

Sundridge with Ide Hill Parish Council
Minutes of Full Council Meeting
Monday 20 May, 7.00 pm Sundridge Village Hall

Present: Councillors Allgood, Darby, Evans (Chair), Kempster (from Agenda Item 2.2) and Powell (from Agenda Item 2.2)

Attendance: Amanda Barlow (Clerk) and 1 member of the public

The Clerk advised that the election of Chair must take place prior to the co-option.

2. Annual General Meeting

2.1 To elect a Chair.

Members resolved to elect Cllr Evans as Chairman of the Parish Council. Members resolved that those Members who were unable to attend the meeting should be allowed to complete their Declaration of Office at the next Full Council meeting.

1. To co-opt a member(s) to the Council for the two vacancies not filled at the election

Members resolved to elect Ann Powell (Sundridge ward) and David Kempster (Ide Hill ward) to the Parish Council.

2. Annual General Meeting

2.2 To elect a Vice-Chair.

Members resolved to elect Cllr Kempster as Vice Chairman of the Parish Council.

2.3 To elect Committee Members.

Members resolved to agree to elect the Members at the next Parish Council meeting.

2.4 To elect Committees Chairs

Members resolved to agree to elect the Members at the next Parish Council meeting.

2.5 Appointment of Members to the Areas of Responsibility

Members resolved to agree to elect the Members at the next Parish Council meeting.

2.6 Appointment of Representatives of the Parish Council on Outside Bodies

Members resolved to agree to elect the Members at the next Parish Council meeting.

Signed Declarations of Acceptance of Office from the Chair and Vice Chair will be given to the Clerk.

Cllr Evans requested that Members did not continually email the Clerk with persistent emails.

3. To receive apologies and reasons for absence.

Apologies were received and accepted by Cllr Banbrook, Cllr Jones, Cllr Baker, Cllr Nash, Cllr Miller and Cllr Furse.

4. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

Cllr Darby declared a personal interest in Agenda Item 8.2.

5. To approve as a correct record the **Minutes** of the Parish Council meeting held on 15 April 2019

The minutes were signed as a true and accurate record.

6. **To take Matters arising** from the Minutes where these are not covered under the subject headings below
The Clerk advised that she has now signed the Deed of Easement for Ide Hill Green.

7. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.
Simon, the manager of Sundridge and Ide Hill Football Club thanked the Parish Council for their support and invited Members and the public to attend their open day on 23 June. Simon asked if the Parish Council could look at the floodlights for the football pitches.

8. **Items for decision and allocation of resources if necessary.**

8.1 To discuss and agree, if appropriate, the next actions with regard to Sundridge Recreation Ground

Members resolved that Sundridge & Brasted Primary School should use the Sundridge Recreation Ground free of charge on 12 July 2019.

Members resolved that the Clerk should ask Cllr Nash if he would negotiate with Radnor House a suitable arrangement to use the Sundridge Recreation Ground. (Action: Clerk and Cllr Nash)

8.2 To discuss and agree, if appropriate, the next actions with regard to Sundridge and Brasted Social Club

Members resolved that the lease with Sundridge and Brasted Social Club should be signed by the Chair and the Clerk. (Action: Chair and Clerk).

8.3 To discuss and agree, if appropriate, the next actions with regard to the Ide Hill Public Conveniences
The Clerk advised that she has appointed a new cleaning company on a temporary contract to the end of June 2019.

Members resolved that the Clerk should appoint a plumber to deal with the issues in the men's toilets.

8.4 To discuss and agree if appropriate, the next actions with regard to the Annual Parish Meeting
Members agreed the Clerk should invite the Chairs of the neighbouring Parish Councils. Members asked the Clerk to produce leaflets. Cllr Powell kindly offered to arrange refreshments.

8.5 To agree, if appropriate, conducting the business of the Planning Committee by email

Members resolved that the Planning Committee should conduct their business by email. (Action: Clerk).

8.6 To agree, if appropriate, awarding a grant to the Church for grass cutting

Members resolved that a grant of £1,965 should be awarded to the Parochial Church Council towards the maintenance of Sundridge Churchyard. (Action: RFO)

8.7 To agree the bank signatories

Members resolved that David Kempster and Martin Darby be bank signatories.

8.8 To agree if appropriate the subscription to the KCPFA

Members resolved to approve a subscription to the KCPFA. (Action: RFO).

8.9 To approve/note items payable and paid

Members resolved to approve items payable and paid at Appendix A.

9.0 Items for report

9.1 Amenities

9.1.1 To note the items on the Amenities Report

Noted. It was agreed that Cllr Kempster should carry out the asset check in Ide Hill.

9.2 Finance

9.2.1 To note Budget

Noted.

