

Sundridge with Ide Hill Parish Council
Minutes of Full Council Meeting
Monday 17 September 2018, 7.00 pm Sundridge Village Hall

Present: Councillors Baker (in part), Banbrook, Buys (in part), Denbigh, Evans (Chair), Furse, Hughes, Jones, Lovegrove, Powell

Attendance: Amanda Barlow (Clerk) and member of the public

1. To receive apologies and reasons for absence.
Members noted that Cllr Meldan had been absent for 5 consecutive meetings.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
None.
3. To approve as a correct record the **Minutes** (enclosed) of the Parish Council meeting held on 16 July 2018.
The minutes were signed as a true and accurate record.
4. **To take Matters arising** from the Minutes where these are not covered under the subject headings below
5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited to 10 minutes.
None.
6. **Items for decision and allocation of resources if necessary.**
 - 6.1 To discuss and agree the Committee Membership
Members resolved to adopt the Committee Membership as presented.
 - 6.2 To discuss and agree, if appropriate, the next actions with regard to Sundridge & Brasted Social Club
*Members noted that the Sundridge & Brasted Social Club have not responded to the Parish Council's letter. **Members resolved that the Clerk and Cllr Jones should proceed with taking legal action against Sundridge & Brasted Social Club and to inform Brasted Parish Council. (Action: Clerk and Cllr Jones).***
 - 6.3 To discuss and agree, if appropriate, the next actions with regard to Bowers Meadow
Members were asked to refer to the minutes of the Amenities Committee Meeting minutes with regard to this item.
 - 6.4 To discuss and agree, if appropriate, the next actions with regard to the public conveniences at Ide Hill and the car park
*Cllr Denbigh advised that the Village Hall Trustees would like to pass back the responsibility of maintaining the public conveniences to the Parish Council who are the owners. **Members agreed that the Parish Council would have to assume responsibility for the management of the public conveniences and agreed that the Clerk and RFO should look into the options and costings. (Action; Clerk, RFO and Cllr Denbigh). Cllr Lovegrove raised the issues over the problems with the car park. It was agreed that the Amenities Committee would look into issues with the car park. (Action: Amenities Committee)***
 - 6.5 To discuss and agree, if appropriate, awarding a grant to the Ide Hill Village Hall Trust
Members resolved to award a grant of £1,290.00 to the Ide Hill Village Hall Trust. (Action: RFO).
 - 6.6 To discuss and agree, if appropriate, the request to use Stubbs Wood and the Recreation Ground car parks for the Catford Cycling Club Hill Climb
Members resolved to allow Catford Cycling Club Hill Climb to use the car park at the recreation ground and Stubbs Wood. (Action: Clerk).
 - 6.7 To adopt, if appropriate, the grant policy
Members resolved to adopt the Grant Policy and agreed that all grant applications need to received 31 December 2018.
 - 6.8 To adopt, if appropriate, the lettings contracts
Members resolved to adopt the Sundridge Village Hall contracts. (Action: Clerk)
 - 6.9 To adopt minutes of the meetings of the Planning Committee held on 16 July and 13 August (not yet agreed) 2018
Members resolved to adopt the minutes of the Planning Committee held on 16 July and 13 August 2018.
 - 6.10 To approve/note items payable and paid
Members resolved to approve items payable and paid as at Appendix A. Members resolved to donate £20 to the Darent River Preservation Society.

7.0 Items for report

7.1 Amenities

7.1.1 To note the Clerk's Amenities Report

The Clerk advised that the Amenities Committee had only just met and update is contained in the minutes of the Amenities Committee meeting of 10 September 2018.

7.1.2 To note the Amenities Committee Minutes of 10 September 2018

Noted.

7.1.3 To note the Sundridge Asset Report

The Clerk advised that Cllr Hughes and she had done a full asset check of Sundridge and it was agreed that the Clerk would undertake an asset check at Ide Hill with Cllr Denbigh (Action: Clerk and Cllr Denbigh).

7.1.4 To receive report regarding the parking and Ide Hill Church of England Primary School

The Members thanked Cllrs Baker for his very thorough report. They noted the recommendations made by Cllr Baker and agreed as follows:

- *The Members agreed not to request no parking traffic cones from Kent Highways as these would likely to be scattered around the village.*
- *The Members agreed that Cllr Baker should work with the school to provide a suitable map of the village advising parents of parking areas.*
- *The Members did not agree that a request should be made to Kent Highways regarding the speed limit.*
- *Members agreed that it would not be appropriate to advise residents and parents of the school about parking as this is not a Parish Council issue but an issue for Kent Police.*
- *Members agreed that the Clerk should write to Kent Highways regarding the roundabout. (Action: Clerk).*

7.2 Stubbs Wood

7.2.1 To receive update from Stubbs Wood Management Committee

The last meeting was in July and minutes from that meeting were received at the July Full Council meeting and are on the website. Members agreed not to accept the quote from Treeability.

7.3 Finance

7.3.1 To note Budget

Noted.

