

To: The Members of the Parish Council of Sundridge with Ide Hill I hereby summon you to attend a Meeting of the Parish Council to be held at **Ide Hill Village Hall** commencing at **7.30pm on Monday 20 March 2023** to transact the undermentioned business.

Clerk *Ana de Souza* 15 March 2023

AGENDA

1. Apologies and reasons for absence.

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

3. Report from County & District Councillors

4. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.

6. To approve as a correct record the **Minutes** of the Parish Council meetings held 20 February 2023

7. **To take Matters arising** that are not covered by the Agenda Items below.

8. Finance & Personnel items for decision and noting

8.1 Items, Received Paid and Payable

8.2 Grant application from Ide Hill Village Hall

8.3 To appoint the internal auditor

8.4 To agree payment or action, as appropriate, of the outstanding water/energy bills.

8.4.1 Ide Hill Public Conveniences - Water

8.4.2 Sundridge Village Hall – Gas and Electricity

9. Items for discussion and noting, decision (if appropriate) and allocation of resources (if appropriate)

9.1 Sundridge Recreation Ground

9.1.1 Pavilion

9.1.2 Electrical work

9.1.3 Complaint

9.2 Sundridge and Brasted Social Club

9.2.1 Terms of Lease

9.3 Communications/Events

9.3.1 Local Elections – May 4 2023

9.3.2 Coronation of HM The King – May 6 2023

9.3.3 Annual Parish Meeting

9.4 Correspondence

9.4.1 To note general correspondence.

10. Date of next meetings

Full Council Meeting - Monday 17 April 2023 at 7.30pm at Sundridge Village Hall

Finance & Personnel Committee Meeting – Monday 24 April 2023 at 7.30pm at Sundridge Village Hall

Annual Parish Meeting – Monday 22 May 2023 at 7.00pm at Sundridge Village Hall

1. Apologies and reasons for absence.

Apologies received from Cllrs Jones, Miller and Maybury.

3. Report from County & District Councillors

Cllr Keith Bonin

Report to Sundridge with Ide Hill Parish Council

20 March 2023

Planning:

Phone Mast (23/00321/TELNOT)

The application for permitted development rights to construct a phone mast in Stubbs Hill car park has been withdrawn.

I will keep a watch out for any new application.

I have been informed that the Ide Hill Society, at their recent AGM, came to the majority view that all applications for phone masts should be objected to in an AONB, regardless of their design.

Chevening Mounds

The Council refused this proposal to construct mounds through the importation of 750,000m² of soil, as it considered this to be inappropriate development within the Green Belt.

Unfortunately, the Planning Inspector concluded that the proposed development did not constitute inappropriate development within the Green Belt and that it enhanced the beneficial use of the area by providing greater access to recreation and biodiversity.

The Inspector came to the view that other issues raised by Cllr Evans, Cllr Williams, me, and members of the public about impacts upon Heritage, AONB, Highway Safety, Ecology, loss of agricultural land, residential amenity and use of imported material were either outweighed by the benefits of the proposal or agreed with development plan policies.

This is a regrettable outcome.

The only bright side is planning condition number 11: "No HGV traffic associated with the construction works shall travel between Chevening Cross and the site access along the B2211 Sundridge Road." This means that HGV traffic related to this development will not be permitted to travel through Sundridge village.

Sevenoaks District Council News:

Sevenoaks Leisure Centre

Sencio which operates the Sevenoaks & Edenbridge Leisure Centres & Lullingstone Park golf course has called in an insolvency firm.

The decision happened suddenly as Sencio realised it could no longer meet its financial liabilities. Sencio had now closed the facilities with immediate effect.

We appreciate this must be an anxious time for Sencio staff, customers and suppliers.

It is disappointing that Sencio finds itself in this position, despite receiving close to £1.4 million of public money, including £411,000 from the Council to help support business recovery.

As recently as January 2023, Sencio told the Council that they had weathered the recent economic challenges and were looking to the future. Unfortunately, it would seem that recent economic challenges, including increased energy costs, have overwhelmed the trust.

The Council's priority will be to work with the insolvency practitioner so that once permitted, the leisure centres and golf course can be reopened as soon as possible.

With kind regards,

Keith

5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.

6. To approve as a correct record the **Minutes** of the Parish Council meetings held 20 February 2023

*Minutes of Full Council Meeting held on Monday 20 February 2023
at Sundridge Village Hall at 8.00pm*

Present: Councillors Allgood, Baker, Banbrook, Collins, De Bono, Evans (Chair), Fribbens, Jones, Maybury, Millerand Powell.

Apologies: Cllr Chard (County)

Attendance: 3 members of the public (in part), Cllr Bonin (District) (in part), Mr Ken Bonner (Streetlights) Amanda Barlow (Clerk)

1. To receive apologies and reasons for absence.

Apologies were received from Cllr Chard (County).

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None.

3. Report from County & District Councillors

District – Cllr Keith Bonin

Cllr Bonin had attended the Planning Meeting before the Council meeting and spoke about the application for a tower at Stubbs Wood.

4. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

None

5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

Members resolved to discuss Agenda item 10.2 in confidence.

