

**Minutes of the Finance Committee Meeting
held at Ide Hill Village Hall on 17 January 2022, 7.00pm**

Present: Councillors Allgood (Chair), Baker, Banbrook, Evans (in part), Maybury (Chair), Miller and Powell

In attendance: Amanda Barlow – Clerk and 0 members of the public

1. To receive apologies and reasons for absence.
None.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
None.
3. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

Members resolved that Agenda items 7.4 and 8 should be discussed in confidence.

4. To approve as a correct record the **Minutes** (enclosed) of the Finance Committee meeting held on 10 May 2021.

The minutes were approved and signed as a true and accurate record.

5. **To take Matters arising** from the Minutes where these are not covered under the subject headings below
The Clerk updated Members on the new internet banking arrangements.

The Clerk advised that she has completed the forms for the internet banking and it should be opened within a few weeks.

Members asked the Clerk to get an update from Cllr Jones regarding the insurance.

6. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

None.

7. **Items for decision and allocation of resources if necessary.**

7.1 Review budget for 2021/22

Members noted the budget and agreed that they would meet in March to look at the budget and reserves.

7.2 Agree Budget for 2022/23 for recommendation to the Full Council

Members agreed to present the 2022/23 budget for approval to the Full Council.

7.3 Agree precept for 2022/23 for recommendation to the Full Council

Members unanimously resolved to recommend to Full Council that the tax charge remained at £70.04 and the precept was set at £65,909.

7.4 Review the letting rates and arrangements for casual and regular hirers of the Parish Council assets

Members agreed the payment rates for the regular hirers of assets and the public charging rates should remain the same and as advertised on the website.

7.5 Review and agree, if appropriate, the pay scale of the Council

Members discussed at length the pay scale of the Council and Cllr Maybury agreed to present the position to the Full Council meeting for decision.

7.6 Agree a payroll and pension administrator from April 2022

Members resolved to appoint DM Payroll Ltd to carry out the payroll and pension administration from 1 April 2022.

8. **Personnel Committee** – update from the Committee

The Personnel Committee is meeting on Wednesday 19 January 2022.

9. Date of next meeting

14 March 2022 at 7.15pm at Sundridge Village Hall