

**Minutes of Full Council Meeting held on Monday 18 November 2024
at Sundridge Village Hall at 7.45pm**

Present: Cllrs Allgood, Banbrook, Collins, De Bono Evans (Chair), Fribbens, Manley Maybury and Wilson

Apologies: Cllrs Miller and Powell. Cllr Nick Chard (County), Cllr Nigel Williams (District), Amanda Barlow (Clerk)

Attendance: 2 members of the public, Cllr Sandra Robinson (District) and Cllr Michell Alger (District)

Cllr Evans (Chair) welcomed everyone to the meeting

1. To receive apologies and reasons for absence.

Apologies were received and accepted from Cllrs Miller and Powell, Cllr Nick Chard (County) and Cllr Nigel Williams (District) and Amanda Barlow (Clerk). Members wished to send sincere best wishes to the Clerk for a speedy recovery

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None.

3. **Report from County Councillor**

Cllr Evans gave an update from Cllr Nick Chard (County)

Covers Farm going to appeal, Cllr Williams (District) and Cllr Chard (County) are waiting for all the details of any new amendments to original scheme, June would be likely timing.

Cllrs Evans and Allgood attended a meeting organised by Mrs Laura Trott MP and representatives from the utility companies (SGN, UK Power Networks and Openreach) as well as representatives from KCC and Brasted Parish Council. The meeting was to discuss the issue with continuous roadworks impact the villages. A commitment was given from all concerned to improve communication to residents of planned works and outcomes, including timeliness data, with a public contact list for utilities; to seek to reduce emergency works, and better coordination between utility companies. KCC will also continue their review of the Kent Lane Rental Scheme for effectiveness, and consider incentivising overnight works. Mrs Trott will be writing to the Transport Select Committee in relation to their inquiry into managing street works. additionally, she will be closely following the actions of the meeting to ensure all are put into place.

Cllr Evans has requested another meeting with Mrs Trott, KCC, Environment Agency and Southern Rivers Trust on behalf of the parish to discuss and find a resolution the flooding Problems in Sundridge. KCC will be following up on when this meeting can happen.

4. **Report from District Councillor**

Cllr Alger gave some detail about the application for Kent and Medway to become a Devolved authority. District councillors would do an extra year and or until Mayor is elected as part of the New Devolution.

Cllr Robinson suggested that throughout this process we may want to look at assets in our area as at total and bid for any assets that we as a parish would see as beneficial to the residents and wish to look after, with a suitable "dowry" to avoid unexpected future expense. Also this presents an opportunity for efficiencies and rationalise.

It was suggested that we have a meeting with Brasted, Chevening and perhaps Bessels Green and Riverhead to all work together. A meeting needs to be set to all PC's to meet.

The new green waste bags are not going down very well with the refuse collectors and some parishioners. Not easy to lift when full, unwieldy and present health and safety issues.

The new revised plan for Sevenoaks town regeneration scheme will still be going ahead regardless of devolution however cost savings have had to be made and the new Library will not happen and the old library will remain.

Cllr Sandra Robinson discussed a email she had with an Ide Hill parishioner about a 20 mph zone, Sandra is keen to get this for Ide Hill village and will report back to Cllr Manley on the full costs involved. There is a possibility that CIL funding could be available if enough residents supported the requirement. A plan can then be discusses by the Ide Hillo Amenities Committee.

5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

None.

6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.

None.

7. To approve as a correct record the **Minutes** of the Parish Council meetings held on 18 November 2024.

Members resolved to agree the minutes of the meeting held on 18 November 2024.

8. **To take Matters arising** from the Minutes where these are not covered under the subject headings below

9. **Finance, Personnel & Governance items**

9.1 To agree the Budget for 2025-26

Members resolved to agree the budget for 2025-26 as presented at £123,425.

9.2 To set the precept for 2025-26

Members resolved to set the precept at £85,000 for the year 2025-26.

Tax base is 945.99

Precept £85,000

$\text{£85,000} / 945.99 = \text{£89.85}$

9.3 Committee Membership

Members resolved to agree the Committee Membership as at Appendix A.

