

**Minutes of Full Council Meeting held on Monday 22 June 2026
at Sundridge Village Hall at 7.45pm**

Present: Cllrs Allgood, Banbrook, Coles, Collins, De Bono, Evans (Chair), Fribbens,, Maybury, Powell and Wilson

Apologies: Cllr Manley, Cllrs Alger and Robinson (District)

Attendance: 26 members of the public (in part), Cllr Nigel Williams (County & District) and Amanda Barlow (Clerk)

1. To receive apologies and reasons for absence.

Apologies were received and accepted from Cllr Nigel Williams (County), Cllrs Sandra Robinson and Michelle Alger (District).

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

Cllr Evans declared a personal interest in Agenda Item 9.2 as his family own the land next to the property.

Cllr Evans gave an opening statement as follows:

3. Report from County Councillor

Cllr Williams commented on the following

- Kent County Council is awaiting for a result from Local Government Reorganisation.
- Lot of drains have not yet been cleared and this is the time to do it.
- A resident asked about the application 26/01157/LDCPR however it was refused so it will not become a full application.

4. Report from District Councillor

Cllr Williams advised that:

- Regulation 19 was published this afternoon
- Extend some gypsy and traveller sites – this is a positive step and will stop land being illegal seized.
- The Appeal APP/G2245/C/26/33785 55 will not be held in public as it was deemed not serious enough to do so.
- The Parish Council cannot issue an Article 4 but can make an application to SDC to issue an Article 4.
- Rule 6 is not relevant to this application. The Church Road appeal is being dealt with under the hearing procedure. The Parish and other members of the public will have the opportunity to speak at the hearing when asked by the Planning Inspector.
- Residents asked what is SDC 's criteria for Article 4.

5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

- Residents asked about lack of finance and why they need to sell the land. Lack of potential engagement for community use.

6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.

Members resolved to discuss Agenda Items 8 (one part), 9 and 10.4,

7. To approve as a correct record the **Minutes** of the Parish Council meetings held on 18 May 2026.

Members resolved to agree the minutes of the meetings held on 18 May 2026.

8. **To take Matters arising** from the Minutes where these are not covered under the subject headings below

The clerk advised on the following:

10.2 Signage – The Clerk and Cllr Wilson are organising to order all the signage.

10.4 Parish Council Equipment –

11.1 Confidential Update on the use of the Ide Hill Recreation Ground

9. Planning Matters

- 9.1 To discuss and agree next actions with regard to 26/00025/ENF, APP/G2245/C/26/33785 55.
Land South Of Birchfield Wood Church Road Sundridge Kent

Members resolved to take no action following advice (detailed below) from Sevenoaks District Council's Planning Enforcement Manager, Sean Mitchel.

"Rule 6 Status can only apply to Planning Inquires only so is not relevant for the Church Rd appeal. The Church Rd Appeal is being dealt under the Hearing procedure. However, the Parish and other members of public have the opportunity to speak at the hearing when asked by the Planning Inspector."

- 9.2 To discuss and agree next actions with regard to an Article 4 on the woodland off New Road.

Members resolved to request that Sevenoaks District Council consider for an article 4 to be imposed on the woodland off New Road for the removal of national permitted development rights.

- 9.3 To discuss and agree next actions with regard to 26/01157/LDCPR,
Silverwood New Road Sundridge Kent TN14 6AS

Members noted this application has been refused by Sevenoaks District Council.

10. Finance, Personnel & Governance items

- 10.1 To agree the items received, paid and payable

Members agreed to offer Maydencroft 50% of the bill.

Members resolved to agree all other payments received, paid and payable at Appendix A.

10.2 To approve the 2025/26 Annual Return

- 10.2.1 To approve Annual Governance Statements for 2025/26

Members resolved to agree the Annual Governance Statements for 2025/26.

10.2.2 To approve Accounting Statements for 2025/26

Members resolved to agree the Accounting Statements for 2025/26

- 10.3 To discuss and agree, if appropriate, awarding a grant to DRiPS towards a new Darent Action Plan

Members resolved to agree to award a grant of £500 to DRiPS.

