

Sundridge with Ide Hill Parish Council

Minutes of Full Council Meeting held on Monday 19 July 2021
at Sundridge Village Hall at 7.45pm

Present: Councillors Baker, Banbrook, De Bono, Evans (Chair), Fribbens, Jones, Maybury, Miller and Powell

Attendance: Amanda Barlow (Clerk)

Apologies: Cllr Allgood and Cllrs Chard (County Councillor) and Bonin (District Councillor)

Absent: None.

1. To receive apologies and reasons for absence.

Apologies were received and accepted from Cllr Allgood.

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

None

3. Report from County Councillor

Cllr Chard had previously provided a written report which is included in the papers for the meeting on the website.

4. Report from District Councillor

Cllr Bonin had previously provided a written report which is included in the papers for the meeting on the website. Cllr Baker advised that he is meeting Cllr Bonin regarding the Ide Hill Public Toilets.

5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.

Keith McGinn from Ide Hill Football Club thanked the Parish Council. Ide Hill Football Club is looking forward to working with Radnor House and the Parish Council. Keith McGinn also spoke about the work that Ide Hill Football Club would like to undertake at Ide Hill Recreation Ground.

Members agreed that Mr McGinn should meet with the Sundridge Recreation Ground Tender Working Party to discuss the contents of the agreement to be finalised with Warners Solicitors. (Action: Clerk)

6. To approve as a correct record the **Minutes** of the Parish Council meetings held on

- 6.1 Monday 28 June 2021

Members resolved to approve the minutes of the meeting held on 28 June 2021 as a true record.

- 6.2 Wednesday 30 June 2021

Members resolved to approve the minutes of the meeting held on 30 June 2021 as a true record.

7. **To take Matters arising** from the Minutes where these are not covered under the subject headings below

Members agreed that Ide Hill Football Club could undertake the spraying of the area providing the risk assessment is sent to the Parish Council and the contractors has the licence. (Action: Clerk)

8. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

None.

9. **Finance items for decision and noting**

- 9.1 To note the bank statement

Members noted the bank statement.

- 9.2 To discuss and agree next steps with regard to the Parish Council's bank accounts

Members resolved to agree that the bank accounts should be moved to an on line bank account with HSBC and that there will be four bank accounts. Members resolve to agree four signatories for the main bank account and two signatories for the other accounts. All amendments will be included in the Financial Regulations which will need to be approved by Full Council. Members agreed that the move to on line should be completed by the meeting in September 2021. (Action: Cllr Maybury and Clerk)

- 9.3 To approve the items payable and paid

Members resolved to approve items payable and paid at Appendix A. Members agreed to look at replacing the dog bins with normal litter bins. (Action: Clerk). Members also asked the Clerk to look at the cost of the photocopier. (Action: Clerk)

10. **Items for decision and allocation of resources if necessary.**

- 10.1 To discuss and agree, if an appropriate, the Standing Orders

Members resolved to agree the amendments as presented to the Section 101 Scheme of Delegation. (Action: Clerk)

10.2 Planning:

- 10.2.1 To agree a response to the following applications

- 21/02100/FUL
Members resolved to respond no objection.
- 21/01918/FUL
- ***Members resolved to respond no objection.***

- 10.2.2 To note the planning log

Noted.

- 10.3 To agree membership of Committees and working parties

Members agreed the membership of Committees at Appendix B.

11.0 **Items for discussion, agreeing and noting**

11.1 **Reports from Working Parties**

11.1.1 **Stubbs Wood Working Party**

Cllr Baker advised that Japa Forestry has started work on the woodland near Hanging Bank. The wood is being removed by horses and have paid the Parish Council £1,500 for the wood. Members noted that Miller Land Management drew up and agreed a contract with Japa Forestry.

11.1.2 Sundridge and Brasted Social Club Working Party

Cllr De Bono advised that he had got some quotes to carry out the fence work. The working party will be discussing the fence work with Brasted Parish Council.

11.1.3 Ide Hill Public Conveniences Working Party

Cllr Baker advised that the doors have been in place for a few months and Nayax have provided figures for May and June. There have been some problems but these have hopefully been ironed out. Members thanked the Ide Hill Members for their work on the toilets.

11.1.4 Communications Working Party

The Clerk advised that Sevenoaks District Council had confirmed that they will be contacting the Parish Council about the Welcome Back Funding.

11.1.5 Sundridge Recreation Ground Working Party

This item was discussed in the public forum.

11.2 Amenities Update

The Clerk advised that the Amenities Committee be meeting shortly.

11.3 Correspondence

11.3.1 To note general correspondence.

Noted at Appendix C.

11.3.2 Kent Police

-PCSO Parish Monthly Update - June 2021

Noted.

-Rural Matters

Noted.

11.4 Meeting Dates for 2021/22

Noted at Appendix D.

12. Urgent Business that occurs and requires attention before the next meeting may be reported at the Chairman's discretion.

Noted.

13. Date of next meeting Monday 20 September 2021 at 7.00pm at Ide Hill Village Hall

The meeting ended at 21.45.

