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| **PARISH COUNCIL OF**  **SUNDRIDGE WITH**  **IDE HILL** | **Telephone: 07495 962372**  **email: clerk@sundridgewithidehill-pc.gov.uk** |

**To: The Members of the Parish Council of Sundridge with Ide Hill**

I hereby summon you to attend a Meeting of the Parish Council to be held in the VILLAGE HALL, **SUNDRIDGE** commencing at **7.00p.m. on Monday 20 May 2019** to transact the undermentioned business.

Clerk 14 May 2019

**AGENDA**

The business of the Parish Council will be taken in the following order. All matters discussed will include information items as well as:

1. To co-opt a member(s) to the Council for the two vacancies not filled at the election

2. Annual General Meeting

1.1 To elect a Chair.

1.2 To elect a Vice-Chair.

1.3 To elect Committee Members.

1.4 To elect Committees Chairs

1.5 Appointment of Members to the Areas of Responsibility:

1.6 Appointment of Representatives of the Parish Council on Outside Bodies

**Signed Declarations of Acceptance of Office** from the Chair and Vice Chair will be given to the Clerk.

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members’ register of interests.
3. To approve as a correct record the **Minutes** of the Parish Council meeting held on 15 April 2019
4. **To take Matters arising** from the Minutes where these are not covered under the subject headings below
5. **A Public Open Session**. Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.
6. **Items for decision and allocation of resources if necessary.**

8.1 To discuss and agree, if appropriate, the next actions with regard to Sundridge Recreation Ground

8.2 To discuss and agree, if appropriate, the next actions with regard to Sundridge and Brasted Social Club

8.3 To discuss and agree, if appropriate, the next actions with regard to the Ide Hill Public Conveniences

8.4 To discuss and agree if appropriate, the next actions with regard to the Annual Parish Meeting

8.5 To agree, if appropriate, conducting the business of the Planning Committee by email

8.6 To agree, if appropriate, awarding a grant to the Church for grass cutting

8.7 To agree the bank signatories

8.8 To agree if appropriate the subscription to the KCPFA

8.9 To approve/note items payable and paid

**9.0 Items for report**

**9.1 Amenities**

9.1.1 To note the items on the Amenities Report

9.2 **Finance**

9.2.1 To note Budget

9.2.2 To note Community Infrastructure Levy payment

**10. Items for noting**

**10.1 Correspondence**

10.1.1 To note correspondence.

10.1.2 To note correspondence from Sevenoaks District Council on submission of Local Plan

**11.1 Urgent Business** that occurs and requires attention before the next meeting may be reported at the

Chairman’s discretion.

**12. Date of next meeting**

**Monday June 17 2019 at Ide Hill Village Hall**

**Annual Parish Meeting is on Monday 5 June 2019 at Sundridge Village Hall at 7pm**