9.4 To agree the items received, paid and payable

Members resolved to agree items received and paid at Appendix B.

10. Ide Hill

To receive an update on the Ide Hill Assets and make any decisions regarding allocation of funds and next actions, if appropriate.

10.1 To receive the minutes (draft) of the Ide Hill Amenities Committee Meeting on 23 January 2025 - As the Clerk was currently on sick leave the minutes are outstanding.

10.2 Ide Hill Update

11. Sundridge

To receive an update on the Sundridge Assets and make any decisions regarding allocation of funds and next actions, if appropriate.

11.1 To receive the minutes (draft) of the Sundridge Amenities Committee Meeting on 20 January 2025. As the Clerk was currently on sick leave the minutes are outstanding.

11.2 Sundridge Update

Cllrs Allgood, De Bono and Wilson need to arrange a meeting with the All Stars to discuss the broken window. John Banbrook to make secure and weather tight in the short-term.

Sundridge Recreation Ground urgently needs of a new sign. The old one looks very scruffy. Members agreed to replace this as soon as possible.

Sundridge Village Hall, Members requested a quote be obtained for a cupboard to be made for all Boogie Bounce equipment and village hall tables and chairs.

Members requested that John Banbrook look at changing the door for emergency exit in the main hall to open in the opposite direction as it is currently a hazard.

Cllr Maybury suggested that the lease/tenancy agreements for the Recreation Ground in Sundridge could be reviewed and will make a proposal to a future meeting.

There are possible new users for the Rec during the summer, a Cricket Club, if adults use Cricket pitch, the crickets square may need attention. Cllr Maybury will inspect and review for the next meeting.

Members confirmed that Bowers Meadow will be kept as a meadow with paths cut throughout. Anyone with a dog that has made concerns about eye complaints for the dogs can and should walk them on the Recreation ground, It was suggested that signage should reflect this.

Cllr Evans discussed the flooding issues and the fact that the sluice gate is broken causing most of the flooding problem. The original Environment Agency plan has still not been completed from 4 years ago. It was agreed that this should be discussed in more detail at the next full council meeting.

A meeting needs to be set up with the EA, the Rivers Trust and KCC to get some action. The Parish Council may need to act to save Coronation Garden in the absence of movement from the above parties.

Cllr Robinson agreed to speak with Jack Hogan from South East Rivers Trust.

11.3 Sundridge & Brasted Social Club

Members resolved that a signing of the lease for the Sundridge Social Club can take place outside of an official meeting and signed by Cllr Evans (Chair) and Amanda Barlow (Clerk). Cllr De Bono to attend Brasted meeting and action all signatures.

11.4 Sundridge Reserve Burial Ground

Members agreed we need to go ahead and organise a valuation of this land as soon as possible. The plot is to be tidied before valuations arranged. Cllr Evans has agreed to the undertake the tidy up.

It was requested that clarification of the official confirmation from the PCC that this ground is no longer needed for burials be obtained as a confirmation email may not be adequate.

12. General Items

To receive an update and make any decisions regarding allocation of funds and next actions, if appropriate.

12.1 Highways

12.2 Streetlighting

Cllr Banbrook has now tried to get the lights fixed at Chapmans Church Road for 2 YEARS.

There has been push back from insurance companies but nevertheless this is a serious Health and Safety issue and should not take 2 years to resolve. Cllr. Banbrook will send all the information to

Cllr Robinson agreed to chase insurance claim on a Church Road column damaged by a waste collection truck on Friday 24 November 2023 at around 7am, 14 months ago.

12.3 Correspondence

12.3.1 Devolution of KCC

Noted.

12.3.2 Pensioner Just Missing Out Scheme

Noted.

12.3.3 Local Nature Recovery Strategy Public Consultation

Noted.

