**Sundridge with Ide Hill Parish Council**

**Minutes of Full Council Meeting**

**Monday 19 September 2016, 7:00pm, Village Hall, Ide Hill**

**Present**: Cllr Jolley Chair

Cllr Mrs Lovegrove Vice Chair

Cllrs Denbigh, Banbrook, Hughes, Edmonds, Meldan (in part), Evans and Mrs Powell

Mrs A Barlow - Clerk

1. members of the public

The Chair welcomed Cllr. Baker to the Parish Council. The Clerk advised that Cllr Medlan was going to arrive late.

1. **Apologies:**

*There were none.*

1. **Declarations of interest**:

*There were none.*

1. **Minutes of the Meeting 18 July 2016**

*The minutes were approved and signed as a true and accurate record*.

1. **Matters arising from the Minutes**

***Agenda Item 5:*** *Cllr Evans advised that this has not been done. It was resolved that the Clerk advise Coblands and Bough Beech Nature Reserve. (****Action: Clerk)***

***Agenda Item 6:*** *Cllr Baker raised the issue of over the rating value of the toilets. The toilets are in the rating list and therefore subject to business rates unless it is a charity. Cllr Edmonds advised that he completes a form every year to confirm the toilets have charitable status.*

1. **Public Open Session**

*There were no comments.*

1. **Reports from Representatives on Outside Bodies**
   * 1. **Gatwick**

*There were no further updates.*

* + 1. **High Weald Action Group**

*There were no further updates.*

1. **Communications**

*See Appendix A*

*Cllr Edmonds advised that he is replacing the toilet roll holders as they were ripped out of the wall.*

* *Premises Licence Tracking – Clerk to send onto*
* *Planning – Clerk to send*

The Chair welcomed to the meeting the Rev Pam Davies, Vicar of

The Rev Davies thanked the Cllrs. for inviting her to attend the meeting of the Parish Council and the following comments were made:-

* *She has been in post from December 2015.*
* *She would very much like to work with the Council at Sundridge with Ide Hill.*
* *She has a background in social services.*
* *Cllr Stokes asked about the area around the Church. The Rev Davies advised that access to the Church is restricted and there will be no services at Sundridge Church for the next couple of Sundays due to Health & Safety concerns. The work will take about 4 to 6 weeks. There is a special service planned on 6 November 2016.*
* *Cllrs asked if the Vicar is responsible for the work and she advised that the Parishioners were overseeing the work.*
* *Cllr Baker asked about the Vicar’s vision for the Church. The Rev Davies explained that the Cllrs are aware of the issues at both Churches. She is looking at both Churches to see how they can serve the community and how she can bring God into people’s lives. She has run a bereavement support group and set up a weekly activity for the older population. Cllr Baker asked if the parish is at risk of losing a Church. She advised that she hoped not and at the moment there is one 10.30 service. Cllr Baker asked if the Vicar is considering using the Church for other events. Rev felt that neither Church has the right facilities for holding events for example neither Church has toilets.*
* *The Chair asked about the Harvest Festival service at Sundridge Church and the Rev advised that it will be postponed and will now be held on the 6 November 2016.*
* ***It was resolved would arrange to meet with the Rev Pam Davies to strengthen relationships between the Church and the Council.******(Action: Chair).***

1. **Items to action/discussion**
   1. ***It was resolved to elect Cllr Baker to the Planning Committee and Amenities Committee.***
   2. ***It was resolved to approve the new Finance Standing Order.***
   3. *The Chair advised that it had been suggested that the Parish Council write to the Sevenoaks MP, Michael Fallon to congratulate him on his recent Knighthood.* ***It was resolved to send him a congratulatory letter on his Knighthood. (Action: Clerk)***
   4. **Stubbs Wood**
      1. Charity Commission

*The Clerk advised that there were several items that needed to be included to finalise the application for Charity Status.* ***(Action Clerk)***

* + 1. Management Committee

***It was resolved that Cllr Baker would be elected onto the Management Committee.*** *The Management Committee comprise of Cllr Mrs Lovegrove, Cllr Hughes and Cllr Baker.*

***It was resolved that the Cllrs on the Management Committee would meet and instruct the Clerk who would write to the organisations agreed and ask them if they would like to appoint a representative to be on the management committee. (Action: Management Committee and Clerk).***

* + 1. Public Meeting

***It was resolved that the meeting be held after the Management Committee is formed and the terms of reference have been agreed.***

*Cllr Medlan arrived at the meeting*.

