

Sundridge with Ide Hill Parish Council
Minutes of Full Council Meeting
Monday 15 October 2018, 7.00 pm Sundridge Village Hall

Present: Councillors Baker (in part), Buys, Denbigh, Hughes, Jones, Lovegrove, Powell

Attendance: Amanda Barlow (Clerk) and member of the public

1. To receive apologies and reasons for absence.

Apologies were received and accepted from Cllr Banbrook, Cllr Evans and Cllr Furse.

Members noted that Cllr Meldan had been absent for 6 consecutive meetings. The Clerk advised that Neil Meldan is now disqualified from being a Member of Sundridge with Ide Hill Parish Council in accordance with the Local Government Act 1972 8.5 (1) and (2). (Action: Clerk)

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None.

3. To approve as a correct record the **Minutes** (enclosed) of the Parish Council meeting held on 17 September 2018.

The minutes were signed as a true and accurate record.

4. **To take Matters arising** from the Minutes where these are not covered under the subject headings below
The matters arising are all covered under items on the Agenda.

5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited to 10 minutes.

None.

6. **Items for decision and allocation of resources if necessary.**

- 6.1 To discuss and agree, if appropriate, the next actions with regard to Sundridge & Brasted Social Club
Cllr Baker arrived at the meeting.

Cllr Jones gave the background on the discussions with the solicitors on Sundridge & Brasted Social Club. Cllr Jones has been advised that a Section 25 order would be the most appropriate away.

Members resolved that Cllr Jones and Cllr Hughes should meet with representatives of Brasted Parish Council with proposals for the next action. Members resolved to initially spend up to £3,000 on the legal expenses. Members resolved that Cllr Jones and Cllr Hughes should then proceed, if Brasted Parish Council are in agreement with a Section 25 Order. (Action: Cllr Jones and Cllr Hughes).

- 6.2 To discuss and agree, if appropriate, replacing the Stubbs Wood car park barrier

Members asked the Clerk to get at least one other quote for the Stubbs Wood car park barrier and it was resolved that the Stubbs Wood Management Committee should make the decision on which company to instruct. Members resolved that the Finance Committee would agree from which budget the money should be taken. Members resolved to spend up to £5,000 on a new barrier. (Action: Clerk and RFO)

- 6.3 To discuss and agree, if appropriate, the next actions with regard to streetlighting

Members agreed to defer this item to the November meeting. (Action: Clerk)

- 6.4 To discuss and agree, if appropriate, the next actions with regard to speeding in Sundridge

Members resolved that the Clerk should instruct K M Traffic Surveys to carry out a speed survey in Sundridge at a cost of £300. It was agreed Cllr Jones and Cllr Hughes would agree a location with the company. (Action: Clerk).

- 6.5 To adopt minutes of the meetings of the Planning Committee held on 17 September and 8 October (not yet agreed) 2018

Members resolved to adopt the minutes of the Planning Committee held on 17 September and 8 October 2018.

- 6.6 To approve/note items payable and paid

Members resolved to approve items payable and paid as at Appendix A.

7.0 Items for report

7.1 Amenities

- 7.1.1 To note the Clerk's Amenities Report

Noted.

7.2 Stubbs Wood

- 7.2.1 To receive update from Stubbs Wood Management Committee

The Management Committee is meeting on 24 October 2018.

7.3 Finance

7.3.1 To note Budget

Noted.

7.4 Outside Bodies

7.4.1 To receive update on the Community Land Trust project

Noted.

7.4.2 To note any reports from outside bodies.

Noted.

8.0 Items for noting

8.1 Correspondence

8.1.1 To note general correspondence.

Noted.

8.1.2 To note correspondence re: Ide Hill Primary School

Noted.

8.1.3 To note correspondence with regard to road closures

Noted.

8.1.4 Correspondence regarding fundraising for Macmillan Cancer Support

Noted.

8.1.5 Correspondence regarding Westerham Town Council email

It was noted this was dealt with by the Planning Committee.

8.2 Remembrance Sunday

Members agreed that the Cllr Evans and Cllr Denbigh would place the wreaths at Sundridge and Ide Hill respectively.

9. **Urgent Business** that occurs and requires attention before the next meeting may be reported at the Chairman's discretion.

None.

