

Sundridge with Ide Hill Parish Council
Minutes of Full Council Meeting
Monday 19 June 2017, 7.00 pm Sundridge Village Hall

Present: Councillors Evans (Chair), Baker, Denbigh, Hughes, Lovegrove, Jones and Powell (in part)

Apologies: Cllr Banbrook, Meldan and Edmonds

Attendance: Amanda Barlow (Clerk)

1. To receive apologies and reasons for absence.
Apologies received and accepted from Cllr Meldan, Cllr Edmonds and Cllr Banbrook.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
Cllr Denbigh declared an interest in Agenda item 7.8.
3. To approve as a correct record the **Minutes** (enclosed) of the Parish Council meeting held on 8 May 2017.
The minutes were signed as a true and accurate record subject to some minor amendments.
4. **To take Matters arising** from the Minutes where these are not covered under the subject headings below
10.3 The Clerk advised that the cycle race had paid the Parish Council £100 to use Stubbs Wood car park.
5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.
None.
6. **Reports from Representatives** on Outside Bodies.
 - 6.1 M25 slips
Cllr Evans advised that he attended a recent meeting regarding the M25 slip road and had a report if any Cllr wanted to read it.
 - 6.2 Westerham housing and distribution facility project
Cllr Evans advised that he had attended a meeting about this project and gave details.
 - 6.3 Darent valley partnership scheme
Cllr Evans advised that there is meeting regarding the lido but he is not attending this meeting as a Parish Councillor.
7. **Items for decision and allocation of resources if necessary.**
 - 7.1 Annual Return 2016/17
 - 7.1.1 To approve Annual Governance Statements for 2016/17
Members resolved to approve the Annual Governance Statements for 2016/17
 - 7.1.2 To approve Accounting Statements for 2016/17
Members resolved to approve the Accounting Statements for 2016/17.
 - 7.2 To discuss and agree, if appropriate, the next actions with regard to the Asset Register
Members resolved that the Clerk should amend the Asset Register as suggested by the Internal Auditor. Members resolved that the amended Asset Register should be submitted to the external auditor. (Action: Clerk)
 - 7.3 To discuss and agree, if appropriate, the next actions for the Sundridge & Brasted Social Club
Cllr Evans advised that at the meeting with Brasted Parish Council, the Councillors agreed to extend the lease to November 2020. Cllr Evans advised that there were some issues raised by Cllr Jones over the subletting the flat and meeting statutory requirements. Cllr Baker also raised the issues over the lease.
Members resolved that the Clerk should write to the Sundridge & Brasted Social Club and ask for sight of statutory documents. It was agreed that the Clerk should advise Brasted Parish Council of this action. (Action: Clerk).
 - 7.4 To discuss and agree, if appropriate, the next actions for Sundridge Recreation Ground
Members resolved that the Sundridge Cllrs should agree the site for landscaping. Members resolved that the Clerk should seek some ideas and quotes for the exercise area for the elderly. (Action Clerk) *Cllr Lovegrove advised that the Finance Committee agreed to ask Cllr Meldan to get two further quotes. Due to the time frame the Members resolved that the repairs should go ahead as quoted.*
 - 7.5 To discuss and agree, if appropriate, the next actions for Sundridge Village Hall
Members resolved that the Clerk should have Wifi put in the hall. (Action: Clerk)

7.6 To discuss and agree, if appropriate, the next actions with regard to the Sundridge Village Hall/Sundridge & Brasted Social Club/School project

*Cllrs noted the paper circulated in relation to this proposal. **It was agreed that the Cllr Evans should ask Cllr Piper and Cllr Chard to attend the July meetings. (Action: Clerk) Members resolved that the September meeting should include a public forum on this project.***

7.7 To discuss and agree, if appropriate, the next actions with regard to the bus shelter at Ide Hill
Members resolved that the roof to the bus shelter to be repaired. It was agreed that the Clerk should ask the contractor who has quoted to do the Sundridge Recreation ground work to quote for this work. (Action: Clerk).

7.8 To discuss and agree, if appropriate, the next actions with regard to the Ide Hill playground project
Members resolved that the legal document should be signed by Cllr Edmonds, Cllr Evans, Cllr Baker and the Clerk and that the Parish Council should accept the funding from Ibstock. Members resolved that the Parish Council should meet with the Ide Hill Playgroup Committee on Tuesday 11 July 2017 at 8pm. (Action: Clerk).

7.9 To approve/note items payable and paid

Members resolved to agree the items paid & payable totalling £7,364.68.

8. Items for noting

8.1 Finance Committee

8.1.1 To note minutes of the Finance Committee on 15 June 2017

*The minutes of the meeting will be circulated after this meeting. **Members resolved that the earmarked reserves remain at the precept value.***

8.2 Grass Cutting

8.2.1 To note schedule of grass cutting

*There have been some issues over the grass cutting and he met with manager of the contract at Kent County Council. It was agreed that Cllr Evans and Cllr Denbigh would check what work had now been completed. **(Action: Cllr Evans and Cllr Denbigh).***

8.3 Stubbs Wood

8.3.1 To note update on Stubbs Wood from Management Committee

Cllr Denbigh advised that due to the change of Chair the documents had to be updated.

8.4 Ide Hill Defibrillator

8.4.1 To note issue with the defibrillator at Ide Hill

The Clerk advised that the defibrillator has been removed for repairs and replacement defibrillator has been put on site.

8.5 Planning Committee

8.5.1 To note minutes from meeting held on 22 May 2017

Noted.

8.5.2 To discuss telecommunications mast

It was confirmed that the Parish Council had objected to the position of the mast.

8.6 Notice Boards

8.6.1 To discuss current situation with the notice boards

The Clerk reported that the notice board in the bus station had been updated. It was agreed that the Parish Council should post general information on the notice board by the school.

8.7 Trustees

8.7.1 To note trustee of Ide Hill Village Hall Management Trust

Members noted that the Cllr Denbigh is the trustee on the Ide Hill Village Management Trust.

8.7.2 To note trustees of Sundridge Relief in Need Charity

Members noted that the Chair and Vice Chair of the Parish Council are trustees of the Sundridge Relief in Need Charity.

8.8 Ide Hill Bonfire Night

8.8.1 To note request from Ide Hill resident regarding Bonfire & Fireworks night.

Members agreed that the Clerk should advise the resident that they had no objection to the Bonfire & Fireworks night and he should provide fuller details.

8.9 Correspondence

8.9. 1 To note correspondence.

The Clerk advised that the correspondence will follow.

9. Urgent Business that occurs and requires attention before the next meeting may be reported at the Chairman's discretion.

There were none.

10. Date of next meeting

Monday July 17 at 7pm at Ide Hill Village Hall.

NOTES: *Members are reminded of the need for them to declare any interests not previously declared as a pecuniary interest, which they may have on any matters coming before the Parish Council for consideration. Further advice can be sought, whenever necessary, from the Clerk. Members are asked to be in the Village Hall in good time prior to commencement of the meeting at 7p.m. so that they may acquaint themselves with the contents of any written material laid round the table.*