Minutes of Full Council Meeting held on Monday 28 September 2026 at Ide Hill Village Hall at 7.30pm

Present: Cllrs Allgood, Coles, Collins, De Bono, Evans (Chair), Fribbens, Powell and Wilson

Apologies: Cllrs Banbrook, Manley and Maybury, Cllr Nigel Williams (County & District),

Attendance: 26 members of the public (in part), Cllrs Alger and Robinson (District) and Amanda Barlow (Clerk)

1. To receive apologies and reasons for absence.

   Apologies were received and accepted from Cllrs **Banbrook,** Manley and Maybury, Cllr Nigel Williams (County & District),

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

   Cllr Evans declared in an interest in Agenda Item 9.1 as he owns the land surrounding the area.

3. **Report from County Councillor**

   Cllr Williams had sent his apologies.

4. **Report from District Councillor**

Cllr Robinson gave the following report:

- Cllr Robinson is going to get together with a group of residents to try and get a 20mph zone in the village

- Land South of Birchfield Appeal – Cllrs Robinson and Alger were present all day. Cllr Robinson gave her views on the Appeal Hearing. This District Council has failed to provide traveller sites and that unmet need can be the significant material consideration and, depending on the circumstances and the Planning Inspector's assessment of the overall planning balance, may carry sufficient weight to outweigh other considerations.

Cllr Alger gave the following report:

- Cllr Alger advised that there is a community funding opportunity available
- Wheelie Bins – they have been distributed to nearly all residents
- Renew Shop at Dunbrik – the shop will be funded by KCC and the profits will go to the Chairman's Charity (50%) and 50% to running the shop. The shop should be operational in 6 to 9 months.

5. **A Public Open Session**. Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

   - A resident from Chapman's Road advised there is a severely disabled lady whose hedge is very overgrown and West Kent Housing Association have informed the residents that they have no money**. It was agreed that the Community Support Group would try and clear the ground. Members agreed that they should advise Kent County Council of the poor treatment of this resident.**

6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.

   Members resolved to discuss part of Agenda Items 10.4 and 12.2.

7. To approve as a correct record the **Minutes** of the Parish Council meetings held on 22 June 2026.

Members resolved to agree the minutes of the meetings held on 22 June 2026.

8. **To take Matters arising** from the Minutes where these are not covered under the subject headings below

There are no matters arising.

9. Planning Matters

9.1 To discuss and agree next actions with regard to an Article 4 on the woodland off New Road.

Members resolved to instruct the Clerk to ask the Planning Officer if the additional information would assist with the application for an Article 4 on the woodland off New Road.

9.2 To agree a response to the following application:
APPLICATION FOR DISABLED PERSONS (BLUE BADGE) PARKING BAY - SUNDRIDGE ROAD, IDE HILL

Members asked for more information regarding the exact location of the parking bay as it was unclear from the map however as the bay is for a resident they had no objection.

10. **Finance, Personnel & Governance items**

10.1 To agree the items received, paid and payable

Members resolved to agree the items received, paid and payable at Appendix A.

10.2 To agree, if appropriate, the renewal of the insurance policy

Members resolved to agree the renewal policy for the insurance. It was agreed, if there was no additional cost, to include contents insurance of £2,500 for the Pavilion.

10.3 To discuss and agree next steps with regard to the Defibrillator for both Ide Hill and Sundridge

Members agreed to delay in the item to the next meeting and discuss with Cllr Banbrook.

10.4 To agree a response to the policing incident over the Easter Weekend (part of this item will be in confidence)

Members agreed to write a letter of complaint regarding the general Policing of the Parish by Kent Police. It was agreed the Clerk would draft a letter later in the year.

11. Ide Hill

11.1 Ide Hill Amenities Update

Cllr Fribbens:

- Various fixtures have been installed in the Ide Hill Public Toilets and the pay system has been working all over the summer and the Nayax reports show a high level of usage and income.
- School parking has been an issue. The Headteacher has sent out a very stern email to parents who are parking on all over the Green.
- Goathurst Common – a new bench has been installed.

11.2 Stubbs Wood Update

There is a meeting on 12 October 2026. The volunteers have been doing general maintenance work around the Wood.

12. **Sundridge**

12.1 Sundridge Amenities Update

- Sundridge Recreation Ground – there is a meeting of the hirers on Wednesday 30 September 2026 at 10am, so any items will be dealt with at the Sundridge Amenities Meeting.
- Bowsers Meadow – no update
- Coronation Garden – no update

Village Hall – The floor is being done this week

12.2 To discuss and agree, next actions, if appropriate, following the criminal damage at the hall on 18 September 2026 (part of this item will be in confidence)

Members resolved to amend the Hiring Terms and Conditions and to agree a new Letting Policy. These will be available for discussion and agreement, if appropriate, at the next Council meeting.