Sundridge with Ide Hill Parish Council

Appendix A

Sundridge with Ide Hill Parish Council Items Payable and Paid					
Cheque Payments up to 19 July 2021					
Cheque No	Payee	Details	Total Payable	VAT	Basic Amount
1279	EDF Energy	Ide Hill Toilets Electricity	56.32		56.32
1280	Eon	Streetlighting electricity	1,059.12		1,059.12
1281	Val & Sander Reytenbach	Cleaning - Ide Hill toilets (500), Hall (150), Rec Pav (30)	680.00		680.00
1282	British Gas	Electricity Bill Sundridge Village Hall	31.38	1.27	30.11
1283	Streetlights	Repair of Coloumns 22 and 23	2820.00	470.00	2350.00
1284	Sevenoaks District Council	Dog Bins April to June 2021	605.28	100.88	504.40
1285	Westerham Town Council	Reimbursement for share of street signs - Covers Farm	168.00		168.00
1286	British Gas	Gas Bill Sundridge Village Hall	465.02		465.02
1287	Miller Land Management	Annual Tree Survey	984.00	164.00	820.00
1287	Miller Land Management	Stubbs Wood consultancy	408.00	68.00	340.00
1290	KCS	Photocopier charges	46.13	7.69	38.44
1288	G Barlow	Clerk's expenses	119.50		119.50

Sundridge with Ide Hill Parish Council

Appendix B

Committee Membership 2021/22

Chair: John Evans

Vice Chair: Don Baker

Amenities	Vikki Allgood (Chair) Don Baker Melvin De Bono Martyn Fribbens Trevor Jones David Miller Ann Powell
Finance	Vikki Allgood (Joint Chair) Don Baker John Banbrook John Evans Russell Maybury (Joint Chair) David Miller Ann Powell
Personnel	Vikki Allgood Don Baker John Evans Russell Maybury
Planning	Vikki Allgood Don Baker John Evans Trevor Jones (Chair) Russell Maybury Ann Powell
Working Parties	Sundridge and Brasted Social Club Working Party John Banbrook Melvin De Bono Ann Powell
	Ide Hill Public Conveniences Working Party Don Baker Martyn Fribbens Russell Maybury David Miller
	Stubbs Wood Management Committee Don Baker Martyn Fribbens Russell Maybury David Miller
	Streetlighting John Banbrook
	Communications Working Party Vikki Allgood Martyn Fribbens
	Sundridge Recreation Ground Working Party Vikki Allgood Don Baker Trevor Jones (Chair) Russell Maybury David Miller

Appendix C

Correspondence 21 06 25 to 21 07 15

1. KALC - NATIONAL CSSC Green Message - NCTPHQ - UK Protect Bulletin - 25 June 2021
2. KALC - CSSC South East GREEN Message - Webinar - Preventing fraud, both at home and in the work place.
3. KALC NEWS JUNE 2021
4. KALC - THE QUEEN'S PLATINUM JUBILEE BEACONS
5. KALC - NATIONAL CSSC Green Message - NCTPHQ UK Protect Bulletin - 28 Jun 2021
6. KALC - Reconnect: Kent Children and Young People Programme
7. NALC NEWSLETTER
8. Sevenoaks District Community Safety Partnership Newsletter - June 2021
9. SDC - Tues 29th June - Licensing Return for Sevenoaks
10. NALC CHIEF EXECUTIVE'S BULLETIN
11. SDC - Improvement & Innovation Advisory Committee – 24 June 2021 – Minutes
12. SDC - Rural Housing Week - a new guide for Parish Councils
13. KALC - NATIONAL CSSC Green Message - NFIB Cyber Bulletin - 7 July 2021
14. NALC NEWSLETTER
15. SDC - Development Control Committee – 1 July 2021 – Minutes
16. SDC - Cleaner & Greener Advisory Committee - 29 June 2021 – Minutes
17. Community Connectors Newsletter
18. Rural Kent - Rural Housing Week 2021
19. NALC CHIEF EXECUTIVE'S BULLETIN
20. SDC - Minutes - Cabinet - 9 July 2021
21. Sevenoaks District Council: Council makes plans should leisure trust fold
22. SDC - Development & Conservation Advisory Committee – 6 July 2021 – Minutes
23. Sevenoaks District Council: London man fined for dumping waste in South Darent
24. KALC - Community Resilience/Emergency Plan Questionnaire
25. Community Connectors Newsletter

For all updates on the Covid19 pandemic visit:

<https://www.nalc.gov.uk/coronavirus>

Appendix D

2021-22 Parish Council Meeting Dates

Parish Council Meetings – Mondays

2021

19 April	Zoom
17 May at 7.45 pm	Sundridge Village Hall & Zoom
28 June at 7.45pm	Ide Hill Village Hall & Zoom
19 July at 7.45 pm	Sundridge Village Hall
20 September at 7.00 pm	Ide Hill Village Hall
15 November at 7.45 pm	Sundridge Village Hall

2022

17 January	Zoom/venue to be confirmed
21 February	Zoom/venue to be confirmed
21 March	Zoom/venue to be confirmed
	Zoom/venue to be confirmed

Amenities Committee Meetings

2021
Wednesday 12 May 2021 at 7pm

Finance Committee Meetings

2021
Monday 10 May 2021 at 7pm

Planning Committee Meetings

2021
Wednesday 12 May 2021 at Sundridge Village Hall at 6.15pm
 7 June 2021
 21 June 2021
 5 July 2021
 19 July 2021

Committee Meetings are subject to change and cancellation.
Please confirm with the Clerk or check the website.