purpose for which the grant is being sought and how many Sundridge/Ide Hill residents will benefit (continue on a separate sheet if required)	Installation of new entrance doors and side panels to the village hall in Ide Hill. See attached sheet for details.
PREVIOUS APPLICATIONS	
Details of previous grants given to your group/organisation by Sundridge with Ide Hill Parish Council in the last five years	For many years the Parish Council made an annual grant towards the maintenance and upkeep of the Ide Hill village hall. Records show in 2015 the grant was £1,290, and since then it had been at or slightly higher than £1,300 until last year when the grant was stopped.
ACCOUNTS	
Please attach a copy of your most recent accounts. New organisations should attach a budget forecast. Attached.	
Please provide BACS details	Ide Hill Village Hall 40-40-32 10476048
<p>I hereby certify that to the best of my knowledge and belief the above information is correct.</p> <p>In order to comply with General Data Protection Regulation (GDPR), effective from 25th May 2018, WTC requires your consent to hold the personal information you give on this form. Only relevant information is requested in order to facilitate your grant. Your data will never be shared with a third party. By completing this form, you are consenting to us holding and using your data in this way. You may request its amendment or deletion at any time.</p>	
Signed 	Position Treasurer Ide Hill Village Hall.
Name (please print) PAUL BEASLEY	Date 28/4/2024.



is made the *fourteenth*
day of *December* One
thousand nine hundred and sixty four B E T W E E N THE REVEREND
EDWIN ALBERT ETHELBERT JOHNSON of St. Mary's Vicarage Ide Hill
Sevenoaks in the County of Kent Clerk in Holy Orders AIR VICE MARSHAL
FRANCIS FREDERIC INGLIS of Gayshaws Hanging Bank Ide Hill aforesaid
and STACY JAMES BATES of West Point Bungalow Goathurst Common Ide Hill
aforesaid Gentleman (hereinafter called "the vendors") of the one
part and HENRY WESTON BACKHOUSE of The Old Vicarage Ide Hill aforesaid
Gentleman JOHN ARTHUR DEED of Croaches Ide Hill aforesaid Gentleman
and JOHN TRAVERS CLARK of Mill Field Ide Hill aforesaid Gentleman
(hereinafter called "the Trustees") of the other part.

W H E R E A S :

- (1) Under and by virtue of a Conveyance (hereinafter called "the Conveyance") dated the Eighteenth day of May One thousand nine hundred and twenty five and made between The Right Honourable Hugh Earl Amherst of the first part ~~Edward Windsor Hussey and George Windsor Clive of the second part and The Reverend Arthur James Cross~~ Colin Frederick Campbell and Alfred James Peters of the third part the property firstly hereinafter conveyed is vested in the Vendors for an unencumbered estate in fee simple in possession upon such trusts and for such ends intents and purposes and with and subject to such powers and provisions as are expressed declared and contained or referred to in the Conveyance.
- (2) The Vendors have been in possession of the property secondly hereinafter conveyed since the Second day of February One thousand nine hundred and thirty eight without acknowledgment of the title of any other person thereto.
- (3) By an Order made by The Charity Commissioners for England and Wales on the Fourth day of June One thousand nine hundred and sixty four the Vendors were authorised within one year from the date thereof to sell the said property firstly and secondly hereinafter conveyed for not less than Two thousand Pounds.
- (4) The Vendors the said The Reverend Edwin Albert Ethelbert Johnson who is the Vicar and the said Air Vice Marshal Francis Frederic Inglis and Stacy James Bates who are the Churchwardens of the Parish Church

Background

The village hall in Ide Hill was built in 1964. The current entrance was probably installed in the 1970's and is showing its age. The doors are single glazed timber with side panels of the same construction. They have steel panic bars which are warped, and the main lock to the premises is of a similar age, and difficult to operate for people unfamiliar with it.

In recent years the trustees have carried out a number of improvements to the building to improve its thermal efficiency and internal comfort levels.

These include new PVC double glazed windows throughout, extra loft insulation to the main hall and above the stage, and changes to the heating controls.

Proposed Works

The trustees would now like to replace the existing entrance with a new PVC construction to include double glazed units in the doors and side panels to improve the thermal insulation, new aluminium panic bars, and modern locks.

