

# Sundridge with Ide Hill Parish Council

Minutes of Full Council Meeting held on Monday 25 April 2022  
at Sundridge Village Hall at 7.00pm

**Present:** Councillors Allgood Baker, Banbrook, De Bono, Evans (Chair), Jones, Maybury, and Powell  
**Attendance:** Cllr Bonin (District Councillor) (in part), Amanda Barlow (Clerk) and 1 member of the public  
**Apologies:** Cllr Fribbens  
**Absent:** None.

**1. To receive apologies and reasons for absence.**

*Apologies were received and accepted from Cllr Fribbens*

**2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.**

*None*

**3. Report from County Councillor**

*Cllr Chard had previously sent a report and a copy is attached at Appendix A.*

**4. Report from District Councillor**

*Cllr Bonin had previously sent a report and a copy is attached at Appendix B.*

**5. A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

*None.*

**6. To approve as a correct record the **Minutes** of the Parish Council meetings held on 21 March 2022**

**Members resolved to agree the minutes of 21 March 2022.**

**7. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.**

***Members resolved to deal with Agenda Items 9.3.1 in confidence.***

**8. Finance & Personnel items for decision and noting**

**8.1 Items payable and paid**

***Members noted the items paid and received at 31 March 2022 at Appendix C.***

***Members resolved to agree the items to be paid at Appendix D.***

***Members resolved to pay an amount of £1,000 to Castle Water for the Ide Hill Public Conveniences. Members agreed that Cllr Jones should draft a letter for the Clerk to send. (Action: Cllr Jones and Clerk).***

8.2 Grants

8.2.1 Ide Hill Village Hall Management Trust

**Members resolved to award a grant of £1,300 to the Ide Hill Village Hall Management Trust. (Action: Clerk)**

8.2.2 Grass cutting – Parochial Church Council

**Members resolved that the Clerk should speak to the PCC about taking over the grass cutting of the graveyards. (Action: Clerk)**

8.3 Internet Bank Account

*Noted.*

**9. Items for discussion, decision and allocation of resources if necessary**

**9.1 Parish Assets**

9.1.1 Stubbs Wood Working Party

*Cllr Baker advised that the working party recently met.*

- *Miller Land Management has resigned.*
- *Management Plan needs updating*
- *Volunteers doing very well*

*Cllr Maybury advised that the insurance company will cover Paul Davies as a contractor. Cllr Baker advised that he felt that this was not acceptable. Members discussed the issue over being covered by the Parish Council's insurance company.*

*Cllr Baker asked the Clerk to confirm if the insurance company would agree to a tree survey once every three years instead of once a year,*

9.1.2 Sundridge Recreation Ground

**Members resolved to agree the Cllrs Evans and Jones and the Clerk should sign the lease between the Parish Council and Ide Hill Football Club.**

9.1.3 Bowers Meadow

**Cllr Allgood advised that the had done a survey and Members agreed to carry out a further survey.**

*Members noted that SDC are providing new bins free of charge and the fencing around the playground has already been agreed.*

9.1.4 Ide Hill Green

*Members asked the Clerk to advise that the Ide Hill Green was not suitable for a yoga class but the Ide Hill Recreation Ground could be used.*

*Members noted the response from Mr & Mrs Paton and asked the Clerk to thank them for their kind invitation.*

9.1.5 Parish Asset utilities

*The Clerk advised that she is looking at options.*

**9.2 Communications/Events**

9.2.1 Jubilee

**Sundridge**

**Members resolved to increase the Jubilee budget to £1,500**

**Ide Hill**

**Members resolved to increase the Jubilee budget to £1,200.**

*Members agreed that there was some tolerance with the*

9.2.2 Annual Parish Meeting

*Members noted the meeting was on 9 May 2022 and asked the Clerk to organise the signage and invitations.*

9.2.3 Website

*Members asked the Clerk to update the website.*

9.2.4 May Village News Update

Members agreed to include

- Vacancy
- Annual Parish Meeting
- Jubilee
- Bowers Meadow
- Covers Farm

9.2.5 AGM on 16 May 2022

*Members noted that the AGM is on 16 May 2022.*

**9.3 Highways**

9.3.1 Highways issue raised by resident

Cllr Evans advised that he had responded to the resident advising that she should contact Sevenoaks District Council but it was unlikely that any action would be taken.

**10. Correspondence**

10.1 To note general correspondence

Noted at Appendix E.

10.2 Sevenoaks District Council – Bins

Noted.

10.3 Meeting Dates for 2022

Noted.

**11. Date of next meeting Monday 16 May 2022 at Sundridge Village Hall**

The meeting closed at 21.45.

**Appendix A**

**Sundridge with Ide Hill Parish Council KCC Report 25<sup>th</sup> April 2022**

The long-awaited Covers Farm restoration planning application is now not expected to be decided until KCC's planning meeting on 15<sup>th</sup> June 2022.

The reason for delay is the need to seek clarity and accuracy on some technical issues within the application.

