

Sundridge with Ide Hill Parish Council
Minutes of Full Council Meeting
Monday 16 September 2019, 7.00 pm Ide Hill Village Hall

Present: Councillors Allgood, Baker, Banbrook, Darby, Evans (Chair) (in part), Jones, Kempster (Vice Chair) and Nash

Attendance: Amanda Barlow (Clerk)

1. To receive apologies and reasons for absence
Apologies were received and accepted by Cllr Powell and Furse
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
Cllr Evans declared a pecuniary interest in Agenda Item 7.1 and 7.6. Cllr Kempster declared a personal interest in Agenda item 7.8.
3. To approve as a correct record the **Minutes** (enclosed) of the Parish Council meeting held on 15 July 2019
The minutes were signed as a true and accurate record.
4. **To take Matters arising** from the Minutes where these are not covered under the subject headings below
There were no matters arising that are not covered by the Agenda.
5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.
Keith McGinn (KM), Chair of Ide Hill Football Club advised Members that both adult teams have returned to the village and are doing extremely well. KM advised that the Club is talking to the Church about using the Glebe for additional parking. The Football Club objected to the bonfire event proposed by The Scouts due to potential damage to the pitches caused by the footfall and the fire. The owner of Wheelwright Cottage complained about the parking outside their property and stated that there are tractors/lorries mounting the bank. The Chair advised that this will be included in the discussions with Kent Highways. Richard Clark asked for more information about Stubbs Wood to be put on the website and he asked about the voluntary groups working in Stubbs Wood. He complained about the trees overshadowing their properties. Members agreed to look further into the issues raised by Mr Clark and get quotes to cut the trees in front of house.
6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
Members resolved to discuss Agenda Item 7.13 in confidence.
7. **Items for decision and allocation of resources if necessary.**
 - 7.8 To discuss and agree, if appropriate, a request for a torch-lit procession, bonfire and firework display on Ide Hill Recreation Ground
Members resolved that the Scouts could not use Ide Hill Recreation Ground but offered the use of Goathurst Common and Stubbs Wood car park.
 - 7.1 To discuss and agree, if appropriate, next actions with regard Sundridge & Brasted Social Club
*Cllr Jones advised that Brasted Parish Council were not inclined to offer the Club an extended lease for five years. Brasted Parish Council recommended that the two Parish Councils met to discuss the way forward when the lease expires in March 2020. **Members resolved not to extend the lease and to agree with Brasted Parish Council a formal response to Sundridge & Brasted Social Club. Members resolved that Cllr Jones, Cllr Banbrook and Cllr Darby should meet with Brasted Parish Council to discuss next steps with regard to the new lease. Members resolved that the Parish Council should refuse to allow any parking by the Social Club at the Village Hall. (Action: Cllr Jones, Banbrook, Darby and the Clerk).***
 - 7.2 To discuss and agree, if appropriate, next actions with regard to Sundridge Recreation Ground
Members resolved that the Clerk and Cllr Nash would negotiate a lower cost for the cleaning. (Action: Clerk and Cllr Nash).
 - 7.3 To discuss and agree, if appropriate, next actions with regard to Bowers' Meadow
Members agreed that Cllr Nash would meet with Landscape Services to discuss the schedule of grass cutting and hedge issues. (Action: Clerk and Cllr Nash)

7.4 To discuss and agree, if appropriate, next actions with regard to Speedwatch

Members agreed to look into speed prevention signs and investigate a speedwatch hand held device.

7.5 To discuss and agree, if appropriate, next actions with regard to fly posting

Cllr Jones advised that he has complained to Sevenoaks District Council about the fly posting.

Members resolved to adopt a publications policy. (Action: Cllr Nash and Clerk)

7.6 To discuss and agree, if appropriate, next actions with regard to Stubbs Wood

Cllr Evans left the meeting.

Members resolved to employ Julian Miller of Miller Land Management to undertake the tendering process at a cost of £260.00. (Action: Cllr Baker and Clerk).

Members resolved to carry out another tree survey at cost of £805.00.

Members resolved to apply for CIL funding to help towards the cost of a new notice board to a total cost of £2,500.

Members noted that on page 20 and 21 of the Management Plan the Ash has been dealt with by Miller Land Management and the tree survey will flag up any further issues.

Cllr Evans returned to the meeting.

7.7 To discuss and agree, if appropriate, next actions with regard to Ide Hill public conveniences

Members agreed that a tender process should go out to several companies for the cleaning of the toilets and Sundridge Recreation Ground.

7.9 To discuss and agree, if appropriate, making an application for CIL funding

Members agreed to make a CIL funding application for various projects and agreed that Cllr Nash should submit the applications. (Action: Cllr Nash)

7.10 To adopt the Standing Orders

Members resolved to adopt the Standing Orders as presented.

7.11 To adopt minutes of the Planning Committee meeting on 29 July, 12 August and 9 September 2019

Members resolved to adopt the Planning Committee meeting minutes of 29 July, 12 August and 9 September 2019.

