

# Sundridge with Ide Hill Parish Council

Minutes of Full Council Meeting held on Monday 24 January 2022  
at Sundridge Village Hall at 7.45pm

**Present:** Councillors Allgood, Baker, Banbrook, De Bono, Evans (Chair), Fribbens, Maybury, Miller and Powell

**Attendance:**, Amanda Barlow (Clerk) and 1 member of the public (in part)

**Apologies:** Cllr Jones, Cllr Bonin (District Councillor), Cllr Nick Chard (County Councillor),

**Absent:** None.

## 1. To receive apologies and reasons for absence.

***Apologies were received and accepted from Cllr Jones.***

## 2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

***None.***

## 3. Report from County Councillor

*Cllr Chard gave his apologies and had previously circulated his report and copy is included at Appendix A.*

## 4. Report from District Councillor

*Cllr Bonin gave his apologies and had previously circulated his report and copy is included at Appendix B.*

## 5. A Public Open Session. Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

*Keith McGinn advised that the hot water is not working and **it was agreed that the Clerk would contact Geers.** Cllr Evans advised that the lease will be discussed in confidence.*

*Mr McGinn left the meeting.*

## 6. To approve as a correct record the **Minutes** of the Parish Council meetings held on 15 November 2021 ***Members resolved to approve the minutes of the meeting held on 15 November 2021 as a true record.***

## 7. To take **Matters arising** from the Minutes where these are not covered under the subject headings below

***None.***

## 8. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

***Members resolved to discuss Agenda items 9.4, 9.5, 9.8 and 10.1 in confidence.***

9. Finance & Personnel items for decision and noting

9.1 2021/22 Budget

*Noted.*

9.2 2022/23 Budget

**Members unanimously resolved to agree the 2022/23 Budget as presented.**

9.3 Set the precept for 2022/23

**Members unanimously resolved to set the precept for 2022/23 at £65,909 and the tax charge for residents will remain at £70.04.**

9.4 Pay scale of the Council

**Members resolved to change the pay scale to LC2 (24 to 29).**

9.5 Hiring Fees for regular and casual hirers of Parish assets for 2022 (to note)

**Members resolved to agree the hiring rates presented by the Finance & Personnel Committee.**

9.6 Insurance

*The Clerk will ask Cllr Jones for an update.*

9.7 Finance & Personnel Committee – Minutes of meeting on 17 January 2022

*Noted.*

9.8 Personnel Committee

**Members agreed to discuss this item in confidence at the end of the meeting.**

9.9 Items payable and paid

**Members resolved to agree the items paid and payable at Appendix A.**

10. Items for decision and allocation of resources if necessary.

10.1 Sundridge Recreation Ground

10.1.1 Radnor House

10.1.2 Ide Hill Football Club

10.1.3 Sundridge AllStars

*Members discussed the leases and agreement as presented. **Members resolved to agree the proposals for the leases and agreements for the hirers and that Cllrs Maybury, Allgood, de Bono and Jones will conclude the process.***

10.2 Grass cutting – 2022 Contract

**Members resolved to agree the 2022 grass cutting contract but with the exclusion of two areas which are cut by KCC.**

10.3 Clarke Telecom – Stubbs Wood Access Request

**Members resolved to agree for a site survey to be carried out.**

10.4 Mobile Phone Reception in Ide Hill

**Members agreed that the Clerk should advise the residents that the Council have agreed to a site survey being carried out the cost of Clarke Telecom.**

10.5 Ide Hill Trees and Hedges

**Members agreed that the Clerk should request quotes from contractors to cut the hedges. The trees have been dealt with by residents.**

**Members resolved to extend the meeting.**

## **11.0 Items for discussion, agreeing and noting**

### **11.1 Reports from Working Parties**

#### 11.1.1 Stubbs Wood Working Party

*Members noted that a Notice of Termination has been served. The site has been left a bit untidy. Members thanked the volunteers for their work in Stubbs Wood and to Dominic Rossi and Richard Wade who dealt with the legal issues around termination. The Working Party will put out another tender to clear the viewpoint and finish the job.*

#### 11.1.2 Sundridge and Brasted Social Club Working Party

*There will be a meeting set up to discuss the accounts which have now been received.*

#### 11.1.3 Ide Hill Public Conveniences Working Party

*Cllr Maybury advised that the eco lighting has now been installed and the majority of the payment will be covered by a grant from Ide Hill Community Shop.*

### **11.2 Communications/Events**

#### 11.2.1 Christmas

*The Christmas events were successful and the costs were covered by Welcome Back Funding.*