- 10.4 To discuss and agree, if appropriate, the appraisal and pay award for the Clerk for 2025-26.
Members resolved to agree the Clerk's pay award for 2025-26 following her appraisal via email by 29 June 2026.

11. Ide Hill

- 11.1 To note the minutes of the Stubbs Wood Committee Meeting on 1 June 2026

Noted.

- 11.2 To consider a request for a memorial bench

It was agreed that this matter should be discussed by the Stubbs Wood Committee.

- 11.3 To note the outstanding items for Ide Hill Amenities and allocate funds if required.

It was agreed to discuss the outstanding items at the Ide Hill Amenities Committee meeting on 30 June 2026.

Members resolved that there was no issue for the Patons to put a grabber on the Green.

12. Sundridge

- 12.1 To discuss and agree, if appropriate, extending the lease for Ide Hill Football Club on the recreation ground

Members resolved to agree that Ide Hill Football Club's lease could be extended to 29 August 2026.

- 12.2 To note the outstanding items for Sundridge Amenities and allocate funds if required.

Noted.

13. General Items

13.1 Events

To discuss and agree, if appropriate, next steps and allocation of funds, if required, in relation to the following planned events:

13.2.1 Summer Walk - 27 June 2026

13.2.2 Community Event Ide Hill – 3 July 2026

It was agreed that the Stubbs Wood and Ide Hill Amenities Committees would finalise the arrangements for the events as both were being held in Ide Hill.

13.2.3 Family Fun Day – 17 August 2026

The Clerk advised that this was a free Family Fun Day run by Sevenoaks District Council and the Parish Council would only be involved in providing the facilities, opening up the

recreation ground and pavilion. It was agreed to ask the Sundridge and Brasted PTA if they would like to run a refreshment stall and make a donation to them of £200.

It was agreed to defer Agenda Item 13.2 to the next meeting.

13.2 Community Engagement

13.2.1 To discuss and agree, if appropriate, publishing and mailing a Parish Newsletter and an allocation of resources if required

13.2.2 To discuss and agree, if appropriate, an email list platform and an allocation of resources if required

13.2.3 To discuss and agree, if appropriate, the next steps with regard to a new website.

13.3 Correspondence

13.3.1 Thames Water Draft Drought Plan - Statutory Consultation 2026

Noted.

13.3.2 Road Safety and Active Travel Group (RSATG) Seminar

Noted.

13.3.3 CPRE - Your latest update on our countryside

Noted.