6. **Streetlighting**

To receive a report from Kent Bonner from Streetlights and agree any actions, if appropriate.

Mr Bonner advised Members about the type of lights and the current legislation around keeping lights on.

Members resolved to get the streetlights repaired at 19 and 22.

7. To approve as a correct record the **Minutes** of the Parish Council meetings held 23 January 2023.

Members resolved to agree the minutes of 23 January 2023.

8. **To take Matters arising** that are not covered by the Agenda Items below.

7.10.3 – Stubbs Wood

Aaron Cornish has been appointed and the work has commenced.

Cllr Evans removed the trees on the Parish Council's land which were overhanging into Lord Colgrain's property.

4.2 – Tree on Ide Hill Village Green

The tree has been removed and dependent on the outcome of discussions it will either be planted in a different location on the Green or in Coronation Gardens.

9. Finance & Personnel items for decision and noting

9.1 Items, Received Paid and Payable

Members resolved to agree items, received paid and payable as at Appendix A.

9.2 To agree payment, if appropriate, of the outstanding water/energy bills.

9.2.1 Ide Hill Public Conveniences - Water

9.2.2 Sundridge Village Hall – Gas and Electricity

Members agreed to defer this item to the next meeting.

10. Items for discussion and noting, decision (if appropriate) and allocation of resources (if appropriate)

10.1 Sundridge Recreation Ground

10.1.1 Pavilion – repairs and new boiler

Members had resolved to have the repairs done as it was a health and safety matter.

10.2 Sundridge and Brasted Social Club

10.2.1 Terms of Lease

Members resolved, in the majority, to offer a lease of 15 years with a break of 7 years a peppercorn lease.

Cllrs Maybury, Allgood, Fribbens, Evans, Powell, Collins, Banbrook and De Bono voted in favour of the resolution.

Cllr Miller voted against the resolution.

Cllrs Jones and Baker abstained from the vote.

10.2.2 Social Club Working Party

This matter was discussed in confidence.

10.3 Grass Cutting

10.3.1 To agree the 2023-24 Landscape Services contract

Members resolved to agree the 2023-24 Landscape Service contract for grass cutting.

10.4 Ide Hill

10.4.1 Ide Hill Green

Members agreed that the Clerk should get a quote for kerbing around the Green.

10.4.2 Ide Hill Recreation Ground

Members agreed to ask Tim Saunders to look at the trees in question and advise the Council.

10.5 Bowers Meadow

10.5.1 Repair to playground

Members resolved to agree the repairs.

10.6 Communications/Events

10.6.1 Local Elections – May 4 2023

10.6.2 Coronation of HM The King – May 6 2023

Members agreed that the Clerk should apply to close the roads for the Jubilee celebrations.

10.6.3 Annual Parish Meeting

Annual Parish Meeting is on Monday 24 April and it was agreed to do the same format as in previous years.

10.7 Correspondence

10.7.1 To note general correspondence.

Noted at Appendix B.

11. Date of next meetings

11.1 Next Meetings:

Full Council Meeting - Monday 20 March 2023 at 7.30pm at Ide Hill Village Hall
- Monday 17 April 2023 at 7.30pm at Sundridge Village Hall

Annual Parish Meeting – Monday 24 April 2023 at 7.00pm at Sundridge Village Hall

7. To take Matters arising that are not covered by the Agenda Items below.

6.0 Streetlighting

The Clerk had requested an up to date quote for the repairs to the streetlights at 19 and 22.

8.7.10.3 Stubbs Wood

The work has been completed and the invoice has been settled.

10.3 Grass Cutting

The Clerk has renewed the contract excluding the 2 areas of Ide Hill that are the responsibility of Highways. The Clerk confirmed with the manager that these were not cut in 2022-23 and the Council was not charged for them.

10.4.2 Ide Hill Recreation Ground

The Clerk has asked Tim Clark to look at the trees and is awaiting his response.

8. Finance & Personnel items for decision and noting

8.1 Items, Received Paid and Payable

Items Received 21 February to 20 March 2023

20 March 2023 (2022-2023)

Sundridge with Ide Hill Parish Council RECEIPTS LIST

Voucher	Code	Date	Minute	Description	Supplier	VAT Type	Net	VAT	Total
80	HMRC	22/02/2023		VAT refund	HMRC	X	7,157.44		7,157.44
81	HMRC	23/02/2023		VAT refund	HMRC	X	7,865.56		7,865.56
75	Income Wood	24/02/2023		Dance hall hire	Mr & Mrs Wood	X	24.00		24.00
82	Income General	01/03/2023		Stubbs Wood Coppice agr	Cornish Forestry Product	X	1,200.00		1,200.00
76	Income Wood	03/03/2023		Dance hall hire	Mr & Mrs Wood	X	24.00		24.00
78	Income Wood	10/03/2023		Dance hall hire	Mr & Mrs Wood	X	24.00		24.00
83	Income Casual	13/03/2023		Village Hall Hire	Sandra Broad	X	175.00		175.00
79	Income Wood	17/03/2023		Dance hall hire	Mr & Mrs Wood	X	24.00		24.00
85	Income Pilates	17/03/2023		Village Hall Hire Pilates	Teresa Baker	X	372.00		372.00
84	Income Boogie Bounce	20/03/2023		Boogie Bounce Hall Hire	Eve-Boogie Bounce	X	252.00		252.00
Total							17,118.00		17,118.00

