

# Sundridge with Ide Hill Parish Council

Minutes of Full Council Meeting held on Monday 15 March 2021, 7.00 pm  
Remote meeting via Zoom

**Present:** Councillors Allgood, Baker, Banbrook, Darby, De Bono, Evans (Chair), Fribbens, Jones, Maybury, Miller and Powell

**Attendance:** Amanda Barlow (Clerk) and 1 member of the public (in part)

**Apologies:** None.

**Absent:** None.

Cllr Darby reflect that it is one year since the start of the Covid19 pandemic and Members paid their respect to all that have lost their lives and particularly to any Members of the Parish.

1. To receive apologies and reasons for absence.

**None.**

2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.

**None.**

3. To approve as a correct record the **Minutes** (enclosed) of the Parish Council meetings held on 15 February 2021.

**The minutes were signed as a true and accurate record.**

4. **To take Matters arising** from the Minutes where these are not covered under the subject headings below

*9.6 Cllr Evans has removed the cross barriers at Sundridge Recreation Ground*

*9.2 Brasted Parish Council have agreed to the Terms of Reference and a meeting is being arranged between the nominated Councillors.*

*9.6 Clerk has arranged membership of GACC.*

*9.9 Cllr Jones submitted a response to the planning application for Covers Farm.*

*10.2.2 Official Complaint – no further update*

*10.2.3 Cllr Miller commented on the trucks accessing Mr and Mrs Paton's property for the building work which is causing damage to the Ide Hill Green. Members noted that Mr and Mrs Paton have advised that all the damage to the Parish Council property would be repaired. **Members agreed that the Clerk should confirm in an email to Mr and Mrs Paton that any damage would be repaired.***

5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman. *Mr Keith McGinn advised that he was concerned that the Parish Council have not corresponded to the decision of the Parish Council. **Members agreed that the Clerk would respond on behalf of Members regarding the community project. (Action: Clerk)***

6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

**Members resolved to discuss Agenda item 11.0 in confidence.**

7. **To co-opt two Members to the Council following the resignation of David Kempster and Steven Nash**

7.1 Ide Hill Ward

**Members unanimously resolved to co-opt Martyn Fribbens as a Member of Sundridge with Ide Hill Parish Council.**

7.2 Sundridge Ward

**Members unanimously resolved to co-opt Melvin De Bono as a Member of Sundridge with Ide Hill Parish Council.**

8. **Finance items for noting and decision**

8.1 To note the budget for 2020/21

*Noted.*

8.2 To note the bank statement at March 2021

*Noted.*

8.3 To approve the items payable and paid

*Members resolved to agree the items paid and payable as at Appendix A.*

9. **Items for decision and allocation of resources if necessary.**

9.1 To discuss and agree the preparation for the easing of restrictions following the Covid19 pandemic *Members noted the arrangements and the Clerk advised that the dates for the hirers return to the facilities for Sundridge Village Hall and Sundridge Recreation Ground.*

9.2 To discuss and agree next actions with regard to the Annual Parish meeting

**Members resolved to cancel the Annual Parish meeting and issue a newsletter to all residents. (Action: Clerk)**

9.3 To discuss and agree next actions with regard to the grass cutting contract

**Members resolved that Cllr Jones and Cllr Miller should finalise the contract and advise the Clerk to confirm the details with Landscape Services. (Action: Cllrs Jones, Miller and Clerk).**

9.4 To discuss and agree next actions with regard to Sundridge Recreation Ground

**Members resolved that Cllr Darby and the Clerk would visit the pavilion at Sundridge Recreation Ground and provide a list of items to be addressed and contact the insurance company regarding a claim following the vandalism. (Action: Cllr Darby and Clerk).**

9.5 To discuss and agree next actions with regard to the Ide Hill Public Conveniences

*Cllr Baker advised that the disabled door has been replaced with a RADAR lock and is now working. There is no hot water in the toilets and the boiler needs replacing. Cllr Baker advised that the working party are looking at an eco friendly lights plan to reduce electricity costs.*

**Cllr Powell proposed that the Parish Council did not provide hot water in the public conveniences at Ide Hill. Members voted against this proposal in the majority. Members discussed the option to replace the boiler in order to provide hot water in the public conveniences.**

**Members resolved to appoint Musselwhite to replace the boiler at the Ide Hill Public Conveniences at a cost of £988 plus VAT.**

*Cllr Baker updated the Members on Sevenoaks District Council's rejection of the Parish Council's CIL application and his correspondence with Cllr Fleming, Leader of Sevenoaks District Council. Members thanked Cllr Baker for his considerable work on the funding application for the public conveniences.*

9.6 To discuss and agree next actions with regard to the parking in Chapmans Road

**Members agreed that the Clerk should send the contact information at Sevenoaks District Council to Cllrs Darby and De Bono. (Action: Clerk)**

9.7 To discuss and agree next actions with regard to planting at the traffic lights in Sundridge

**Members resolved to allow to have the planters again at the traffic lights at Sundridge at a cost of £300. (Action: Cllr Darby)**

9.8 To discuss and agree next actions with regard to speeding in the Parish

**Members resolved that the Amenities Committee should arrange a meeting with the new Highways Steward and discuss the issues over speeding.**

9.9 To discuss and agree the adoption of the Operation London Bridge policy

**Members resolved to adopt the Operation London Bridge policy.**

9.10 To discuss and agree the Committee Structure, delegation of responsibilities and Terms of Reference of the Committees and Working Parties