14. Dates of next meetings

14.1 The dates of Parish Council meetings and events are included at Appendix B.

Appendix A

PAYMENTS LIST 18 May to 22 June 2026

Code	Date	Description	Supplier			Total
Cleaning	20/05/2026	Cleaning	Val & Sander Reytenba	X	180.00	180.00
Conveniences cleaning	20/05/2026	Cleaning	Val & Sander Reytenba	X	500.00	500.00
Subscriptions	21/05/2026	CPRE Subscription	Campaign for the Prote	X	60.00	60.00
WiFi	29/05/2026	WiFi Village Hall	Onecom Limited	S	95.82	19.16 114.98
Volunteer Expenses	01/06/2026	Return shipping costs of tractor part	Dominic Rossi	X	88.57	88.57
Supplies for meetings	02/06/2026	Cups, Coffee and biscuits	Mrs A C Barlow	X	37.00	37.00
Parish WiFi (Clerk)	02/06/2026	WiFi	Mrs A C Barlow	X	10.00	10.00
Parish mobile telephone	02/06/2026	Mobile	Mrs A C Barlow	S	19.79	3.96 23.75
Software Adobe	02/06/2026	Adobe software	Mrs A C Barlow	S	10.95	2.19 13.14
Supplies for meetings	02/06/2026	Coffee and Biscuits	Cllr Helen Wilson	X	6.49	6.49
Energy Costs	02/06/2026	Electricity - Rec	EDF Energy	L	176.42	8.82 185.24
Conveniences Maintenance	02/06/2026	Drain unblocking	Jonny's Drains	S	120.00	24.00 144.00
Playground Fundraising	02/06/2026	Picnic Benches for Goathurst Common (Ring fenced Gr	Fenton Timber	S	679.90	135.98 815.88
Renovations	02/06/2026	Curtains for Village Hall	Custom Group Limited	S	1,590.59	318.12 1,908.71
Photocopier and photocopying	03/06/2026	Photocopier rental	KCC	S	59.60	11.92 71.52
Tree Survey	03/06/2026	High priority tree work (from tree survey)	All Angles Tree Care	S	6,020.00	1,204.00 7,224.00
Maintenance	03/06/2026	Maintenance Items for Village Hall	Banbrook Handyman ar	X	171.00	171.00
Electricity and Gas	08/06/2026	Gas - Hall	British Gas	L	109.30	5.46 114.76
Conveniences energy costs	08/06/2026	Electricity - toilets	EDF Energy	L	98.82	4.94 103.76
Annual Parish Meeting - Sundridge	08/06/2026	Catering for Annual Parish Meeting	Andrea Hodge	X	300.00	300.00
Cleaning	19/06/2026	Cleaning	Val & Sander Reytenba	X	180.00	180.00
Conveniences cleaning	19/06/2026	Cleaning	Val & Sander Reytenba	X	500.00	500.00

22 June 2026 (2026-2027)

RECEIPTS LIST 18 May to 22 June 2026

Code	Date	Description	Customer			Total
Income Casual	26/05/2026	Village Hall Hire	Hall Hire Casual	X	30.00	30.00
Income Casual	28/05/2026	Village Hall Hire	Hall Hire Casual	X	30.00	30.00
Income Sundridge AllStars	09/06/2026	Sundridge Allstars 25-26 fees	Sundridge AllStars	X	660.00	660.00
Total					720.00	720.00

PAYMENTS LIST - at 23 June 2026

Code	Date	Description	Supplier			Total
Supplies for meetings	23/06/2026	Coffee and Biscuits	Mrs A C Barlow	X	15.25	15.25
Travel Expenses	23/06/2026	Mileage	Mrs A C Barlow	X	126.05	126.05
Email address hosting charge	23/06/2026	Ide Hill Hall Hire	Ide Hill Village Hall Trust	X	108.00	108.00
Professional Services	23/06/2026	Stubbs Wood consultancy	Maydencroft	S	680.00	136.00 816.00
Energy Costs	23/06/2026	Electricity Recreation Ground	EDF Energy	L	152.76	7.64 160.40
Electricity and Gas	23/06/2026	Village Hall Electricity	British Gas	L	19.64	0.98 20.62
Playground maintenance	23/06/2026	TImber for fence at Ide Hill Rec	The Timber Yard	S	30.70	6.14 36.84
Total					1,132.40	150.76 1,283.16

Appendix B

Saturday	27 June	2026	Parish Council Summer Walk in Ide Hill Event postponed due to extreme weather.
Tuesday	30 June	2026	Ide Hill Amenities Committee Meeting at 6.30pm Ide Hill Village Hall
Monday	13 July	2026	Sundridge Amenities Committee Meeting at 6.30pm Pavilion, Sundridge Recreation Ground
Monday	27 July	2026	Full Council Meeting at 7.30pm Sundridge Village Hall
Monday	17 August	2026	Family Fun Day (run by SDC) Sundridge Recreation Ground (for all children in Primary School)
Monday	28 September	2026	Full Council Meeting at 7.30pm Sundridge Village Hall
Monday	26 October	2026	Full Council Meeting at 7.30pm Sundridge Village Hall
Monday	30 November	2026	Full Council Meeting at 7.30pm Sundridge Village Hall
Monday	7 December	2026	Full Council Meeting at 7.00pm (urgent items only) Ide Hill Village Hall