

**Minutes of Full Council Meeting held on Monday 20 October 2025  
at Sundridge Village Hall at 7.45pm**

**Present:** Cllrs Allgood, Banbrook, Coles, De Bono, Fribbens Evans (Chair), Manley, Maybury and Powell

**Apologies:** Cllrs Collins and Wilson

**Attendance:** (All in part except the Clerk) 4 members of the public and Mr Sean Murphy (UKPN), Mr Richard Don and Mr Dominic Rossi (Stubbs Wood Advisory Group), Cllr Nigel Williams (County), Cllr Sandra Robinson (District) and Cllr Michelle Alger (District), Amanda Barlow (Clerk)

Cllr Evans (Chair) welcomed everyone to the meeting

1. To receive apologies and reasons for absence.

**Apologies were received and accepted from Cllrs Collins and Wilson.**

**Members resolved to agree that Cllr Collins could have a period of absence for her maternity leave.**

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None.

### **3. Report from County Councillor**

Cllr Willimas commented about the current scandal involving the Reform Councillors.

KCC is focused on the Local Government Reform. The preferred options must be whittled down to 3 by the end of November 2025. It looks very likely that it will go through. Initially it will be horrendously expensive.

The new local Plan 2042 opens in the next few days for public consultation. It is very important that residents put their points in their portal on the Sevenoaks District Council website. There are also going to be 10 pop ups.

### **4. Report from District Councillor**

**Cllr Michelle Alger**

- SDC has recruited a consultant to implement the new waste collection plan. The food caddies are going to be a 15L indoor bin and will be implemented in late April 2026, wheelie bins will be distributed in October 2026, this is due to the lack of supply of the vehicles and plans are being worked on for the future of the green bags. They have already paid for themselves. 180L for residual waste.
- Cllr Alger is looking at putting a re-use shop at Dunbrik.

**Cllr Sandra Robinson**

- SDC went into no overall control when 9 Conservatives left the party and they bought the motion of no confidence in the Leader. The majority voted for no confidence in the Leader however he does not have to leave immediately. Cllrs Robinson and Alger advised that they found it very frustrating as there is a lot of business to transact. Cllr Robinson advised that Sevenoaks Park Association was a very good association to join for local organisations.
- Dryhill Gardens shared enforcement – the appeal was withdrawn and it looks like there will be a negotiated way forward.
- Sakers Cottages – Cllr Evans responded that there have been no further complaints.
- Plan 2042 - there is nothing in the draft plan that includes building in Sundridge and Ide Hill
- Covers Farm – there is nothing that can be done to overturn the planning consent. Cllr Robinson felt there would be several things that could be done to document the damage that the lorries to the area. Cllr Robinson advised that the most important thing could be to have a 20mph zone. Cllr Evans advised that he felt that the speed cameras need to be replaced first. Cllr Robinson also suggested a traffic count of HGVs. Cllr Robinson also suggested that residents should report everything to 101. KCC has accelerometers which we can borrow which can be lent to local homes. She also suggested we take articulate measurement, photographs of damage to inside of homes and a speed watch group.

5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

- Residents complained about the hedges and Cllr Evans advised that he had asked the resident to cut the hedge. However, he had refused to do so. Members noted that Cllr Williams will get Highways to write to the resident.

6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.

None.

Members resolved to take the Agenda items in the following order:

**10. Ide Hill**

- 10.3 To discuss and agree, if appropriate, next actions with regard to the wayleave agreement in relation to the Scout Hut

Mr Murphy advised that he works for UKPN and has seen a request to re-route an electricity cable which powers the Scout Hut. They were unable to find a underground route. The second option would be for it to be connected to a second cable in the Ide Hill Recreation Ground. It has been agreed that they do not a Wayleave Agreement only a Land Access Form.

**Members agreed that the Clerk should get advice from KALC as to whether they should seek legal advice.**

- 10.1 To receive the minutes of the Ide Hill Amenities Committee meeting on 13 October 2025 and note.  
Noted.

Richard Don commented:

- about the amount to be transferred to reserves. Members explained that this was to enable the Ide Hill Amenities Committee to carry out the initial work agreed at the meeting.

