

**AMANDA BARLOW**  
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**To: The Members of the Finance & Personnel Committee of Sundridge with Ide Hill Parish Council** (Cllrs Allgood, Banbrook, Evans, Fribbens, Maybury (Chair), and Powell) I hereby summon you to attend a Meeting of the Finance Committee at **7.15 p.m. on Monday 19 June 2023 at Sundridge Village Hall** to transact the undermentioned business.



14 June 2023

### AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of personal, prejudicial and disclosable pecuniary interests on items on the agenda and updates to members' register of interests.
3. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
4. To approve as a correct record the **Minutes** (enclosed) of the Finance Committee meeting held on January 2023
5. **A Public Open Session.** Members of the public will be welcome to address the Parish Council with any local concerns they have. Please note this item will be limited in time at the discretion of the Chairman. None.
6. To agree the Terms of Reference for the Finance & Personnel Committee
7. **Items for decision, discussion and/or allocation of resources if necessary.**
  - 7.1 Year 2022-23
    - 7.1.1 Internal Audit
    - 7.1.2 AGAR
  - 7.2 Fixed Asset Register
  - 7.3 Risk Management Policy
  - 7.4 Reserves
    - 7.4.1 Reserves Policy
    - 7.4.2 Allocation of amounts to bank accounts
  - 7.5 Review Financial Position of Parish Assets
    - 7.5.1 Ide Hill Public Conveniences
      - Castle Water Bill
      - Nayax
    - 7.5.2 Sundridge Village Hall
    - 7.5.3 Sundridge Recreation Ground
    - 7.5.4 Stubbs Wood
  - 7.6 Health & Safety Item regarding Idler's Hut, Ide Hill Green
8. Date of next meeting