**Sundridge with Ide Hill Parish Council**

**Minutes of Amenities Committee Meeting**

**Wednesday January 10 2018, 7:00pm, Village Hall, Sundridge**

**Present**: Councillors Baker, Buys, Denbigh, Evans, Hughes (Chair)

**In attendance:** Mrs A Barlow – Clerk and 1 member of the public

1. To receive apologies and reasons for absence.

*Apologies were received from Cllr Jones.*

1. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members’ register of interests.

*None.*

1. To approve as a correct record the **Minutes** (enclosed) of the Amenities Committee meeting held on 1 November 2017.

***The minutes were approved and signed as a true and accurate record.***

1. **To take Matters arising** from the Minutes where these are not covered under the subject headings below

*The matters arising were all covered by items on the Agenda.*

1. **Public Open Session**. Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

*A member of the public commented on information regarding Stubbs Wood and asked if the minutes of the management meetings could be published either on the website or via the Amenities Committee. Cllr Baker advised that at the recent management meeting it was agreed that the minutes of the meetings will be published on the Parish Council website and received via Amenities Committee.* ***It was agreed that the Clerk would include to receive a report from Stubbs Wood on all future Amenities Agenda******(Action: Clerk). Members resolved to recommend to Full Council that £18,000 out of the capital reserve is allocated to Stubbs Wood for the car park to be resurfaced, the car park barrier, renovate the picnic area and put a new sign.***

1. **Items for decision and allocation of resources if necessary.**

6.1 To discuss and agree, if appropriate, the next actions with regard to Sundridge Village Hall

***Members resolved to recommend to Full Council that Williams Flooring are instructed to resurface the floor at the Village Hall. (Action: Clerk)***

***Members resolved that the Chair should ask the welder to repair the posts to prevent parking at the Village Hall at a cost of up to £500. (Action: Cllr Evans).***

***Members resolved that the Clerk should instruct the cleaner to do a deep clean of the kitchen and tidy up the area. (Action: Clerk)***

***Members resolved that £7,500 should be allocated to Earmarked Reserves to refurbish the kitchen at the Village Hall in the future.***

6.2 To discuss and agree, if appropriate, the next actions with regard to the grass cutting contract

***Members resolved to continue with Kent County Council Commercial Services for grass cutting and agreed to ask them to quote for 18/19 on the revised cutting schedule as agreed at the meeting. (Action: Cllr Hughes)***

6.3 To discuss and agree, if appropriate, the next actions with regard to Bowser’s Meadow

*Cllr Evans advised that he has requested quotes for clearing the ditch and clearing the trees.* ***Members resolved that the Clerk should get the work carried out as the items are included in the budget. (Action: Clerk).***  *Cllr Evans advised that he had ordered two replacement swing seats as this item was an urgent matter of health and safety.*

6.4 To discuss and agree, if appropriate, the next actions with regard to bus shelters

*Cllr Evans advised that he has asked a company to review the 3 bus shelters and estimate the costs of repairs.*

6.5 To discuss and agree, if appropriate, the next actions with regard to the notice boards

***Members resolved that the Clerk should get formal quotes for the 2 notice boards to be replaced. (Action: Clerk)***

6.6 To discuss and agree, if appropriate, the next actions with regard to the signage in Sundridge and Ide Hill

***Members resolved not to make any changes to the signage.***

6.7 To discuss and agree, if appropriate, the next actions with regard to Sundridge Recreation Ground

***Members resolved that the Clerk should instruct Mr Finch to install the metal doors. Members agreed that the Clerk should then instruct the redecoration to take place (which was previously approved) once the security measures had been put in place.***

1. **Items for report and/or noting:**

7.1 To note arrangements for defibrillator at the White Horse

*The Chair has contacted the brewery who own the White Horse and they have confirmed that the defibrillator can stay on site at the White Horse public house.* ***Members resolved to consider placing another defibrillator in Ide Hill at the recreation ground end of the village. (Action: Cllr Baker).***

7.2 To receive an update on Adult Exercise Equipment at the Sundridge Recreation Ground

*The equipment has now been installed.*

7.3 To receive update on the rose at Coronation Gardens

*The rose was planted on 8 December 2017 and the Parish Council have agreed that the area where the rose is planted will be fenced off.* ***(Action: Clerk)***

7.4To note the dates of the next Amenities Committee meeting.

*All at 7.30 pm at Sundridge Village Hall*

*Monday 12 March*

*Monday 11 June*

*Monday 10 September*

*Monday 12 November*

1. **Urgent Business** that occurs and requires attention before the next meeting may be reported at the Chairman’s discretion.

*Members discussed items for earmarked reserves to recommend to Full Council.*

1. **Date of next meeting.** – Monday 12 March 2018