

**To: The Members of the Parish Council of Sundridge with Ide Hill**

I hereby summon you to attend a Meeting of the Parish Council to be held in the VILLAGE HALL, **SUNDRIDGE** commencing at **7.30 pm on Monday 17 March 2025** to transact the undermentioned business.

*Anaida Barrow*

Clerk 19 February 2025

**AGENDA**

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. **Report from County Councillor**  
3.1 **Covers Farm**
4. **Report from District Councillor**
5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman.
6. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960.
7. To approve as a correct record the **Minutes** of the Parish Council meetings held on 24 February 2025.
8. **To take Matters arising** from the Minutes where these are not covered under the subject headings below
9. **Finance, Personnel & Governance items**
  - 9.1 **To agree the items received, paid and payable**
  - 9.2 **Grant request from Ide Hill Pre-school**
  - 9.3 **To agree to appoint the internal auditor**
  - 9.3 **To adopt the following policies:**
    - 9.4.1 **Code of Conduct**
    - 9.4.2 **Financial Regulations (updated March 2025)**
    - 9.4.3 **Standing Orders**
    - 9.4.4 **Risk Management Policy**
  - 9.4 **To agree the Reserves Policy and ear marked reserves**
  - 9.5 **To agree the asset register**

### 10. Ide Hill

To receive an update on the Ide Hill Assets and make any decisions regarding allocation of funds and next actions, if appropriate.

#### 10.1 To receive a report on the Ide Hill Assets

**(to be discussed in full at the Ide Hill Amenities Committee meeting)**

### 11. Sundridge

To receive an update on the Sundridge Assets and make any decisions regarding allocation of funds and next actions, if appropriate.

#### 11.1 To receive a report on the Sundridge Assets

**(to be discussed in full at the Sundridge Amenities Committee meeting)**

#### 11.2 Sundridge & Brasted Social Club

#### 11.3 Sundridge Recreation Ground

#### 11.4 Sundridge Reserve Burial Ground

### 12. General Items

To receive an update and make any decisions regarding allocation of funds and next actions, if appropriate.

#### 12.1 Events and Celebrations

##### 12.1.1 Annual Parish Meeting – Sundridge & Ide Hill

12 May 2025 – Sundridge Village Hall

April/May – Ide Hill Village Hall

##### 12.1.2 VE Day Celebrations Sundridge/Community Picnic

##### 12.1.3 VE Day Celebrations Ide Hill/Ide Hill Fair

#### 12.2 Correspondence

##### 12.2.1 Kent Police

### 13. Dates of next meetings

Monday 7 April 2025 at 6.30pm - Ide Hill Amenities Committee – Ide Hill Village Hall

Monday 14 April 2025 at 7.30pm - Sundridge Amenities Committee – Sundridge Village Hall

Monday 28 April 2025 at 7.30pm - Full Council Meeting - Sundridge Village Hall