#### 11.2.2 Jubilee

***It was agreed that Cllr Fribbens, Allgood and the Clerk would come up with a plan.***

#### 11.2.3 Annual Parish Meeting

***Members agreed to provide wine and sandwiches for the meeting.***

#### 11.2.4 Operation London Bridge

*Noted.*

### **11.4 Councillor Vacancy**

*The Clerk advised that there is a vacancy on the Parish Council (Sundridge ward).*

### **11.5 Sundridge with Ide Hill Parish Council Structure**

***Noted.***

### **11.6 Correspondence**

11.6.1 To note general correspondence.

***Noted at Appendix D.***

11.6.2 Kent Police

*Noted.*

11.6.3 Civility and Respect Newsletter from KALC

*Noted.*

**11.7 Tax Bases and Parish Electorates**

*Noted.*

**11.8 KALC Community Awards Scheme 2022**

***Members agreed that they would ask residents for nominations and agree a final nomination by email.***

**11.9 Meeting Dates for 2022**

*Noted at Appendix E.*

**12. Date of next meeting Monday February 21 2022 at 7.45pm at Ide Hill Village Hall**

## **Appendix A**

### **Nick Chard report to Sundridge with Ide Hill Parish Council 24<sup>th</sup> Jan 2022**

#### **Average Speed Cameras**

I received the below from the KCC responsible officer on 18<sup>th</sup> Jan 2022.

Just an update to say that the pre speed surveys are being undertaken this week and the online and face to face surveys have now been completed. A report will be produced on the results which I will share once I have them.

I don't have an exact installation date for the cameras but the intention is still to get them installed mid to late February 2022.

#### **Covers Farm**

The application will not be taken to KCC's planning committee before 16<sup>th</sup> March 2022.

I shall alert the clerk as soon as a date is confirmed, this will allow residents adequate time to write to committee members.

Individual letters which personalise the impact of the proposal are much better than generic letters.

I can forward the contact details of the planning committee members to the clerk, a list is also available on the KCC website and a link below.

<https://democracy.kent.gov.uk/mgCommitteeMailingList.aspx?EM=1&ID=138>

#### **Culvert at Crossroads**

Work to clear is scheduled and I am meeting with drainage officers on Monday, 24<sup>th</sup> Jan.

#### **Combe Bank Drive**

I met with residents of Combe Bank Drive and separately, with representatives from Radnor House School. The meetings included KCC Highways officers with the objective of resolving the differing views of residents and the school. Plans have been prepared and shared with both parties.

## Appendix B

Cllr Keith Bonin

### Report to Sundridge & Ide Hill Parish Council

24 January 2022

My apologies, I will not be able to attend the Parish Council meeting this month. There is an important planning application going to Sevenoaks Town Council's Planning Committee on the evening of the 24<sup>th</sup> January, of which I am a member. 21/04236/OUT, includes the proposal to build 70 new homes on Green Belt land just off Brittain's Lane, which falls within Sevenoaks Town and Riverhead Parish, not far from the ward boundary.

#### Planning:

**Covers Farm quarry:** I'm waiting for the planning officers report before sending emails to all Committee members.

#### Combe Bank Drive:

Radnor House School have submitted an application for a Lawful Development Certificate to improve the north end of Combe Bank Drive to allow better road access from Overden Road and relieve congestion at the south end. This is opposed by residents of the north end of Combe Bank Drive due to the increase in traffic that this is generating. Unfortunately, we as councillors have no control or influence over this decision. On the positive side, the school plan to install a gate to prevent this northern access from being used by non-residents outside of school pick up and drop off times.

As previously raised, the school is also requesting KCC to widen the entrance to Coombe Bank Drive where it meets Chevening Road, to improve access for school coaches. The intention is to increase the number of pupils traveling to school by coach, rather than private car. The widening is opposed by residents of the Drive, who have safety concerns about the use of large coaches on the narrow Drive and increased speed of cars entering the Drive. However, I have also received emails of support from the parents of pupils and Sundridge residents that use Chevening Road.

If the widening of the south end proceeds this will be done under a section 278 agreement with KCC, where the school funds the cost of the works. If the works are in adopted highway land, which they believe them to be, KCC would have rights to carry out the works as permitted development. However, the works would only proceed if an independent assessment by KCC Highways concluded that the changes would improve the function and safety of the junction. My understanding is that this would not normally require public consultation, however, KCC Highways may be willing to show some flexibility on this.

