Sundridge with Ide Hill Parish Council

Minutes of Full Council Meeting

Monday 15 January 2018, 7.00 pm Ide Hill Village Hall

**Present:** Councillors Baker, Banbrook, Buys, Denbigh (in part), Evans, Hughes, Lovegrove and Powell

**Apologies**: Cllrs Jones

**Attendance**: Amanda Barlow (Clerk) and 3 members of the public

1. To receive apologies and reasons for absence.

*Apologies were received and accepted from Cllr Jones. Apologies were received from Cllr Meldan at the start of the meeting and not accepted.*

1. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members’ register of interests.

*None.*

1. To approve as a correct record the **Minutes** (enclosed) of the Parish Council meeting held on 20 November 2017.

***The minutes were signed as a true and accurate record.***

1. **To take Matters arising** from the Minutes where these are not covered under the subject headings below

*7.1 Christmas trees were purchased and new lights.*

*7.2 Sundridge Project – update at 8.3*

*7.3 Sundridge & Brasted Social Club – Clerk to get papers and arrange for signing of lease.*

*7.4 Disabled space to be completed when posts repaired. New quote for floors on Agenda at 7.4*

*Heating timer fitted.*

*7.7 Bank accounts discussed at the Finance Committee meeting.*

1. **A Public Open Session**. Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chair.

*Keith McGinn, Club Secretary of Ide Hill Football Club – 100 local children are playing – 9 youth teams and 2 adult teams of which 80% are either local or part of the community. There are massive problems with damage to the Clubhouse caused by vandalism. Keith explained that the Club are considering sending a letter to the village explaining that the damage is being carried out by local children and the Club will prosecute. The Club are putting in CCTV and other security measures. Keith also mentioned that there is a storage issue and gave some options. Members agreed to discuss the issues with the football club at the next meeting. Keith also mentioned that Glebe Field is unusable and the school are now using the recreation ground to play their matches.*

1. To discuss the next actions regarding the Co-option of a Member following the resignation from Andy Edmonds

***Members resolved that as the notice was not up for the required period it was agreed that the Clerk should ask Sevenoaks District Council to re-issue the notice for an election. (Action: Clerk). Members resolved that that if no one called for an election it was agreed that the Council would move towards co-option.***

1. **Items for decision and allocation of resources if necessary.**

7.1 To discuss and agree the budget for 2018/19

***Cllr Lovegrove advised that the Finance Committee had met and had agreed to review the budgets with the RFO. Members resolved that the Clerk and RFO should file the accounts with the Charities Commission for Sundridge Village Hall. (Action: Clerk and RFO). Members resolved to put the monies from the Sundridge Recreation Ground account into the main account. Members resolved to adopt the 2018/19 Budget as presented.***

7.2 To discuss and agree the precept for 2018/19

***Members resolved that the precept should be set at £62,000 for 2018/19. (Action: RFO).***

7.3 To discuss and agree the earmarked reserves for 2018/19

***Members resolved that the earmarked reserves should be deferred to the next meeting. (Action: Cllr Lovegrove and Clerk).***

7.4 To discuss and agree, if appropriate, the next actions with regard to Sundridge Village Hall

***Members resolved to appoint Williams Flooring to polish the floors at Sundridge Village Hall at cost of up to £2,500. (Action: Clerk)***

7.5 To discuss and agree, if appropriate, the next actions with regard to the notice boards

***Members resolved that the Clerk should order two new notice boards from the Parish Notice Board Company at cost of £1,250 for Ide Hill and £1,400 for Sundridge. (Action: Clerk)***

7.6 To discuss and agree, if appropriate, the next actions with regard to the village sign in Sundridge

***Members resolved that Cllr Banbrook should get the sign at the Recreation Ground repaired to a cost of up to £500. Members resolved that Cllr Banbrook should get quotes to repair the Sundridge Village. (Action: Cllr Banbrook).***