Items Paid 21 February to 20 March 2023

20 March 2023 (2022-2023)

Sundridge with Ide Hill Parish Council PAYMENTS LIST

Voucher	Code	Date	Description	Supplier	VAT Type	Net	VAT	Total
250	Parish Zoom account	13/03/2023	Zoom	Mrs A C Barlow	S	11.99	2.40	14.39
254	Running Costs	13/03/2023	Barrier Repair	Flash Mobile Welding Sei	S	975.00	195.00	1,170.00
256	Conveniences supplies	13/03/2023	Public Convenience Suppli	Goldservice	S	73.99	14.80	88.79
257	Pavilion Maintenance	13/03/2023	New Boiler for Pavilion	Gas Safe Solutions	S	2,887.00	577.40	3,464.40
259	Renovations	13/03/2023	Fire Door	Akrom Construction Limit	S	416.67	83.33	500.00
255	Hedges	13/03/2023	Ide Hill Hedge Cutting	Paul Scott Farm Contract	S	100.00	20.00	120.00
251	Parish WiFi (Clerk)	13/03/2023	WiFi	Mrs A C Barlow	X	10.00		10.00
252	Parish mobile telephone	13/03/2023	Mobile	Mrs A C Barlow	X	19.00		19.00
258	Playground maintenance	13/03/2023	Repair of Play equipment	Banbrook Handyman and	X	75.00		75.00
260	Pavilion Maintenance	13/03/2023	Balance for Pavilion Repai	Akrom Construction Limit	S	1,989.33	397.87	2,387.20
248	Cleaning	20/03/2023	Cleaning	Val & Sander Reytenbac	X	180.00		180.00
249	Conveniences cleaning	20/03/2023	Cleaning	Val & Sander Reytenbac	X	500.00		500.00

Items to be paid @ 20 March 2023

20 March 2023 (2022-2023)

Sundridge with Ide Hill Parish Council PAYMENTS LIST

Voucher	Code	Date	Description	Supplier	VAT Type	Net	VAT	Total
261	Energy Costs	21/03/2023	Electricity	EDF Energy	L	121.94	6.10	128.04
265	Electricity and Gas	21/03/2023	Balance of Gas Bill for August 22 to March 23	British Gas	L	4,580.57	229.03	4,809.60
266	Electricity and Gas	21/03/2023	Balance of Electricity Bill August 22 to March 23	British Gas	L	1,003.01	50.15	1,053.16
267	Ground Maintenance	21/03/2023	Cricket Square for Radnor House (fully refunded)	Commercial Services	S	570.00	114.00	684.00
269	Conveniences water	21/03/2023	Part Payment of Castle Water Bill	Castle Water	S	1,681.39	336.28	2,017.67
268	Running Costs	21/03/2023	Brushcutter	Dominic Rossi	S	408.33	81.67	490.00
262	Travel Expenses	21/03/2023	Mileage	Mrs A C Barlow	X	36.72		36.72
263	Supplies for meetings	21/03/2023	Coffee and Biscuits	Mrs A C Barlow	X	14.65		14.65
264	Cleaning	21/03/2023	Additional Clean SVH	Val & Sander Reytenbacl	X	30.00		30.00
270	Ide Hill Village Hall Trust	21/03/2023	Ide Hill Village Hall Grant	Ide Hill Village Hall Trust	X	1,300.00		1,300.00
Total						9,746.61	817.23	10,563.84

8.2 Grant application from Ide Hill Village Hall

From: paul beasley

Sent: 17 February 2023 15:21

To: Sundridge With Ide Hill Parish Council <clerk@sundridgewithidehill-pc.gov.uk>

Subject: Voluntary Grant for Ide Hill Village Hall 2022/23

Dear Amanda,

As you know the PC pay an annual grant towards the Ide Hill village hall.

The last payment of £1,300 was paid on 16th May 2022 for the year 2021/2022.

I would like to apply please for our grant for the year 2022/2023.

Can you let me know when this is likely to be paid please.

With all best wishes,

Paul Beasley
Treasurer
IHVH.

April Skies

Accounting

Amanda Barlow

Sundridge with Ide Hill Parish Council

19 January 2023

Dear Amanda

Provision of Internal Audit Services

Thank you for your recent email regarding internal audit services for your Council. I am pleased to quote for this work and set out details of my services below.

1. Audit Fee

- For a remote audit I would charge £465 for the annual internal audit of Sundridge with Ide Hill Parish Council. I have a well-developed remote audit process, and this works well with smaller councils
- For an in person audit I would charge £500, plus travel from Farnham in Surrey, which is around £50 per visit

It is recommended that a remote approach is used for 22-23 financial year, because of the late invitation to quote.

This quote assumes expenditure levels are similar to those set out in the 21-22 published accounting statements and that all working papers and relevant reconciliations are completed to a good standard. Additional work would be charged at £60 per hour.