Cost

An estimated cost has been obtained from Sevenoaks Glazing in the sum of £5,826.00 incl vat. A copy of the estimate is attached.

Benefits

1. Greatly improved thermal insulation.
2. Lower electricity bills.
3. Maintenance free.
4. More attractive appearance.
- 5 Better Security.
6. Improved panic bars.

On completion these benefits will be felt by the pre-school, other hirers of the hall, and local people who use it on a regular basis.

SEVENOAKS GLAZING

The Glass Centre

UNIT 6 SEVENOAKS BUSINESS CENTRE,
CRAMPTONS ROAD, SEVENOAKS, KENT, TN14 5DQ.
TELEPHONE: 01732 459792 FACSIMILE: 01732 453947
Email - kevin@sevenoaksglazing.co.uk

Our Ref. Est/KH/CB/2404-109194

Ide Hill Village Hall
Ide Hill
Sevenoaks
Kent TN14 6JG

16th April 2024

We have pleasure in submitting our quotation as follows –

To carry out glazing works as attached

We trust our quotation is of interest to you and look forward to receipt of your further instructions.

This quotation remains valid for thirty days, due to the current fluctuation in material prices.

Yours faithfully,
SEVENOAKS GLAZING

K.Hart
Manager

FENSA

Registered Company
Reg. No. 11244

certass
Thermal Rating Register
Certified installer

Membership No. TRR 0269

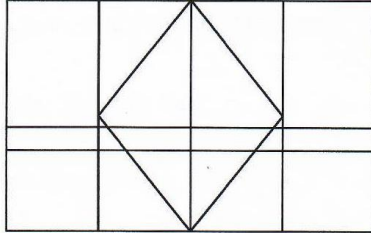
SEVENOAKS GLAZING
Unit 6, Sevenoaks Business Centre, Cramptons Road, Sevenoaks, Kent, TN14 5DQ
Tel: 01732 459792 Fax: 01732 453947
Email - kevin@sevenoaksglazing.co.uk

Our Ref. Est/CB/2404-109194

16.4.24

Ide Hill Village Hall. Ide Hill, Sevenoaks, Kent. TN14 6JG.

Supply and fit, a white upvc entrance screen, including panic bar opener,



1 @ 3445 x 2050

For the sum of £4855.00 + Vat.

Without panic bars £3855.00 + Vat.

Alternative.

Supply and fit replacement, 4/12/4 clear toughened, Low E, Argon, double glazed units to existing.

Doors.

2 @ 585 x 1100, 2 @ 585 x 445.

Cut down beading.

Sidelights.

2 @ 830 x 1220, 2 @ 830 x 825.

Rout rebates.

For the sum of £1850.00 + Vat.

Ide Hill Village Hall

Trustees' Annual Report

Registered Charity Number 302771

For the Financial Year Ended 5th April 2023

Principal Address: The Village Hall
Ide Hill
Sevenoaks
Kent
TN14 6JG

Trustees

Mrs G. Garner	Chair
Mr D Miller	Vice Chair
Mr M Denbigh	Secretary
Mr P Beasley	Treasurer
Mr D Wiltshire	

Village Group Representatives

Dr N Arnott	Ide Hill Church
Mr M Fribbens	Parish Council
Ms C Dance	Ide Hill Football Club
Mr D Paton	Ide Hill School
Mr P Meredith	Ide Hill Society
Ms L Money	Ide Hill Pre-School
Mrs L Rutherford	Ide Hill Community Shop
Mrs P Mackness	Gardening Society

Bankers: HSBC, 69 High Street, Sevenoaks Kent TN13 1LB

Independent Examiner: Mrs S Caskey ACA.

Governing Document

The Trust Deed dated 14th December 1964. The freehold of the Village Hall is vested with the Charity Commission.

Aims and Objectives

The objectives of the Charity are to maintain and ensure the Village Hall for the use of the inhabitants of Ide Hill Village and the neighbourhood without distinction with regard to sex or political, religious or other opinions, and in particular for the use of meetings, lectures and classes and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

Activities and achievements during the year:

Income this year totalled just over £35,000, of which 43% were fees from hiring the hall, 27% was income from the village fair, and the balance of 30% was from shop rent and donations, including £2,500 from the Montreal Estate.