- 10.2 To discuss and agree the following in relation to Stubbs Wood

10.2.1 Allocation of reserves to Stubbs Wood

This will be discussed under Agenda Item 9.3

10.2.2 Presentation by Kate Harvey of Maydencroft

The date has been confirmed as 13 November for the presentation by Kate Harvey. Cllr Manley gave a synopsis of the situation with Stubbs Wood. The suggestion is that Kate Harvey gives a presentation to see what can be done. **Members agreed that Kate Harvey should present to the Parish Council at a cost of £85 per hour.**

## 12. General Items

To receive an update and make any decisions regarding allocation of funds and next actions, if appropriate.

### 12.2 Footpaths

Proposed diversions of public footpaths SR232 & SR230 at Sundridge with Ide Hill

**Members resolved that they would support Option 2.**

8. To approve as a correct record the **Minutes** of the Parish Council meetings held on 28 July 2025

**Members resolved to agree the minutes of the meeting held on 28 July 2025.**

9. **To take Matters arising** from the Minutes where these are not covered under the subject headings below

There were no matters arising.

### 9. Finance, Personnel & Governance items

- 9.1 To agree the items received, paid and payable

**Members resolved to agree the items received, paid and payable as at Appendix A.**

- 9.2 To note the sale of Sundridge Burial Ground and discuss any further actions required

**Members noted the sale was completed on 16 October 2025.**

- 9.3 To agree the moving of funds to reserves following the sale of the burial ground

**Members resolved to transfer £189,000 to reserves.**

**Members resolved to allocate £4,000 from reserves to Bowers and £3,000 from reserves to Stubbs Wood.**

- 9.4 To note the renewal of the insurance policy for the Parish Council and agree to separate the insurance for the village hall

The Clerk advised that the insurance policy had been renewed but the policy will have to be split so that the Village Hall has a stand alone policy..

- 9.5 Grass cutting grant for Sundridge with Ide Hill & Toys Hill PCC

**Members resolved to award a grant of £2,000 to Sundridge with Ide Hill & Toys Hill PCC.**

9.6 Complaint (confidential)

**Members resolved that the Cllr Fribbens should send the conclusion to the complainant.**

**11. Sundridge**

- 11.1 To receive the minutes of the Sundridge Amenities Committee meeting on 14 October 2025 and note.

**Noted.**

- 11.2 To discuss and agree, if appropriate, an allocation of reserves to Bowsers Meadow

Members agreed this under Agenda Item 9.3

**12. General Items**

To receive an update and make any decisions regarding allocation of funds and next actions, if appropriate.

**12.1 Streetlighting**

- 12.1.1 To note the repair dates for the streetlights in Chapmans Road and Church Road

Members noted that the repairs will take place on Chapmans Road is being done on 2 December and Church Road is being done on 3 December.

**12.3 Flood Damage**

Cllr Evans advised that he has been in discussion with the Minister of Flooding.

**12.4 Highways**

- 12.3.1 Speeding

Members are awaiting the results of the speed survey.

- 12.3.2 Salt bags

The Clerk advised that Highways will only deliver salt bags to one place so the Clerk has asked them to be delivered today.

- 12.3.3 Pot Hole reporting (Confidential)

Noted.

**12.5 Remembrance Sunday**

Cllr Evans will lay the wreath at St Mary's Sundridge on Remembrance Sunday and Cllr Fribbens will lay a wreath at the war memorial on Ide Hill Green on Remembrance Day at 11am..

**12.6 Christmas Events**

- 12.6.1 Sundridge

Funderland will be hosting an event in the pub on 29 November in the afternoon/evening. The Parish Council will be providing hot chocolate, mulled wine, mince pies and cookies.

- 12.6.2 Ide Hill

Carols on the Green will be hosted by the Parish Council on Friday 5 December and The Parish Council will be providing hot chocolate, mulled wine, mince pies and cookies.

**12.7 Correspondence**

- 12.7.1 Kent Police

Noted.

12.7.2 Sevenoaks District Council - Local Government Reorganisation Update

Noted.

12.7.3 Compulsory Purchase Order (from resident)

Members noted the resident's comments.

12.7.4 Landscape Services

Noted.