2. Audit Programme

My audit is usually conducted in May / June each year, after compilation of the financial statements, and I cover the following work at this stage:

- Bank reconciliations.
- Risk assessments.
- income and expenditure testing from cashbook;
- Monitoring of council finances; and
- Salaries and wages
- Review of key governance documents
- Reporting of previous years audit and inspection periods
- Review of fixed asset and investment registers
- Review of information for external audit
- Year-end bank reconciliation

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Company Registration Number 14174016

6 Uplands Road. Farnham GU9 8BP

3. Audit Process

My audit process is driven by the twelve control objectives of the internal audit section of the Annual Governance and Accountability Return (AGAR). I am required to sign off that the

Council has proper controls in place against each of these control objectives, and my testing seeks to gather evidence to support the required sign off. The control objectives I must review are set out below, together with examples of tests I conduct to confirm proper controls are in place.

Control Objective	Example of audit test proposed
Appropriate accounting records have been properly kept throughout the financial year	Confirm transactions recorded on ledger are supported by relevant vouchers – ledgers up to date and properly reconciled
The authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved, and VAT was appropriately accounted for.	Test sample of expenditure transactions from ledger, test expenditure authorised in line with financial regulations, VAT accounting correct and payment is for goods services delivered to Council
This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	Review risk assessment process. Test insurance is in place and at appropriate levels. Review ICT back up.
The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate	Review budget and precept setting process. Ensure effective budget monitoring process is in place. Review reserves levels at year end and ensure proper levels of earmarked and general reserves are in place.
Expected income was fully received, based on correct prices, properly recorded, and promptly banked; and VAT was appropriately accounted for.	Test sample of income transactions from ledger, test that amount invoices accords with fees approved by council. Review debt collection process.
Petty cash payments were properly supported by receipts, all petty cash expenditure was approved, and VAT appropriately accounted for	Ensure petty cash is reconciled on a regular basis
Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	Test sample of salary payments from ledger – confirm pay rates for staff are in line with approved rates of pay / NALC scales.
Asset and investments registers were complete and accurate and properly maintained.	Review asset register and ensure it is up to date with all additions / disposals properly entered on to register. Check all assets accounted for on correct basis.

Periodic and year-end bank account reconciliations were properly conducted.	Review and reperform bank reconciliations, ensure proper reporting at a Council meeting
This authority has correctly provided the proper opportunity for the exercise of public rights in accordance with the requirements of the Accounts and Audit Regulations	Check that inspection periods are set in line with regulations

4. Reporting

I issue written reports to the Clerk on completion of the audit. My report follows the structure of the AGAR, with details of audit testing and findings set out against each control objective defined in the internal audit section of the AGAR.

My report will include a schedule of recommendations, and I check for implementation of recommendations at each audit visit. The reports should be presented to Councillors to assist in preparation of the Annual Governance Statement.

5. My Experience

I am a CIPFA qualified accountant with more than 30 years' experience in the public sector, mainly in local government audit. I have moved into the Parish and Town Council sector in the last 5 years and have the following relevant experience.

- Acting as RFO at a large parish council in Surrey, and offering continuing finance support;
- Experienced user of the RBS system and Edge systems, both as auditor and as RFO
- Experienced user of Scribe Accounting with audit clients
- I have a portfolio of around sixty parish and town council audits I complete annually.

Please be assured that I will conduct the audit work should I be successful, and not delegate to a junior colleague. I look forward to hearing from you, and please contact me if you need any further information or would like the names of referees.

6. Independence

I confirm I am completely independent of Sundridge with Ide Hill Parish Council. Should I be successful in this tender, I confirm I am debarred from taking on further work with the Council.

7. Insurance and Money Laundering Arrangements

I confirm that April Skies Accounting Limited holds professional indemnity insurance cover to a limit of £250K. The professional indemnity insurer is Xbridge Limited, 6th Floor, 99

☎ 07958 990310
✉ mike@aprilskies.co.uk
Company Registration Number 14174016
6 Uplands Road. Farnham GU9 8BP

April Skies

Accounting

Gresham Street London EC2V 7NG. April Skies Accounting is also registered with HMRC for money laundering supervision, as required by regulations.

Please do not hesitate to contact me if you have any queries at all. I look forward to hearing from you in the near future

Yours sincerely



Mike Platten

April Skies Accounting Limited

8.4 To agree payment or action, as appropriate, of the outstanding water/energy bills.

8.4.1 Ide Hill Public Conveniences – Water

Water SPID: 3010008406W14 / Waste SPID: 3010008406S11

Address: PUBLIC CONVENIENCE KENT IN IN IDE HILL SEVENOAKS TN146JW

Meters: 1 **Tariff:** MET_A

Meters	Phy/Char Size (mm)	Last Actual Read (m3)	Prev Actual Read (m3)	ADC (m3)	Advance (m3)	RTS (%)
Elster_Meters_V21006 M123875	15/15	3,626 on 08/01/2020	1,993 on 01/06/2017	1.7171	1633	100.00

Fixed Water	Charge size (mm)	Tariff Rate (£/Year)	Calculations	Charge (£)	VAT
	n/a	21.0500	21.0500 / 366 = 0.05751 x 31 days	1.78	S

