

Sundridge with Ide Hill Parish Council

Minutes of Full Council Meeting held on Monday 17 October 2022
at Sundridge Village Hall at 7.30pm

Present: Councillors Allgood, Baker, Banbrook, De Bono, Evans (Chair), Fribbens, Maybury and Miller

Apologies: Councillors Jones and Powell

Attendance: Cllr Keith Bonin (District), Cllr Chrissie Rogowska (Brasted Parish Council), Amanda Barlow (Clerk) and 5 members of the public (in part)

1. To receive apologies and reasons for absence.

Apologies were received from Cllrs Jones and Powell.

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None.

3. Report from County & District Councillors

County

Cllr Chard had contacted the Chair and advised that Covers Farm has been delayed and will not be deliberated on until December.

Speeding – Cllr Evans advised he has had a lot of complaints about speeding.

District – Cllr Keith Bonin

Cllr Bonin discussed the proposals for a 20mph speed limit around Sevenoaks. He explained that Tonbridge had reversed their decision on 20mph zones on A roads as there was so much opposition. There was also a proposal for a one way system around the war memorial and for a cycle lane. These proposals are quite expensive. There is a link on Cllr Bonin's report to the proposals.

Concerns were raised about a plot of land on New Road that had been advertised as slots for sale. The District Council has put a Section 4 which means the owner has to get planning permission for even a fence etc.

There is a new waste collection rounds starting this week. SDC has announced the annual grants for charities across the District. There is a new application process for grants for up to £1,000. Applications are open until 3 November 2022.

There was a CIL meeting and Cllr Bonin recommended Cllrs looked at the applications. The Clerk confirmed that she and members of the Finance & Personnel Committee had already done so.

Members advised Cllr Bonin about the issues with the accidents in the Sundridge area. It was agreed that the Clerk would send details of the accidents with Cllr Chard.

4. A Public Open Session. Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

- Cllr Rogowska (Brasted PC) advised that speed cameras were only ever granted on a temporary basis and Brasted PC have asked that Highways consider leaving them in their current position.
- Katie and Alice – residents who live at Goathurst Common. They advised that some residents and friends of Goathurst Common would like to refurbish the existing area, for children to play in, for teens and a place for picnic and possibly growing area. It would be an inclusive area and community focused keeping the area green and harmonious as possible.

Sundridge with Ide Hill Parish Council

The following members of the public spoke on behalf of the Sundridge & Brasted Social Club

- Graham Hughes – Vice Chairman, Sundridge & Brasted Social Club Committee
 - Ian Tax Consultant
 - Cllr Chrissie Rogowska (Brasted Parish Council)
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- i. There have been significant changes to the Committee
 - ii. The Club want to work with the Councils
 - iii. Decking has been removed and there is a new large patio
 - iv. Fencing between the Club and adjacent house has been erected
 - v. New furniture has been ordered
 - vi. Full CCTV system to help with security
 - vii. Membership – 150 – 30 members from Brasted and a new member from Ide Hill
 - viii. Ian is doing the accounts and ensuring they comply with legislation
 - ix. There is an external book keeper
 - x. Inaugural summer season of the Bat and Trap and Club hosted final session
 - xi. Men and Ladies Darts and snooker takes place regularly
 - xii. Joint events with local groups
 - xiii. Couple of projects to do – revamp of the front and the alley at the side, revamp of the toilets – and looking at installing a disabled toilet.
 - xiv. Resolve the lease issue and they are happy to have a break clause.

Graham hope that the Club is now serving both community and has improved the situation.

Cllr Chrissie Rogowska (Brasted Parish Council) advised:

- i. Working Party had a meeting at the Club.
- ii. Brasted Parish Council had resolved to offer the Club a 40 year lease with the peppercorn rent.
- iii. It is now up to Sundridge with Ide Hill Parish Council to agree the lease.
- iv. Chrissie thanked the Sundridge and Brasted Working Party who worked extremely well together.

5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.

None.