I have co-ordinated a small group comprising representatives from Sundridge, Brasted, Westerham Town Council and Keep Westerham Green. This group will facilitate the community's response to the application and assist those who will speak at the KCC Committee meeting.

The Average Speed Camera trial is underway and initial results have shown a number of offending vehicles. I've had positive feedback so far and encourage any comments, good or bad, to give a rounded picture of this trial.

This trial is a first for KCC and so there is much interest on the impact of the average speed cameras, not only in reducing the speed of traffic but also the commensurate improvement in quality of life for residents.

Nick Chard 21<sup>st</sup> April 2022

**Appendix B**

**From:** Cllr Bonin, Keith <Cllr.Bonin@sevenoaks.gov.uk>  
**Sent:** 24 April 2022 19:25  
**To:** Parish.Council, Sundridge <clerk@sundridgewithidehill-pc.gov.uk>  
**Subject:** RE: Full Council Meeting - Monday 25 April 2022

Dear Amanda,

The only thing to update on is Covers Farm.

**Covers Farm Quarry:**

The KCC Planning Committee meeting has been delayed again; the earliest possible date for the meeting is now 15th June. I attended a recent meeting of the parties opposed to the application. I have been asked to speak at the KCC meeting on behalf of Brasted & Sundridge residents and to focus on the problems that the HGV movements will create for the residents and listed buildings along the A25 (loss of amenity, impact on road safety, air pollution, potential damage to listed buildings, etc.). Three other speakers will focus on other issues related to the proposed development, so that there is no overlap of opposition arguments.

Best regards,

Keith

## Appendix C

## Items Paid 1 March to 31 March 2022

25 April 2022 (2021 - 2022)

**Sundridge with Ide Hill Parish Council  
PAYMENTS LIST**

Voucher	Code	Date	Description	Supplier	VAT Type	Net	VAT	Total
256	WiFi	07/03/2022	WiFi	British Telecom	S	57.00	11.40	68.40
257	Pension enrolment Pack	07/03/2022	Pension Administration	Tailored Wealth	S	11.00	2.20	13.20
258	Clerk pension	15/03/2022	Pension	Nest	X	90.16		90.16
255	Water	21/03/2022	Water	Castle Water	Z	94.79		94.79
243	Parish Zoom account	21/03/2022	Zoom	Mrs A C Barlow	S	11.99	2.40	14.39
252	Repairs	21/03/2022	Streetlights	Streetlights	S	140.00	28.00	168.00
242	Parish mobile telephone	21/03/2022	Mobile	Mrs A C Barlow	X	19.00		19.00
244	Parish WiFi (Clerk)	21/03/2022	WiFi	Mrs A C Barlow	X	10.00		10.00
245	Supplies for meetings	21/03/2022	Coffee and Biscuits	Mrs A C Barlow	X	13.70		13.70
246	Postage	21/03/2022	Postage	Mrs A C Barlow	X	10.20		10.20
247	Conveniences cleaning	21/03/2022	Cleaning	Val & Sander Reytenbacl	X	500.00		500.00
248	Cleaning	21/03/2022	Cleaning	Val & Sander Reytenbacl	X	120.00		120.00
249	Stationery	21/03/2022	Stationery	Mrs A C Barlow	X	10.00		10.00
250	Travel Expenses	21/03/2022	Mileage	Mrs A C Barlow	X	16.20		16.20
251	Clerk salary	21/03/2022	Clerk's salary	Mrs A C Barlow	X	1,572.96		1,572.96
253	Maintenance	21/03/2022	Repairs	Banbrook Handyman and	X	120.00		120.00
254	Maintenance	21/03/2022	Electrical work	Banbrook Electrical Servi	X	527.00		527.00
228	Running Costs	30/03/2022	Safety Equipment	Dominic Rossi	X	51.95		51.95
229	Running Costs	30/03/2022	Felling Course	Dominic Rossi	X	375.00		375.00
230	Running Costs	30/03/2022	Mechanical scythe	Stan Williams	X	900.00		900.00
235	Clerk Tax & NI	31/03/2022	Tax	HMRC	X	1,053.41		1,053.41
236	Payroll	31/03/2022	Payroll	Simon Goacher	X	166.65		166.65
238	Hire of Ide Hill Village Ha	31/03/2022	Hal Hire	Ide Hill Village Hall Trust	X	88.50		88.50
231	Grass cutting	31/03/2022	Gass cutting	Commercial Services	S	1,495.43	299.09	1,794.52
232	Maintenance Contract	31/03/2022	Streetlights	Streetlights	S	1,153.07	230.61	1,383.68
233	Repairs	31/03/2022	Streetlights	Streetlights	S	97.75	19.55	117.30
234	Dog Bins	31/03/2022	Emptying dog bins	Sevenoaks District Counc	S	504.40	100.88	605.28
237	Ground Maintenance	31/03/2022	Tree work	Birchfields Ltd	S	300.00	60.00	360.00
239	Conveniences Maintenan	31/03/2022	Lock repair	Locum Locks	S	271.10	54.22	325.32
<b>Total</b>						<b>9,781.26</b>	<b>808.35</b>	<b>10,589.61</b>

