

Sundridge with Ide Hill Parish Council  
Minutes of Full Council Meeting  
Monday 20 January 2020, 7.00 pm Sundridge Village Hall

**Present:** Councillors Allgood, Baker, Banbrook, Evans (Chair) (in part), Furse, Jones, Kempster, Nash and Powell

**Attendance:** Amanda Barlow (Clerk) and 1 member of the public

1. To receive apologies and reasons for absence  
**Apologies were received and accepted by Cllr Darby and Miller**
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. To approve as a correct record the **Minutes** (enclosed) of the Parish Council meeting held on 18 November 2019.  
**The minutes were signed as a true and accurate record.**
4. **To take Matters arising** from the Minutes where these are not covered under the subject headings below  
*None.*
5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.  
*None.*
6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960  
**Members resolved to discuss Agenda Items 7.9 and 7.10 in confidence.**  
**Members resolved to discuss Agenda items in the order of 7.9. 7.10 and then 7.1**
7. **Items for decision and allocation of resources if necessary.**
  - 7.2 To discuss and agree, if appropriate the next actions with regard to speed reduction  
**Members resolved to purchase a base model for speeding. (Action: Clerk)**
  - 7.3 To discuss and agree, if appropriate the items recommended from the Amenities Committee Meeting
    - Sundridge Village Hall
    - Bowsers' Meadow**Members resolved that the Village Hall flat roof and main roof should be repaired at a cost of £2,250 and £1,950 and that kitchen should be replaced at a cost of £4,500. Members resolved that a fence should be put around the play area at the Bowsers' Meadow. Members resolved that the monies for these projects should be moved from earmarked reserves.**
  - 7.4 To discuss and agree, if appropriate, next actions with regard to Stubbs Wood  
**Members noted that the Stewardship Grant was agreed and accepted via email due to the time constraints. The Stewardship Grant is £100/ha for 5 years amounting to £3,720pa or a total of £18,000 over 5 years. Members resolved to instruct the successful company for the tender to clear the viewpoint. (Action: Cllr Baker). Members resolved that Cllr Furse, Cllr Powell and Cllr Kempster should be Trustees of Stubbs Wood. Members resolved that the trustees should be signatures on the Stubbs Wood bank account.**
  - 7.5 To discuss and agree, if appropriate, the next actions with regard to Ide Hill public conveniences  
**Members resolved to close the ladies and gentlemen toilets from the 1 April 2020 on weekdays and just keep the disabled toilet open for all to use and for the public conveniences to be open as normal at the weekends and on public holidays. The Parish Council will then undertake a period of consultation to then shut the toilets permanent other than the disabled toilet. (Action: Clerk)**
  - 7.6 To discuss and agree, if appropriate, the next actions with regard to Ide Hill Green  
**Members resolved that some stones should be put around the roundabout to stop parking on Ide Hill Green.**

7.7 To discuss and agree, if appropriate, next actions with regard to approving a bench(es) for the Bench Donation Policy

**Members agreed to move this item to the next Full Council meeting.**

7.8 To approve/note items payable and paid

**Members resolved to approve the items payable and paid as at Appendix A.**

7.10 To discuss and agree, if appropriate, the next actions with regard to the Sundridge and Brasted Social Club

**Members resolved to meet with Brasted Parish Council and ask the Sundridge and Brasted Social Club to attend the meeting to make representations at the start of the meeting. (Action: Clerk)**

## **8.0 Items for report**

### **8.1 Amenities**

8.1.1 To note the minutes of the Amenities Committee meeting held on 12 December 2019

*Noted.*

8.1.2 Defibrillators

*Members asked the Clerk to get the defibrillators to be serviced and register them.*

### **8.2 Stubbs Wood**

8.2.1 To receive update

*Stubbs Woods update was at Agenda Item 7.4.*

### **8.3 Highways**

8.3.1 To receive update regarding Sundridge Road

*Clerk advised that she is arranging a meeting with the Highways Steward.*

8.3.2 New Highways Steward

*Noted.*

### **8.4 Finance**

8.4.1 To note Budget for 2019/20

*Noted.*

8.4.2 To note the bank statement to 5 January 2020

*Noted.*

## **9.0 Items for noting**

### **9.1 Correspondence**

9.1.1 To note general correspondence.

*Noted at Appendix B.*

9.1.2 Green Belt Manifesto Meeting

*Noted.*

9.1.3 Stubbs Wood - SSSI consent for the operations included in the Countryside Stewardship agreement, plus the Japanese knotweed control.