7.12 To approve/note items payable and paid

Members resolved to approve the items payable and paid as at Appendix A.

7.13 To discuss and agree, if appropriate, the next actions with regard to the Clerk's pension

The Clerk left meeting.

Members resolved to enrol the Parish Council in the Nest pension scheme and agree the proposals presented.

8.0 Items for report

8.1 Amenities

8.1.1 To note the Clerk's Amenities Report

The Clerk advised that the Amenities Committee had not met and there was no further update.

8.2 Stubbs Wood

8.2.1 To receive update

Members received an update at Agenda Item 7.6.

8.3 Finance

8.3.1 To note Budget for 2019/20

Noted.

8.3.2 To note the minutes of the Finance Committee Meeting on 30 July 2019

Noted.

8.3.3 To note insurance renewal

Noted.

9.0 Items for noting

9.1 Correspondence

9.1.1 To note general correspondence.

Noted.

9.2 Meeting Dates

9.2.1 To note the dates of meetings for 2019/20

Noted.

10. Urgent Business that occurs and requires attention before the next meeting may be reported at the Chairman's discretion.

11. Date of next meeting Monday 21 October 2019 at Sundridge Village Hall

Appendix A

Sundridge with Ide Hill Parish Council Items Payable and Paid					
Cheque Payments up to 12th August, 2019					
Cheque No	Payee	Details	Total Payable £	VAT £	Basic Amount £
964	Calor gas	monthly Charge Sun Rec	12.58	0.60	11.98
965	N.B.C	Sun Vill Hall	330.00	-	330.00
966	N.B.C	Ide Hill Toilet	70.00	0.00	70.00
967	SDC	August rates	54.00	-	54.00
969	Mrs F Hensher	RFO Overtime	178.95	-	178.95
970	Mrs A Barlow	Clerk Salary	1,067.33	-	1,067.33
971	Mrs F Hensher	RFO Expenses	20.10	-	20.10
972	Mrs A Barlow	Clerks Expenses	270.25	-	270.25
973	Commercial Services	Grass Cutting	3,219.09	536.51	2,686.56
974	SLCC	Cilca Extension	50.00	-	50.00
975	EDF	Sun Rec	143.60	-	143.60
976	Fundridge	Grant	1,000.00	-	1,000.00
		Total	6,415.90	537.11	5,882.77

Appendix B

Correspondence

1. SDC - [Cabinet – 11 July 2019 – Draft Minutes](#)
2. The Rural Bulletin - 16 July 2019
3. SDC - [11 July 2019 – Governance Committee - Minutes](#)
4. Sevenoaks District Council: Conservation is key for SevenoaksDistrict
5. Kent and Medway Energy and Low Emissions Strategy Consultation -deadline 23 September
6. Charity Commission News - July 2019
7. NALC Annual Conference 2019
8. KALC - Changes to the NHS healthcare system
9. Gatwick Airport - Gatwick Airport publishes its Final Master Plan
10. SDC - [06 \(2019/2020\) - Approval of privately owned property for consideration under the Kent Syrian Vulnerable Persons Relocation Scheme](#)
11. Sevenoaks District Council: Driving down the 'ruff' treatment of assistance dogs
12. Sevenoaks District Council: Launch of new noise app
13. NALC Chief executive's bulletin
14. KALC - Community Resilience/Emergency Plan Questionnaire
15. SDC - Mental Health Crisis Drop-In Service
16. The Rural Bulletin - 23 July 2019
17. SDC - 07 (2019/20) Funding the management of the Sevenoaks District Housing Register (SDHR) service
18. SDC - Scrutiny Committee – 16 July 2019 – Minutes
19. Kent Police - July update 1
20. KALC - Chief executive's bulletin
21. SDC - Audit Committee – 18 July 2019 – Minutes
22. SDC - [08 \(2019/20\) The Supply of Compostable Paper Garden Waste Collection Sacks for the fortnightly Household Garden Waste Collection Service](#)
23. The Rural Bulletin - 30 July 2019
24. SDC - Council - 23 July 2019 – Minutes
25. Sevenoaks District Council: Basketball camp huge hit with DuntonGreen youths
26. Keep Britain Tidy - Join Our Campaign For A #CupCharge 🍵
27. Sevenoaks District Council: Family fun days big hit with residents
28. KALC - Chief executive's bulletin
29. SDC - [Development Control Committee – 25 July 2019 – Minutes](#)
30. KALC - NATIONAL CSSC Green Message - NFIB Fraud Alert - 2 Aug 2019
31. KALC - NATIONAL CSSC Green Message - UK Protect Bulletin – 2 Aug 2019
32. The Rural Bulletin - 6 August 2019
33. SDC - Delegated Decisions List by Parish from 08.07.19 to 04.08.19
34. Sevenoaks District Council: Swanley landlord fined £15,000
35. SDC - [09 \(2019/20\) Local Lettings Plan for The Mallards, Cherry Avenue-St Mary's Lane, Swanley 10 \(2019/20\) Commercial Vehicle Tyre Tender](#)
36. RSN Rural Funding Digest - August 2019 Edition
37. KALC - he Public Sector Bodies Web Accessibility Regulations 2018
38. SDC - Silver Sunday Week - 1st to 6th October 2019
39. KALC - Chief executive's bulletin
40. KALC - Summer Newsletter 2019 - Annual Policing Survey edition
41. The Rural Bulletin - 13 August 2019
42. Sevenoaks District Council: West Kingsdown man prosecuted for fly-tipping
43. Sevenoaks District Council: Bringing Back Bitchet
44. Sevenoaks District Community Safety Partnership Newsletter -August 2019
45. KALC - Chief executive's bulletin
46. KALC NEWS - AUGUST 2019
47. KALC TRANSPORT CONFERENCE

