SUNDRIDGE WITH IDE HILL PARISH COUNCIL

Stubbs Wood Committee
Minutes of a meeting held at Ide Hill Village Hall on Monday 12 October 2026 at 6.30 pm

Present: Cllrs De Bono, Fribbens, Manley (Chair) and Maybury
Mr Jeff Mashburn, Mr Dominic Rossi and Mrs Katie Wennink

In attendance: members of the public, Mrs A Barlow (Clerk)

Apologies: Cllrs Coles and Powell, Mr Richard Redding

1. To receive apologies and reasons for absence.

   Apologies were received and accepted from Cllrs Coles and Powell, Mr Richard Redding.

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

   None.

3. **A Public Open Session**. Members of the public will be welcome to address the Parish Council with any matters they have related to Stubbs Wood. Please note this item will be limited in time at the discretion of the Chairman.

   None.

4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.

   None.

5. To agree the minutes of the meeting held on 24 June 2026 and matters arising not covered under Agenda Items.

   Members resolved to agree the minutes of the meetings held on 24 June 2026.

   5.1 Memorial Bench

   Members resolved that the Clerk should look for a simple bench from the usual supplier and confirm with the giver that she is happy for pay for it, along with a plaque and the installation.

6. Stubbs Wood Current Items

   6.1 Countryside Stewardship Higher Tier (CSHT)/Rural Payments Agency (RPA)/Grants

   Members agreed that they have agreed all the grants that should be applied for under the CSHT but the maps need to be input onto the new Land App**. It was agreed that Mrs Wennink (Katie) would meet with Cllr Maybury to input the maps on the app.**

   If it was not possible for the Members to input the information into the app it was agreed that a quote would be sought from Miller Land Management.

6.2 Tree Survey

Cllr Manley advised that the Parish Council have completed all the high risk work. She has now been around with woods with the contractor who did the survey. The medium risk trees have been painted and many of them can be dealt with by the volunteers. There are a couple of big ones that need to be addressed.

There is a quote of £7,990 from All Angles to deal with all the medium risk trees but there are a few trees that do not sit on the Parish Council land of Stubbs Wood. It is likely the quote will be reduced to around £5,500. Cllr Manley advised that she and Mr Rossi (Dominic) will need to review the trees and confirm what trees cannot be addressed by the volunteers and need to be done by a contractor. **It was agreed that a quote would be sought for the remaining trees.**

6.3 Signage and 6.7 Foraging

Cllr Manley advised that there had been a fire in the woods.

A few items that have come up over the summer with regard to fires, dog fouling and foraging.

It was agreed that there should be some sort of sympathetic signage in the car park and the Members would look at options for the sign and see if there is a grant available.

6.4 Volunteers

Cllr Manley suggested having a Saturday group for people might like to volunteer to help in Stubbs Wood. **It was agreed to look at maybe doing a one off Saturday work day.**

6.5 Chainsaw Training

A new volunteer would like to the chainsaw training. The total cost is £1,240. Dominic advised that it would be useful to have another volunteer to be trained. **It was agreed that the Parish Council would pay for 50% of the training.**

6.6 Felled Wood

Mr Rossi advised that any wood that is felled, the branches are put on the side of the footpaths to stop people veering off the footpaths. Cllr Manley asked if Dominic knew where the big logs are going. Dominic advised that most of the logs are going to the volunteers.

Dominic asked if Jeff or Adam could attend the woods one day with the volunteers and give their professional opinion on the level of thinning.

Members discussed the possibility of coppicing again and it had been ticked on the grant application form. They discussed whether the volunteer could do a compartment of the woods. **It was agreed that the Parish Council would discuss maybe doing some coppicing next year.**

6.8 Insurance for Tractor

The Clerk advised that she had sent the information to the insurance company and is awaiting their response.

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7. To discuss publicity and events for Stubbs Wood

7.1 Bugle

It was noted that the Bugle deadline was at the end of the month.

7.2 Website

Cllr Manley and Katie had met with someone about the website. The Clerk has advised that the website should be linked through the main Parish Council website.

7.3 History Collection

7.4 QR Code

It was agreed to look at the QR code and include it on the website and there would be link to the Parish bank account and it would be earmarked for Stubbs Wood.