Fixed Waste	Charge size (mm)	Tariff Rate (£/Year)	Calculations	Charge (£)	VAT
	n/a	29.2700	29.2700 / 366 = 0.07997 x 31 days	2.48	Z
Elster_Meters_V21006 M123875	pipe size 15	41.8100	41.8100 / 366 = 0.11423 x 31 days	3.54	Z

Supply Point Fixed Charges	Tariff Rate (£/Year)	Calculations (£)	Charge (£)	VAT
Waste	0.0000	0.0000 / 366 = 0.00000 x 31 days	0.00	Z
Water	0.0000	0.0000 / 366 = 0.00000 x 31 days	0.00	S

Volumetric Water	Threshold (m3)	Cons (m3)	Tariff Rate (£/m3)	Calculations (£)	Charge (£)	VAT
	0.00 - 500,000.00	53.2301	1.3978	1.3978 x 1.7171 x 31 days	74.41	S

Volumetric Waste	Threshold (m3)	Cons (m3)	Tariff Rate (£/m3)	Calculations (£)	Charge (£)	VAT
	0.00 - 500,000.00	53.2301	0.9769	0.9769 x 1.7171 x 31 days	52.00	Z

Bill Totals	Total (£)	Discount (£)	Net (£)	VAT (£)	Gross (£)
	134.21	0.00	134.21	15.24	149.45

Adjustment 3010008406	Prev / Current	Adjustment	Discount	VAT
02/06/2017 - 30/11/2019	Water	101.5348m3 / 1565.9952m3	1464.4604m3	
02/06/2017 - 30/11/2019	Waste	101.5348m3 / 1565.9952m3	1464.4604m3	
	Total		£3,375.71	£0.00
				£402.00

VAT Summary	Charges (£)	Discount (£)	Net (£)	VAT (£)	Gross (£)
Standard at 20% (S)	2,086.17	0.00	2,086.17	417.23	2,503.41
Zero (Z)	1,423.75	0.00	1,423.75	0.00	1,423.75
Grand Total	3,509.92	0.00	3,509.92	417.23	3,927.16

Account Summary

Your previous balance	£5,921.83
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Payments received	£0.00
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Balance brought forward	£5,921.83
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Your charges for this period

Sundry charges	£23.00
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Total charge (excl. VAT)	£23.00
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VAT	£0.00
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Total charges	£23.00
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Please pay £5,944.83

If you do not pay on time, late payment interest and/or debt recovery costs may be applied.

Clerk is suggesting that Members consider paying the balance between £5944.83 and £2017.67 to reduce the debt and then take action to get a new meter fitted as the Shop and Ide Hill Village Hall have done recently. VAT is reclaimable on the water supply.

8.4.2 Sundridge Village Hall – Gas and Electricity

Gas Bill – the Gas was estimated and there was an outstanding balance as British Gas were sending the bills to the hall not the Clerk. The readings were also estimated and are now correct.

In addition, there as a very high usage of heating during August as it was left on.

A new system has been installed at the hall and monthly bills (with correct readings) are now down to a reasonable amount.

Details of charges

Meter point reference: 684018109			Meter serial number 501000							
Previous Reading			Current Reading			Units		kWh	Rate	Charges
Unit Charge										
7879	ESTIMATED	27 Aug 2022	8255	READ	12 Sep 2022	376	11,879.19	17.846p	£2,119.96	
Gas Charges exc VAT										£2,119.96
Standing Charge						16.00 days at 168.050p			£26.89	
Climate Change Levy						11,879.19 kWh at 0.568p			£67.47	
Total charges exc VAT										£2,214.32
VAT at 20%										£442.86
Total new charges this bill inc VAT										£2,657.18

The current bill is below which shows the monthly charges and the credit for the energy relief scheme. This sum includes VAT @ 20% so is £4008.00.

Your account

Since your previous bill

Outstanding balance - 29 January 2023	£4,726.73
Balance from last bill	£4,726.73

New charges this bill

Gas charges	£113.23
Total discounts	£53.79 CR
Standing charges	£19.48
Total charges exc VAT	£78.92
VAT	£3.95
Total new charges this bill inc VAT	£82.87

Total amount due **£4,809.60**

Please pay this by 16 March 2023

Electricity

The same issues with the electricity. The meter has been read and everything is up to date.

The monthly charges are now back to normal

Details of charges

S	03	801	201	Meter ID Z9931577						
	19	0002	6266	550						
Previous Reading				Current Reading				kWh	Rate	Charges
Unit Charge										
39346				ESTIMATED	14 Oct 2022	42556	READ	9 Nov 2022	3,210.00	49.126p £1,576.94
Electricity Charges exc VAT										£1,576.94
Standing Charge									26.00 days at 73.459p	£19.10
Climate Change Levy									3,210.00 kWh at 0.775p	£24.87
Energy Bill Relief Scheme									3,210.00 kWh at 28.030p	£899.76 CR
Total charges exc VAT										£721.15
VAT at 20%										£144.23
Total new charges this bill inc VAT										£865.38

Amount to pay includes VAT @20% so is £877.63

Billing period: 15 January 2023 to 9 February 2023

Your account

Since your previous bill

Outstanding balance - 15 January 2023	£1,023.34
Balance from last bill	£1,023.34

New charges this bill

Electricity charges	£18.20
Total discounts	£10.69 CR
Standing charges	£20.89
Total charges exc VAT	£28.40
VAT	£1.42
Total new charges this bill inc VAT	£29.82

Total amount due £1,053.16

Please pay this by 17 March 2023

9 Items for discussion and noting, decision (if appropriate) and allocation of resources (if appropriate)

9.1 Sundridge Recreation Ground

9.1.1 Pavilion

The repairs are on going at the pavilion and should be finished very soon.
The new boiler has been installed and is working.