*Noted at Agenda Item 7.4.*

### **9.2 Meeting Dates**

9.2.1 To note the dates of meetings for 2019/20

*Noted at Appendix C.*

*Members agreed that 14 March for the Great British Spring Clean.*

**10. Urgent Business** that occurs and requires attention before the next meeting may be reported at the Chairman's discretion.

## **11. Date of next meeting Monday February 17 2020 at Ide Hill Village Hall**

7.9 To discuss and agree, if appropriate, the next actions with regard to the Community Land Trust project

**Members resolved that all Members should be invited to meet with Julian Parkin to discuss further the CLT. (Action: Clerk).**

7.1 To adopt the budget and set the precept for 2020/21

**Members resolved to set the precept for 2020/21 for £65,000.**





## Appendix B

### 19 11 15 TO 20 01 17

1. The Rural Bulletin - 19 November 2019
2. POLICE AND CRIME COMMISSIONER PART TIME VACANCIES
3. SDC - Scrutiny Committee – 12 November 2019 – Minutes
4. Sevenoaks District Council: Council responds in detail to Planning Inspector's concerns
5. Gatwick Land Referencing
6. KALC - UPDATE ON SMART MOTORWAY M20 PROGRAMMED WORKS INFORMATION
7. SDC - Housing & Health Advisory Committee – 26 November 2019 – Supplementary Agenda  
Sevenoaks Joint Transportation Board – 3 December 2019 - Agenda  
Health Liaison Board – 6 November 2019 – Minutes
8. The Rural Bulletin - 26 November 2019
9. KALC -  CHIEF EXECUTIVE'S BULLETIN
10. SDC - Winter Preparedness, flooding and sandbags
11. SDC - Finance & Investment Advisory Committee – 21 November 2019 – Minutes
12. Sevenoaks District Council: Closure order extended on anti-socialhome
13. KALC - UPDATE ON SMART MOTORWAY M20 PROGRAMMED WORKS INFORMATION
14. KALC NEWS - NOVEMBER 2019
15. KALC - SECTION 137 EXPENDITURE LIMIT FOR 2020-2021
16. Invitation to Discover Gatwick
17. SDC - Council – 19 November 2019 – Minutes
18. SDC - Development Control Committee – 14 November 2019 – Minutes
19. The Rural Bulletin - 03 December 2019
20. RSN Rural Funding Digest - December 2019 Edition
21. SDC - Sevenoaks Joint Transportation Board – 3 December 2019 – Minutes
22. KALC - NATIONAL CSSC Green Message - UK National Protect Bulletin
23. KALC - UPDATE ON SMART MOTORWAY M20 PROGRAMMED WORKS INFORMATION
24. KALC -  CHIEF EXECUTIVE'S BULLETIN
25. KALC 7oaks notes 22 Nov 2019 mtg + AGM
26. NATIONAL CSSC Green Message - UK Protect Message - ACT Awareness-learning package -  
9th December 2019
27. SDC - 17 (2019/20) – s106 funding for Margaret Hyde Charity Almshouses  
18 (2019/20) – s106 funding for Penshurst Almshouses
28. The latest edition of the Rural Bulletin is out now -
29. Sevenoaks District Council: Time to go the extra mile for charity!
30. Housing Register moving to Sevenoaks District Council
31. KALC - WEEKLY UPDATE ON SMP M20 PROGRAMMED WORKS - 16TH - 22ND DECEMBER  
2019
32. KALC CEO Bulletin - Issue 3 - December 2019
33. Sevenoaks District Council: Well Hill man fined £11,610 for illegal wall
34.  NALC CHIEF EXECUTIVE'S BULLETIN
35. The Rural Bulletin - 17 December 2019
36. SDC - The Rural Bulletin - 17 December 2019
37. KALC NEWS - DECEMBER 2019
38. NALC CHAIRMAN'S OPEN LETTER TO ALL COUNCILLORS
39.  CHIEF EXECUTIVE'S BULLETIN
40. SDC - Development and Conservation Advisory Committee – 17 December 2019 - Minutes  
Development Control Committee – 18 December 2019 – Minutes  
20 (2019/20) – Portfolio Holder Decision - Consultation on the changing Medway Flood Act
41. Sevenoaks District Community Safety Partnership Newsletter -December 2019
42. SDC - A21 Works and closures
43. The Rural Bulletin - 27 December 2019

