

Sundridge with Ide Hill Parish Council

Minutes of Finance and Personnel Committee Meeting Wednesday 15 March, 7:00pm, Sundridge Village Hall

Present: Councillors Lovegrove (Chair), Edmonds, Evans and Powell

Mrs Amanda Barlow - Clerk

Apologies Councillors Banbrook

Declarations of interest: None.

1. Minutes of the meeting held on 25 January 2017.
The minutes of the meeting 25 January 2017 were signed as a true and accurate record.
2. Matters arising from those Minutes.
Cllrs discussed the £5k which was going to be given to the Ide Hill Playground project.
3. Public Forum
None.
4. Correspondence including requests for grants.
The Finance Committee recommend to the Full Council a grant of £250 to Kent Surrey Sussex Air Ambulance.
5. To agree final budget, 2017/18 and budget codes for 2017/18
The Cllrs agreed to the final budget as presented. It was agreed to include the Sundridge Recreation Ground monies in the budget codes for the year 2017/18. (Action: Clerk).
6. To discuss and agree the appointment of an Internal Auditor
The Clerk agreed to contact the auditor regarding the estimate.
7. To discuss and agree the next actions and allocation of funds, if appropriate for a new website.
The Cllrs agreed that the Clerk would get a quote from the recommended supplier to present to the Full Council meeting. (Action: Clerk)
8. To discuss and agree the next actions with regard to the Sundridge Recreation Ground
The Finance Committee resolved to recommend to the Full Council that Cllr Lovegrove and Cllr Banbrook will become signatories of the bank account. The Sundridge Recreation Ground bank account will then be closed and the monies transferred to the main account. It was resolved to then shut the Sundridge Recreation Ground Trust bank account. It was agreed that the Amenities Committee should discuss a hiring agreement with the football club.
9. To review Councillor attendance.
There were no issues.
10. To discuss Street Lighting repairs and approve necessary expenditure.
Cllr Branbrook was not at the meeting but the Cllrs had previously agreed the Street Lighting contract and were satisfied with the outcome.
11. Urgent issues at the discretion of the Chairman for noting or inclusion on future agenda.
The Members noted the article about the relief on toilet rates. The Members also noted the requirements to meet the Transparency Code which the Clerk will put on Full Council. (Action: Clerk)
12. Date of next meeting – Tuesday May 9 2017.

NOTES: Members are reminded of the need for them to declare any interests which they may have on any matters coming before the Parish Council for consideration. Further advice can be sought, whenever necessary, from the Clerk.

Members are asked to be in the Village Hall in good time prior to commencement of the meeting at 7p.m. so that they may acquaint themselves with the contents of any written material laid round the table.