

Sundridge with Ide Hill Parish Council
Minutes of Full Council Meeting
Monday 15 April 2019, 7.00 pm Ide Hill Village Hall

Present: Councillors Baker, Banbrook, Denbigh, Furse, Evans (Chair), Hughes, Lovegrove and Powell

Attendance: Amanda Barlow (Clerk) and 2 members of the public

1. To receive apologies and reasons for absence.
Apologies were received and accepted from Cllr Jones.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
None.
3. To approve as a correct record the **Minutes** (enclosed) of the Parish Council meeting held on 18 March 2018
The minutes were signed as a true and accurate record.
4. **To take Matters arising** from the Minutes where these are not covered under the subject headings below
There were no matters arising that are not covered by items on the Agenda.
5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.
None.
6. **Items for decision and allocation of resources if necessary.**
 - 6.1 To discuss and agree, if appropriate, the next actions with regard to Sundridge & Brasted Social Club
Members agreed that the matter should be referred
 - 6.2 To discuss and agree, if appropriate, the next actions with regard to Ide Hill public conveniences
*Cllr Denbigh arrived at the meeting. **Members agreed that the Clerk should ask NBC if they would clean the public conveniences until the end of May when the Council can appoint a permanent contractor. (Action: Clerk).***
To allow the RFO to leave the meeting early the Members agreed to take items 6.7, 6.8, 6.9, 6.10 and 8.3 at the start of the meeting.
 - 6.7 To agree, if appropriate, the earmarked reserves
Members resolved to agreed to the earmarked reserves as presented.
 - 6.8 To agree, if appropriate, membership of NALC and KALC
Members resolved that the Parish Council should continue with membership of NALC and KALC.
 - 6.9 To discuss and agree, if appropriate, membership of Rural Kent
Members resolved to become a member of Rural Kent at a cost of £75.
 - 6.10 To approve/note items payable and paid
Members resolved to approve items payable and paid as at Appendix A.
- 8.3 **Finance**
 - 8.3.1 To note Budget for 2018/19
Noted.
 - 8.3.2 To note proposed Budget for 2019/20
Noted.
 - 8.3.3 To receive verbal update from Finance Committee Meeting (immediately preceding Full Council Meeting)
Noted.
- 6.3 To discuss and agree, if appropriate, the next actions with regard to access to Ide Hill Cottage
Members resolved to accept to grant easement to Ide Hill Cottage.
- 6.4 To discuss and agree, if appropriate, the next actions with regard to the Annual Parish Meeting
Members resolved to spend up to £200 to provide refreshments for the meeting and the Clerk should
- 6.5 To adopt, if appropriate, the Co-option Policy
Members resolved to adopt the Co-option Policy.
- 6.6 To agree the dates of meetings for 2019/20
Members resolved to agree to the dates for the meetings in 2019/20.
- 6.11 To approve the Planning Committee Minutes of 1 April 2019
Members resolved to adopt the Planning Committee Minutes of 1 April 2019.

8.0 Items for report

8.1 Amenities

8.1.1 To note the Clerk's Amenities Report

Noted. The Clerk advised that Chipstead Football Club will not be using the recreation ground for next season.

8.1.2 To receive minutes of the Amenities Committee Meeting on 18 March 2019

Noted.

8.1.3 To note email regarding dog bins

Noted.

8.2 Stubbs Wood

8.2.1 To receive notes of the Stubbs Wood Strategic Management Advisory Group held on 21 March 2019

*Noted. **Members resolved to instruct Julian Miller to undertake the application form process providing his fee is under £3,000. (Action: Clerk/RFO).** Cllr Baker advised that contractors will need to be appointed to open up the sight lines. The Management Advisory Group need to investigate the possibility further and there is funding of £15,000 and the Group will then look at other areas of funding. Members agreed that signage should be put up at Stubbs Wood to prohibit fly tipping.*

*Cllr Evans advised that the Great British Spring clean was very successful. There were issues with dog waste on Bowser's Meadow and on the Recreation Ground. **Members agreed that the Environment Agency should be congratulated on their speedy action to remove a tree from the river and asked the Clerk to send an email. (Action: Clerk).***

8.4 Outside Bodies

8.4.1 To receive update on the Community Land Trust project

Cllr Evans advised that the CLT would like to meet with the Parish Council and it was agreed that the meeting should take place when the new Council has formed.

8.4 Elections

8.4.1 To note election information

Noted.

8.5 New Council

8.5.1 To note preparations for new Council

It was agreed that the Clerk would prepare a document for the new Council. (Action: Clerk)

9.0 Items for noting

9.1 Correspondence

9.1.1 To note general correspondence.

Noted at Appendix B.

10. Urgent Business that occurs and requires attention before the next meeting may be reported at the Chairman's discretion.

Members discussed the issue over the fencing Radnor House and the Clerk advised that the old fence had been removed.

