

**Minutes of Full Council Meeting held on Monday 17 March 2025
at Sundridge Village Hall at 7.30pm**

Present: Cllrs Allgood, Banbrook, Collins, De Bono, Evans (Chair), Fribbens, Manley, Maybury, Powell and Wilson

Apologies: Cllrs Miller, Cllr Nigel Williams (District), Cllr Michelle Alger (District), Cllr Nick Chard (County)

Attendance: 8 members of the public, Cllr Sandra Robinson (District) and Amanda Barlow (Clerk)

Cllr Evans (Chair) welcomed everyone to the meeting

1. To receive apologies and reasons for absence.

Apologies were received and accepted from Cllrs Miller, Cllr Alger (District) and Cllr Nigel Williams (District).

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

Cllr Wilson declared a personal interest in Agenda item 9.2,

3. **Report from County Councillor**

Cllr Chard had sent emails about the Covers Farm and details are on the website.

Cllr Robinson has re-submitted her objections.

4. **Report from District Councillors**

Cllr Robinson reported:

- Saker Cottages – Cllr Robinson advised she has been corresponding with both council and resident on this
- Damaged Streetlight in Church Road – the Clerk advised that she had received an email from ZMI offering settlement. Members discussed the letter and asked the Clerk to confirm the costings and the quote given to the insurers.

5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

- Sundridge Recreation motor bikes – Cllr Evans advised that he is going to fence the privately owned area. The Parish Council will also consider installing a trail camera on the site.
- Bowers Meadow - grass cutting. Residents expressed their dissatisfaction that the grass was not cut at Bowers Meadow. Cllr Evans advised that Members agreed that it was a Meadow and should not be cut. The Clerk advised that this item will be discussed fully at the Sundridge Amenities Committee meeting and all residents were invited to attend.
- Residents complained about the rubbish being left out on New Road. Cllr Robinson advised the resident on how SDC deals with the rubbish.
- Residents commented about the issues of the large number of cyclists.
- Drug use in Bowers Meadow – the Clerk suggested that PC Wilson is invited to the Annual Parish Meeting or a Council meeting so residents could discuss their concerns with the police.

6. To approve as a correct record the **Minutes** of the Parish Council meetings held 24 February 2025.

Members resolved to agree the minutes of the meeting held on 24 February 2025.

7. To take Matters arising from the Minutes where these are not covered under the subject headings below

7.1 The Clerk advised that she has instructed for streetlight 52 to be repaired and asked for a quote for column 54.

8. Finance, Personnel & Governance items

9.1 To agree the items received, paid and payable

Members resolved to agree the items received, paid and payable as at Appendix A.

9.2 Grant request from Ide Hill Preschool

Members discussed the grant request and agreed that the preschool should complete the full grant application form.

The Clerk advised that she will ask the preschool to complete the full grant application form.

9.3 To agree to appoint the internal auditor

Members resolved to appoint Helen Symmons as the internal audit for 25-26.

9.4 To adopt the following policies:

9.4.1 Code of Conduct

9.4.2 Financial Regulations (updated March 2025)

9.4.3 Standing Orders

9.4.4 Risk Management Policy

Members resolved to adopt all the above policies.

9.5 To agree the Reserves Policy and ear marked reserves

Members resolved to agree the Reserves Policy and the ear marked reserves.

9.6 To agree the asset register

Members resolved to agree the asset register.

10. Ide Hill

To receive an update on the Ide Hill Assets and make any decisions regarding allocation of funds and next actions, if appropriate.

10.1 To receive a report on the Ide Hill Assets

Members discussed various items and agreed that they would discuss the items in full at the Ide Hill Amenities Committee meeting.

11. Sundridge

To receive an update on the Sundridge Assets and make any decisions regarding allocation of funds and next actions, if appropriate.

11.1 To receive a report on the Sundridge Assets

(to be discussed in full at the Sundridge Amenities Committee meeting)

Noted.

11.2 Sundridge & Brasted Social Club

The Clerk advised that the leases have now been signed by all three parties and are currently with the solicitors being finalised.