* 1. **Darent Valley**

*Cllr Evans advised that there has been no action and there was question and answer session in the White Horse Pub. Cllr Stokes advised that it ought to have been advertised publicly. Cllrs advised that there have been several complaints about the Darent Valley.* ***It was resolved that Cllr Evans will email Louise Smith about the state of Darent Valley. (Action: Cllr. Evans)*** *Cllr Evans advised that the level of River Darent had dropped and that is what most people are complaining about. Cllrs discussed about who is legally responsible for the Darent Valley and were unsure as to who was responsible. Cllr Stokes stated that the current issue is the lack of water and there is another issue which was the possible flooding of Sundridge should the banks burst.* ***It was resolved that any further complaints about the Darent Valley should be sent to Cllr Denbigh.***

* 1. **Grass Cutting**

*Cllr. Hughes advised that the Amenities Committee agreed that the Council should seek to tender for one company for all the grass cutting.* ***It was resolved that the Amenities Committee should seek one company to deal with the whole Parish grass cutting.*** *The grass cutting schedule will go out for tender in the new year.*

* 1. **Street Lighting**

*There is one light not working in Sundridge. There was the bus shelter and the trees have now been removed. Cllrs Edmonds asked about the definition of pedestrian light and Cllr Banbrook advised that KCC would not take them back.*

* 1. **Tescos**

*Cllr Evans advised that the Parish had applied to Tescos who support local projects. The Parish have been accepted and the Council’s project will be displayed in Tesocs where the public will have the opportunity to vote one of the 3 projects. Tescos will then award funding of £12,000, £10,000 and £8,000 depending upon the voting.* ***It was resolved that the Clerk would send a poster to Cllrs to advertise the Tescos appeal. (Action: Clerk)***

* + 1. **Sundridge Village Hall**

*Cllr Evans asked to defer this item and it was resolved to discuss this item at the next Full Council Meeting****. (Action: Clerk to put item on next Full Council Agenda)***

**8.9.2 Sundridge Social Club**

***It was resolved that the Clerk would write to Sundridge Social Club to ask where the lease agreement as the Social Club had advised it was being discussed with their solicitor.***

*Cllrs Baker asked about the flat at Sundridge Village Hall. Cllrs advised that the Sundridge Village Hall can let the flat out for profit and can make a profit running the Club. Cllr Mrs Lovegrove advised that this is not a business proposal as the deal was set up to be the Parish Council’s contribution to the social activity of the village.*

* 1. **Items Payable**

***Members resolved to approve/note the circulated items (at Appendix A) payable and paid.***

1. **Items for noting**

**9.1 Committees**

* + 1. **Planning Committee**
    2. *The minutes of the meeting held on 24 August 2016 were noted.*
    3. *The minutes of the meeting held on 14 September 2016 will be circulated.*
    4. **Coombe Bank School**

*Cllr Stokes advised that summer was quieter as usual but there was one application for a road along the North boundary going down to the lake completely skirting Coombe Bank school where there would be a car park. Cllr Stokes contacted the school to find out what is going on and it seems unclear. The school and Parish Council are trying to see who owns the land immediately adjacent to where the planning site is proposed. The Chair advised that the planning application has been put in using an agent Kevin Wise who specialising in very difficult planning application. Members of pubic asked who owns that piece of land where the road starts and the Chair advised that it is unclear. Cllr Stokes advised that the school were going investigate the planning application and he had received some communications from the Finance Director of the School. Cllr Stokes advised that the Parish Council had supported the application for a track to access the lake for a local Fishing Club. There is now a different Fishing Club based at this site.*

* + 1. **Amenities Committee**

1. *The minutes of the meeting held on 15 September 2016 were noted. Cllr Denbigh Chaired the meeting in Cllr Evans’ absence. The meeting including Stubbs Wood, grass cutting. The Committee had received a request for dog bin by the Church and the Committee asked the Clerk to make enquiries from SDC to putting an additional bin. In response to questions Cllr Denbigh advised that the PCC were meeting in the next room who advised that people leave the dog waste bags over the Churchyard and on the trees.* ***It was resolved that the Clerk would make enquiries to the siting of the dog bin.*** *The Clerk will report back to the Finance Committee. (****Action: Clerk)***
2. ***It was resolved that the Clerk would get a quote for repairs to the bus shelter in Ide Hill. (Action: Clerk)***
   1. **Sundridge Village Hill**

*The Cllrs noted that the Sundridge Village Hall Insurance has been renewed****.***

* 1. **Complaints/Correspondence**

*The Cllrs noted the correspondence at Appendix D.*

* 1. **Parish Council Information Sheet**

*The Cllrs noted the information.*

1. **Urgent Business** that occurs and requires attention before the next meeting may be reported at the Chairman’s discretion.

* *Cllr Evans advised about an issue with BT and advised that he has given them an ultimatum. Cllr Stokes commented that the Sue Green report had nothing to do with BT and it was an alternative to BT when there was a possibility that Ide Hill would not receive any broadband.*

***It was resolved that Parish Council should write to BT and complain in the strongest terms on behalf of the Parish Council. (Action: Cllr Evans).***

* *Cllr Banbrook advised on Thursday night they are putting temporary lights on the A25 during the evening/night as there are some issues with drain covers. He advised that this will cause a lot of disruption.*

1. **Date of next meeting**

*17 October 2016 at Ide Hill Village Hall.*

**The meeting closed at 21.38**