

To: The Members of the Parish Council of Sundridge with Ide Hill

I hereby summon you to attend a Meeting of the Parish Council to be held in the VILLAGE HALL, **SUNDRIDGE** commencing at **7.45pm. on Monday 24 November 2025** to transact the undermentioned business.

Ananda Ekan

Clerk 19 November 2025

AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests. Members to update their Register of Business Interest forms
3. **Report from County Councillor**
4. **Report from District Councillor**
5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.
6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.
7. To approve as a correct record the **Minutes** of the Parish Council meetings held on 20 October 2025.
8. **To take Matters arising** from the Minutes where these are not covered under the subject headings below
9. **Finance, Personnel & Governance items**
 - 9.1 To agree the items received, paid and payable
 - 9.2 To note the draft minutes of the Finance & Personnel Committee Meeting held on 17 November 2025.

To resolve to agree, if appropriate, the following items recommended by Members at the Finance & Personnel Committee meeting

 - 9.2.1 Terms of Reference for the Finance & Personnel Committee (small amendment)
 - 9.2.2 Budget Monitoring at November 2025
 - 9.2.3 Reserves
 - 9.2.4 Financial Regulations
 - 9.2.5 Strategic Planning Day
 - 9.3 To appoint a trustee for the Ide Hill Village Hall Trust
 - 9.4 To agree, if appropriate, the Landscape Contract for 2026/27

10. Ide Hill

- 10.1 To note the Ide Hill update
- 10.2 To discuss and agree the following in relation to Stubbs Wood
 - 10.2.1 An allocation of funds for the following:
 - a. To improve the main path just beyond the Lady Amherst Drive viewpoint to raise the level of the path that gets boggy and create a wetland/pond between the path and the road.
To improve the track above the house at the bottom of Wheatsheaf Hill, some levelling with material alongside the path.
 - b. Tree survey
 - c. Spraying by Aztech
 - 10.2.1 Presentation by Kate Harvey of Maydencroft
 - 10.2.2 Current position with regard to the Stubbs Wood Management Plan and the RPA Grant.
- 10.3 To discuss and agree, if appropriate, next actions with regard to the land access form in relation to the Scout Hut

11. Sundridge

- 11.1 To note the Sundridge Amenities update
- 11.2 To discuss and agree, if appropriate, next actions with regard to Bowser's Meadow

12. General Items

To receive an update and make any decisions regarding allocation of funds and next actions, if appropriate.

12.1 Streetlighting

12.2 Highways

12.2.1 Speeding

12.2.2 Salt bags and Winter Plan

12.3 Christmas Events

12.3.1 Sundridge

12.3.2 Ide Hill

12.4 Correspondence

12.4.1 Sevenoaks District Council – Local Plan

12.4.2 Policing Survey

12.4.3 Kent Downs Management Plan Survey

12.4.4 Kent Police Newsletter

12.4.5 Local Government Reorganisation in Kent and Medway

13. Dates of next meetings

13.1 Dates of the next meetings of the Parish Council

Monday 8 December 2025

Full Council Meeting (Urgent items only) from 6.00pm to 7.00pm – Ide Hill Village Hall

Monday 12 January 2026

Ide Hill Amenities Committee at 7.00pm – Ide Hill Village Hall

Monday 19 January 2026

Sundridge Amenities Committee at 7.000pm - Sundridge & Brasted Club

Tuesday 20 January 2026

Finance & Personnel Committee at 7.00pm – Ide Hill Village Hall

Monday 26 January 2026

Full Council Meeting at 7.45pm – Sundridge Village Hall