13. Dates of next meetings

Monday 24 February 2025 at 7.45pm – Sundridge Village Hall

Monday 17 March 2025 at 7.45pm – Sundridge Village Hall

Appendix A

Chair: Cllr John Evans Vice Chair: Cllr Martyn Fribbens

Committee Membership

Amenities Sundridge	Cllr Vikki Allgood Cllr Zoe Collins Cllr Melvin De Bono (Chair) Cllr Martyn Fribbens Cllr Ann Powell Cllr Helen Wilson	Sundridge and Brasted Social Club Working Party	Cllr John Banbrook Cllr Melvin De Bono Cllr Ann Powell
Amenities Ide Hill	Cllr Vikki Allgood Cllr Melvin De Bono Cllr Martyn Fribbens (Chair) Cllr Sharron Manley Cllr John Evans (if required)	Sundridge Recreation Ground Working Party	Cllr Helen Wilson Cllr Russell Maybury Representatives of Ide Hill Football Club Radnor House Sundridge Allstars
Finance	Cllr Vikki Allgood Cllr John Banbrook Cllr John Evans Cllr Martyn Fribbens Cllr Russell Maybury (Chair) Cllr Ann Powell	Stubbs Wood Advisory Group	Cllr Martyn Fribbens Cllr Sharron Manley Residents
Personnel	Cllr Vikki Allgood Cllr John Evans Cllr Martyn Fribbens Cllr Russell Maybury (Chair)	Communications Working Party	Cllr Vikki Allgood Cllr Martyn Fribbens Clerk
Planning	Cllr Vikki Allgood Cllr John Evans Cllr Ann Powell (Chair) Any Member of the Parish Council.	Goathurst Common Working Party	Cllr Martyn Fribbens (Chair) Residents
		Streetlighting	Cllr John Banbrook Cllr Sharron Manley

Appendix B

Items received 18 November to 24 January 2025

Sundridge with Ide Hill Parish Council

24 January 2025 (2024-2025)

RECEIPTS LIST

Code	Date	Description				Total
Income Pilates	20/11/2024	Village Hall Hire	Teresa Baker	X	312.00	312.00
Income RPA	02/12/2024	RPA Grant	Rural Payments Agency	X	4,724.44	4,724.44
Other grants	06/12/2024	SDC Grant	Sevenoaks District Council	X	4,000.00	4,000.00
Income Casual	12/12/2024	Village Hall Hire	Kumar Jayaganesh	X	140.00	140.00
Income Nayax	13/12/2024	Toilet Door Income	Nayax Europe UAB	X	134.00	134.00
Income Dance School	23/12/2024	Dance hall hire	Judith Essex School of Dance	X	1,088.50	1,088.50
Income Boogie Bounce	02/01/2025	Boogie Bounce Hall Hire	Boogie Bounce	X	876.00	876.00
Income Nayax	15/01/2025	Toilet Door Income	Nayax Europe UAB	X	113.75	113.75
Playground Grant	23/01/2025	Grant from Round Table	Sevenoaks Round Table	X	8,734.75	8,734.75
Playground Grant	24/01/2025	Grant for Goathurst Common Playground	Sevenoaks District Council	X	12,500.00	12,500.00
Total					32,623.44	32,623.44