7.5 Regular Walks

It was agreed to focus on a Spring Walk when the bluebells are out as that is a very popular time for walking in the woods.

7.6 Parish Council Spring Walk – 2027

Saturday 24 April 2027 – Bluebell Walk at 10am.

8. Stubbs Wood Accounts

8.1 To note the accounts as at 30 September 2026
Noted at Appendix A.

9. To discuss and agree the proposal for the future of Stubbs Wood to present to Members at the Full Council Meeting on 26 October 2026

Members resolved that the Stubbs Wood Committee would present to the Full Council that they should keep Stubbs Wood and propose that the precept is increased to cover the budget line for Stubbs Wood. Members also agreed that, given the nature of Stubbs Wood, it was important that any funds left in the Parish Council budget line for Stubbs Wood were put into Reserves to save for any future largescale projects.

10. Dates of next meeting

Stubbs Wood Committee – January 11th 2027 (budget setting and urgent items only)

Ide Hill Amenities Committee – January 11th 2027 (budget setting and urgent items only)

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Sundridge with Ide Hill Parish Council
Stubbs Wood

	Receipts	Receipts Ring Fenced	Payments	Payments against ring fenced

Stubbs Wood Budget @ 9 October 2026

	Receipts	Ring Fenced	Payments	Payments against ring fenced income
Carried f/wd from 2025/26	0			
Payments to 9 October 2026			6,847	
Receipts to 9 October 2026		661		
			6,847	
			6846.5	
In budget from Parish Council	6,500.00			
Transfer from Reserves (April 2026)	6,000.00			
Plus receipts	660.52			
	13,160.52			
Less payments	-6846.5			
	£6,314.02			

Listing of Payments for Stubbs Wood

(Between 01-04-2026 and 09-10-2026)

Cost Centre Ide Hill - Stubbs Wood

Code 34 Professional Services

Vchr.	Date	Invoice No	Minute	Bank	Payment Ref.	Description	Supplier	Vat Type	Net	Vat	Total
71	23/06/2026			Unity Trust Banl		Stubbs Wood consultancy	Maydencroft	S	340.00	68.00	408.00
						Subtotal for Code:	Professional Services		£340.00	£68.00	£408.00

Code 35 Tree Survey

Vchr.	Date	Invoice No	Minute	Bank	Payment Ref.	Description	Supplier	Vat Type	Net	Vat	Total
49	03/06/2026			Unity Trust Banl		High priority tree w ork (from tree s	All Angles Tree Care	S	6,020.00	1,204.00	7,224.00
						Subtotal for Code:	Tree Survey		£6,020.00	£1,204.00	£7,224.00

Code 145 Volunteer Expenses

Vchr.	Date	Invoice No	Minute	Bank	Payment Ref.	Description	Supplier	Vat Type	Net	Vat	Total
40	13/05/2026			Unity Trust Banl		Tractor parts	Dominic Rossi	S	31.01	6.20	37.21
52	01/06/2026			Unity Trust Banl		Return shipping costs of tractor pa	Dominic Rossi	X	88.57		88.57
91	14/07/2026			Unity Trust Banl		Fuel and Oil for Stubbs Wood	Dominic Rossi	S	58.82	11.77	70.59
119	19/08/2026			Unity Trust Banl		Volunteer expenses	Dominic Rossi	X	308.10		308.10
						Subtotal for Code:	Volunteer Expenses		£486.50	£17.97	£504.47
						Subtotal for Cost	Ide Hill - Stubbs Wood		6,846.50	1,289.97	8,136.47
							TOTALS		**£6,846.50**	**£1,289.97**	**£8,136.47**

Listing of Receipts for Stubbs Wood

(Between 01-04-2026 and 09-10-2026)

Cost Ide Hill - Stubbs Wood

Code 128 Income General

Date	Invoice No	Minute	Bank	Payment Ref.	Description	Customer	Vat Type	Net	Vat	Total
02/09/2026			Unity Trust Banl		Donation to Stubbs Wood (Ring Fer	Beat the Cock Event	X	660.52		660.52
					Subtotal for Code:	Income General		£660.52		£660.52
					Subtotal for Cost	Ide Hill - Stubbs Wood		660.52		660.52
						TOTALS		**£660.52**		**£660.52**

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