

To: The Members of the Parish Council of Sundridge with Ide Hill

I hereby summon you to attend the Annual Council Meeting and a Meeting of the Parish Council to be held in the VILLAGE HALL, **SUNDRIDGE** commencing at **7.45pm. on Monday 18 May 2026** to transact the undermentioned business.



Clerk 13 May 2026

AGENDA

1. Annual General Meeting

- 1.1 To elect a Chair.
- 1.2 To elect a Vice-Chair.
- 1.3 To sign the Declaration of Office
- 1.4 To elect Committee Members.
- 1.5 To elect Committees Chairs
- 1.6 Appointment of Members to the Areas of Responsibility:
- 1.7 Appointment of Representatives of the Parish Council on Outside Bodies

2. To receive apologies and reasons for absence.

3. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests. Members to update their Register of Business Interest forms

4. Report from County Councillor

5. Report from District Councillor

6. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman. The Chairman will advise the meeting of Standing Order 3 d, e, f, g and h prior to the public forum.

7. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.

8. To approve as a correct record the **Minutes** of the Parish Council meetings held on 27 April 2026.

9. **To take Matters arising** from the Minutes where these are not covered under the subject headings below

Sundridge with Ide Hill Parish Council

10. Finance, Personnel & Governance items

- 10.1 To agree the items received, paid and payable
- 10.2 To agree, if appropriate, an allocation of funds for signage for the assets in Sundridge and Ide Hill
- 10.3 To agree, if appropriate, an allocation of funds for a new Parish Council website
- 10.4 To agree, if appropriate, an allocation of funds for new office equipment for the Parish Office
- 10.5 To note the minutes of the Finance & Personnel Committee Meeting on 20 April 2026
- 10.6 To agree, if appropriate, the final budget for 2025-26
- 10.7 To agree the year end bank reconciliation at 31 March 2026
- 10.8 To agree the asset register

11. Ide Hill

- 11.1 To note the minutes of the Ide Hill Amenities Committee Meeting on 21 April 2026 and updates on matters in the minutes
- 11.2 To agree the non Councillor members of the Stubbs Wood Committee

12. Sundridge

- 12.1 To discuss and agree, if appropriate, the proposal from the Sundridge Amenities Committee that the Village Hall should be renovated with money from reserves and grants as opposed to a new hall built in the foreseeable future.
- 12.2 To note the minutes of the Sundridge Amenities Committee Meeting on 13 May 2026 and updates on matters in the minutes

13. General Items

13.1 Events

To discuss and agree, if appropriate, next steps and allocation of funds, if required, in relation to the following planned events:

- 12.2.1 Annual Parish Meeting – 20 May 2026
- 12.2.2 Summer Walk - 27 June 2026
- 12.2.3 Community Event Ide Hill – 3 July 2026
- 12.2.4 Community Event Sundridge – date to be agreed

13.2 Community Engagement

- 13.2.1 To discuss and agree, if appropriate, publishing and mailing a Parish Newsletter and an allocation of resources if required
- 13.2.2 To discuss and agree, if appropriate, an email list platform and an allocation of resources if required

13. Dates of next meetings

- 13.1 To note the dates of the next meetings of the Parish Council