The Clerk informed the meeting that she had advised the insurance company of a claim.

13. General Items

13.1 Events

To discuss and agree, if appropriate, next steps and allocation of funds, if required, in relation to the following planned events:

13.1.1 Autumn Walk - Stubbs Wood – 3 October 2026

Noted.

13.1.2 Remembrance Sunday – 8 November 2026

Cllrs Evans and Fribbens will lay the wreaths at the Churches.

13.1.3 Christmas Event – Sundridge

Saturday 5th December 2026 at the White Horse, Sundridge.

13.1.4 Christmas Event – Carols on the Green – Ide Hill

Friday 4th December 2026

13.2 Community Engagement

13.2.1 To discuss and agree, if appropriate, publishing and mailing a Parish Newsletter and an allocation of resources if required

13.2.2 To discuss and agree, if appropriate, an email list platform and an allocation of resources if required

Members resolved that the Clerk should prepare and newsletter and instruct Royal Mail to do the mail drop. Members agreed an allocation of resource of £500.

13.2.3 To discuss and agree, if appropriate, the next steps with regard to a new website.

Members resolved that Cllrs Allgood, Fribbens and the Clerk would appoint Aubergine and agree the new website requirements. They would also ask about having a new email system.

13.3 Correspondence

13.3.1 Local Government Reorganisation

Noted. Information at Appendix B.

13.3.2 Streetlights

Noted.

13.3.3 Ide Hill Village Hall AGM

Cllr Fribbens will represent the Parish Council at the AGM.

13.3.4 DRiPS Darent – How much rain do we really need?

Noted.

14. Dates of next meetings

14.1 To note the dates of the next meetings of the Parish Council and events

The dates of the meetings and events are at Appendix C.

Appendix A

RECEIPTS LIST 1 JULY TO 28 SEPTEMBER 2026

Income Radnor House	02/07/2026	Radnor Lease	Radnor House	X	8,250.00	8,250.00
Income Nayax	15/07/2026	Toilet Door Income	Nayax Europe UAB	X	403.75	403.75
Income Dance School	29/07/2026	Dance hall hire	Judith Essex School of Dance	X	963.38	963.38
Income Casual	07/08/2026	Hall Hire	Hall Hire Casual	X	60.00	60.00
Income Nayax	13/08/2026	Toilet Door Income	Nayax Europe UAB	X	298.72	298.72
Income Boogie Bounce	01/09/2026	Boogie Bounce Hall Hire	Boogie Bounce	X	585.00	585.00
Income Casual	02/09/2026	Hall Hire	Hall Hire Casual	X	120.00	120.00
Income General	02/09/2026	Donation to Stubbs Wood (Ring Fenced)	Beat the Cock Event	X	660.52	660.52
Income Casual	15/09/2026	Hall Hire	Hall Hire Casual	X	120.00	120.00
Income Nayax	15/09/2026	Toilet Door Income	Nayax Europe UAB	X	333.44	333.44
			Total		**11,794.81**	**11,794.81**

