

Sundridge with Ide Hill Parish Council
Minutes of Full Council Meeting
Monday 18 September 2017, 7.00 pm Ide Hill Village Hall

Present: Councillors Evans (Chair), Baker, Banbrook, Buys, Denbigh (in part), Hughes, Jones and Lovegrove

Apologies: Cllr Edmonds, Meldan and Powell

Attendance: Amanda Barlow (Clerk), Fiona Hensher (rfo) and 2 members of the public

1. To receive apologies and reasons for absence.
*Apologies were received and accepted from Cllr Powell, Meldan and Edmonds.
Cllr Evans introduced to the meeting the new Cllr Stephan Buys and Cllr Lovegrove introduced to the meeting the new RFO, Fiona Hensher.*
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
None.
3. To approve as a correct record the **Minutes** (enclosed) of the Parish Council meeting held on 17 July 2017.
The minutes were signed as a true and accurate record.
4. **To take Matters arising** from the Minutes where these are not covered under the subject headings below
*8.0 Stephan Buys now a Councillor – the Clerk completed the paperwork prior to the meeting.
9.3 The Amenities Committee agreed to repair the bus shelter to a cost of £1,000.
9.5 The Village Hall has been decorated and paid.
9.6 The cheque for the grant has been sent to the Church and a thank you has been received.
9.7 The Clerk arranged for the papers with regard to the grant for Ide Hill Playground to be signed and sent back to Ibstock.
9.8 Clerk has written to Kent Highways regarding this issue.
9.9 Stubbs Wood update on Agenda at 7.2
10.4 Amenities Committee meeting was held on 8 August 2017.*
5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.
The Members discussed at length the issues over the proposed Sundridge Project with Dean and Duncan who attended the meeting to answers questions on the project.
6. **Items for decision and allocation of resources if necessary.**
 - 6.1 To discuss and agree, if appropriate, the next actions with regard to the Sundridge Project
Members resolved to submit into the Sevenoaks District Council local plan the three sites of the Sundridge Village Hall, Sundridge Recreation Ground and the Social Club.
 - 6.2 To discuss and agree, if appropriate, the next actions for Sundridge Recreation Ground
Members resolved to appoint B R Stacey Fencing to put additional grilling on the side of the Pavilion building. Members resolved that James Evans would be appointed to put the goal posts in at a cost of no more than £400. (Action: Clerk)
 - 6.3 To discuss and agree, if appropriate, the next actions for Sundridge Village Hall
Members resolved that the Village Hall Insurance be done at £559.82. Members resolved that the Clerk should get the rest of the hall redecorated. (Action: Clerk) Members resolved that the gate and chain be repaired and installed to stop illegal parking. (Action: Chair).
 - 6.4 To discuss and agree, if appropriate, the next actions with regard to the Sundridge Social Club
The Clerk agreed to resend the letter to the Social Club.
 - 6.5 To consider and agree, if appropriate, a response to Planning Application SE/17/02558/HOUSE
Members resolved to enter a response of objection in relation to Planning Application SE/17/02558/HOUSE because of the material change in character of building and the potential of overlooking neighbours.
 - 6.6 To adopt the Planning Committee minutes of 29 August 2017 (not approved)
Members resolved to adopt the Planning Committee minutes of 29 August 2017.

6.7 To appoint a Responsible Finance Officer

Members resolved to appoint Fiona Hensher as the Responsible Finance Officer. Members resolved that the Clerk should purchase a laptop for the Finance Officer at a cost of £794.00

6.8 To approve/note items payable and paid

Members resolved to approve items payable and paid totalling £14,380.03.

7.0 Items for report

7.1 Grass Cutting

7.1.1 To note the current situation with the grass cutting schedule

Members agreed that the Clerk should contact KCC about the current situation with the plan.

(Action: Clerk)

7.2 Stubbs Wood

7.2.1 To note the current status with the Management Plan

The Stubbs Wood Committee is meeting next week to discuss the invitation to tender.

7.2.2 To receive an update

Cllr Lovegrove advised that the RPA registration is taking place.

Members resolved that the Cllr Stephan Buys should be appointed as a trustee of Stubbs Wood.

