

Sundridge with Ide Hill Parish Council
Minutes of Full Council Meeting
Monday 17 July 2017, 7.00 pm Ide Hill Village Hall

Present: Councillors Evans (Chair), Baker, Banbrook, Denbigh, Edmonds, Hughes, Lovegrove, Meldan and Powell

Apologies: Cllr Jones and Denbigh

Attendance: Amanda Barlow (Clerk)

1. To receive apologies and reasons for absence.
Apologies received and accepted from Cllr Denbigh and Jones.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
None.
3. To approve as a correct record the **Minutes** (enclosed) of the Parish Council meeting held on 19 June 2017.
The minutes were signed as a true and accurate record.
4. **To take Matters arising** from the Minutes where these are not covered under the subject headings below
 - 7.1.1 and 7.1.2 – Clerk confirmed that the Annual Governance Statement and Accounting Statements had been submitted within the time frame and were displayed on notice boards in Ide Hill and Sundridge.
 - 7.2 Amended Asset register submitted to Auditor.
 - 7.3 Clerk has written to Sundridge Social Club.
 - 7.4 Sundridge Recreation Ground – on Agenda.
 - 7.5 Sundridge Village Hall – WiFi to be put in next week.
 - 7.6 Cllr Chard is attending meeting to discuss the proposal regarding Village Hall/Social Club/School in Sundridge.
 - 7.7 Bus shelter on Agenda
 - 7.8 Ibstock funding agreement has been signed and returned. The Parish Council now hold the monies currently raised by the Ide Hill Playground Group which is £4,007.
5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.
Ide Hill Playground Project Group representatives advised that they have got another £15k from Ibstock. The total funds in place are around £44k. It was confirmed that £4007 was transferred to the Parish Council bank account on 14 July 2017. The representatives updated the Parish Council on the current status of the playground funding. Cllrs discussed the maintenance and it was confirmed that the Parish Council will take it over.
6. **Reports from Representatives** on Outside Bodies.
The Chair advised that he had attended Darent Valley Partnership Member.
7. **To consider, and approve if appropriate**, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.
Members resolved to discuss Agenda Item 9.12 to the exclusion of members of the press and public.
8. **To co-opt a member to the Council following the vacancy arising as a result of John Jolley's decision to resign as a Councillor**
Members resolved to co-opt Stephan Buys as a Parish Councillor.
9. **Items for decision and allocation of resources if necessary.**
 - 9.1 To discuss and agree, if appropriate, the next actions with regard to the Sundridge Village Hall/Sundridge & Brasted Social Club/School project
The Chair advised that an architect, Richard Reed & Associates have offered to draw up initial plans with no charge. The Members discussed at length the proposal and agreed to form a working party to discuss the proposal in more detail. Members resolved that Cllrs Meldan, Hughes, Banbrook, Powell and Jones should form the Working Party to discuss this project in more detail.

9.2 To discuss and agree, if appropriate, next actions with regard to the Streetlights.
*Cllr Banbrook advised that Streetlights have sent a proposal to do the replace the lights on Allotment Lane and by the Recreation Ground. **Members resolved that the light should be replaced on Allotment Lane. (Action: Banbrook).***

9.3 To discuss and agree, if appropriate, next actions with regard to the Bus Shelter.
Members agreed to discuss this item at the Amenities Committee Agenda.

9.4 To discuss and agree, if appropriate, the next actions for Sundridge Recreation Ground
*Cllr Meldan advised that the Pavilion has been vandalised again. **Members resolved that the Clerk should discuss the issues with Alan Black and the item would be discussed at the Amenities Committee. Members resolved that due to the short timeframe that Paul Mathie should be appointed to do the decorating work. (Action: Clerk)***

9.5 To discuss and agree, if appropriate, the next actions for Sundridge Village Hall
Members resolved that the Clerk should go ahead with quotes as agreed.

9.6 To discuss and agree, if appropriate, awarding the annual grass cutting grant to the Churches of Sundridge and Ide Hill

Members resolved to award the grant to the Churches of Sundridge and Ide Hill.

9.7 To discuss and agree, if appropriate, the next actions with regard to the Ide Hill Playground.

Members resolved to accept the £15,000 grant from Ibstock and Cllr Baker, Lovegrove, Evans and the Clerk should sign the document if appropriate. Members resolved that Sutcliffe should be appointed as the contractors for the Ide Hill Playground Project. (Action: Clerk). Members agreed that the Ide Hill Playground Group should prepare with any public announcements and send these to the Parish Council for approval via email.

9.8 To discuss and agree, if appropriate, the next actions with regard to the entrance to Camberwell Lane next to the public house.

Cllr Baker advised that there are some cars using this area as a short cut and driving at some speed. Members resolved that that Clerk should write to Kent Highways asking for them a proposal to calm the traffic in this area. (Action: Clerk).

9.9 To discuss and agree, if appropriate, the next actions with regard to Stubbs Wood.

Members resolved that Stubbs Wood Management Committee should get a SPI number and to register with the RPA, appoint an individual to produce a management plan and apply for funding.

9.10 To adopt the Planning Committee minutes of 22 May 2017 and 10 July 2017 (not approved)

Members resolved to adopt the Planning Committee minutes of 22 May and 10 July 2017.

9.11 To approve/note items payable and paid

Members resolved to approve items payable and paid totalling £2,065.26.

9.12 To discuss and agree, if appropriate, some additional support for the Clerk.

Members resolved that the Parish Council should appoint a separate RFO. Members agreed that the Clerk should circulate a job description of the RFO. Members resolved that the Chair and Vice Chair should interview and appoint the RFO.

10. Items for noting

10.1 Grass Cutting

10.1.1 To note the current grass cutting schedule

Members noted that some of the grass cutting has now been carried out. It was agreed that all Members should respond to the Clerk with details of their designated areas before the Amenities Committee meeting. Members asked the Clerk to speak to Simon Kidd at KCC regarding

10.2 Electoral Figures

10.2.1 To note information regarding electoral figures

Noted.

10.3 Correspondence

10.3.1 To note correspondence.

Noted.

10.4 Date of Amenities Committee Meeting

10.4.1 To note date of additional Amenities Committee meeting

The Clerk confirmed that a date for the meeting will be scheduled.

11. Urgent Business that occurs and requires attention before the next meeting may be reported at the Chairman's discretion.

None.

12. Date of next meeting

Monday September 18 2017 at 7pm at Sundridge Village Hall.