9.1.2 Electrical work

Following the survey, the PC asked for a quote to put right the issues highlighted.

Weald Electrical

10 Hurst Farm Road, Weald,
Sevenoaks, Kent.
TN14 6PE

ESTIMATE

Sundridge Sports Pavilion
Main Road
Sundridge
TN14 6AD

Estimate for electrical work to be carried out at above address

Wire, supply and fit 15-way main switch consumer unit with SPD (surge protection device)

Wire, supply and fit 10 No. RCBO's (safety devices)

Supply and fit closed grommet to metal clad spur

Fix meter to wall

Provide instructions to DB1 & DB2

Supply and fit 2 No. lights to toilets

Supply and fit pull cord in toilet

Supply and fit socket in changing room, check wiring

Supply and fit / replace 5 No. emergency lights throughout

Check existing light fittings, if possible, get working, if not P.C sum £120.00 per LED fitting to supply and fit TBC

Supply and fit unswitched fused spur for emergency lights

Check sockets for safe distance in wet areas, possibly fit blank plates if considered dangerous

Test and certify all work carried out

Total £2,550.00+vat

Regards,

Gary Haynes

9.1.3 Complaint

From: Ben Dawson <
Sent: 11 March 2023 11:15
To: Community Safety <community.safety@sevenoaks.gov.uk>
Subject: Sundridge recreation grounds

Good morning,

Can we make a formal complaint against the football club that uses the sundridge recreation ground?

The cars have parked the whole way along the road but have used the path on both sides so I had to take my child in his pram through a busy stretch of road endangering my child is something I don't take kindly to that.

When I went up to the ground to the football club there is hundreds of spaces for parking and they have shrugged it off.

Can this please be looked into as this is not ideal for anyone trying to walk and push a pram on the path when they're there.

Thanks

9.2 Sundridge and Brasted Social Club

9.2.1 Terms of Lease

From: David Harris
Sent: 08 March 2023 13:17
To: clerk@sundridgewithidehill-pc.gov.uk; john.banbrook@sundridgewithidehill-pc.gov.uk
Subject: Sundridge & Brasted club

Dear Amanda
I hope you are well.

If you could let your councillors know that at the Committee meeting of The Sundridge & Brasted social club held on Monday 6th March 2023 the following resolution was made.

12. AOB

a. Lease update: According to the minutes, PCs have offered 15-year term for lease, which has been agreed by both councils. The decision to accept this in principle was agreed, subject to scrutiny when a copy of the lease is received.

Please thank all the councillors involved in this and hopefully we can now push on to get this resolved.

Martin Darby (chairman on behalf of the committee).

9.3 Communications/Events

9.3.1 Local Elections – May 4 2023

1. **Elections** If you wish to stand for election you **MUST** complete the attached nomination form and submit it to Sevenoaks District Council (by hand). The Council will be dissolved at the time of election and all Members will cease to be Councillors.

Nomination forms can be submitted from **10am on Monday 20 March to the deadline on Tuesday 4 April 2023 at 4pm**. You should ensure your nomination form is checked by the officer at SDC before leaving it.

If you are unable to attend the SDC office because you are away etc. I can take the forms for you or you can ask someone else you trust (they will have access to your personal details and may have to alter the form as directed by the officer).

I will have paper forms available at the Full Council Meeting on 20 March 2023 and if you want me to hand deliver your forms please ensure that I have them by Monday 27 March 2023.

Full details can be found on SDC's website including a link to the forms.

[Standing as a Candidate on 4 May | Sevenoaks District Council](#)

9.3.2 Coronation of HM The King – May 6 2023

Sundridge and Goathurst Common Road Closures were applied for before the 3 March deadline.

There is £2,000 in the budget to support the events.

9.3.3 Annual Parish Meeting

The Annual Parish Meeting will be on Monday 22 May 2023 at 7pm at Sundridge Village Hall.

9.4 Correspondence

9.4.1 To note general correspondence.

Correspondence 23 02 20 to 23 03 20

1. SDC : Community Ownership Fund: prospectus – Round 3
2. Sevenoaks District Council: New Council budget helps to tackle the cost of living crisis
3. SDC - Civility and Respect March Newsletter
4. Gatwick FAS! ACP Stakeholder Engagement Jan Feb 23 updated Presentation and Q&A Record
5. CPRE - FW: Campaign to save Betteshanger Country Park's wildlife
6. Sevenoaks District Council: Council supports Great British Spring Clean!
7. Sevenoaks District Council: EV charging point tipped to be popular with taxi drivers

For all Agenda and Minutes related to SDC meetings please visit:

<https://cds.sevenoaks.gov.uk/mgCalendarMonthView.aspx?GL=1&bcr=>

Kent Police

Your Local Police Newsletter

February 2023

Dear Parishes,

This is a more generic newsletter for the Sevenoaks district, within are the updates that we think will be of interest to yourselves and residents.

