Minutes of Full Council Meeting

Monday 18 March 2019, 7.00 pm Sundridge Village Hall

**Present:** Councillors Baker, Banbrook, Evans (Chair), Hughes, Lovegrove, Jones and Powell

**Attendance**: Amanda Barlow (Clerk) and 1 member of the public

1. To receive apologies and reasons for absence.

*Apologies were received and accepted from Cllr Denbigh.*

1. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members’ register of interests.

*None.*

1. To approve as a correct record the **Minutes** (enclosed) of the Parish Council meeting held on 18 February 2018

***The minutes were signed as a true and accurate record.***

1. **To take Matters arising** from the Minutes where these are not covered under the subject headings below

*There were no matters arising that are not covered by items on the Agenda.*

1. **A Public Open Session**. Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

*None.*

1. **Items for decision and allocation of resources if necessary. Items for decision and allocation of resources if necessary.**

6.1 To discuss and agree, if appropriate, the next actions with regard to Sundridge & Brasted Social Club

***Members resolved that, following confirmation from Sundridge & Brasted Social Club, the lease prepared by the Parish Council’s solicitors, CWJ should be signed by all parties. (Action: Clerk)***

6.2 To discuss and agree, if appropriate, the next actions with regard to Ide Hill public conveniences

*Members noted the progress on the items.*

6.3 To discuss and agree, if appropriate, the next actions with regard to The Great British Spring Clean

*Members noted that date.*  ***Members resolved that the Council should donate up to £100 towards the Great British Spring Clean. (Action: Clerk and Cllr Evans).***

6.4 To discuss and agree, if appropriate, the next actions with regard to the use of Stubbs Wood car park

***Members resolved that the two requests to use Stubbs Wood car park for bicycle races on 9 June and 13 October 2019 should be granted. Members asked the Clerk to confirm that both organisations would make a donation towards the upkeep of the car park. (Action: Clerk).***

6.5 To discuss and agree, if appropriate, the next actions with regard to the Annual Parish Meeting

***Members resolved that the Annual Parish Meeting should be moved to May after the first full council meeting of the new council. (Action: Clerk)***

6.6 To discuss and agree, if appropriate, the earmarked reserves for 2019/20

***Members agreed to discuss this item at the next Council. (Action: Clerk and RFO)***

6.7 To discuss and agree, if appropriate, the new pay scales from April 2019

***Members resolved to adopt the new NALC salary scales.***

6.8 To discuss and agree, if appropriate, pension arrangements for the Clerk

***Members agreed to discuss these at the next meeting.***

6.9 To approve/note items payable and paid

***Members resolved to approve items payable and paid as at Appendix A.***

**8.0 Items for report**

**8.1 Amenities**

8.1.1To note the Clerk’s Amenities Report

*Noted.*

8.1.2 To receive a verbal report following the Amenities Committee Meeting

*Noted.*

**8.2 Stubbs Wood**

8.2.1 To receive an update from the Stubbs Wood Management Committee

*Cllr Baker advised that there is a meeting next week and the management plan has now been approved. Cllr Baker advised that £1100 has been received.*

8.3 **Finance**

8.3.1 To note Budget for 2018/19

*Noted.*

**8.4 Outside Bodies**

8.4.1 To receive update on the Community Land Trust project

*Cllr Evans advised that there is a meeting in April.*

**8.4 Elections**

8.4.1 To note election protocol

*Noted.*

**9.0 Items for noting**

**9.1 Correspondence**

9.1.1 To note general correspondence.

*Noted at Appendix B.*

9.1.2 To note SDC Council Tax and Precepts for 2019/20

*Noted.*

**10. Urgent Business** that occurs and requires attention before the next meeting may be reported at the

Chairman’s discretion.

*None.*

**11. Date of next meeting** **Monday 15 April 2019 at Sundridge Village Hall**

**Appendix A**



**Appendix B**

Correspondence 19 02 19 to 19 03 17

1. SDC - Run, Walk or Push Against Dementia 2019
2. SDC - [Health Liaison Board – 6 February 2019 – Minutes](https://cds.sevenoaks.gov.uk/ieListDocuments.aspx?CId=295&MId=2282&Ver=4&J=2)
3. KALC - NATIONAL CSSC Green Message - NFIB Bulletin - 21 Feb 2019
4. KALC - 👤 NALC Chief Executive's bulletin
5. Sevenoaks District Council: Candidates for the District Councilelections will soon be nominated
6. SDC - FW: Emerson's Dementia Awareness Day
7. The Rural Bulletin - 26 February 2019
8. SDC –  [Development Control Committee – 7 February 2019 – Minutes](https://cds.sevenoaks.gov.uk/documents/g2257/Printed%20minutes%2007th-Feb-2019%2019.00%20Development%20Control%20Committee.pdf?T=1&J=3) [Policy & Performance Advisory Committee – 19 February 2019 - Minutes  
   Policy & Performance Advisory Committee – 19 February 2019 - Minutes](https://cds.sevenoaks.gov.uk/ieListDocuments.aspx?CId=322&MId=2298&Ver=4&J=2)
9. SDC -  [Policy & Performance Advisory Committee – 19 February 2019 - Minutes](https://cds.sevenoaks.gov.uk/ieListDocuments.aspx?CId=322&MId=2298&Ver=4&J=2)
10. SDC - FW: You & Me Dementia
11. Sevenoaks District Council: Budget continues to protect services andinvest in local communities
12. KALC NEWS - FEBRUARY 2019
13. KALC - Chief executive's bulletin
14. Sevenoaks District Council: Sevenoaks District Council supportsNational Apprentice Week
15. The Rural Bulletin - 05 March 2019
16. SDC -  [17 (2018/19) – Annual Vehicle Replacement Programme](https://cds.sevenoaks.gov.uk/ecSDDisplay.aspx?NAME=SD2607&ID=2607&RPID=15556444&J=8)
17. SDC -   
    Council - 26 February 2019 – Minutes
18. RSN Rural Funding Digest - March 2019 Edition
19. KALC - NATIONAL CSSC AMBER Message - NCTPHQ Bulletin - 5 Mar 2019
20. KALC - NALC Newsletter
21. KALC - NATIONAL CSSC Green Message - NCTPHQ Update Bulletin 6 March 2019
22. KALC - Kent Volunteers
23. KALC - EU funding & Rural Areas: ROAD Project Workshop in Kent, 21st March.
24. Sevenoaks District Council: Community grants continuing to supportlocal groups
25. KALC - Chief executive's bulletin
26. Kent Police - Your guide to.. Motorcycles, quad bikes and mini motos.pdf
27. KALC - Publication of councillors and candidates home addresses
28. SDC -  [Cabinet – 7 March 2019 – Minutes](https://cds.sevenoaks.gov.uk/documents/g2241/Printed%20minutes%2007th-Mar-2019%2019.00%20Cabinet.pdf?T=1&J=3)
29. KALC - Forthcoming elections - insurance article
30. The Rural Bulletin - 12 March 2019
31. Sevenoaks District Council: Just what the doctor ordered - SevenoaksDistrict Council supports Social Prescribing Day 2019
32. Rural Services Network call on Government for a Rural Strategy
33. SDC - Easter Family Fun Days
34. SDC - Published Portfolio Holder Decision
35. SDC -  [Housing & Health Advisory Committee – 27 February 2019 - Minutes](https://cds.sevenoaks.gov.uk/ieListDocuments.aspx?CId=323&MId=2286&Ver=4&J=2)
36. Kent Police - District PCSOs - Understanding the relationship with Parish Councils