### **13. Dates of next meetings**

13.1 To confirm the dates of the meetings of the Parish Council to December 2025

**Monday 24 November 2025 at 7.45pm - Full Council Meeting – Sundridge Village Hall**

Monday 17 November 2025 at 7.30pm - Finance & Personnel Committee – Sundridge Village Hall

13.2 To agree the dates of the meetings in 2026

**Members agreed the date of meetings in 2026 as at Appendix B.**

Appendix A

ITEMS PAID 1 AUGUST TO 17 OCTOBER 2025

Code	Date	Description	Supplier				Total
Travel Expenses	11/08/2025	Mileage	Mrs A C Barlow	X	17.10		17.10
Parish mobile telephone	11/08/2025	Mobile	Mrs A C Barlow	S	19.79	3.96	23.75
Parish WiFi (Clerk)	11/08/2025	WiFi	Mrs A C Barlow	X	10.00		10.00
Parish Zoom account	11/08/2025	Zoom	Mrs A C Barlow	S	11.99	2.40	14.39
Repairs	11/08/2025	Repair of damaged stree	UK Power Networks	S	5,789.00	1,157.80	6,946.80
Electricity and Gas	11/08/2025	Gas	British Gas	L	236.82	11.84	248.66
Volunteer Expenses	11/08/2025	Fuel and Oil for Stubbs V	Dominic Rossi	X	24.28		24.28
Conveniences supplies	11/08/2025	Toilet supplies	Goldservice	S	108.13	21.63	129.76
Conveniences energy costs	11/08/2025	Electricity	EDF Energy	L	84.35	4.22	88.57
Clerk pension	20/08/2025	Pension	Nest	X	194.47		194.47
Cleaning	20/08/2025	Cleaning	Val & Sander Reytenbach	X	180.00		180.00
Conveniences cleaning	20/08/2025	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
Parish mobile telephone	17/09/2025	Mobile	Mrs A C Barlow	S	19.79	3.96	23.75
Parish WiFi (Clerk)	17/09/2025	WiFi	Mrs A C Barlow	X	10.00		10.00
Parish Zoom account	17/09/2025	Zoom	Mrs A C Barlow	S	11.99	2.40	14.39
Software Adobe	17/09/2025	Adobe software July Aug	Mrs A C Barlow	S	32.85	6.57	39.42
Payroll	17/09/2025	Payroll	DM Payroll Services Ltd	R		126.00	126.00
Energy Costs	17/09/2025	Electricity April to June 2!	NPower	L	1,398.74	69.94	1,468.68
Tree work	17/09/2025	Tree work	All Angles Tree Care	S	300.00	60.00	360.00
Electricity and Gas	17/09/2025	Gas	British Gas	L	69.01	3.45	72.46
Pavilion Maintenance	17/09/2025	Boiler Repair	Gas Safe Solutions	S	90.00	18.00	108.00
Energy Costs	17/09/2025	Electricity	EDF Energy	L	103.12	5.16	108.28
Conveniences energy costs	17/09/2025	Electricity	EDF Energy	L	65.12	3.26	68.38
Cleaning	19/09/2025	Cleaning	Val & Sander Reytenbach	X	180.00		180.00
Conveniences cleaning	19/09/2025	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
WiFi	30/09/2025	WiFi Village Hall	Onecom Limited	S	89.29	17.86	107.15
Software Adobe	06/10/2025	Adobe software	Mrs A C Barlow	S	10.95	2.19	13.14
Parish mobile telephone	06/10/2025	Mobile	Mrs A C Barlow	S	19.79	3.96	23.75
Parish WiFi (Clerk)	06/10/2025	WiFi	Mrs A C Barlow	X	10.00		10.00
Parish Zoom account	06/10/2025	Zoom	Mrs A C Barlow	S	11.99	2.40	14.39
Hire of Ide Hill Village Hall	08/10/2025	Ide Hill Hall Hire	Ide Hill Village Hall Trust	X	130.00		130.00
Miscellaneous Contingency	08/10/2025	Wreath for Anne Beasley	Cllr Russell Maybury	X	50.00		50.00
Insurance Policy	09/10/2025	Insurance Premium	Zurich Municipal	X	2,849.06		2,849.06
Training	09/10/2025	Councillor Training	KALC	S	50.00	10.00	60.00
Website Maintenance	09/10/2025	Website hosting	Vision ICT	S	583.65	116.73	700.38
Email address hosting charge	09/10/2025	Email hosting	Vision ICT	S	65.00	13.00	78.00
Energy Costs	09/10/2025	Streetlighting Electricity J	NPower	L	2,130.59	106.53	2,237.12
Energy Costs	09/10/2025	Streetlights Electricity His	NPower	L	1,010.86	50.54	1,061.40
Miscellaneous Contingency	09/10/2025	Provision of large saw lo	The Montreal Estate	S	100.00	20.00	120.00
Electricity and Gas	09/10/2025	Gas	British Gas	L	155.62	7.78	163.40
Electricity and Gas	09/10/2025	Electricity	British Gas	L	13.59	0.68	14.27
Maintenance	09/10/2025	Village Hall Car park mai	Banbrook Handyman and Garden Se	X	200.00		200.00
Energy Costs	09/10/2025	Calor Gas Bulk Propane C	Calor Gas	L	1,748.98	87.45	1,836.43
Energy Costs	09/10/2025	Electricity	EDF Energy	L	102.24	5.11	107.35
Miscellaneous Contingency	09/10/2025	KCPFA Subscription	KCPFA	X	20.00		20.00