Swanley & Local areas

Two females were arrested in Swanley and detained in custody being involved in a County Line Gang supplying class A drugs to Swanley. One of the females was a resident of Swanley.

Local PCSO responded to a high risk missing person possibly in possession of a knife and suicidal. The PCSO located the person at Swanley train station on one of the platforms where he spoke with them, calming them down until officers could arrive and use their powers under the Mental Health Act to detain the person to prevent them coming to any harm.

New Ash Green & Local areas

We have seen a slight rise in issues in the Darenth Valley area with some stolen motor bikes being recovered stored at a yard and a robbery that took place on a young male where his phone was stolen, investigation is ongoing.

The vacant environmental building has been subject to break ins and damage. We have reported this to the council who have (we've been told) secured the property.

Thefts from outbuildings are still occurring but not on the same frequency, an operation has been running for patrols to attend the area as part of a tasking. CCTV that has been reviewed has unfortunately not provided facial recognition of the suspects. From the varying reports it is unclear if there is more than one team committing offences as there has been a mixture of vehicle descriptions and numbers of persons involved.

Sevenoaks & Local areas

A stolen digger that was taken from a Sevenoaks address was located by the Rural task Force in a garage in Otford, enquiries are ongoing and a public appeal put out for any information.

A spate of theft of golf clubs from motor cars in and around the town centre is currently being investigated.

Public awareness around leaving valuables in cars has been raised through Police social media sites.

Local PCSO attended call for an elderly male believed to have fallen over, the PCSO managed to gain entry to the house and locate the male who had fallen into a critical state of ill health and neglect – fast actions from him with Social Services secured the male being admitted to hospital for ongoing care.

We continue to get reports of cars meeting on the spur road of the M25 Badgers Mount (racers meet) often the reports are going through to the Metropolitan Police as the location sits right on the border. We are looking to

work with them to gain intelligence and prosecute offences where possible. There is a tendency that the group move to another area as soon as Police attend using the M25 as an easy access route to other counties.

February Sevenoaks Town Police Newsletter

Suspect in court following robbery and burglary in Sevenoaks

A suspect has appeared in court following a robbery and burglary in Sevenoaks.

In the early hours of Friday 27 January 2023, two phone shops in Orpington and Sevenoaks High Street were alleged to have been targeted by three people. Mobile phones, tablets and other property were reported stolen from both premises.

Just before midnight on the same day, two people entered a fast food restaurant in Otford Road. It is alleged a member of staff was assaulted, before a quantity of cash was stolen. The injured victim later went to hospital for medical attention.

Arrest

On Thursday 16 February a man was arrested.

Jack Lockwood of North Downs Crescent, New Addington was later charged with robbery, causing grievous bodily harm with intent and possessing an offensive weapon in a public place. He was also charged with conspiring to commit burglaries in Orpington and Sevenoaks.

The 32-year-old appeared before Medway Magistrates' Court on Friday 17 February. He was remanded to a hearing at Maidstone Crown Court on 17 March.

Repeat shoplifter identified following theft of over £2k of over the counter meds

With the help of facial recognition local town centre police have identified a repeat offender whom on 23/10/22 and 08/01/2023 and 29/01/2023 targeted Waitrose stores in Sevenoaks and Tonbridge and stole over £2000 of over the counter medications. Police have made contact with the out of county offender who is handing himself in for interview.

Police identify thieves that have been persistently targeting Sevenoaks town centre

On Tuesday 10th January at 16:00 hours 2 suspects hit Boots, Sevenoaks stealing £520 of skincare products. On the same day at 16:30 hours suspect 1 then struck at the Oliver Bonas shop, stealing 2 handbags worth £84.

On Tuesday 31st January at 14:30 hours suspect 1 returned to the town and stole £220 of vitamin products from Boots, Sevenoaks.

On Sunday 5th February 2023 at 14:45 hours suspect 1 offended again targeting Boots, Sevenoaks and fleeing with £345.50 of skincare products.

Local town centre officer has identified both suspects, one of which was arrested as part of Operation LEO – a policing operation to reduce crime, increasing positive outcomes and bringing offenders to justice. The other is being actively sought.

Police will be seeking a Criminal Behaviour Order at court to ban both from the town centre. A CBO replaces the Anti-social Behaviour Order (ASBO) and the courts treat breaches of such orders very seriously.

Great store security work uncovers thief who is now behind bars

Waitrose security discovered a theft when they noticed a gap in the shelf of the alcohol aisle. Upon CCTV review the offender is seen to steal £360 of alcohol (Monday 6th February 2023). The local town centre officer attended the store and identified the offender and linked him to offending across the district.

On Tuesday 7th February a man was arrested as part of Operation LEO – a policing operation to reduce crime, increasing positive outcomes and bringing offenders to justice.