*Members agreed to defer this item to the next meeting.*

9.11 To adopt minutes of the Planning Committee Meeting minutes of 8 March 2021

**Members resolved to adopt the minutes of the Planning Committee Meeting on 15 February and 8 March (not yet approved) 2021.**

## 10.0 Items for noting

### 10.1 Amenities

10.1.1 Risk Assessments

*To be discussed at the Amenities Committee.*

10.1.2 Highways

*This item was discussed at Agenda item 9.8*

### 10.2 Correspondence

10.2.1 To note general correspondence.

*Noted at Appendix B*

10.2.2 Census Day – 21 March 2021

*Noted.*

10.2.3 Kent Police reports

*Noted.*

10.2.4 Robert Piper

**Members noted their thanks and best wishes to Robert Piper who is standing down as District Councillor.**

### 10.3 Meeting Dates

10.3.1 To note the dates of meetings for 2021/22

*Noted at Appendix C.*

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**11. Urgent Business** that occurs and requires attention before the next meeting may be reported at the Chairman's discretion.

*The Clerk advised Members of a confidential item.*

**12. Date of next meeting Monday 19 April 2021 (via zoom)**

# Sundridge with Ide Hill Parish Council

## Appendix A

Sundridge with Ide Hill Parish Council Items Payable and Paid					
Cheque Payments up to 15 March 2021					
Cheque No	Payee	Details	Total Payable	VAT	Basic Amount
1224	KCS	Photocopier quarterly rental	69.72	11.62	58.10
1225	Don Baker	Reimbursement of costs for fitting hand driers Ide Hill toilets	40.00		40.00
1226	EDF Energy	Sundrigdge Rec electricity	164.17		164.17
1227	EDF Energy	Ide Hill toilets electricity	41.20		41.20
1228	Val & Sander Reytenbach	Ide Hill toilets cleaning	500.00		500.00
1229	Locum Locks	Fitting disabled door - Ide Hill Toilets	325.32	54.22	271.10
1230	Gerard O'Reilly	Parts for security cameras at Sundridge Village hall	36.99		36.99
1231	G Barlow	Clerk's expenses	116.68		116.68
1233	HMRC	Tax and National Insurance	1,011.81		1,011.81
1234	UK Power Networks	Columns 23 & 24 Main Road	5,217.60	869.60	4,348.00
1235	Rural Kent	Rural Kent membership	80.00		80.00
			8,724.08	935.44	7,788.64

Appendix B

Correspondence 21 02 11 to 21 03 12

1. KALC - FLYTIPPING DUTY OF CARE CAMPAIGN – POSTER
2. SDC - [Draft Minutes – Cabinet 12 February 2021](#)
3. SDC Members briefing 12/02/21 and BIN COLLECTIONS delayed by 7 days – sent to all Cllrs
4. Sevenoaks District Council: Council tackle empty homes
5. NALC CHIEF EXECUTIVE'S BULLETIN
6. The Rural Bulletin - 16 February 2021
7. SDC - 37 (2019/21) – Affordable Housing Spending Gains Proposal
8. Kent PCC's Winter 2020/2021 Newsletter OPCC/MS/OG/445/21
9. SDC - Refuse update
10. KALC CEO Bulletin - February 2021
11. SDC - Waste collection update – sent to all Cllrs
12. SDC - Community Connectors - 18 February 2021
13. KALC - Remote Meetings – sent to all Cllrs
14. NALC CHIEF EXECUTIVE'S BULLETIN
15. SDC - Funding: Inside Track 265
16. Kent Wildlife Trust - Parish Council Spring Newsletter
17. The Rural Bulletin - 23 February 2021
18. SDC - Reopening High Streets Safely
19. CAGNE - Night Flight Consultation
20. SDC - Council Tax 2021/22 Precepts – sent to all Cllrs
21. SDC - Council – 23 February 2021 – Minutes
22. Sevenoaks District Council: Council Tax rate set to support District's recovery
23. SDC - New nomination form for Community Right to Bid (Assets of Community Value)
24. Community Connectors Newsletter 25 Feb
25. Sevenoaks District Community Safety Partnership Newsletter -February 2021
26. KALC - EPC2-21 - Model Design Code
27. SDC Members Briefing 26/02/21
28. KALC - ACRE Village Halls Domesday Book - ACRE Campaign
29. SDC - [Development Control Committee – 18 February 2021 – Minutes](#)
30. Sevenoaks District Council: Businesses benefit from £33 million in grants
31. The Rural Bulletin - 2 March 2021
32. NALC CHIEF EXECUTIVE'S BULLETIN
33. RSN Rural Funding Digest - March 2021 Edition
34. SDC - Kooth: Free online mental health & wellbeing support for 10-16 yolds in Kent
35. SDC - SDAC publicity
36. KALC NEWS FEBRUARY 2021
37. Community Connectors Newsletter
38. SDC - [Improvement & Innovation Advisory Committee – 25 February 2021 – Minutes](#)  
[People & Places Advisory Committee – 2 March 2021 – Minutes](#)
39. SDC - FREE Creative Sessions
40. New Learning Opportunity from KALC
41. KALC - Crowdfund Kent Launch
42. NALC CHIEF EXECUTIVE'S BULLETIN - inc update on AGAR 2020/2021
43. The Rural Bulletin - 9 March 2021
44. Sevenoaks District Council: Sevenoaks named as Britain's sixth leading retail destination
45. KALC - KRF Press release re suspension of haulier services at Manston
46. SDC - [Development & Conservation Advisory Committee – 4 March 2021 - Minutes](#)

For all updates on the Covid19 pandemic visit:

<https://www.nalc.gov.uk/coronavirus>

