

Ide Hill Amenities Committee
Minutes of a meeting held at Ide Hill Village Hall
on Monday 1 July 2024 at 6.00pm

Present: Cllrs Allgood, Fribbens (Chair) and Manley
In attendance: 2 members of the public, Mrs A Barlow (Clerk)
Apologies: Cllr Miller, Cllr Evans, Cllr De Bono

1. To receive apologies and reasons for absence.

Apologies were received and accepted from Cllrs Miller, Evans and De Bono.

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None.

3. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have related to Ide Hill amenities. Please note this item will be limited in time at the discretion of the Chairman. The Chairman will advise on public participation at meetings as prescribed in the Standing Orders.

Dominic Rossi asked about the barrier at Lady Amhurst Drive.

4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

None.

5. To agree the minutes of the meeting held on 2 April 2024 and matters arising not covered under Agenda Items.

Members resolved to agree the minutes of the meeting on 2 April 2024.

7.3 Tree Survey

Clerk to ask Cllr Evans if he could confirm any trees that can be dealt with by him and the volunteers.

6. Stubbs Wood

6.1 Aztech Contract

6.1.1 An update on the current situation at Stubbs Wood

An update is attached at Appendix A.

Members agree that the new growth should be sprayed but would need a quote first.

Extraction in Block 2C

Complete thinning works in Block 1D and 4B before end of July.

Clear brush and wood extraction

Once the works complete the post at Lady Amherst Drive and Wheatsheaf Car Park will be repaired.

The Parish Council had attended a visit from Natural England which was organised by a resident. He made a couple of comments.

6.2 Application for a new CSA from 2025

Cllr Fribbens advised that the Parish Council have to put together a new management plan. He advised that the Members should agree whether it should be 10 years or 5 years. The schedule is attached at Appendix B.

6.2.1 To appoint a working group to prepare a simplification revision to the Management Plan

Members resolved that the following Members would be on the working group.

Cllr Evans
Cllr Fribbens
Cllr Manley
and members of the community

Cllr Fribbens has a group of names and he will be asking people to do various actions and the process is laid out by the Forestry Commission.

All actions were approved at the Full Council meeting.

6.3 Stubbs Wood Account at 31 March 2024

Members noted the current accounts as at Appendix C.

7. Ide Hill Public Conveniences

Members agreed to do more signage. All the codes are changed.

8. Ide Hill Green

8.1 Memorial Plaques

The Clerk advised that these will be replaced in September/October and will be in place for Remembrance Sunday.

8.2 Kerbing

Members noted that there is no update.

9. Playgrounds

9.1 Goathurst Common Playground Project

The Project have now raised £20,000 and have two applications as well.

10. Highways

10.1 Update from Kent Highways

Members agreed that the Clerk should arrange a meeting with Highways.

11. Date of next meetings

Monday 7 October 2024 – Ide Hill Amenities Committee

Appendix A

From Adam Ashworth

The forwarder will hopefully be back on site towards the end of next week to finish extracting everything.

I can then get the steps put back on hanging bank.

All the main tracks have been levelled back out now.

Aztech will reinstate the latch post for the Lady Amhurst drive at Yorks hill once all the timber is out. We still need to get the forwarder in and out.

Aztech will put now posts in and re hang the gate on wheatsheaf hill on completion. Still need lorry access into there.

The logs in Yorks hill car park will all be cleared with the rest of the timber that needs to come out of Lady Amhurst drive.

Parish Council to confirm if Aztech can complete the harvesting works. Blocks 4B and 1D. Thinning works.

Aztech also have a small bit more to complete in 2C .

SUNDRIDGE WITH IDE HILL PARISH COUNCIL

Appendix B

From: Cllr Fribbens

I propose to bring together a group of interested parties to prepare a draft Woodland Management Plan, based upon UK Forestry Standard guidelines. This group should include:

- Councillors
- Tim Saunders
- Representative(s) from SWAG
- Representative(s) from volunteers

Once a draft has been prepared, I suggest we ask a representative from Ide Hill Society and a representative from at least one of the groups that use Stubbs Wood (horse riders, Nordic walkers?) to comment. Once this has been commented upon, I propose we post the final draft on the PC website for comment before finalising it.

The following process for producing the plan is from the UK Forestry Commission and I propose a timeline.

24th June (SwIHPC FC)

Agree the plan and parties involved

28th June

Invite working party members to contribute

1st July (IHAC)

Announce plan and timeline

2nd to 7th July

Allocate tasks to members of the working party

14th July to 31st August

Prepare initial sections of the plan

Objectives (MF)

Opportunities and Constraints (all members)

Social Dimension (MF)

Biodiversity needs and aims (tba)

Risk Assessment (JE and Tim Saunders)

1st September (Working Party meeting)

Agree the objectives (I can prepare those in advance of a meeting for comment).

Identify Opportunities and Constraints of the site (we can invite comment before the meeting and get agreement)

Prepare an assessment of the social dimension (I can prepare that together with Sharron)

Document the biodiversity needs and aims (I may need some help from SWAG and Tim on this)

Prepare a risk assessment (John Evans with input from Tim would be best for this)

Prepare a management regime (all parties on the working party to be involved)

2nd September to 6th October

Refine the plan and prepare detailed draft

Involve community representatives to comment

7th October (IHAC)

Present draft for public review

8th October to 31st October

Post on website for comment

SUNDRIDGE WITH IDE HILL PARISH COUNCIL

1st November to 30th November
Finalise Management Plan

1st December (Working Party meeting)
Sign off Management Plan

9th / 16th December (SwIHPC FC)
Sign off Management Plan

I need the following agreed:

1. Parties involved in the formation of the plan
 2. A budget, primarily for Tim Saunders's time
 3. Timetable (as outlined above)
- Councillors (Martyn Fribbens, John Evans, Sharron Manley?)
 - Tim Saunders
 - Representative(s) from SWAG (invite Richard Don to nominate someone)
 - Representative(s) from volunteers (invite Dominic Rossi to nominate someone)

SUNDRIDGE WITH IDE HILL PARISH COUNCIL

Appendix C

Stubbs Wood Account at 31 March 2024

Sundridge with Ide Hill Parish Council

Stubbs Wood

	Receipts	Ring Fenced	Payments	Payments against ring fenced income
2019/20				
Other Income	200		11,438	11,420
2020/21				
RPA Grant	3,720	3,720	910	910
Other Income				
2021/22				
RPA Grant	3,720	3,720	4,864	4,864
Other Income	1,575			
2022/23				
RPA Grant	3,720	3,720	2,436	1,439
Other Income	1,326			
2023/2024				
RPA Grant	3,720	3,720	10,252	10,069
Other Income	600			
	18,581.40	14,880.00	29,900	28,702
EA Grant		15,000.00		
Total Ring Fenced Income		<u>29,880.00</u>		
Ring fenced income		29,880.00		
less payments		<u>-28,702.00</u>		
		1,178.00		

Ring Fenced Income carried to 2024/25 **£1,178.00**

	Receipts	Ring Fenced	Payments	Payments against ring fenced
2024/25 @ 30 June 2024				
RPA Grant (applied for)	3,720	3,720	4,370	4,370
Other Income				
		<u>3,720</u>		<u>4,370</u>