Stephen EWINS of Swanley, Kent was later charged with 2 counts of theft. The 36 year old man was remanded before Sevenoaks Magistrates' Court on Saturday 11th February where he received a 28 day prison sentence.

EWINS has also since been further charged for another Theft and a breach of Criminal behaviour Order. He will be produced from prison to appear before Sevenoaks Magistrates court on Thursday 23rd of February 2023, where he will likely be further sentenced.

Operation Leo - Reducing crime, increasing positive outcomes and bringing offenders to justice.

On the 7th and 8th February 2023 Sevenoaks police had 2 "all out" days of action with a policing operation set up to identify more offenders in relation to retail crime and increase positive police outcomes by interviewing and bringing these offenders to justice.

Prior to the "all out days" police completed research and development and managed to identify numerous offenders to target for arrest/interview. Police prioritised arrest for the most prolific offenders causing most harm to the town. 4 arrests were made and interviews were arranged with 4 other offenders committing 7 shoplift offences between them.

On the days of the OP police also had a pursuit with a stolen vehicle (vehicle recovered) and were also proactive on foot in the town identifying two prolific shoplifters and deterring another with a stop search.

OP Leo was a “roaring” success. Credit to all departments (community police officers, victim based crime officers and town centre officers) from Sevenoaks Police as this was a very busy couple of days.

Edenbridge & Local areas

A group of youths that were persistently causing problems at the Leisure Centre have been identified and the first steps in the issuing of ‘acceptable behaviour agreement’ to them and the parents has taken way. This has seen a reduction in the problem. More significant matters reported such as damage in the park to lighting and graffiti is still being investigated and will be progressed with the Youth Justice Team if suspects identified.

Work is being undertaken through the Community Safety Unit and Sevenoaks Council to evict unlawful residents from one of the local traveller sites. Letters have been issued to residents lawfully there to attend a residents meeting to discuss how improvement on the site will be undertaken.

A suspicious male who has been pestering vulnerable persons in the town for gardening work has been identified, their actions have not met the threshold for criminal investigation at this time but Police will be issuing a Community Protection Notice as a deterrent to their behaviour and escalating action if they persist.

Crime Prevention & General Advice

Please keep us updated on any forthcoming meeting events in your communities. Although low on numbers we will still strive to attend these events.

If you want local alerts to your area and to be able to reply with any relevant information please sign up below.

[My Community Voice Kent: Home Page](#)





Kent Police – New Community Interactive 2 Way Messaging Service

My Community Voice is a new and exciting two-way messaging service that helps Kent and Medway residents, businesses, and community groups to keep in touch with their local policing teams. The service sends updates about your local area directly from the police officers themselves.

My Community Voice is more than just a messaging service; it allows you to reply to the alerts sent by Kent Police, share information and most importantly, it allows you to tell the police about issues that are affecting you.

You will be able to play an active part in police appeals as well as being kept up to date with what is happening in your local area.

Unlike social media, My Community Voice is a secure and personal messaging system that allows you to determine what type of alerts you receive and how.

If you are passionate about your neighbourhood and want to have your voice heard, then sign up to My Community Voice via the QR code below.





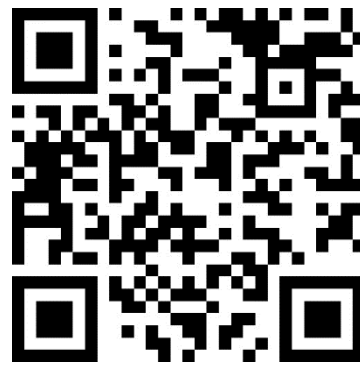
My Community Voice allows you to comment by clicking the 'reply' link within a message. This will be sent back to the person that posted the alert. All emails are read and actioned. This service should not be used as a crime reporting tool. Please use www.kent.police.uk/report or in an emergency, if a crime is in progress or life is in danger, call 999.

Sign up today to start getting alerts about the matters that mean the most to you such as community safety, anti-social behaviour, including speeding and many others. Kent Police are committed to engaging with communities, **understanding what's important to them**, increasing trust and confidence and helping to protect people from harm. Police, partners, and the public working together can build resilient and safe communities, and both reduce and prevent crime. Sign up to My Community Voice now to keep up to date with what is really happening in your area.

www.mycommunityvoicekent.co.uk

My Community Voice is a messaging service that helps Kent residents, businesses, and community groups to keep in touch with their local policing teams. The service sends updates about area directly from the police officers themselves. My Voice is more than just a messaging service; it allows you to alerts we send you, share information and tell us about the affecting you.

Sign up to start receiving alerts by email, text or voice note - [My Community Voice Kent](#)



and Medway touch with your local Community reply to the issues

here: [Register](#)

10 Date of next meetings

Full Council Meeting	Monday 17 April 2023 at 7.30pm at Sundridge Village Hall
Finance & Personnel Committee Meeting	Monday 24 April 2023 at 7.30pm at Sundridge Village Hall
Full Council Meeting and Annual General Meeting (new Council)	Monday 15 May 2023 at 7.30pm at Sundridge Village Hall
Annual Parish Meeting	Monday 22 May 2023 at 7.00pm at Sundridge Village Hall