10. Items for discussion, agreeing and noting

10.1 Planning

10.1.1 Planning Applications

KCC/SE/0166/2022	Dunbrik Waste Transfer Station, Main Road, Sundridge, Sevenoaks, Kent TN14 6EP	Section 73 application for the temporary relaxation of condition 13 of planning permission SE/90/1302 to permit operation of the Waste Transfer Station over the Christmas/New Year Bank Holidays (Tuesday 27 December 2022, Saturday 31 December 2022, Monday 2 January 2023 and Saturday 7 January 2023) to support the local kerbside waste collection service over this period
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Members resolved not to object to this as its intention is to make collection over the festive period easier.

22/02602/HOUSE	Shaw Lodge Church Road Sundridge Sevenoaks Kent TN14 6AU	Proposed side extension, basement extension and alterations including solar panels to roof. Formation of new vehicular access and driveway, and closure of existing
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Members resolved to object as the building is not with the 50% ruling.

22/02043/HOUSE	1 Yorks Hill Farm Cottage Yorks Hill Ide Hill Sevenoaks Kent TN14 6HY	Demolition of existing ground floor extension, workshop/store, original store and summerhouse; erection of part ground, part first floor side extension; erection of part ground, part first floor rear extension with associated works. Internal works. Fenestration alterations
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Members resolved to respond no objection.

10.1.2 Shared Rural Network Pre-Application Telecommunications Installation: CTIL_30082300 LAND AT STUBBS WOOD CAR PARK

Cllr Bonin advised that he would respond how the Parish Council would like him to. The only issue he had was that the tower was lattice structure and a pole would be better. The style of the structure needs to reflect that it is situated in an AONB.

10.1.3 Planning Log
Noted.

6. To Co-opt a new Member to the Parish Council to represent the Sundridge ward

Members unanimously resolved to co-opt Zoe Collins as Members of the Parish Council to represent the Sundridge ward.

7. To approve as a correct record the **Minutes** of the Parish Council meetings held on 3 October 2022

Members resolved to agree the minutes of 3 October 2022.

8. **To take Matters arising** that are not covered by the Agenda Items below.

- 6.7.5 Defibrillators – The Clerk gave an update on the defibrillators.
Members resolved to agree that if the defibrillator cannot be affixed to the shop wall it should be put on the wall at Sundridge & Brasted Social Club.
Members asked the Clerk to contact the Ide Hill Pre-School and advised that the defibrillator is not suitable under 8.

9. Finance & Personnel items for decision and noting

9.1 Insurance

9.1.1 Valuation of assets
Noted.

9.1.2 Renewal of Policy

Members resolved that the Insurance Schedule should be updated to include the valuations and the Clerk should advise Members of the new premium.

9.2 Utility Aid

Cllr Maybury discussed his concerns and Members agreed that he should investigate further and that the Finance & Personnel Committee should make a decision on a provider.

9.3 Bank Accounts

Members resolved that the Village Hall account and the Stubbs Wood account should be transferred into the Unit Trust Bank account.

9.4 Items Paid and Payable

Members resolved to agree to the Items Paid and Payable as at Appendix A.

9.5 Finance & Personnel Committee Meeting – Wednesday 19 October 2022

Noted.

10.2. Sundridge Village Hall

10.2.1 Storage facility

The Clerk advised that the shed had been ordered and she is awaiting the invoice.

10.2.2 Renovations and improvements

Members resolved to agree to an electrical survey at a cost of £400. Members agreed that the Amenities Committee should discuss the improvements.

10.3 Sundridge and Brasted Social Club

10.3.1 Update following in person meeting of Working Party on 5 October 2022

Members resolved in the majority to issue a new lease for 40 years with the peppercorn rent and that the lease should include a break clause as per the resolution made by Brasted Parish Council and asked the Clerk to engage lawyers to get a draft lease drawn up in conjunction with the Clerk at Brasted.

10.3.2 Insurance valuation

Members agreed that the Clerk should confirm with the Clerk at Brasted Parish Council that the Club should be advised that the insurance valuation needs to be adjusted.

10.4 Sundridge Recreation Ground

10.4.1 Notes of Meeting on 10 October 2022

Noted.