7.3.2 To note Finance Committee Minutes of 11 September 2018

Noted.

7.4 Outside Bodies

7.4.1 To receive update on the Community Land Trust project

Cllr Evans advised that the pre-application will be submitted shortly and there will be a CLT meeting shortly to which all Members are invited to attend. The CLT will go back to Sundridge Village for a public meeting in October/November. The results of the public survey on housing are in the public domain.

7.4.2 To note any reports from outside bodies.

None.

8.0 Items for noting

8.1 Correspondence

8.1.1 To note correspondence.

Noted at Appendix B.

8.1.2 To note the correspondence regarding the footpath

Members agreed that the Clerk should write to Mr Galletti advising that this not a Parish Council matter. (Action: Clerk)

8.1.3 To note the correspondence regarding speeding in Ide Hill

Members agreed that the Clerk should write to Mr Fletcher confirming the previous resolution that no further action will be taken with regard to this item.

9. Urgent Business that occurs and requires attention before the next meeting may be reported at the Chairman's discretion.

Members agreed that the Clerk should register the defibrillator on the national register.

10. Date of next meeting Monday 15 October at Sundridge Village Hall

Appendix A

Sundridge with Ide Hill Parish Council Items Payable and Paid								
Cheque Payments up to 17 September 2018								
Cheque No	Payee	Details	Total Payable £	VAT £	Basic Amount £	Contract / Cllr Authorised	Pls tick when authorised	vch no.
750	Zurich Insurance	Main Insurance	1,342.20	-	1,342.20			
751	KALC	Subscription	750.60	125.10	325.50			
752	Calor Gas	Sun Pavillion	12.58	0.60	11.98			
753	Key safes	Sun Pav & Sun vill hall	129.92	21.65	99.90			
754	KALC	Annual Clerks conference	72.00	-	72.00			
755	Mr G Hughes	Magnets	5.99	-	5.99			
756	Mrs F Hensher	RFO Salary	186.67	-	186.67			
757	Mrs A Barlow/G Barlow	Clerks Salary	820.96	-	820.96			
758	Mrs A Barlow/G Barlow	Clerks expenses	176.87	-	176.87			
759	Mrs F Hensher	Rfo Expenses	126.07	-	126.07			
760	Scottish Power	Sun vill Hall Electricity	25.77	-	25.77			
761	Commercial services	Grass Cutting contract	3,413.66	568.94	2,844.72			
762	Miller land Management	Stubbs wood	216.00	36.00	180.00			
763	K & M Traffic surveys replacement 768	ATC one week	360.00	60.00	300.00			
764	KCC	Photocopying	316.27	52.71	263.56			
765	EDF	Sun Rec Ground	129.08	-	129.08			
766	Uk Power Networks & cheque 769	Col 58 Chapmans Road	795.60	132.60	663.00			
767	PPL PRS Ltd	Sun Vill Hall Music Licience	133.85	-	133.85			
768	Norris & Fisher	Sun Vill Hall Insurance Policy	577.65	-	577.65			
769	Zurich Municipal	PC Insurance	1,342.20	-	1,342.20			
770	Darent River Protection Society	Darent River subscription	20.00	-	20.00			
771	Calor Gas	Sun Rec Ground Gas	1,519.67	72.37	1,447.30			
772	Castle Water	Sun Vill Hall Water	320.81	-	320.81			
		Total	12,794.42	147.35	6,518.63			

