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| **PARISH COUNCIL OF**  **SUNDRIDGE WITH**  **IDE HILL** | **11 Clover Way**  **Paddock Wood, Kent**  **TN12 6BQ** |
| **Amanda Barlow**  **Clerk to the Council** | **Telephone: 07495 962372**  **email: pc.swih@hotmail.co.uk** |

**To: The Members of the Parish Council of Sundridge with Ide Hill**

I hereby summon you to attend a Meeting of the Parish Council to be held in the VILLAGE HALL, **SUNDRIDGE** commencing at 7.00 p.m. on Monday 17 October 2016 to transact the undermentioned business.



Clerk

**AGENDA**

The business of the Parish Council will be taken in the following order. All matters discussed will include information items as well as:

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members’ register of interests.
3. To approve as a correct record the **Minutes** (enclosed) of the Parish Council meeting held on 19 September 2016
4. **To take Matters arising** from the Minutes where these are not covered under the subject headings below
5. **A Public Open Session**. Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.
6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.
7. **Reports from Representatives** on Outside Bodies.
8. **Items for decision and allocation of resources if necessary.**

8.1 To discuss and agree, if appropriate the allocation of funds to repair/replace the playgrounds at Sundridge and Ide Hill

8.3To discuss and agree, if appropriate, a donation to Ide Hill Football Club towards goal posts

8.4 To discuss and agree, if appropriate, the use of Ide Hill recreation ground for a bonfire/firework event

8.5 To discuss and agree, if appropriate, a new dog bin in Church Lane

8.6 To discuss and agree, if appropriate, trees and lights for the Parish at Christmas.

8.7 To discuss and agree, if appropriate, the dates for the Full Council and Committee meetings for 2017.

8.8 To discuss and agree the items and schedule for the preparation of the budget 2017.

8.9 To approve/note items payable and paid

8.10 To discuss and agree, if appropriate, the appointment of a payroll provider.

8.11 To discuss and agree, if appropriate, the Clerk’s pension.

8.12 To discuss and agree, if appropriate, the appointment of a RFO

8.13 To discuss and agree, if appropriate, the use of Parish Council emails.

1. **Items for noting**
   1. **Stubbs Wood**

**i.** To note update on Stubbs Wood from Management Committee

* 1. **Committees**
     1. **Planning Committee**
     2. To receive verbal update from Chair of Planning Committee
     3. **Amenities**

1. To receive the Minutes of the meeting held on 11 October 2016
   * 1. **Finance**

i. To receive the Minutes of the meeting held on 4 October 2016

* 1. **Correspondence**

9.3.1 To note the correct procedure for correspondence

9.3.2 To note correspondence.

1. **Urgent Business** that occurs and requires attention before the next meeting may be reported at the Chairman’s discretion.
2. **Date of next meeting** 21 November 2016

***NOTES****: Members are reminded of the need for them to declare any interests not previously declared as a pecuniary interest, which they may have on any matters coming before the Parish Council for consideration. Further advice can be sought, whenever necessary, from the Clerk. Members are asked to be in the Village Hall in good time prior to commencement of the meeting at 7p.m. so that they may acquaint themselves with the contents of any written material laid round the table.*