PAYMENTS LIST 1 JULY TO 28 SEPTEMBER 2026

Code	Date	Description	Supplier				Total
Travel Expenses	14/07/2026	Mileage	Mrs A C Barlow	X	68.20		68.20
Supplies for meetings	14/07/2026	Coffee and Biscuits	Mrs A C Barlow	X	13.70		13.70
Parish mobile telephone	14/07/2026	Mobile	Mrs A C Barlow	S	19.79	3.96	23.75
Parish WiFi (Clerk)	14/07/2026	WiFi	Mrs A C Barlow	X	10.00		10.00
Internal Auditor	14/07/2026	Internal Audit 25-26	JN Accountancy	X	400.00		400.00
Energy Costs	14/07/2026	Electricity Streetlights April to June 2026	NPower	L	1,384.44	69.22	1,453.66
Repairs and Maitenance	14/07/2026	Reapir to Streetlight 36	Streetlights	S	375.00	75.00	450.00
Dog Bins	14/07/2026	Emptying bins - April to June 2026	Sevenoaks District Council	S	546.00	109.20	655.20
Volunteer Expenses	14/07/2026	Fuel and Oil for Stubbs Wood	Dominic Rossi	S	58.82	11.77	70.59
Electricity and Gas	14/07/2026	Village Hall Gas	British Gas	L	82.30	4.12	86.42
Conveniences Maintenance	14/07/2026	Drain unblocking	Jonny's Drains	S	120.00	24.00	144.00
Conveniences energy costs	14/07/2026	Electricity - toilets	EDF Energy	L	99.62	4.98	104.60
Annual Parish Meeting - Ide Hill	14/07/2026	Glasses and items for Ide Hill Community Event	Mrs A C Barlow	S	49.10	9.82	58.92
Annual Parish Meeting - Ide Hill	14/07/2026	Cups and decor for Ide Hill Community Engagement Event	Mrs A C Barlow	S	25.42	5.08	30.50
Annual Parish Meeting - Ide Hill	14/07/2026	Sundries for Ide Hill Community Event	Cllr Tammy Coles	X	49.95		49.95
Annual Parish Meeting - Ide Hill	14/07/2026	Wine for Ide Hill Comunity Event	Cllr Russell Maybury	S	65.83	13.17	79.00
Supplies	14/07/2026	Hand Towels for Village Hall Toilets	Goldservice	S	25.08	5.02	30.10
Cleaning	20/07/2026	Cleaning	Val & Sander Reytenbach	X	180.00		180.00
Conveniences cleaning	20/07/2026	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
Photocopier and photocopying	10/08/2026	Photocopier charges	KCC	S	52.52	10.50	63.02
Stationery	10/08/2026	Box for file storage	Mrs A C Barlow	S	24.16	4.83	28.99
Payroll	10/08/2026	Payroll	DM Payroll Services Ltd	S	105.00	21.00	126.00
Maintenance	10/08/2026	Post Box for Village Hall	Cllr Helen Wilson	S	29.99	6.00	35.99
Maintenance	10/08/2026	Village Hall maintenance	Banbrook Handyman and Garden	X	705.00		705.00
Electricity and Gas	10/08/2026	Gas - Hall	British Gas	L	79.95	4.00	83.95
Electricity and Gas	10/08/2026	Gas - Hall	British Gas	L	71.32	3.57	74.89
Energy Costs	10/08/2026	Calor Gas	Calor Gas	L	11.98	0.60	12.58
Energy Costs	10/08/2026	Electricity - Rec	EDF Energy	L	1,007.10	50.36	1,057.46
Conveniences energy costs	10/08/2026	Electricity - toilets	EDF Energy	L	94.45	4.72	99.17
Other grants	10/08/2026	DRiPS Grant	Darent River Preservation Society	X	500.00		500.00
Ground maintenance	10/08/2026	Works to Cricket Square	Keith Driver	S	408.33	81.66	489.99
Playground maintenance	10/08/2026	TImber for fence at Ide Hill Rec	HSW Timber Co Ltd	S	25.86	5.17	31.03
Supplies for meetings	11/08/2026	Coffee and Biscuits	Mrs A C Barlow	X	25.60		25.60
Parish mobile telephone	11/08/2026	Mobile	Mrs A C Barlow	S	19.79	3.96	23.75
Parish WiFi (Clerk)	11/08/2026	WiFi	Mrs A C Barlow	X	10.00		10.00
Travel Expenses	18/08/2026	Mileage	Mrs A C Barlow	X	38.50		38.50
Playground Equipment	18/08/2026	Bench for Goathurst Common	Broxap	S	957.00	191.40	1,148.40
Defibrillators	19/08/2026	Charge for Defibrillators	Defib Machines Ltd	S	868.85	173.77	1,042.62
Defibrillators	19/08/2026	Charge for defibrillator cabinets	Defib Machines Ltd	S	803.00	160.60	963.60
Volunteer Expenses	19/08/2026	Volunteer expenses	Dominic Rossi	X	308.10		308.10
Grass cutting	19/08/2026	Grasscutting	Commercial Services	S	2,198.87	439.77	2,638.64
Cleaning	19/08/2026	Cleaning	Val & Sander Reytenbach	X	180.00		180.00
Conveniences cleaning	19/08/2026	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
Training	24/08/2026	KALC Finance Conference 2026 x 2	KALC	S	140.00	28.00	168.00
Software Adobe	24/08/2026	Adobe software July Aug Sep	Mrs A C Barlow	S	32.85	6.57	39.42
Repairs and Maitenance	24/08/2026	Repair to Column 2 Main Road	Streetlights	S	105.00	21.00	126.00
Electricity and Gas	24/08/2026	Village Hall Electricity	British Gas	L	71.00	3.55	74.55
Conveniences supplies	24/08/2026	Baby change units for Ide Hill Toilets	Goldservice	S	480.00	96.00	576.00
Family Fun Day	24/08/2026	Grant to Ide Hill Pre School for Family Fun Day Snack Stall	Ide Hill Church of England PTA	X	250.00		250.00
Electricity and Gas	06/09/2026	Gas Village Hall	British Gas	L	79.95	4.00	83.95
Parish mobile telephone	08/09/2026	Mobile	Mrs A C Barlow	S	19.79	3.96	23.75
Parish WiFi (Clerk)	08/09/2026	WiFi	Mrs A C Barlow	X	10.00		10.00
Maintenance	08/09/2026	Deep clean of hall and pavilion	CH Specialist Services	X	650.00		650.00
Maintenance	08/09/2026	Fire Safety Inspection for Hall and Pavilion	ETS Health & Safety	S	295.00	59.00	354.00
Pavilion Maintenance	08/09/2026	Deep clean of hall and pavilion	CH Specialist Services	X	600.00		600.00
Pavilion Maintenance	08/09/2026	Fire Safety Inspection for Hall and Pavilion	ETS Health & Safety	S	295.00	59.00	354.00
Conveniences supplies	08/09/2026	Toilet supplies	Goldservice	S	53.45	10.69	64.14
Cleaning	18/09/2026	Cleaning	Val & Sander Reytenbach	X	180.00		180.00
Conveniences cleaning	18/09/2026	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
Photocopier and photocopying	22/09/2026	Photocopier rental	KCC	S	59.60	11.92	71.52
Conveniences energy costs	22/09/2026	Electricity - toilets	EDF Energy	L	127.74	6.39	134.13
Renovations	22/09/2026	New Flooring for Village Hall - 50% deposit	Ammonite Flooring	S	2,008.33	401.67	2,410.00
Renovations	22/09/2026	Tree work at village hall	All Angles Tree Care	S	1,900.00	380.00	2,280.00
Electricity and Gas	22/09/2026	Electricity Hall	British Gas	L	70.68	3.53	74.21
Playground Equipment	22/09/2026	Installation of Goathurst Common Bench	W Design and Build Ltd	S	320.00	64.00	384.00