44. KALC - KCC Public Health media release: Take on Dry January and Beyond With 'Know Your Score'
45. KALC Community Awards Scheme 2020
46. CAGNE - January Newsletter
47. The Rural Bulletin - 07 January 2020
48. Rural Payments Agency update - January 2020
49. RSN Rural Funding Digest - January 2020 Edition
50. Kent County Council Select Committee on Affordable Housing
51. Sevenoaks District Council: Hit the right note at the Big CommunitySing 2020
52. SDC - WEEKLY UPDATE ON SMP M20 PROGRAMMED WORKS - 13th JANUARY - 19THJANUARY 2020
53.  NALC CHIEF EXECUTIVE'S BULLETIN
54. Edenbridge Town Council - SAVE THE DATE: Spring Tourism Forum, Tue 3rd March.
55. KALC - Kent Downs AONB tree packs
56. SDC - Cabinet 9 January 2020 – Draft Minutes
57. The Rural Bulletin - 14 January 2020
58. KCC - Local Account for Kent Adult Social Care - 'Here for you, how did wedo?'
59. SDC - Licensing Committee – 7 January 2020 – Minutes
60. Kent Police - Latest Rural Task Force report & Rural Matters magazine- Winter 2019/20
61. KALC CEO Bulletin - Issue 4 - January 2020

## 2019-20 Parish Council Meeting Dates

### Parish Council Meetings – Mondays at 7pm (alternating between Sundridge and Ide Hill)

20 May	Sundridge Village Hall
17 June	Ide Hill Village Hall
15 July	Sundridge Village Hall
16 September	Ide Hill Village Hall
21 October	Sundridge Village Hall
18 November	Ide Hill Village Hall

### 2020

20 January	Sundridge Village Hall
17 February	Ide Hill Village Hall
16 March	Sundridge Village Hall
20 April	Ide Hill Village
18 May	Sundridge Village Hall

**2020 Annual Parish Meeting – Wednesday 13 May 2020 - Ide Hill Village Hall**

Amenities Committee Meetings Mondays at 7pm Sundridge Village Hall	Finance Committee Meetings
July 2019 at 7.00 pm (to be confirmed)  14 October  Wednesday 11 December (Ide Hill Village Hall at 7.00pm) <b>2020</b> 10 February 6 April	17 June 2019 at 6pm (prior to Full Council Meeting) 30 July 2019 at 7.30 pm Sundridge Village Hall Wednesday 13 November 2019 (Ide Hill Village Hall at 7.00 pm)
<b>Planning Committee Meetings</b> Members have agreed that, in some instances, Planning Committee meetings may take place by email. Please visit the website or contact the Clerk if you would like further information.  Meetings are at 6.30 pm at Sundridge Village Hall unless otherwise stated.	
July 29 August 12 September 2, 16 (at Ide Hill), 30 October 21 Wednesday 13 November 2019 (Ide Hill Village Hall at 7.00 pm)	January 20 February 3, 17 (at Ide Hill) March 2, 16, 30 April 20 (at Ide Hill) May 18

**Committee Meetings are subject to change and cancellation.**

**Please confirm with the Clerk or check the website.**

**[www.sundridgewithidehill-pc.gov.uk](http://www.sundridgewithidehill-pc.gov.uk)**