11.3 Sundridge Recreation Ground

Cricket Club

Members discussed at length the proposals put forward by The Cricket Club and unanimously resolved not to proceed. Members agreed that they would support the return of cricket to the recreation ground and would look at other options.

11.4 Sundridge Reserve Burial Ground

Cllr Maybury advised that he has contacted Clive Emerson about the burial ground who asked some questions about the ground which need to be addressed.

12. General Items

To receive an update and make any decisions regarding allocation of funds and next actions, if appropriate.

12.1 Events and Celebrations

12.1.1 Annual Parish Meeting – Sundridge & Ide Hill

12 May 2025 – Sundridge Village Hall

It was agreed to ask Dr Chris Gardner to speak again. Cllr Evans agreed to contact him.

April/May – Ide Hill Village Hall

It was agreed to discuss the other celebrations at the appropriate Committee meetings.

12.1.2 VE Day Celebrations Sundridge/Community Picnic

12.1.3 VE Day Celebrations Ide Hill/Ide Hill Fair

12.2 Correspondence

12.2.1 Kent Police

Noted.

13. Dates of next meetings

Monday 7 April 2025 at 6.30pm - Ide Hill Amenities Committee – Ide Hill Village Hall

Monday 14 April 2025 at 7.30pm - Sundridge Amenities Committee – Sundridge Village Hall – now cancelled and moved to 23 April 2025

Wednesday 23 April 2025 at 6.30pm – Sundridge Amenities Committee –

Sundridge & Brasted Social Club

Monday 28 April 2025 at 7.30pm - Full Council Meeting - Sundridge Village Hall

Appendix A

Items received 22 February to 14 March 2025

Sundridge with Ide Hill Parish Council

14 March 2025 (2024-2025)

RECEIPTS LIST

Code	Date	Description	Supplier			Total
Income Nayax	14/03/2025	Toilet Door Income	Nayax Europe UAB	X	88.13	88.13
Total					88.13	88.13

Items paid 22 February to 14 March 2025

Sundridge with Ide Hill Parish Council

14 March 2025 (2024-2025)

PAYMENTS LIST

Code	Date	Description	Supplier			Total
Supplies for meetings	28/02/2025	Coffee and Biscuits	Mrs A C Barlow	X	13.70	13.70
Training	28/02/2025	Chainsaw training	Esus Forestry Training	X	500.00	500.00
WiFi	28/02/2025	WiFi Village Hall	Onecom Limited	S	73.89	14.78
Playground maintenance	28/02/2025	Repair to playground fence	Good Evans Limited	X	670.00	670.00

Items to be paid at 17 March 2025

PAYMENTS LIST

Code	Date	Description	Supplier			Total
Travel Expenses	17/03/2025	Mileage	Mrs A C Barlow	X	154.85	154.85
Supplies for meetings	17/03/2025	Paper cups for meetings	Mrs A C Barlow	S	22.48	4.50
Supplies for meetings	17/03/2025	Supplies for meetings	Mrs A C Barlow	X	55.45	55.45
Email address hosting charge	17/03/2025	Email hosting	Vision ICT	S	20.00	4.00
Photocopier and photocopying	17/03/2025	Photocopier rental	Commercial Services	S	59.60	11.92
Parish Zoom account	17/03/2025	Zoom	Mrs A C Barlow	S	11.99	2.40
Parish WiFi (Clerk)	17/03/2025	WiFi	Mrs A C Barlow	X	10.00	10.00
Parish mobile telephone	17/03/2025	Mobile	Mrs A C Barlow	S	19.79	3.96
Cleaning	17/03/2025	Cleaning	Val & Sander Reytenbach	X	180.00	180.00
Conveniences cleaning	17/03/2025	Cleaning	Val & Sander Reytenbach	X	500.00	500.00
Grass cutting	17/03/2025	Grass cutting July August Sept	Commercial Services	S	3,616.41	723.28
Other grants	17/03/2025	Grant to Sevenoaks Volunteer Transport Group	Sevenoaks Volunteer Transport Group	X	100.00	100.00