#### Flood Prevention

**Culvert under the Main Road and Chevening Road junction:** I asked our MP, Laura Trott, to raise the issue of the culvert being filled up with silt with the Environment Agency (EA). The EA has come back and responded with the following.

*"We reviewed our asset database and land ownership data, and I can confirm that the Environment Agency is not the owner or maintainer of this asset. Although the River Darent is a main river, the responsibility for its maintenance rests with the riparian owners. I would assume this to be Kent County Council Highways, as the culvert runs mainly under Chevening Road."*

The full EA correspondence is attached for your information.

As this appears to be a KCC responsibility, I will follow up with Nick Chard.

**Issues raised by residents:**

**Fly tipping**

There was a report of two incidences of fly tipping of commercial quantities of cat litter in Sundridge Road.

In response to a question about deploying cameras the Environmental Enforcement Officer has responded that SDC covert camera deployment is costly and complex, and therefore subject to prioritisation. However the Parish Council may be able to deploy your own measures under The Local Government and Rating Act 1997 S.31 which gives you certain powers for the detection and prevention of crime. SDC could assist the PC with this.

**SDC News:**

**Sevenoaks District Council is providing a new service to help young people who have been seriously affected by the pandemic:** Any young person from 11 to 18 can join and, once in the scheme, they will be linked with a youth hub and paired with a mentor to support them. Access to mental health support is available together with funding to encourage young people to try something new or go back to something they used to enjoy before the pandemic. Details can be found on the SDC website.

With kind regards,

Keith

# Sundridge with Ide Hill Parish Council

## Appendix C

Cheque Payments up to 10 January 2022					
Cheque No	Payee	Details	Total Payable	VAT	Basic Amount
1349	Streetlights	Repair to column 10	210.00	35.00	175.00
1350	Don Baker	Reimbursement for batteries - Christmas lights	101.55		101.55
1352	Goldservice Contract Cleaning	Toilet rolls - Ide Hill Toilets	112.46	18.74	93.72
1353	Miller Land Management	Consultancy work for Stubbs Wood	732.00	122.00	610.00
1354	Dominic Rossi	Stubbs Wood - Gate posts	20.00		20.00
1354	Dominic Rossi	Repair to machinery for Stubbs Wood	146.58	24.23	122.35
1356	SLCC	Membership of SLCC for Clerk	171.00		171.00
1357	G Barlow	Clerk's expenses	147.20		147.20
1358	Calor Gas	Bulk propane delivery - Sundridge Rec Pavilion	409.31	19.49	389.82
1359	EDF Energy	Ide Hill toilets electricity	56.56	2.69	56.56
1360	Val & Sander Reytenbach	Cleaning Ide Hill Toilets £500 SVH £120	620.00		620.00



Appendix D

Correspondence 21 11 12 to 22 01 20

1. KALC AGM 13 November 2021 - Climate Change presentation
2. SDC - Local Government Association - Corporate Peer Challenge
3. KALC - NALC Policy Consultation Briefing - Environmental Permitting Regulations.
4. Gatwick Airport - Gatwick Northern Run Project Consultation
5. South East Water - 25 Year Plan consultation
6. GAGNE Gatwick - Time is Running Out
7. SDC - This Girl Can Cycling Project
8. Sevenoaks District Council: Reaching out to residents in need
9. Keep Britain Tidy – save the date
10. KCC - Kent Minerals and Waste Local Plan 2013-30 Full Review 2021
11. KALC Carbon Footprint Calculator
12. KALC - THE QUEEN'S PLATINUM JUBILEE BEACONS 2ND JUNE 202
13. Sevenoaks District Council: Swanley man fined £2,530 for fly-tipping
14. SDC - Easter & Summer Family Fun Days 2022

## **Meetings for 2022**

21 February at 7.00 pm	Ide Hill Village Hall
21 March at 7.30 pm	Sundridge Village Hall
25 April at 7.00 pm	Ide Hill Village Hall
16 May at 7.30 pm	Sundridge Village Hall
20 June at 7.00 pm	Ide Hill Village Hall
18 July at 7.30 pm	Sundridge Village Hall
19 September at 7.00 pm	Ide Hill Village Hall
17 October at 7.30 pm	Sundridge Village Hall
21 November at 7.00 pm	Ide Hill Village Hall
12 December at 7.30 pm	Sundridge Village Hall

## **Annual Parish Meeting Monday 9 May 2022**

**7.30 pm – Sundridge Village Hall**

## **Meetings for 2023**

23 January at 7.30 pm	Sundridge Village Hall
20 February at 7.00 pm	Ide Hill Village Hall
20 March at 7.30 pm	Sundridge Village Hall