Appendix B

From: Lee Banks <Lee.Banks@sevenoaks.gov.uk>
Sent: 11 September 2026 16:31
To: Lee Banks <Lee.Banks@sevenoaks.gov.uk>
Subject: LGR Update - 11 September

Dear Clerks,

Following the Government's surprise announcement on Monday that they would be pausing LGR, we thought it may be helpful to provide an update and share the limited amount of additional information we've been able to gather during this week.

The Minister maintains that the Government remains committed to LGR and implementing unitary councils across all areas of England. But, they say the decision to pause was necessary following updated and privileged legal advice, which requires them to review the decisions they made around seven weeks ago.

Whilst not giving an absolute commitment, it is the current view that LGR will be delayed for one year, with new unitary councils taking effect from 1 April 2029.

This would require elections to the (shadow) unitary councils to take place in May 2028.

We are now expecting to hold elections to Sevenoaks District Council in May 2027 alongside the Town & Parish Council elections.

Whilst these are the expected timelines, the Government have made it clear that the implementation date for LGR and the term of office for Councillors due to be elected in 2027 are matters that will be confirmed through their "rapid review" of the LGR decisions. We do understand that this may have implications for Town & Parish Councils and we will keep you updated should we receive any further information.

It is also still being stated that unitary council elections may still be possible in some areas in 2027. This would require a very rapid decision on LGR structures to allow Structural Change Orders to pass through Parliament which are essential to being able to hold an election for a new unitary council. Whilst this may be unlikely, it has not been categorically ruled out.

It has also become clear that the details of what the 'rapid review' of LGR will consider, and how the process will be undertaken, is still to be concluded.

We expect an update from Government by mid-October which may provide some of the clarity that Councillors and Officers across all tiers of local government are asking for.

Should we receive any further information from Government in advance of October, we will ensure you are kept updated.

Should you have any further questions at this stage, please do let me know.

Kind regards
Lee

Lee Banks
Assistant Chief Executive
Sevenoaks District Council
01732 227161
www.sevenoaks.gov.uk

Appendix C

Sundridge with Ide Hill Parish Council
Meetings and Events 2026

Saturday	3 October	2026	Woodland Walk in Stubbs Wood Meet at Ide Hill Village Green at 4pm
Monday	12 October	2026	Stubbs Wood Committee Meeting at 7.00pm Ide Hill Village Hall
Monday	19 October	2026	Ide Hill Amenities Committee Meeting at 7.00pm Ide Hill Village Hall
Wednesday	21 October	2026	Sundridge Amenities Committee Meeting at 7.00pm Sundridge Village Hall
Monday	**26 October**	**2026**	**Full Council Meeting at 7.30pm** **Sundridge Village Hall**
Sunday	8 November	2026	Remembrance Sunday
Monday	23 November	2026	Finance & Personnel Meeting at 7.00pm Ide Hill Village Hall
Monday	**30 November**	**2026**	**Full Council Meeting at 7.30pm** **Sundridge Village Hall**
Friday	4 December	2026	Carols on the Green at 6pm Ide Hill Village Green
Saturday	5 December	2026	Sundridge Fundridge Christmas Event
Monday	7 December	2026	Full Council Meeting at 7.00pm (urgent items only) Ide Hill Village Hall