10.4.2 Planning Permission

Members resolved to give Ide Hill & Sundridge Football Club permission to place a container on the site, grasscrete to extend the car park and to put in additional floodlights.

10.4.3 Renovations

Members noted that the boiler needed repair so there could be hot water. **Members agreed that an electrical survey should be carry out at a cost of £600.**

10.5 Goathurst Common

10.5.1 Go Fund me page

Members agreed that the Clerk should write to the resident and ask that the page be taken down.

10.5.2 Renewal of play equipment

Members resolved to agree to set up a working party with Cllr Martyn Fribbens leading the group.

10.6 Streetlighting

It was noted that Ken Bonner of Streetlights would attend the next meeting.

Cllrs Baker & Miller left the meeting.

10.7 Darent Valley Landscape Partnership Scheme - Sundridge Public Footpaths

Members agreed Cllr Evans should discuss the path with the DVLP.

10.8 Communications/Events

10.8.1 Remembrance Sunday

Noted.

10.8.2 Christmas

Members resolved that the Clerk should order two Christmas trees for each village and then there would be an additional Christmas budget of be £400 for Ide Hill and £600 for Sundridge.

Members resolved that Fundridge could use Coronation Gardens on 27 November 2022.

10.9 Correspondence

10.9.1 To note general correspondence.

Noted.

10. Date of next meetings

Monday 21 November 2022 at 7.30pm Full Council Meeting at Ide Hill Village Hall

Monday 5 December 2022 at 7pm Full Council Meeting at Sundridge Village Hall followed by Christmas Social

Appendix A

Items received 1 October to 17 October 2022

17 October 2022 (2022-2023)

Sundridge with Ide Hill Parish Council
RECEIPTS LIST

Voucher	Code	Date	Description	Supplier	VAT Type	Net	VAT	Total
42	Income Wood	07/10/2022	Dance hall hire	Mr & Mrs Wood	X	24.00		24.00
44	Income Cycling Clubs	10/10/2022	Cycling Stubbs Wood Car	Catford Cycling Club	X	100.00		100.00
45	Income Nayax	14/10/2022	Toilet Door Income	Nayax Europe UAB	X	130.12		130.12
43	Income Wood	14/10/2022	Dance hall hire	Mr & Mrs Wood	X	24.00		24.00
Total						278.12		278.12

Items Paid 1 October to 17 October 2022

17 October 2022 (2022-2023)

Sundridge with Ide Hill Parish Council
PAYMENTS LIST

Voucher	Code	Date	Description	Supplier	VAT Type	Net	VAT	Total
126	Travel Expenses	07/10/2022	Mileage	Mrs A C Barlow	X	48.60		48.60
127	Supplies for meetings	07/10/2022	Coffee and Biscuits	Mrs A C Barlow	X	19.00		19.00
130	Insurance Policy	07/10/2022	Insurance Premium	Zurich Municipal	X	1,899.64		1,899.64
131	Photocopier and photoco	07/10/2022	Photocopier charges	KCC	S	34.83	6.97	41.80
123	Parish Zoom account	07/10/2022	Zoom	Mrs A C Barlow	S	11.99	2.40	14.39
124	Parish WiFi (Clerk)	07/10/2022	WiFi	Mrs A C Barlow	X	10.00		10.00
125	Parish mobile telephone	07/10/2022	Mobile	Mrs A C Barlow	X	19.00		19.00
138	Repairs	11/10/2022	Repair to Column 53	Streetlights	S	97.75	19.55	117.30
141	Payroll	11/10/2022	Payroll	DM Payroll Services Ltd	X	90.00		90.00
135	Conveniences energy co	11/10/2022	Electricity	EDF Energy	L	56.20	2.81	59.01
137	Operation London Bridge	11/10/2022	Sundries	John Evans	X	70.46		70.46
140	Operation London Bridge	11/10/2022	Additional payment for we	Vision ICT	X	14.00		14.00
134	Energy Costs	12/10/2022	Electricity July - Sept 22	NPower	S	1,084.01	216.80	1,300.81