10. **Date of next meeting Monday 19 November at Ide Hill Village Hall**

1. KALC - FW: Community Policing Volunteer (CPV) New role
2. Sevenoaks Joint Transportation Board - 11 September 2018 – Minutes
3. Sevenoaks District Council: Economic Development Strategy awaiting comments
4. Housing & Health Advisory Committee - 18 September 2018 – Minutes
5. Sevenoaks District Council: Council and power company join forces fortown centre roadworks
6. SDC Community Infrastructure Levy (CIL) Spending Board - Invitation to Bid
7. Sevenoaks District Council: Grab your community grant of up to £5,000
8. Parish Seminar - Monday 5th November (SE/TW/DA/GR) – sent to all Cllrs
9. KALC Community Awards Scheme 2019
10. Nominations for Sevenoaks District Council Voluntary & Community 'Making it Happen' Awards 2019
11. Sevenoaks District Council: Going 'fourth' with the return of the Community and Voluntary Awards
12. KALC - Kent Police Rural Liaison team - latest report
13. SDC - You, Me & Dementia Theatre production
14. Sevenoaks District Council: Council takes public health work to worldstage
15. Sevenoaks District Council: Council drops Swanley centre appeal
16. KALC -KCC Public Health media release: Stoptober
17. Rural Kent - Learning from Wickham CLT Event
18. Sevenoaks District Council: Parking charges frozen again
19. NEL -Improved Access to Local GP services
20. SDC - [09 \(2018/19\) - Business Rates Retention Pilot 2019-20](#)
21. Development Control Committee - 27 September 2018 – Minutes
22. KALC – Safeguarding Adults Awareness Week (Oct 8-12)
23. SDC - FW: Battle's Over - World War One 100th Anniversary Beacons of Light 11 November 2018
24. KALC - KCC Public Health Media release: Don't put off the flu vaccination – it's free because you need it
25. Message from Kent Police
26. KALC - Regional CSSC Green Message - South East Newsletter
27. Policy & Performance Advisory Committee – 20 September 2018 – Minutes
28. SDC - [Planning Advisory Committee - 2 October 2018 - Minutes](#)
[Direct & Trading Advisory Committee - 9 October 2018 - Minutes](#)
29. Economic & Community Development Advisory Committee - 25 September 2018 – Minutes
30. Cabinet - 11 October 2018 – Minutes
31. Event Announcement: Effective Higher Level Planning For Local Councils - A Pilot, 03 December 2018

Appendix A

| Sundridge with Ide Hill Parish Council Items Payable and Paid | | | | | |
|----------------------------------------------------------------------|---------------------------------|-----------------------------------|--------------------|-----------------|-------------------|
| Cheque Payments up to 17th September, 2018 | | | | | |
| Cheque No | Payee | Details | Total Payable £ | VAT £ | Basic Amount £ |
| 770 | N.B.C | Invoice 29 Sun Vill Hall cleaning | 120.00 | - | 120.00 |
| 771 | N.B.C | invoice 30 Sun Vill Hall cleaning | 150.00 | 0.00 | 150.00 |
| 772 | Mr G Hughes | Magnets | 5.99 | - | 5.99 |
| 773 | Mrs F Hensher | RFO Salary | 246.10 | - | 246.10 |
| 774 | Mrs A Barlow/G Barlow | Clerks Salary | 838.32 | - | 838.32 |
| 775 | Inland Revenue | Tax and NI | 1,099.93 | - | 1,099.93 |
| 776 | Mrs A Barlow/G Barlow | Clerks expenses | 129.96 | - | 129.96 |
| 778 | Pitchcare .com | White powder lines Sun rec | | | |
| 779 | Birchfields | Invoice 326 Stubbs Wood | 540.00 | 90.00 | 540.00 |
| 780 | Tree Ability | Stubbs wood | 6,408.00 | 1,068.00 | 5,340.00 |
| 781 | Streetlights | Inv 9807 | 115.50 | 19.25 | 96.25 |
| 782 | Mrs F Hensher | RFO Expenses | 116.25 | - | 116.25 |
| 783 | Castle Water | Sun Vill Hall | 320.81 | - | 320.81 |
| 784 | Nick's Helping Hand | Sun Vill Hall | 60.00 | - | 60.00 |
| 785 | Norris & Fisher | Insurance | 577.65 | | 577.65 |
| 786 | Zunich Municipal | PC Insurance | | - | |
| 787 | Darent River Protection Society | Darent River Subscription | 20.00 | - | 20.00 |
| 788 | Calor Gas | Sun Rec Ground Gas | 1,519.67 | 72.37 | 1,447.30 |
| 789 | Castle Water | Sun Vill Hall Water (duplicated) | | | |
| | | Total | 12,268.18 | 1,249.62 | 11,108.56 |

