

Sundridge with Ide Hill Parish Council  
Minutes of Full Council Meeting  
Monday 19 February 2018, 7.00 pm Ide Hill Village Hall

**Present:** Councillors Banbrook, Buys, Evans (Chair), Hughes and Jones

**Apologies:** Cllrs Baker, Denbigh, Lovegrove, Powell and Meldan

**Attendance:** Amanda Barlow (Clerk) and 3 members of the public

1. To receive apologies and reasons for absence.  
*Apologies were received and accepted from Cllr Baker, Denbigh, Lovegrove, Powell and Meldan.*
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.  
*Cllr Evans declared an interest in 6.8.*
3. To approve as a correct record the **Minutes** (enclosed) of the Parish Council meeting held on 15 January 2018.  
***The minutes were signed as a true and accurate record.***
4. **To take Matters arising** from the Minutes where these are not covered under the subject headings below  
*5.0 The Clerk raised the issue over a storage solution for Ide Hill Football Club which was raised at the last meeting. It was agreed that this would be discussed by the Amenities Committee. (Action: Clerk)*
5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chair.  
*None.*
6. **Items for decision and allocation of resources if necessary.**
  - 6.1 To discuss and agree the earmarked reserves for 2018/19  
***Members resolved to agree the earmarked reserves as presented.***
  - 6.2 To discuss and agree, if appropriate, the next actions with regard to the General Data Protection Regulation  
***Members resolved that a working party comprising Cllr Jones, Cllr Buys and Cllr Hughes with the Clerk would review the Parish Council's data and compliance with GDPR. (Action: Cllr Jones, Buys, Hughes and Clerk)***
  - 6.3 To discuss and agree, if appropriate, the next actions with regard to Stubbs Wood  
***Members resolved to pay £260 + VAT to Julian Miller for his fee for speaking to his draft Management Plan at the public meeting. Members resolved that the tree survey be carried out this year at a cost of £780 + VAT. Cllr Hughes agreed to do a poster and the Clerk will circulate it. (Action: Clerk).***
  - 6.4 To discuss and agree, if appropriate, the next actions regarding the Parish Council's involvement in the Community Land Use project.  
***The Community Land Trust Meeting will take place on Monday 12 March 2018 at 4pm. Members agreed to discuss the matter further after the meeting on 12 March 2018.***
  - 6.5 To discuss and agree, if appropriate, the next actions regarding Sundridge Village Hall  
***Members resolved that Cllr Banbrook to get a quote to carry out maintenance on the Village Hall and the Amenities Committee would review the matter. (Action: Cllr Banbrook)***
  - 6.6 To discuss and agree, if appropriate, the next actions regarding the celebration of the Royal Wedding  
***Members resolved to contribute up to £1,000 towards the costs of the celebration of the Royal Wedding on 19 May 2018.***
  - 6.7 To adopt the Planning Committee meeting minutes of 5 February 2018  
***Members resolved to adopt the minutes of the Planning Committee held on 5 February 2018.***
  - 6.8 To approve/note items payable and paid  
***Members resolved to approve items payable and paid totalling £29,616.83. Members resolved that the Clerk should appoint James Evans to carry out the work at Bowers Meadow at a cost of £780 plus VAT.***
- 7.0 **Items for report**
  - 7.1 **Amenities**
    - 7.1.1 To note the items on the Amenities Report  
*Noted.*

## 7.2 Finance

7.2.1 To note expenditure to date

*Noted.*

7.2.2 To note the Finance Committee meeting dates for 2018

***It was agreed that the Clerk would set the meeting dates with the Chair of the Finance Committee and the RFO.***

7.2.3 To note the minutes of the Finance Committee held on 8 January 2018.

*The minutes will be circulated once the Finance Committee have approved them.*

## 7.3 Outside Bodies

7.4.1 To note any reports from outside bodies.

*There was none.*

## 8.0 Items for noting

### 8.1 Correspondence

8.1.1 To note correspondence.

*Noted.*

8.1.2 To note email correspondence on M25 slip road

*Noted.*

**9. Urgent Business** that occurs and requires attention before the next meeting may be reported at the Chairman's discretion.