Items paid 18 November to 24 January 2025

24 January 2025 (2024-2025)

PAYMENTS LIST

Code	Date	Description	Supplier				Total
Cleaning	20/11/2024	Cleaning	Val & Sander Reytenbach	X	180.00		180.00
Conveniences cleaning	20/11/2024	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
Volunteer Expenses	21/11/2024	Fuel and Oil for Stubbs Wood	Dominic Rossi	S	11.26	2.25	13.51
Electricity and Gas	11/12/2024	Electricity	British Gas	L	121.29	6.06	127.35
Photocopier and photocopying	13/12/2024	Photocopier rental	KCC	S	59.60	11.92	71.52
Travel Expenses	13/12/2024	Mileage	Mrs A C Barlow	X	80.01		80.01
Supplies for meetings	13/12/2024	Coffee and Biscuits	Mrs A C Barlow	X	9.50		9.50
Repairs	13/12/2024	Streetlight repairs	Streetlights	S	146.25	29.25	175.50
External Auditor	13/12/2024	External Audit fees 23-24	Mazzars	S	420.00	84.00	504.00
Parish Zoom account	13/12/2024	Zoom	Mrs A C Barlow	S	11.99	2.40	14.39
Parish WiFi (Clerk)	13/12/2024	WiFi	Mrs A C Barlow	X	10.00		10.00
Parish mobile telephone	13/12/2024	Mobile	Mrs A C Barlow	S	19.79	3.96	23.75
Conveniences supplies	13/12/2024	Sanitary products for toilets	Mrs A C Barlow	X	18.25		18.25
Water	13/12/2024	Water	Castle Water	X	32.46		32.46
Conveniences energy costs	13/12/2024	Electricity	EDF Energy	L	154.20	7.71	161.91
Conveniences Maintenance	13/12/2024	Feminine Hygiene bins annual charge	Goldservice	S	259.28	51.86	311.14
Christmas festivities Ide Hill	13/12/2024	Carols On the Green expenses	Cllr M Fribbens	X	164.91		164.91
Electricity and Gas	13/12/2024	Gas	British Gas	L	283.81	14.19	298.00
Cleaning	18/12/2024	Cleaning	Val & Sander Reytenbach	X	180.00		180.00
Conveniences cleaning	18/12/2024	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
WiFi	31/12/2024	WiFi Village Hall	Onecom Limited	S	73.89	14.78	88.67
Payroll	16/01/2025	Payroll	DM Payroll Services Ltd	X	90.00		90.00
Hire of Ide Hill Village Hall	17/01/2025	Ide Hill Hall Hire	Ide Hill Village Hall Trust	X	40.00		40.00
Photocopier and photocopying	17/01/2025	Photocopier charges	KCC	S	29.64	5.93	35.57
Parish Zoom account	17/01/2025	Zoom	Mrs A C Barlow	S	11.99	2.40	14.39
Parish WiFi (Clerk)	17/01/2025	WiFi	Mrs A C Barlow	X	10.00		10.00
Parish mobile telephone	17/01/2025	Mobile	Mrs A C Barlow	S	19.79	3.96	23.75
Energy Costs	17/01/2025	Streetlighting Electricity Oct to Dec 24	NPower	S	2,068.03	413.61	2,481.64
Conveniences energy costs	17/01/2025	Electricity Toilets	EDF Energy	L	247.06	12.35	259.41
Volunteer Expenses	17/01/2025	Fuel and Oil for Stubbs Wood	Dominic Rossi	S	42.15	8.43	50.58
Maintenance	17/01/2025	Removal of goal posts at Goathurst Common	Banbrook Handyman and Garden Services	X	132.00		132.00
Maintenance	17/01/2025	Maintenance	Banbrook Handyman and Garden Services	X	270.00		270.00
Christmas festivities Sundridge	17/01/2025	Christmas expenses	Cllr V Allgood	X	173.63		173.63
Cleaning	20/01/2025	Cleaning	Val & Sander Reytenbach	X	180.00		180.00
Conveniences cleaning	20/01/2025	Cleaning	Val & Sander Reytenbach	X	500.00		500.00
Supplies for meetings	24/01/2025	Coffee and Biscuits	Mrs A C Barlow	X	27.25		27.25
Playground Equipment	24/01/2025	Additional play equipment for Goathurst Common	Sutcliffe Play	S	1,122.00	224.40	1,346.40
Playground Equipment	24/01/2025	Additional Installation costs	Sutcliffe Play	S	728.40	145.68	874.08
Water	24/01/2025	Water	Castle Water	L	125.36	6.27	131.63
Energy Costs	24/01/2025	Calor Gas	Calor Gas	L	11.98	0.60	12.58
Christmas Trees	24/01/2025	Christmas Trees	Jim Smart	X	395.00		395.00
Maintenance	24/01/2025	Maintenance	Banbrook Handyman and Garden Services	X	132.00		132.00