9.2.2 To note Community Infrastructure Levy payment

Noted.

10. Items for noting

10.1 Correspondence

10.1.1 To note correspondence

Noted at Appendix B.

10.1.2 To note correspondence from Sevenoaks District Council on submission of Local Plan

Noted.

11.1 Urgent Business that occurs and requires attention before the next meeting may be reported at the Chairman's discretion.

Cllr Evans reported that he has advised Cllr Piper that there have been some issues at the Lido site.

Cllr Evans advised that the CLT would like to address the Parish Council.

12. Date of next meeting

Monday June 17 2019 at Ide Hill Village Hall

Annual Parish Meeting is on Monday 5 June 2019 at Sundridge Village Hall at 7pm

Appendix A

Cheque No	Payee	Details	Total Payable £	VAT £	Basic Amount £
893	Mr S Goacher	Payroll Annual invoice	228.30	-	228.30
894	castle water	Sun Pavillion	29.30	-	29.30
895	castle water	Pubic convenience	30.10	0.00	30.10
896	Eon	Street Lighting	995.47	-	995.47
897	SDC	Rates public toilets (paid in May)		-	
898	Mrs A Barlow	Clerks Salary	1,029.88	-	1,029.88
899	Mrs F Hensher	RFO Salary	174.79	-	174.79
900	Clerks Expenses	Mrs A Barlow	127.91	-	127.91
901	RFO Expenses	Mrs F Hensher	55.35	-	55.35
902	Streetlights	Repairs	117.30	19.55	97.75
903	KCS	Photocopier	203.51	33.92	169.59
904	KALC	Subscription	749.90	124.98	624.92
905	Initial	Washroom contract	591.56	-	591.56
906	Rentokil	Washroomn deep clean	1,379.81	229.97	1,149.84
907	Mr J Evans	Golden prizes Spring clean	60.00	-	60.00
908	Rural Kent	Subscription	75.00	-	75.00
		Total Invoices	5,848.18	408.42	5,439.76

Appendix B

Correspondence 19 04 12 to 19 05 17

1. Some Kent Tree and Pond Warden activities
2. The Rural Bulletin - 16 April 2019
3. NALC Chief executive's bulletin - 12 April 2019
4. SDC - 22 - Local Lettings Plan for Oakley Park, St Johns Way, Edenbridge
5. Town & Parish Councils - 22 - Local Lettings Plan for Oakley Park, St Johns Way, Edenbridge
6. KALC Chief executive's bulletin
7. SDC - 23 (2018/19) - On Street Waivers, Suspensions and Charges for using in Parking Bays
8. KALC ALERT - Doorstep criminals roofing scam across Kent
9. KALC - NATIONAL CSSC Green Message - NCTPHQ Bulletin 17 April 2019
10. The Rural Bulletin - 24 April 2019
11. KALC - NATIONAL CSSC Green Message - UK Protect Bulletin – Advice to Crowded Places - 18 April 2019
12. KALC - NATIONAL CSSC Green Message - NCTPHQ UK Protect Incident Advisory Message – Sri Lanka – 21st April 2019
13. Keep Britain Tidy - Thank You #LitterHeroes   
14. KALC EVENTS
15. KALC NEWS - APRIL 2019
16. KALC - Chief executive's bulletin
17. KALC - NATIONAL CSSC Green Message - UK Protect Message – Launch of ACT Strategic 26 April 2019
18. KALC - Community-Led Housing and Self-Build Conference 2019
19. SDC - 24 (2018/19) - Land Transfers to Swanley Town Council 25 (2018/19) - Transfer of £2.75m to Quercus Housing from S106 affordable housing developer contributions
20. RSN Rural Funding Digest - May 2019
21. KALC - CAME AND CO. SPRING 2019 MAGAZINE
22. Invitation to Discover Gatwick 2018/19
23. KALC - Chief executive's bulletin
24. The Rural Bulletin - 08 May 2019
25. Stormsaver- Rainwater harvesting for Sundridge With Ide Hill Parish Council
26. KCC Highways and Transportation message to Parish and Town Councils about Working better Together
27. KALC'S DYNAMIC COUNCILLOR EVENTS
28. SDC - Extra Events on Family Fun Days
29. Kent Police -Community safety unit
30. KCC - Kent Mineral Sites Plan and Early Partial Review of the KMWLP:Submission Notification
31. SDC -
Development Control Committee – 25 April 2019 – Minutes
32. The Rural Bulletin - 14 May 2019 The Rural Bulletin - 14 May 2019
33. FW: KCC Household Waste Recycling Centres' - charging policy for non-household waste materials starts on Monday 3 June
34. KALC - Notes on Neighbourhood Planning
35. KALC - Planning Reform - Outcome of Government Consultation