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| **PARISH COUNCIL OF**  **SUNDRIDGE WITH IDE HILL** | **Telephone: 07495 962372**  **email: clerk@sundridgewithidehill-pc.gov.uk** |

**To: The Members of the Parish Council of Sundridge with Ide Hill** I hereby summon you to attend a Meeting of the Parish Council to be held in the VILLAGE HALL, IDE HILL commencing at **7.00 p.m. on Monday 18 November 2019** to transact the undermentioned business.

Clerk 13 November 2019

**AGENDA**

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members’ register of interests.
3. To approve as a correct record the **Minutes** (enclosed) of the Parish Council meeting held on

21 October 2019

1. **To take Matters arising** from the Minutes where these are not covered under the subject headings below
2. **A Public Open Session**. Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.
3. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
4. **Items for decision and allocation of resources if necessary.**

7.1 To discuss and agree, if appropriate, next actions with regard Sundridge & Brasted Social Club

7.2 To discuss and agree, if appropriate, next actions with regard to approving a bench(es) for the Bench Donation Policy

7.3 To discuss and agree, if appropriate, next actions with regard to the Christmas newsletter

7.4 To discuss and agree, if appropriate, moving funds for the Ide Hill public conveniences from earmarked reserves

7.5 To agree the Financial Regulations Policy

7.6 To adopt minutes of the Planning Committee meeting on 21 October and 13 November 2019

7.7 To approve/note items payable and paid

7.8 To discuss and agree, if appropriate, the next actions with regard to the Clerk’s appraisal and pay review

**8.0 Items for report**

**8.1 Amenities**

8.1.1To note the Clerk’s Amenities Report

**8.2 Stubbs Wood**

8.2.1 To receive update

8.4 **Finance**

8.4.1 To note Budget for 2019/20

8.4.2 To note the bank statement to 5 November 2019

8.4.3 To note the minutes of the meeting of the Finance Committee held on 13 November 2019

**9.0 Items for noting**

**9.1 Correspondence**

9.1.1 To note general correspondence.

**9.2 Christmas**

9.2.1 Christmas Trees and Lights

9.2.2 Christmas activities

**9.3 Meeting Dates**

9.3.1 To note the dates of meetings for 2019/20

**10. Urgent Business** that occurs and requires attention before the next meeting may be reported at the

Chairman’s discretion.

**11. Date of next meeting** **Monday 20 January 2019 at Sundridge Hill Village Hall**