7.3 Ide Hill Playground

7.3.1 To receive update

Cllr Baker reported that the contract is starting on 27 September 2017 and should be completed within 3 weeks. The Committee recommend that the fencing be taken down and a new fence be installed.

Three quotes have been received for the fencing. It was agreed that Cllr Baker would look at alternative quotes for fencing and Members resolved that Cllr Baker should make the decision of which fencing contractor to appoint and ask the RFO to award the contract.

7.4 Flood Committee

7.4.1 To receive update

Cllr Evans and Cllr Hughes advised that there had been some flooding in the Village and they had cleared out some drains.

7.5 Outside Bodies

7.5.1 To receive updates from any other Outside Bodies

Cllr Evans attended a meeting on the Kent Downs Areas of Outstanding Natural Beauty. Cllr Evans attended a meeting for the Darent Valley Partnership and attended the West Kent Partnership meeting.

7.6 Sevenoaks District Council Local Plan

7.6.1 To note the SDC Local Plan

Noted.

8.0 Items for noting

8.1 Correspondence

8.1.1 To note correspondence.

Noted.

8.2.Date of Amenities Committee Meeting

8.2.1 To note date of the Amenities Committee

The Clerk advised that the meeting will need to be rearranged.

9. Urgent Business that occurs and requires attention before the next meeting may be reported at the Chairman's discretion.

Members resolved to appoint Stephan Buys to the Amenities Committee.

10. Date of next meeting

Monday 16 October 2017 at 7pm at Sundridge Village Hall. Please note that this is a change from the scheduled venue as there will be a presentation of the Sundridge Project at this meeting.

Sundridge with Ide Hill Parish Council Items Payable and Paid

Cheque Payments up to 18 September 2017

| Cheque No | Payee | Details | Basic Amount £ | VAT £ | Total Payable £ |
|-----------|--------------------------|---|-------------------|----------|--------------------|
| 540 | P Mathie | Decoration of Sundridge Village Hall | 3,650.00 | | 3,650.00 |
| 541 | NBC Ltd | Cleaning of Village Hall | 210.00 | | 210.00 |
| 542 | NBC Ltd | Deep clean of Sundridge Recreation Ground Pavillion | 350.00 | | 350.00 |
| 543 | A Barlow | A Barlow Expenses | 162.74 | | 162.74 |
| 544 | Commercial Services | Grass Cutting first half year invoice | 2,692.50 | 538.50 | 3,231.00 |
| 545 | KCS | Photocopier | 250.08 | 50.82 | 304.9 |
| 546 | KCS | Photocopier | 58.10 | 11.62 | 69.72 |
| 547 | G Barlow | A Barlow salary | 898.25 | | 898.25 |
| 548 | HMRC | Clerk's tax and NI | 362.97 | | 362.97 |
| 549 | J V Greer & Sons | Repair to boiler at Sundridge Rec Pavilion | 165.00 | 33.00 | 198.00 |
| 550 | D A H Plumbing & Heating | Removal of air heaters at Sundridge Village Hall | 210.00 | | 210.00 |
| 551 | Calor Gas Limited | Bulk propane for Sundridge Rec | 1,304.45 | 65.22 | 1,369.67 |
| 552 | Castle Water | Water supply for Ide Hill Conveniences | 148.60 | 13.76 | 162.36 |
| 553 | Castle Water | Water supply for Sundridge Village Hall | 428.20 | | 428.20 |
| 554 | Streetlights | Maintenance for Streetlights | 626.10 | | 626.10 |
| 555 | EDF Energy | Electricity for Sundridge Recreation Ground | 94.09 | 4.70 | 98.79 |
| 556 | EON | Electricity for Streetlighting | 1,005.84 | | 1,005.84 |
| 557 | Scottish Power | Electricity bill for Sundridge Village Hall | 84.47 | 4.22 | 88.69 |
| 558 | Arron Services | Laptop for RFO | 794.00 | 158.80 | 952.80 |
| 559 | Mrs F Hensher | RFO expenses | | | |
| | | | 13,495.39 | 880.64 | 14,380.03 |