48. The Rural Bulletin - 20 August 2019
49. KALC - Doorstep Crime Alert - Tree Cutting Work
50. SDC - [Development Control Committee – 15 August 2019 – Minutes](#)
51. KALC - TfSE - invitation to drop-in information events
52. KALC - Chief executive's bulletin
53. The Rural Bulletin - 28 August 2019
54. KALC - Local Government Brexit Bulletin 22 August
55. KALC - Policy Consultation E-Briefing 09/19 - Independent Review Into Local Government Audit
56. Sevenoaks District Council: Edenbridge anti-social behaviour property served partial closure notice
57. KALC - Chief executive's bulletin
58. Sevenoaks District Council: Full steam ahead for Darent Valley Community Rail Partnership
59. The Rural Bulletin - 03 September 2019
60. SDC - Delegated Decisions list by Parish from 05.08.19 to 01.09.19
61. Keep Britain Tidy - #SwapForGood September | Say NO to Single-Use
62. RSN Rural Funding Digest - September 2019 Edition
63. NALC Policy Consultation E-Briefing 10-19 – 5G Mobile Coverage In Rural Areas
64. SDC - [11 \(2019/20\) Housing Delivery Action Plan](#)

[12 \(2019/20\) Property Investment Strategy – Acquisition of Property](#)

65. KALC - Chief executive's bulletin
66. KALC - Local Government Brexit Bulletin 5 September
67. The Rural Bulletin - 10 September 2019
68. Sevenoaks District Council: Sevenoaks District Council to highlight Silver Sunday events for older people
69. Kent Police - Rural Task Force report
70. KALC - Brexit Preparedness Update
71. SDC - [Cabinet – 12 September 2019 – Supplementary Agenda \(minute references\)](#)

Please note that paper copies will be available at the meeting

[Finance & Investment Advisory Committee – 3 September 2019 – Minutes](#)

72. Local Government Brexit Bulletin 12 September
73. KALC - Chief executive's bulletin

2019-20 Parish Council Meeting Dates

Parish Council Meetings – Mondays at 7pm (alternating between Sundridge and Ide Hill)	
20 May	Sundridge Village Hall
17 June	Ide Hill Village Hall
15 July	Sundridge Village Hall
16 September	Ide Hill Village Hall
21 October	Sundridge Village Hall
18 November	Ide Hill Village Hall
2020	
20 January	Sundridge Village Hall
17 February	Ide Hill Village Hall
16 March	Sundridge Village Hall
20 April	Ide Hill Village
18 May	Sundridge Village Hall
2020 Annual Parish Meeting – Wednesday 13 May 2020 - Ide Hill Village Hall	
<p style="text-align: center;">Amenities Committee Meetings Mondays at 7pm Sundridge Village Hall</p> <p>July 2019 at 7.00 pm (to be confirmed)</p> <p>14 October</p> <p>2020</p> <p>10 February</p> <p>6 April</p>	<p style="text-align: center;">Finance Committee Meetings</p> <p style="text-align: center;">17 June 2019 at 6pm (prior to Full Council Meeting)</p> <p style="text-align: center;">30 July 2019 at 7.30 pm Sundridge Village Hall</p>
<p>Planning Committee Meetings</p> <p>Members have agreed that, in some instances, Planning Committee meetings may take place by email. Please visit the website or contact the Clerk if you would like further information.</p> <p>Meetings are at 6.30 pm at Sundridge Village Hall unless otherwise stated.</p>	
<p>July 29</p> <p>August 12</p> <p>September 2, 16 (at Ide Hill), 30</p> <p>October 21</p> <p>November 4, 18 (at Ide Hill),</p> <p>December 9</p>	<p>January 6, 20</p> <p>February 2, 17 (at Ide Hill)</p> <p>March 2, 16, 30</p> <p>April 20 (at Ide Hill)</p> <p>May 18</p>

**Committee Meetings are subject to change and cancellation.
Please confirm with the Clerk or check the website.**

www.sundridgewithidehill-pc.gov.uk