

## Minutes of the Finance Committee Meeting 13 November 2019, 7.00pm, Village Hall, Ide Hill

**Present:** Councillors Allgood (Chair), Evans, Kempster and Powell  
**In attendance:** Mrs A Barlow – Clerk and 0 member of the public

1. To receive apologies and reasons for absence.  
*Apologies received and accepted from Cllrs Baker and Banbrook*
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.  
*None.*
3. To approve as a correct record the **Minutes** (enclosed) of the Amenities Committee meeting held on 30 July 2019  
***The minutes were approved and signed as a true and accurate record.***
4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960  
***Members resolved that Agenda Item 10. and 11. should be discussed in confidence.***
5. **To take Matters arising** from the Minutes where these are not covered under the subject headings below  
*The Clerk advised that she will contact HMRC regarding the rates at Ide Hill Toilets.*
6. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.  
*None.*
7. To review budget for 2019/20  
***Members agreed the Clerk and the Chair of Finance Committee should meet to rework the budget to give more information on the expenditure regarding the Parish's assets prior to setting the precept. (Action: Clerk and Cllr Allgood)***
8. To review earmarked reserves  
***Members agreed to recommend to the Full Council that the reserves for the Ide Hill public conveniences moved to the budget.***
8. To discuss cleaning of parish assets  
***Members resolved that the Clerk should reduce the hours of the cleaning at Ide Hill public conveniences from 1 December 2019 to 31 March 2020. Members agreed to look at other options to reduce the cost of running the toilets such as amalgamating the cleaning contracts and a pay system to use the toilets. (Action: Clerk).***
9. To discuss internet banking  
***Members agreed to move the bank accounts to HSBC for internet banking.***
10. To discuss and agree, if appropriate, the Clerk's pay and pay issues  
***Members resolved to agree the proposals provided by the payroll provider. Cllrs Allgood, Kempster and Evans agreed to meet after the meeting to discuss a proposal to recommend to the Full Council meeting on Monday 18 November 2019.***
11. Urgent issues at the discretion of the chairman for noting or inclusion on future agenda.  
***Members discussed a FOI request received by the Clerk.***
12. Date of next meeting  
*To be confirmed.*