

Sundridge with Ide Hill Parish Council

Minutes of Finance and Personnel Committee Meeting Thursday 15 June, 7:00pm, Sundridge Village Hall

Present: Councillors Baker, Lovegrove (Chair), Edmonds, Evans and Powell

Mrs Amanda Barlow - Clerk

Apologies Councillor Banbrook

Declarations of interest: None.

1. To elect a Chair of the Finance Committee
Members resolved to elect Cllr Lovegrove as Chair of the Finance Committee
2. Minutes of the meeting held on 15 March 2017.
The minutes of the meeting 15 March 2017 were signed as a true and accurate record.
3. Matters arising from those Minutes.
There were no matters arising.
4. Public Forum
None.
5. To review End of Year Accounts, 2017/18, to recommend to Full Council
The Members resolved to agree the balance sheet as presented and recommend it be adopted at the next Full Council meeting on Monday June 19 2017. (Action: Clerk)
6. To receive budget statement, 31 March 2017.
Members resolved to agree the budget statement.
7. To agree the Earmarked Reserves
Members resolved to recommend to the Full Council that the earmarked reserves are at the level of the precept.
8. To note the internal audit report for recommendation to Full Council
The Members noted that the report will be prepared for the Full Council.
9. To note the fixed asset register
Members resolved that the Clerk should contact the Land Registry regarding the Sundridge Pound (Action: Clerk). Members resolved that the Clerk should amend the asset register to show the 2010/11 values as recommended by the internal audit. It was agreed to present the amended Asset Register to the Full Council for approval at the meeting on 19 June 2017. (Action: Clerk). It was agreed that the Clerk and Chair would carry out an extensive asset check over the summer and present to the Finance Committee in October a comprehensive asset register. (Action: Chair and Clerk).
10. To discuss and agree, if appropriate, the next actions and allocation of funds with regard to Sundridge Village Hall
Members agreed that the Clerk should attempt to reduce the bill as much as possible but settle the bill. Members resolved that the Clerk should write to the Bank regarding the NatWest Sundridge Village Hall account to ascertain who the signatories were on the account. Members resolved that the account should be closed and the monies transferred to the main Parish account. (Action: Clerk)
11. To discuss and agree, if appropriate, the next actions and allocation of funds to Sundridge Recreation Ground
Members agreed that the Clerk should ask Neil Meldan to get 2 more quotes for the repairs. (Action: Clerk)
12. To discuss and agree, if appropriate, the next actions with regard to Ide Hill Playground
Members resolved to recommend to the Full Council that the legal document awarding funding from Ibstock to the Ide Hill Playground should be signed by the Clerk, Cllr Baker, Cllr Evans and Cllr Edmonds.

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13. Urgent issues at the discretion of the Chairman for noting or inclusion on future agenda.
None.
14. Date of next meeting – Tuesday 3 October 2017 at Ide Hill Village Hall

NOTES: Members are reminded of the need for them to declare any interests which they may have on any matters coming before the Parish Council for consideration. Further advice can be sought, whenever necessary, from the Clerk.

Members are asked to be in the Village Hall in good time prior to commencement of the meeting at 7p.m. so that they may acquaint themselves with the contents of any written material laid round the table.