## Items Received 1 March to 31 March 2022

25 April 2022 (2021 - 2022)

**Sundridge with Ide Hill Parish Council  
RECEIPTS LIST**

Voucher	Code	Date	Description	Supplier	VAT Type	Net	VAT	Total
63	Income Wood	07/03/2022	Dance hall hire	Mr & Mrs Wood	X	24.00		24.00
64	Income Wood	11/03/2022	Dance hall hire	Mr & Mrs Wood	X	24.00		24.00
67	Income Casual	17/03/2022	Hall Hire	Sevenoaks District Counc	X	240.00		240.00
68	Income Casual	17/03/2022	Hall Hire	Sevenoaks District Counc	X	111.55		111.55
65	Income Wood	18/03/2022	Dance hall hire	Mr & Mrs Wood	X	24.00		24.00
66	Income Wood	25/03/2022	Dance hall hire	Mr & Mrs Wood	X	24.00		24.00
69	Income Radnor House	30/03/2022	Radnor Lease	Radnor House School	X	5,000.00		5,000.00
70	Income Radnor House	30/03/2022	Radnor House Hire (old aç	Radnor House School	X	333.33		333.33
<b>Total</b>						<b>5,780.88</b>		<b>5,780.88</b>

## Appendix C

## Items to be Paid as @ 25 April 2022

25 April 2022 (2022-2023)

**Sundridge with Ide Hill Parish Council**  
**PAYMENTS LIST**

Voucher	Code	Date	Description	Supplier	VAT Type	Net	VAT	Total
13	Subscriptions	26/04/2022	DRIPS 21-22 Subscription	Darent River Preservation	X	20.00		20.00
12	Energy Costs	26/04/2022	Bulk Propane	Calor Gas	L	1,589.94	79.50	1,669.44
15	Conveniences energy costs	26/04/2022	Electricity	EDF Energy	L	84.40	4.22	88.62
3	Parish Zoom account	26/04/2022	Zoom	Mrs A C Barlow	S	11.99	2.40	14.39
7	ROSPA Inspection (Playgrounds)	26/04/2022	Playground Inspection 21-	The Playground Inspectic	S	225.00	45.00	270.00
8	Maintenance	26/04/2022	Lock repair	Hales Locks Ltd	S	75.00	15.00	90.00
9	Ground maintenance	26/04/2022	Flagpole	Flagpole Express	S	156.90	31.38	188.28
10	Maintenance	26/04/2022	Fencing	Woodland Plus Ltd	S	525.00	105.00	630.00
11	Photocopier and photocopying	26/04/2022	Photocopier rental	KCC	S	58.10	11.62	69.72
14	Energy Costs	26/04/2022	Electricity Jan-Mar 22	NPower	S	1,457.53	291.51	1,749.04
16	KCC Professional Services	26/04/2022	Legal Services 21-22	KCC	S	221.72	44.34	266.06
1	Cleaning	26/04/2022	Cleaning	Val & Sander Reytenbacl	X	180.00		180.00
2	Conveniences cleaning	26/04/2022	Cleaning	Val & Sander Reytenbacl	X	500.00		500.00
4	Parish WiFi (Clerk)	26/04/2022	WiFi	Mrs A C Barlow	X	10.00		10.00
5	Parish mobile telephone	26/04/2022	Mobile	Mrs A C Barlow	X	19.00		19.00



**Appendix E**

Correspondence 22 03 18 to 22 04 21

1. Sevenoaks District Council: Review team delivers its findings
2. Sevenoaks District Council: Community grants help boost local charities
3. KALC - KENT COUNTY COUNCIL'S ENVIRONMENT BRIEFING
4. NALC NEWSLETTER
5. Sevenoaks District Council: Residents urged to comment on Spitals Cross community improvements
6. Kent County Council - Ukrainian Crisis Kent County Council - Ukrainian Crisis
7. NALC CHIEF EXECUTIVE'S BULLETIN
8. Sevenoaks District Council: Partnership chuffed to bits with new railway posters
9. SDC - Housing - Staffing updates
10. Chevening - Open Gardens events (Charity event in aid of the National Garden Scheme)
11. News and upcoming events from Darent River Preservation Society (DRiPS)
12. Sevenoaks District Council: Candidates come forward for local by-elections
13. KALC - Road disruptions - HGVS (Message for residents)
14. NALC NEWSLETTER
15. Spring Newsletter from the River Darent
16. KALC NEWS MARCH 2022
17. CAGNE Gatwick - April Newsletter
18. GACC AGM 16th May 2022
19. KALC - Carbon footprint tool

For all Agenda and Minutes related to SDC meetings please visit:

<https://cde.sevenoaks.gov.uk/mgCalendarMonthView.aspx?GL=1&bcr=>