Expenditure totalled £33,229. Almost one third of this was money spent on maintenance and repairs.

This year the village fair was held in August to avoid a clash with the Queen's Platinum Jubilee celebrations at the beginning of June. Profit from the day's activities was £5,432, of which £2,400 was given to local organisations who took part.

During the year various works were undertaken to maintain and improve the building, improve its energy efficiency and make it more attractive to prospective hirers. These were as follows:

- The floor in the main hall was sanded and treated;
- New low energy LED lighting was installed in the main hall;
- Extra loft installation was laid above the main hall and above the stage;
- Various works were completed to improve fire resilience. These included a new door between the stage and the corridor, various electrical improvements, and new interior signage;
- Photographs of the village were put up around the main hall to enhance its appearance.

Particular attention was paid to our electricity consumption. New meters were installed to measure the electricity used in the kitchen and corridor/WCs, and measures were taken to reduce consumption in these areas. As a result our overall consumption reached the threshold required to reduce the VAT on our bills from 20% to 5%.

**Ide Hill Village Hall
Receipts and Payments Account
For the year ended 5th April 2023**

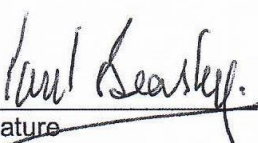
	2022/2023	2021/2022
	£	£
Receipts		
Hire of Hall and Other Sources	20,172	18,086
Village Fair	9,623	9,299
Donations	5,245	5,350
Total Receipts	35,040	32,735
Payments		
Village Hall Expenditure	26,638	23,957
Village Fair Costs	4,191	2,762
Distribution of Village Fair surplus	2,400	2,700
Total Payments	33,229	29,419
Surplus (Deficit)	1,811	3,316

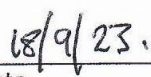
**Ide Hill Village Hall
Statement of Assets and Liabilities
As at 5th April 2023**

	2022/23	2021/22
	£	£
Cash funds	27,504	25,722
Other monetary assets		
- Other Debts due to the Charity	143,356	143,356*
Investment assets		
- Other investments	1,000	1,000
Assets retained for the charity's own use		
- Land	2,000	2,000
- Buildings and Furniture	0	0*
Liabilities	0	0
Total assets and liabilities at the end of the year	173,860	172,078

*A review of the balance sheet has identified assets with little or no value and these have therefore been written off. An adjustment has also been made to reduce buildings and furniture as at 5th April 2022 by £64,403 and to reduce other debts due to the charity as at 5th April 2022 by £2,500.

Signed by Paul Beasley
on behalf of all the trustees


Signature


Date

Independent examiner's report to the trustees of Ide Hill Village Hall

I report to the trustees on my examination of the accounts of Ide Hill Village Hall (the Trust) for the year ended 5 April 2023.

Responsibilities and basis of report


As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Sue Caskey ACA

18th September 2023

Date

Agenda Item 5.1

Sent: 04 May 2024 13:40

To: clerk@sundridgewithidehill-pc.gov.uk

Subject: Goathurst rec playground

Dear Amanda

Just to confirm my Whatsapp to you,

The Goathurst team would like the PC to confirm their choice of contractor. They have had 6 quotes, 3 of which meet their desired spec. (3 others do not use natural products). They have quotes for the other 3, varying from £64k to £74k ex VAT. I can submit the details to the PC as well as reasons for choosing the cheapest of the 3. This contractor was also one of the two that worked on Ide Hill rec playground.

They have £16k banked, and are applying for grants of £40k (WK Rural Grants, Ide Hill Village Hall Trust and Lottery Funding) which will be done in the names of the PC, and are looking for further donations and fundraising to get the rest. But they want the PC to appoint a contractor so they can press on and to assist in getting grants. Can you raise this at the next FC meeting and get approval or is there something else that needs to be done?

In addition, they request that the PC grant them further funds from this year's budget. Can I add a request for £5k to the agenda?

Finally, is there any council restriction on the surface underneath the play area? Are rubber mats still acceptable, or wood chippings, or another surface.

Regards

Cllr. Martyn Fribbens