# Sundridge with Ide Hill Parish Council

## ITEMS RECEIVED 1 AUGUST TO 17 OCTOBER 2025

Code	Date	Description	Supplier			Total
Income Pilates	01/08/2025	Pilates Hall Hire	Teresa Baker	X	168.00	168.00
Income Casual	04/08/2025	Village Hall Hire	J H Trading	X	240.00	240.00
HMRC	07/08/2025	VAT refund	HMRC	X	10,085.38	10,085.38
Income Casual	11/08/2025	Village Hall Hire	Wasim Choudry	X	105.00	105.00
Income Dance School	19/08/2025	Village Hall Hire	Judith Essex School of Dance	X	959.44	959.44
Income Radnor House	28/08/2025	Radnor Lease	Radnor House	X	2,750.00	2,750.00
Income Ide Hill Football Club	29/08/2025	Ide Hill FC rent 25-26	Ide Hill & Sundridge Football Club	X	3,300.00	3,300.00
Income Casual	19/09/2025	Village Hall Hire	GL Jones	X	60.00	60.00
Income Cycling Clubs	23/09/2025	Hire of Ide Hill Car Park	Catford Cycling Club	X	200.00	200.00
Precept	30/09/2025	Precept	Sevenoaks District Council	X	42,500.00	42,500.00
Income Casual	10/10/2025	Village Hall Hire	Riley Shorey	X	120.00	120.00
Property Sale	16/10/2025	Sale of Burial Ground	Warners	X	157,680.80	157,680.80
				<b>Total</b>	<b>218,168.62</b>	<b>218,168.62</b>

## Sundridge with Ide Hill Parish Council

20 October 2025 (2025-2026)

### Payments to be made @ 22 October 2025

Code	Date	Description	Supplier			Total
Travel Expenses	22/10/2025	Mileage	Mrs A C Barlow	X	59.76	59.76
Supplies for meetings	22/10/2025	Coffee and Biscuits	Mrs A C Barlow	X	18.55	18.55
Supplies for meetings	22/10/2025	Coffee cups	Mrs A C Barlow	S	7.91	1.58
Photocopier and photocopying	22/10/2025	Photocopier	KCC	S	62.36	12.47
Energy Costs	22/10/2025	Electricity 1 July to 30 Sep 25	NPower	S	1,576.28	315.26
Volunteer Expenses	22/10/2025	Fuel and Oil for Stubbs Wood	Dominic Rossi	S	37.97	7.60
Grass cutting	22/10/2025	Quarterly Grounds Maintenance July, Aug, Sep 25	Commercial Services	S	6,068.44	1,213.69
Energy Costs	22/10/2025	Calor Gas	Calor Gas	L	11.98	0.60
Energy Costs	22/10/2025	Electricity	EDF Energy	L	131.35	6.57
Conveniences energy costs	22/10/2025	Electricity	EDF Energy	L	78.48	3.92
				<b>Total</b>	<b>8,053.08</b>	<b>1,561.69</b>
						<b>9,614.77</b>

## Appendix B

**Full Council Meetings all take place at Sundridge Village Hall at 7.45pm**  
(unless stated)

Monday	26 January	2026
Monday	16 February	2026
Monday	16 March	2026
Monday	27 April	2026
Monday	11 May	2026 – Annual Parish Meeting commencing at 7.00pm
Monday	18 May	2026 – Annual Council Meeting
Monday	22 June	2026
Monday	27 July	2026
Monday	28 September	2026
Monday	26 October	2026
Monday	23 November	2026
Monday	7 December	2026 – Short meeting (urgent items only)