

# Sundridge with Ide Hill Parish Council

## Minutes of Full Council Meeting held on Monday 20 February 2023 at Sundridge Village Hall at 8.00pm

**Present:** Councillors Allgood, Baker, Banbrook, Collins, De Bono, Evans (Chair), Fribbens, Jones, Maybury, Millerand Powell.

**Apologies:** Cllr Chard (County)

**Attendance:** 3 members of the public (in part), Cllr Bonin (District) (in part), Mr Ken Bonner (Streetlights) Amanda Barlow (Clerk)

### 1. To receive apologies and reasons for absence.

***Apologies were received from Cllr Chard (County).***

### 2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None.

### 3. Report from County & District Councillors

#### **District – Cllr Keith Bonin**

Cllr Bonin had attended the Planning Meeting before the Council meeting and spoke about the application for a tower at Stubbs Wood.

### 4. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

None

### 5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

**Members resolved to discuss Agenda item 10.2 in confidence.**

### 6. **Streetlighting**

To receive a report from Kent Bonner from Streetlights and agree any actions, if appropriate.

Mr Bonner advised Members about the type of lights and the current legislation around keeping lights on.

**Members resolved to get the streetlights repaired at 19 and 22.**

### 7. To approve as a correct record the **Minutes** of the Parish Council meetings held 23 January 2023.

**Members resolved to agree the minutes of 23 January 2023.**

### 8. **To take Matters arising** that are not covered by the Agenda Items below.

#### 7.10.3 – Stubbs Wood

Aaron Cornish has been appointed and the work has commenced.

Cllr Evans removed the trees on the Parish Council's land which were overhanging into Lord Colgrain's property.

4.2 – Tree on Ide Hill Village Green

The tree has been removed and dependent on the outcome of discussions it will either be planted in a different location on the Green or in Coronation Gardens.

**9. Finance & Personnel items for decision and noting**

9.1 Items, Received Paid and Payable

**Members resolved to agree items, received paid and payable as at Appendix A.**

9.2 To agree payment, if appropriate, of the outstanding water/energy bills.

9.2.1 Ide Hill Public Conveniences - Water

9.2.2 Sundridge Village Hall – Gas and Electricity

**Members agreed to defer this item to the next meeting.**

**10. Items for discussion and noting, decision (if appropriate) and allocation of resources (if appropriate)**

**10.1 Sundridge Recreation Ground**

10.1.1 Pavilion – repairs and new boiler

**Members had resolved to have the repairs done as it was a health and safety matter.**

**10.2 Sundridge and Brasted Social Club**

10.2.1 Terms of Lease

**Members resolved, in the majority, to offer a lease of 15 years with a break of 7 years a peppercorn lease.**

**Cllrs Maybury, Allgood, Fribbens, Evans, Powell, Collins, Banbrook and De Bono voted in favour of the resolution.**

**Cllr Miller voted against the resolution.**

**Cllrs Jones and Baker abstained from the vote.**

10.2.2 Social Club Working Party

This matter was discussed in confidence.

**10.3 Grass Cutting**

10.3.1 To agree the 2023-24 Landscape Services contract

**Members resolved to agree the 2023-24 Landscape Service contract for grass cutting.**

**10.4 Ide Hill**

10.4.1 Ide Hill Green

**Members agreed that the Clerk should get a quote for kerbing around the Green.**

10.4.2 Ide Hill Recreation Ground

**Members agreed to ask Tim Saunders to look at the trees in question and advise the Council.**

**10.5 Bowsers Meadow**

10.5.1 Repair to playground

**Members resolved to agree the repairs.**

**10.6 Communications/Events**

10.6.1 Local Elections – May 4 2023

10.6.2 Coronation of HM The King – May 6 2023

**Members agreed that the Clerk should apply to close the roads for the Jubilee celebrations.**

10.6.3 Annual Parish Meeting

Annual Parish Meeting is on Monday 24 April and it was agreed to do the same format as in previous years.

**10.7 Correspondence**

10.7.1 To note general correspondence.

Noted at Appendix B.

**11. Date of next meetings**

11.1 Next Meetings:

Full Council Meeting - Monday 20 March 2023 at 7.30pm at Ide Hill Village Hall  
- Monday 17 April 2023 at 7.30pm at Sundridge Village Hall

Annual Parish Meeting – Monday 24 April 2023 at 7.00pm at Sundridge Village Hall

# Sundridge with Ide Hill Parish Council

## Appendix A

20 February 2023 (2022-2023)

### Sundridge with Ide Hill Parish Council RECEIPTS LIST

Voucher	Code	Date	Description	Supplier	VAT Type	Net	VAT	Total
72	Income Wood	27/01/2023	Dance hall hire	Mr & Mrs Wood	X	24.00		24.00
73	Income Wood	03/02/2023	Dance hall hire	Mr & Mrs Wood	X	24.00		24.00
74	Income Wood	10/02/2023	Dance hall hire	Mr & Mrs Wood	X	24.00		24.00