Appendix B

Correspondence from 17 July to 16 September 2018

1. Sevenoaks District Council: Charity run raises record amount for local dementia services
2. SDC - Development Control Committee - 5 July 2018 – Minutes
3. SDC - Licensing Committee - 9 July 2018 – Minutes
4. SDC - Fw: RESCHEDULED - SoWN - 24-07-18 - New Road, Sundridge, Sevenoaks – SD – sent to all Cllrs
5. SDC RESCHEDULED - SoWN - 27-07-18 - Sundridge Lane/ Sundridge Hill, Knockholt/ Sundridge, Sevenoaks – SD – sent to all Cllrs
6. SDC - Economic & Community Development Advisory Committee - 26 June 2018 -Minutes
7. SDC -
[Legal & Democratic Services Advisory Committee – 28 June 2018 - Minutes](#)
[Licensing Sub Committee Hearing – 12 July 2018 at 10.30am – Minutes \(Neverworld, Cowden & Hever\)](#)
8. Sevenoaks District Council: Residents asked to comment on proposed changes to Council Tax Support scheme
9. PCC Annual Policing Survey 2018 - PCC asks residents "How safe do you feel where you live?"
10. KALC - Kent Police News
11. Sevenoaks District Council: Have your say on the future of Bradbourne Lakes
12. SDC - Development Control Committee – 26 July 2018 - Late Observations
13. SDC - [03 \(2018/19\) - Pilot mobile home park energy efficiency retrofit project](#)
[04 \(2018/19\) – Installation of A/C units to 1st floor office accommodation & refurbishment of Suffolk House, Sevenoaks](#)
14. Sevenoaks District Council: The Council's clean, green parking machine
15. KALC - Chief executive's bulletin
16. KALC - Kent Community Safety Newsletter - July 2018
17. KALC - NALC Chief Executive's bulletin
18. SDC - Sevenoaks District Council: Save the date to defibrillate with free training event
19. SDC - [Licensing Sub Committee Hearing – 20 July 2018 – Minutes \(Brisket & Barrel, Sevenoaks Town & St. John's\)](#)
[Council – 24 July 2018 - Minutes](#)
20. SDC - CIL Spending Board - 18 December 2018 - New date for diary
21. SDC - NALC Annual Conference - 30/31 October 2018
22. KALC - Government publication of the revised NPPF – 2018
23. SDC - Sevenoaks District Council: More drop-in sessions arranged for Local Plan consultations
24. Sevenoaks District Council: Farningham, Horton Kirby & South Darenthby-election candidates revealed
25. Sevenoaks Police - Key Messages
26. KALC - NALC Chief Executive's bulletin
27. SDC - Development Control Committee - 26 July 2018 – Minutes
28. KALC - Consultation: LGA green paper for adult social care and wellbeing
29. SDC - Article on Rogue Traders and Bogus Callers Aug 2018
30. KALC - NALC Newsletter
31. Sevenoaks District Council: Landlords urged to be aware of legislation change
32. SDC - Urgent Road Closure - Brasted Hill Road, Brasted - 15 August 2018 (Sevenoaks) – sent to all Cllrs
33. KALC - Community Resilience Workshop - Saturday 6 October
34. KALC - GOVERNMENT SHALE GAS EXPLORATION AND PRODUCTION PLANNING CONSULTATIONS
35. KALC - Funding Available for all Taxi Firms and Owner Operators
36. SDC - Sevenoaks District Community Safety Partnership Newsletter - June 2018
37. KALC - KCC Rights of Way Improvement Plan (ROWIP)

38. KALC - House of Lords Select Committee on Regenerating Seaside Towns and Communities - Call for Evidence
39. KALC - Chief executive's bulletin
40. SDC - Sevenoaks District Council: Sevenoaks gets in the picture with newarts centre
41. KALC - Kent PCC August 2018 Newsletter
42. SDC - Audit Committee - 19 July 2018 – Minutes
43. SDC – Portfolio Decision - [05 \(2018/19\) - Older people's housing stock and needs analysis](#)
44. KALC - Government Consultation - Taking Flight: The Future of Drones in theUK - deadline 17 September
45. KALC - NALC Newsletter
46. KALC - Chief executive's bulletin
47. SDC - Town & Parish Clerks' newsletter
48. Sevenoaks District Council: Don't risk missing out on the gambling policy consultation
49. KALC - Chief executive's bulletin
50. KALC NEWS
51. Sevenoaks District Council: Results of the Farningham, Horton Kirbyand South Darenth by-election
52. [venkata vemuri <vsvemuri@ragsolutions.co.uk>](mailto:vsvemuri@ragsolutions.co.uk) Textile Banks – on FC Agenda to discuss
53. Sevenoaks District Seniors Action Forum - Newsletter 33August/September 2018
54. KALC - North Downs Way Pilgrims Festival
55. SDC – Portfolio Decision - 06 – (2018/19) Funding the Management of the Sevenoaks District Housing Register
56. SDC - Celebrating 100 years of women's achievements - working with youth groups
57. KALC - Kent County Council's 'Household Waste Recycling Centre (HWRC) Consultation'
58. KALC - Chief executive's bulletin
59. KALC - NALC Newsletter
60. SDC - Dementia Friendly
61. SDC – Published Portfolio Decision - [07 – 2018/19 Submission of Evidence to the House of Lords Select Committee on the Rural Economy](#)

62. KALC - Chairmanship Conference 2018: 13th December: Call for papers
63. Sevenoaks District Council: Injunction served on Swanley residentspreparing site for caravans
64. SDC - Scrutiny Committee - 19 July 2018 - Minutes Scrutiny Committee - 19 July 2018 – Minutes
65. Rural Kent - Learning from Wickham CLT Event – sent to all Cllrs
66. SDC – Published Portfolio - [Cabinet – 13 September 2018 – Supplementary Agenda](#)
[Finance Advisory Committee – 4 September 2018 – Minutes](#)

67. Emergency Road Closure - Sundridge Hill, Sundridge - 11 September2019 (Sevenoaks) – sent to all Cllrs
68. Sevenoaks District Council: Win £100 by having a say on local priorities
69. SDC - Cabinet - 13 September 2018 – Minutes
70. KALC - Newly available flu vaccine this winter could prevent 700 deaths,over 2000 hospitalisations and 30,000 GP consultations in those aged 65 andover in England
71. Sevenoaks District Community Plan Consultation Survey
72. KALC - Media release: New Suicide Prevention Funding for Community Groups