*Cllr Jones advised that he had received a letter via the Clerk from Keep Westerham Green Group and an offer to attend the meeting. The Members agreed to decline to accept the offer but Cllr Jones agreed to contact her to meet them.*

*Cllr Banbrook advised that there is streetlight with a hole in it. **Members resolved that the column should be replaced. (Action: Cllr Banbrook)***

## 10. Date of next meeting

**Monday 19 March 2018 at Ide Hill Village Hall**

*There being no further business the meeting closed at 20.58*

Cheque Payments up to 8th February, 2018

Cheque Payments up to 8th February, 2018					
Cheque No	Payee	Details	Total Payable £	VAT £	Basic Amount £
638	Vision ICT	Website	1,026.00	171.00	855.00
640	Clerk Course KALC	Training course for clerk	72.00	12.00	60.00
641	street lighting	Repairs Column 7	1380.00	230.00	1150.00
643	N.B.C	Sundridge Hall Cleaning	330.00	-	330.00
644	Ralt Leisure LTD	Sundridge Recreation Ground	86.40	14.4	72.00
645	D.A.H Plumbing & Heating inv.665	Sundridge Village Hall boiler maintainance	175.00	-	175.00
646	EDF Energy	Sundridge recreation ground	113.23	-	113.23
647	KCS	photocopying	69.72	11.62	58.10
648	KCS	Photocopying	247.18	41.20	205.98
649	Sutcliff Play	replacement cheque	8,550.96	1,425.16	7,125.80
650	Sutcliff Play	Invoice 109818	15,174.71	2,529.12	12,645.59
651	KALC	GDPR	36.00	-	36.00
655	Mrs A Barlow	Clerks Expenses	105.64	-	105.64
659	Mrs A Barlow	Clerks Salary	922.96	-	922.96
657	Mrs F Hensher	RFO Salary	368.19	-	368.16
658	Mrs F Hensher	RFO Expenses	79.50	-	79.50
660	Mrs A Barlow	Clerks Expenses	15.10	-	15.10
661	Sevenoaks District Council	Quartely charge	851.76	-	851.76
662	Calor Gas	Sundridge Recreation	12.58	0.60	11.98
		Total	29,616.93	4,435.10	25,181.80

## Correspondence –January 18 to February 18 2018

1. KALC - Community Policing Volunteer - recruitment now live.
2. KALC - 200 more Police Officers and investment in 101 - funding statement for 2018/9
3. KALC - Kent Community Speedwatch. – sent to Cllr Hughes and Evans
4. KALC - NALC Chief Executive's Bulletin 2 - 12 January 2018
5. KentCAN-Kent In Brief
6. Edenbridge Town Council - agenda - Eden Valley Tourism Forum 24 January
7. KALC - Kent Carers Matter
8. KALC - NALC Chief Executive's Bulletin 3 - 19 January 2018
9. Emergency Road Closure - Yorks Hill, Sundridge - 30 January 2018 (Sevenoaks) – sent to all Cllrs
10. KALC - BATTLE'S OVER - A NATION'S TRIBUTE 11TH NOVEMBER 2018
11. Temporary Road Closure – Chart Lane, Brasted – from 26 February 2018 for up to 8 working days – sent to all Cllrs
12. KALC - Flood Warden training - 12 March 2018 - Addington, West Malling
13. KentCAN - Stronger Kent Community Fairs
14. KALC - Local Government ethical standards - Stakeholder Consultation - deadline 5pm on 18 May
15. KALC - IMPORTANT - 2018 KALC Membership Survey - deadline Thursday 29 March 2018 – Clerk & Chair to complete survey
16. Kent Police: online crime reporting
17. KALC - Parishes in Bloom
18. Emergency Road Closure - Sundridge Road, Ide Hill - 13 February 2018 (Sevenoaks) – sent to all Cllrs
19. KentCAN - Cross Sector Networking Event, 27th March
20. KALC - Beware of Bogus Council Officers
21. KALC - Guidance on local government investments
22. Kent In Brief - Complimentary Edition
23. KCC - Kent Mineral Site Options Evidence Addendum
24. Jenny Cowan – Westerham Group – sent to Cllr Jones