

PARISH COUNCIL OF SUNDRIDGE WITH IDE HILL

Minutes of Sundridge Village Hall Committee Meeting held on Wednesday 13 May 2026 at the Sundridge Village Hall at 8.00pm

Present: Councillors De Bono, Powell and Wilson (Chair)

Apologies: Cllr Allgood and Cllr Collins

Attendance: Amanda Barlow (Clerk) and 0 members of the public

1. To receive apologies and reasons for absence.

Apologies were received and accepted from Cllrs Allgood and Collins

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None

3. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have related to Sundridge amenities. Please note this item will be limited in time at the discretion of the Chairman.

None

4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

None.

5. To agree the minutes of the meeting held on 11 February 2026 and matters arising not covered by Agenda Items.

Members resolved to agree the minutes of 11 February 2026 as a true record of the meeting.

6. To discuss and agree, if appropriate, to recommend to the Full Council that the proposal that the Village Hall should be renovated with money from reserves and grants as opposed to a new hall built in the foreseeable future.

Members resolved to recommend to the Full Council the proposal that Village Hall should be renovated with money from reserves and grants. It was agreed that a statement would be drafted to accompany the statement for the Full Council meeting.

7. Renovations to the Village Hall

7.1 To receive an update on the current renovations

7.2 To discuss and agree, if appropriate, the forthcoming schedule of renovations

> Works to be funded from Reserves (essential items):

- > - Flooring: Repairs to loose and missing parquet, followed by sanding and resealing
- > - Kitchen: Installation of a basic, fully functional kitchen (including fridge/freezer and dishwasher)
- > - General decorating: Internal redecoration to improve overall condition and usability
- > - CCTV: Replacement of non-functioning front and rear cameras for security
- > - Fire survey: Professional assessment to identify and address any fire safety requirements

> Works to be funded from Reserves and allocated to the Administration Budget (these are necessary for the meetings to take place in the future)

- > - Acoustics: Installation of acoustic ceiling hangers to improve sound quality
- > - IT projector: Provision of a basic projector to support meetings and community use

> These items are considered essential to make the hall operational and suitable for regular community use.

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> Works proposed via CIL funding (larger capital items):

- > - Fire doors (kitchen): Upgrade to meet current safety standards
- > - Toilets: Reconfiguration and modernisation
- > - Side extension: Additional space for hall use and community storage
- > - Disability access: Improvements to ensure accessibility compliance
- > - Car park: Resurfacing and marking, including consideration of allocated resident spaces
- > - Roof: Replacement, with potential inclusion of solar provision
- > - Windows: Replacement double glazing
- > - Electrics and plumbing: Full replacement to modern standards

>

> These works represent longer-term improvements and will be progressed through Community Infrastructure Levy (CIL) funding where appropriate.

>> Financial Position:

Initial reserve funding has been approved, with the further essential works currently estimated at a ballpark of £20,000–£30,000. This figure remains indicative and subject to refinement as quotations are finalised and surveys completed. Any additional requirements identified (for example through the fire survey) will be addressed as necessary. Throughout, the priority will be to minimise costs while ensuring best value for

> Summary:

> The project is moving forward with a clear and structured approach: essential works to enable immediate use of the hall, alongside longer-term improvements funded separately. Further updates will be provided as costs are confirmed and works progress.

7.3 To discuss and agree, if appropriate, the tree surgery work at the hall

Members resolved to instruct the tree work at the Village Hall at a cost of £1,900.

8. To note the accounts of the Village Hall
Noted.

9. Date of next meeting will be the same as the Sundridge Amenities Committee

DRAFT

**Minutes of Sundridge Amenities Committee Meeting held on Wednesday 13 May 2026
at the Sundridge Village Hall at 8.00pm**

Present: Councillors Allgood, De Bono (Chair), Powell and Wilson (in part)

Apologies: Cllrs Allgood and Collins

Attendance: Amanda Barlow (Clerk) and 0 members of the public

1. To receive apologies and reasons for absence.

Apologies were received and accepted from Cllrs Allgood and Collins.

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None

3. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have related to Sundridge amenities. Please note this item will be limited in time at the discretion of the Chairman.

A resident (Kevin) agreed with Cllr Evans that they would address the tree and branches in Bowers Meadow.

Kevin advised that he has removed the baby swing in the playground and new one needs to be ordered.

There is an issue with dog mess in Bowers Meadow.

Bowers Meadow has not been cut yet and the grass is very long.

A mini digger needs to be used to clear the gullies.

Cllr Wilson left the meeting.

4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

None.

5. To agree the minutes of the meeting held on 11 February 2026 and matters arising not covered by Agenda Items.

Members resolved to agree the minutes of 11 February 2026 as a true record of the meeting.

6. To discuss and agree the signage for Sundridge assets

Members resolved to agree the signage other than the sign for Sundridge Recreation Ground. Cllr Evans advised that he wanted Radnor House to be included on the sign and it was agreed that the Full Council should make the decision.

7. To discuss and agree, if appropriate, next actions with regard to Parish Assets

7.1 Bowsers Meadow

Members agreed to address the issues raised at Bowsers:

Cllr Evans will arrange to deal with the tree

Cllr De Bono will chase the contractor to undertake the work

It was agreed to look at the drainage issues

It was agreed the Clerk should purchase a new baby swing.

7.2 Sundridge Recreation Ground including pavilion

The Clerk advised that she had inspected the Ground and Pavilion with Cllr Wilson.

The following issues were raised:

- Bench needs replacing
- New bin (outside pavilion)
- Remove caging but leave posts
- WiFi
- CCTV quote (to include hall as well)
- Doors need replacing to be more secure
- All rubbish to be removed

Cllr Evans agreed to repair the bench.

There was discussion about removing the caging.

It was agreed to get a quote for the CCTV.

7.3 Coronation Gardens

The Clerk advised that Cllr Allgood had informed her that the working group had arranged for a digger but the ground would need to be surveyed first for cables etc.

8. To discuss and agree arrangements for the Sevenoaks District Council Family Fun Day

It was agreed that the Clerk would see if the school could run a refreshment stand for the event on

9. Date of next meeting

To be agreed.