7.7 To discuss and agree, if appropriate, the document schedule for meetings

***Members resolved to adopt the new schedule for meeting.***

7.8 To discuss and agree, if appropriate, holding the Council meetings at Sundridge Village Hall in 2018

***Members resolved that the Full Council and Annual Parish meetings should alternate between Ide Hill and Sundridge.***

7.9 To adopt the Planning Committee meeting minutes of 18 December 2017 and 8 January 2018

***Members resolved to adopt the Planning Committee minutes of 18 December 2017 and 8 January 2018.***

7.10 To approve/note items payable and paid

***Members resolved to approve items payable and paid totalling £16,411.44.***

Members resolved

**8.0 Items for report**

**8.1 Amenities**

8.1.1 To note the items on the Amenities Report

***Noted.***

8.1.2 To note the minutes of the Amenities Committee meeting held on 10 January 2018

***Noted.***

8.2 **Finance**

8.2.1 To note the minutes of the Finance Committee held on 8 January 2018

*These minutes will be reviewed at the next meeting.*

8.2.2 To note expenditure to date

***Noted.***

**8.3 Sundridge Project/Community**

8.3.1 To receive update

*The CLT is up and running and putting forward proposal which is going before the grant committee.*

8.4 Outside Bodies

8.4.1 To note any reports from outside bodies.

*No updates.*

**9.0 Items for noting**

**9.1 Correspondence**

9.1.1 To note correspondence.

*Noted.*

**10. Urgent Business** that occurs and requires attention before the next meeting may be reported at the

Chairman’s discretion.

*None.*

**11. Date of next meeting**

**Monday 19 February 2018 at Sundridge Village Hall**

The meeting closed at 21.22.

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Correspondence –November 20 2017 to January 15 2018

Correspondence

1. SDSAF Newsletter 29 November 2017
2. KCC- SOWN - 4.12.17 - New Road, Sundridge, Sevenoaks - Pre Patch – sent to all Cllrs
3. KCC – Community Transport grant application form enclosed
4. KALC - NALC News Release - Transparency Fund for smaller authorities - Two Years On
5. KCC -SOWN – 11-12-17 - Sundridge Lane / Sundridge Hill, Knockholt – Sundridge with Ide Hill, Sevenoaks – Pre-Patch – sent to all Cllrs
6. KALC - NALC Chief Executive's Bulletin 43 - 1 December 2017
7. KCC - Re: ENCTS Renewals March 2018
8. KALC PARISH NEWS – DECEMBER
9. Kent Tree and Pond Partnership - Kent Tree Wardens and Kent Pond Wardens
10. 2017 KALC AGM - Draft Minutes
11. KALC - Lord-Lieutenant of Kent's Civic Service – sent to Chair
12. HWCAAG Clerk- FW: HWCAAG response to consultation
13. Sevenoaks KALC - KALC 1 Dec 2017 and beyond
14. KCC - Temporary Road Closure – Coles Lane, Brasted – from 29 January 2018 for up to 1 month – sent to all Cllrs
15. KALC - GDPR - new NALC legal briefing on the Data Protection Officer
16. KALC - Kent Minerals and Waste Local Plan (KMWLP) 2013-30 Consultation
17. KALC - Winter Events Schedule Now Available for Booking
18. KCC - SoWN - 15-01-18 - Combe Bank Road, Sundridge with Ide Hill, Sevenoaks- sent to all Cllrs
19. KALC - Community Policing Volunteer (CPV) New role
20. KALC - NALC Chief Executive's Bulletin 1 - 5 January 2018
21. KALC - Update to KCC Household Waste Recycling Centre Policies
22. KALC - Kent Police - Rural Liaison Team Report
23. KALC - DfT consultation - Proposals for the Creation of a Major Road Network
24. KCC - December monthly bus updates enclosed
25. KALC - KALC Community Awards Scheme 2018
26. KALC - Event Announcement: Governance, Procedures and Transparency Conference, 08 February 2018
27. KCC - Combe Bank Drive surface reconstruction works – sent to all Cllrs
28. SES - Water resources update January 2018