20 February 2023 (2022-2023)

### Sundridge with Ide Hill Parish Council PAYMENTS LIST

Voucher	Code	Date	Description	Supplier	VAT Type	Net	VAT	Total
241	WiFi	20/02/2023	WiFi Village Hall	British Telecom	S	62.31	12.46	74.77
243	Renovations	20/02/2023	Final payment for hall ren	Akrom Construction Limit	S	5,250.00	1,050.00	6,300.00
246	Conveniences Maintenar	20/02/2023	Drains	Jonny's Drains	S	110.00	22.00	132.00
244	Cleaning	20/02/2023	Cleaning	Val & Sander Reytenbacl	X	180.00		180.00
235	Cleaning	20/02/2023	Additional Clean SVH	Val & Sander Reytenbacl	X	30.00		30.00
236	Conveniences cleaning	20/02/2023	Cleaning	Val & Sander Reytenbacl	X	500.00		500.00
245	Christmas festivities Sun	20/02/2023	Christmas lights	Cllr J Banbrook	X	217.80	33.16	250.96

20 February 2023 (2022-2023)

### Sundridge with Ide Hill Parish Council PAYMENTS LIST

Voucher	Code	Date	Description	Supplier	VAT Type	Net	VAT	Total
230	Energy Costs	10/02/2023	Electricity Sundridge Rec	EDF Energy	L	137.57	6.88	144.45
231	Conveniences energy co	10/02/2023	Electricity Toilets	EDF Energy	L	54.69	2.73	57.42
217	Dog Bins	10/02/2023	Dog Bins - April to June 2021 (outstanding i	Sevenoaks District Counc	S	504.40	100.88	605.28
232	Energy Costs	10/02/2023	Gas	Calor Gas	L	11.98	0.60	12.58
218	Repairs	10/02/2023	Streetlight repairs	Streetlights	S	222.25	44.45	266.70
219	Grass cutting	10/02/2023	Grass Cutting Payment 4	Commercial Services	S	546.24	109.25	655.49
226	Parish Zoom account	10/02/2023	Zoom	Mrs A C Barlow	S	11.99	2.40	14.39
220	Photocopier and photoco	10/02/2023	Photocopier charges	KCC	S	39.09	7.82	46.91
233	Running Costs	10/02/2023	Stubbs Wood equipment	Dominic Rossi	S	166.66	33.33	199.99
233	Running Costs	10/02/2023	Stubbs Wood equipment	Dominic Rossi	S	9.16	1.83	10.99
233	Running Costs	10/02/2023	Stubbs Wood equipment	Dominic Rossi	S	12.16	2.43	14.59
233	Running Costs	10/02/2023	Stubbs Wood equipment	Dominic Rossi	S	162.66	32.53	195.19
221	ROSPA Inspection (Playg	10/02/2023	Playground Inspection	The Playground Inspectic	S	225.00	45.00	270.00
239	Pavilion Maintenance	10/02/2023	Sundridge Recreation Ground Pavilion Repai	Akrom Construction Limit	S	1,666.67	333.33	2,000.00
237	Travel Expenses	10/02/2023	Mileage	Mrs A C Barlow	X	49.50		49.50
238	Supplies for meetings	10/02/2023	Coffee and Biscuits	Mrs A C Barlow	X	29.50		29.50
228	Parish mobile telephone	10/02/2023	Mobile	Mrs A C Barlow	X	19.00		19.00
227	Parish WiFi (Clerk)	10/02/2023	WiFi	Mrs A C Barlow	X	10.00		10.00
234	Cleaning	10/02/2023	Additional Clean SVH	Val & Sander Reytenbacl	X	30.00		30.00
222	Payroll	10/02/2023	Payroll	DM Payroll Services Ltd	X	90.00		90.00
223	Buildings Valuation	10/02/2023	Buildings Valuation	Sonnex Surveying Ltd	X	1,275.00		1,275.00
224	Subscriptions	10/02/2023	CPRE Subscription	Campaign for the Protect	X	36.00		36.00
225	Other grants	10/02/2023	Sevenoaks Volunteer Transport Group (SVT	Sevenoaks Volunteer Tra	X	100.00		100.00
235	Cleaning	20/02/2023	Cleaning	Val & Sander Reytenbacl	X	180.00		180.00
236	Conveniences cleaning	20/02/2023	Cleaning	Val & Sander Reytenbacl	X	500.00		500.00
241	WiFi	20/02/2023	WiFi Village Hall	British Telecom	S	62.31	12.46	74.77

Appendix B

Correspondence 23 01 24 to 23 02 16

1. SDC - FOR INFO: Kent Communities Programme Consultation
2. SDC - UKSPF & Other bits
3. SDC - Presentation and Hello Lamppost
4. Sevenoaks District Council: Tree planted in memory of the Queen
5. KCC - Home to School and Post 16 Transport for Mainstream and SEND Pupils - Public Consultation
6. Kent DAA Showcase Event
7. CAGNE - February Newsletter
8. SDC - Mentoring Scheme for Young People
9. SDC - Sevenoaks District Council: Pupils get arty to take on air pollution
10. Kent Police (see below)

For all Agenda and Minutes related to SDC meetings please visit:

<https://cds.sevenoaks.gov.uk/mgCalendarMonthView.aspx?GL=1&bcr=>