Items to be paid 18 October to 1 November 2022

17 October 2022 (2022-2023)

Sundridge with Ide Hill Parish Council
PAYMENTS LIST

Voucher	Code	Date	Description	Supplier	VAT Type	Net	VAT	Total
144	Clerk Tax & NI	20/10/2022	Tax	HMRC	X	1,225.00		1,225.00
128	Cleaning	20/10/2022	Additional Clean SVH	Val & Sander Reytenbacl	X	30.00		30.00
145	Cleaning	20/10/2022	Cleaning	Val & Sander Reytenbacl	X	180.00		180.00
129	Conveniences cleaning	20/10/2022	Cleaning	Val & Sander Reytenbacl	X	500.00		500.00
132	Defibrillators	20/10/2022	Defibrillators x 2	Defib Machines Ltd	S	1,133.00	166.60	1,299.60
133	Defibrillators	20/10/2022	Defibrillator Case x 2	Defib Machines Ltd	S	803.00	160.60	963.60
142	Parish Zoom account	01/11/2022	Zoom	Mrs A C Barlow	S	11.99	2.40	14.39
143	Parish WiFi (Clerk)	01/11/2022	WiFi	Mrs A C Barlow	X	10.00		10.00
146	Parish mobile telephone	01/11/2022	Mobile	Mrs A C Barlow	X	19.00		19.00

Appendix

Correspondence 22 09 28 to 22 10 14

1. KCC ENVIRONMENT BRIEFING
2. TREE MAINTENANCE AND RISK MANAGEMENT GUIDANCE – sent to Ide Hill Members
3. Police & Crime Commissioner's Annual Policing Survey 2022
4. Kent Police – Halloween newsletter (see below)
5. KALC ANNUAL GENERAL MEETING - SATURDAY 19TH NOVEMBER 2022
6. Kent's Plan Bee September 2022 Newsletter
7. Gatwick In Touch Quarterly Newsletter
8. FireStoppers Campaign Toolkit
9. National Highways & Transport Network - Public Satisfaction Surveys – sent to all Members
10. Kent Highways Forward Work Programme (Years 1 & 2) – sent to all Members

For all Agenda and Minutes related to SDC meetings please visit:

<https://cds.sevenoaks.gov.uk/mgCalendarMonthView.aspx?GL=1&bcr=>

Your Local parish Monthly Update

SEVENOAKS DISTRICT



Hello everyone and welcome to this month's newsletter

Well, we're now aiming for the end of British summer time and all that it has to offer, including darker evenings, our evenings getting disturbed by young people in weird costumes asking the question



While we are on this subject, I would like to bring your attention to the attached leaflet, which you can print off and put on your front door if you don't want to be troubled by the spooky young people trick or treating. Please remember it is your choice whether you open your door.

Please be reassured that we will be visiting local shops and discouraging them from selling eggs, flour and other nasties which will hopefully prevent unwelcomed behaviour which has previously been an issue to residents.

Right now, we need to talk about keeping the spooky young people safe while out on a dark evening.

Sundridge with Ide Hill Parish Council

Please remember even going out in dark costumes to get the desired effect, you still need to be seen by road users, torches are a good idea while walking between properties, and shouldn't ruin the ghastly outfits.



Now I would like to move on to Guy Fawkes night, or commonly known as firework night.

This is a very exciting time of year, but we must remember the dangers involved. We would strongly advise people who are looking to enjoy this colourful, explosive event to attend an organised display, where professionals will not disappoint. A lot of local events can be found on your parish council website. For those of you who are unable to attend such events, please see the attached leaflet which has some very good safety advice which will hopefully keep you and your family safe

PLEASE KEEP ALL PETS AWAY FROM FIREWORKS

Whatever you decide please remember that there are people (possibly your neighbours) who could have a real fear of loud noises so please be considerate when lighting those fireworks.

Whatever your pleasure at this time of year, please stay safe

Dates to note

14th October 2022.... Surgery at The Eden centre, Edenbridge



Don't forget to follow us on Twitter



Email: csu.sevenoaks@kent.pnn.police.uk



**Kent
Police**

Call **101** for non-urgent issues.

Call **999** in an emergency.

If deaf or speech impaired text 'police' and your message to **60066**.