11. Date of next meeting Monday 20 May 2019 at Sundridge Village Hall

Sundridge with Ide Hill Parish Council

Appendix A

Sundridge with Ide Hill Parish Council Items Payable and Paid						
Cheque Payments up to 18th March, 2019						
Cheque No	Payee	Details	Total Payable £	VAT £	Basic Amount £	Contract / Cllr Authorised
869	Signs of Style	invoice 0270 - ide hill vill green	303.00	-	303.00	
870	castle water	Sun Pavillion	34.03	-	34.03	
871	castle water	Pubic convenience	19.91	0.00	19.91	
872	PFK Littlejohn	External Auditor	480.00	-	480.00	
873	PPLPRS	Music licence for Sun vill hall	121.20	20.20	101.00	
874	Mrs A Barlow	Clerks Salary	803.41	-	803.41	
875	Mrs F Hensher	RFO Salary	192.67	-	192.67	
876	Clerks Expenses	Mrs A Barlow	134.87	-	134.87	
877	RFO Expenses	Mrs F Hensher	53.41	-	53.41	
878	John Banbrook	Christmas lights	42.79	7.13	35.66	
879	Ide Hill Vill Hall Management Committee	invoice PC029, -Hall hire Ide Hill Vill Hall	10.00	-	10.00	
880	KCS	Rent photocopier	69.72	11.62	58.10	
881	Inland revenue	Tax & NI	1,047.28	-	1,047.28	
882	Scottish power	Sun Vill Hall	483.69	-	483.69	
883	Calor Gas	Sun Pavillion	1,127.68	53.70	1,073.98	
884	SDC	Dog Bins	586.56	97.76	488.80	
886	SLCC	Extension of Cilca deadline for clerk	50.00	-	50.00	
886	KCC	Streetlights	26.50	-	26.50	
			5,586.72	190.41	5,396.31	Agreed at meeting
Agreed by post due to end of finacila year						
887	CastleWater	Sundridge Recreation	21.74	-	21.74	
888	Scottish power	Final electricity bill Sun Vill Hall	118.62	-	118.62	
889	Mr Stephan Buys	Paddlocks for Sundridge Recreation	56.97	-	56.97	
890	EDF Energy	Pubic convenience	57.63	-	57.63	
891	EDF Energy	Sun Vill Hall	149.48	-	149.48	
892	Ide Hill Vill Hall Management Committee	Final invocie Public toilets	3,224.78	-	3,224.78	
		Total March Invoices	9,215.94	190.41	9,025.53	

Appendix B

March 18 to April 14 2019 Correspondence

1. KALC- Chief executive's bulletin NALC
2. KALC - 2018-19 PKF Littlejohn External Auditor Update for Smaller Authorities
3. SDC -
Economic and Community Development Advisory Committee – 5 March 2019 – Minutes
Sevenoaks Joint Transportation Board – 6 March 2019 – Minutes
4. Highways England - Highways England Notification - Operation Brock M26: Upcoming roadworks
5. SDC - Draft Calendar of Meetings 2019/20
6. KALC - NATIONAL CSSC Green Message - Brexit Protests 22 - 25 March 2019
7. Vision ICT Spring 2019 Newsletter
8. SDC -
Licensing Hearing - 15 March 2019 - Minutes
9. KALC- Kent PCC Spring 2019 Newsletter
10. KALC - Operation Brock
11. SDC - Licensing Committee – 18 March 2019 – Minutes
12. SDC -
Scrutiny Committee – 2 April 2019 – Agenda
Development Control Committee – 3 April 2019 – Agenda
13. The Rural Bulletin - 26 March 2019
14. KALC - Open Spaces Article - Came & Co
15. Invitation to Discover Gatwick 2018/19
16. NALC Newsletter
17. SDC - FW: Travellers
18. KALC - Chief executive's bulletin
19. Chevening House - National Gardens Scheme - Charity Event Sunday 2nd June 2019
20. The Rural Bulletin - 02 April 2019
21. Sevenoaks District Council: The race is on! Run, walk or push against dementia 2019 is fast approaching
22. SDC -(Extraordinary) Council – 26 March 2019 – Minutes
23. SDC -
19 (2018/19) – Swanley Wednesday Market Operation
24. RSN Rural Funding Digest - April 2019 Edition
25. SDC - Development Control Committee – 3 April 2019 – Late Observations
26. Kent Police - Rural Matters magazine and Rural Liaison Team report
27. KALC - NALC Newsletter
28. SDC Finance Advisory Committee – 27 March 2019 – Minutes
29. SDC - 20 (2018/19) – Authority Monitoring Report 2017/18
30. Sevenoaks District Council: Calling all young basketball hopefuls
31. SDC - Cabinet – 4 April 2019 – Draft Minutes
32. Gearaldine Higgins – Crime report
33. Chief executive's bulletin
34. The Rural Bulletin - 09 April 2019
35. SDC -
Legal and Democratic Services Advisory Committee – 19 March 2019 - Minutes
36. Sevenoaks District Council: Sevenoaks Town Car Park is now open
37. SDC -
21 – Hospital Discharge Packs
38. NALC Newsletter
39. Only 3 weeks to go! Apply for Calor's Rural Community Fund
40. SDC - Audit Committee – 28 March 2019 – Minutes
41. Kent Police - your guide asb.pdf (809 KB) – sent to all Cllrs.
42. FW: Sevenoaks District Community Safety Partnership Newsletter -April 2019
43. SDC - FW: Sevenoaks - change to Licensing Act Policy consultation (6 weeks)